



***Barnegat Township
School District***

**BARNEGAT BOARD OF EDUCATION
REORGANIZATION MEETING**

**January 3, 2017
Tuesday, 6:30 PM – Reorganization Meeting**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

MINUTES

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER – BOARD SECRETARY

The meeting was called to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forward to the Asbury Park Press and the Beacon, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. REPORT OF ELECTION

**OFFICIAL RESULTS OF SCHOOL BOARD ELECTION —
NOVEMBER 14, 2016**

Members of the Barnegat Board of Education (3) three-year terms

<u>Candidate</u>	<u>Percent</u>	<u>Total</u>
Christine Harashinski	27.76	4,619
Peter J. Toth	27.94	4,648
Francis Sarno	23.13	3,848
Christya Quelch	20.73	3,449
Write-in	.44	73
TOTAL		16,637

IV. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS

At this time, we will be swearing in our new and re-elected board members:

- Christine Harashinski
- Peter Toth
- Francis “Scott” Sarno

Board Attorney Mr. Jerry Dasti Swears in new Board Members:

State of New Jersey

State of New Jersey **REQUIRED OATHS FOR SCHOOL BOARD MEMBERS** (Pursuant to N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3)

*I, _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.**

*I, _____, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability. So help me God.**

V. ROLL CALL

Mr. Brown:	Present
Mr. Geddes	Present
Mrs. Harashinski	Present
Mrs. Kropf:	Present
Mrs. Pereira:	Present
Mr. Sherman:	Present
Mr. Toth	Present
Mr. Watts:	Present
Mr. Sarno:	Present

Also present: Karen Wood, Superintendent
Lourdes LaGuardia, Business Administrator/Board Secretary
Jerry Dasti, Board Attorney

VI. FLAG SALUTE

All: Pledge of Allegiance

VII. ELECTION OF PRESIDENT

At this time the Board Secretary will now accept nominations for President of the Board of Education for the 2017 year. Any member present may place a member's name into nomination at this time.

Mr. Brown nominated Scott Sarno, the nomination was seconded by Mrs. Pereira.

Resolved that the Barnegat Township Board of Education by majority vote has elected Scott Sarno as President of the Board for the 2017 year.

VIII. ELECTION OF VICE PRESIDENT

At this time the President will now accept nominations for Vice President of the Board of Education for the 2017 year. Any member present may place a member's name into nomination at this time.

Mrs. Pereira nominated Robert Geddes, the nomination was seconded by Mr. Sherman.

Resolved that the Barnegat Township Board of Education by majority vote has elected Robert Geddes as Vice President of the Board for the 2017 year.

IX. SUPERINTENDENT'S MOTIONS/INFORMATION

1. SCHOOL BOARD RECOGNITION MONTH IN NEW JERSEY

JANUARY, 2017

RESOLUTION

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January, 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Barnegat Board of Education is one of 587 local school boards in New Jersey that sets policies and oversees the operations for public school districts; and

WHEREAS, The Barnegat Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Barnegat Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January, 2017 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the Barnegat Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs forward the improvement of our children's education.

2. Five Year Strategic Plan for the District (2014-2019)

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3– Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

X. PRESIDENT’S REMARKS/INFORMATION

Mr. Sarno welcomed Mrs. Harashinski to the Board of Education and thanked the Board for their confidence in him as a leader of the Board of Education.

Mr. Sarno requested a moment of silence for a former Board of Education Member Jim Mahalik. Mr. Mahalik passed away on Christmas Day.

Mr. Sarno requested a motion to approve motion number one. The motion was moved by Mrs. Kropf and seconded by Mrs. Pereira.

All were in favor

1. Motion to approve the Board of Education meeting calendar for the 2017 calendar year as follows:

BARNEGAT TOWNSHIP BOARD OF EDUCATION

Meeting Dates – 2017

All meetings will be held in the Barnegat High School, 180 Bengal Blvd., Barnegat, NJ at 6:30 p.m. on the fourth Tuesday of the Month.

January 24

February 28

March 28

April 25

May 23

June 27

July 25

August 22

September 26

October 24

November 28

December 19

January 2, 2018 REORG

Mr. Geddes volunteered to be the delegate for New Jersey School Boards Association.

Mr. Sarno requested a motion to approve motion number two. The motion was moved by Mrs. Pereira and seconded by Mr. Brown.

All were in favor

2. New Jersey School Boards Association delegate and alternate for the 2017 calendar year.
 - Motion to appoint a delegate and an alternate delegate to serve as the Legislative Chairperson to the New Jersey School Boards Association for the 2017 calendar year.

Mrs. Pereira volunteered to be the delegate for the Ocean County School Board Association

Mr. Sarno requested a motion to approve motion number three. The motion was moved by Mr. Brown and seconded by Mrs. Kropf.

All were in favor

3. Ocean County School Board Association delegate.
 - Motion to appoint a delegate to the Ocean County School Boards Association for the 2017 calendar year.

XI. PRESENTATION

District Progress Toward Goals, as presented by the Barnegat Administrators.

Mrs. Wood presented on district goals and successes and each Administrator presented the goals and successes of their department/building.

Progress Toward Goals
2016-2017 School Year
January 3, 2017
Annual Reorganization Meeting
Barnegat Board of Education
Administrative Presentation

District Goals as established by the Board of Education
Improved administrative communication throughout the district
Fiscal plan for a three year stabilized tax rate
Create a new five year strategic plan
How to retain highly qualified administrators
Improve student achievement
Implementation Timeline...

October --- BOE provides goals to Supt.

November --- Goals shared with admin and indicators developed

December ---- Goals approved by the BOE and memorialized on agenda

January ---- Progress toward goals presented to BOE and public

Spring/End of School Year --- Updated progress toward goals presented to BOE and public

The presentation continued with slides on the following topics:

Three indicators that demonstrate Superintendent is supporting district goals,

Three successes that the Superintendent can celebrate this year,

Three indicators that demonstrate C&I are supporting district goals,

Three successes that C&I can celebrate this year,

Three indicators that demonstrate CST is supporting district goals,

Three successes that CST can celebrate this year,

Three indicators that demonstrate we are fiscally supporting district goals,

Three successes that Finance can celebrate this year,

Three indicators that demonstrate Guidance is supporting district goals,

Three successes that Guidance can celebrate this year,

Three indicators that demonstrate Athletics is supporting district goals,

Three successes that Athletics can celebrate this year,

Three indicators that demonstrate each school is supporting district goals,

Three successes that each school can celebrate this year.

Moving Forward...

Spring....

Share progress

Share final outcomes via Google and evidenced through agendas, sign-in sheets, minutes, etc.

Maintain our focus and plan for 2017-2018

Continued focus on administrative leadership training

Promoting teacher leadership opportunities and honoring teacher voice

XII. PUBLIC SESSION

Mr. Sarno requested a motion to enter into public session. The motion was moved by Mrs. Kropf and seconded by Mr. Brown.

All were in favor

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Mr. Taylor: Representative of Veterans of Foreign Wars Post 10092 thanked Mr. Magee and his staff for the gift packets for active duty troops and the program that was put forward for the veterans. Mr. Taylor continued discussing a veterans program at the Brackman School. Mr. Taylor stated he believes the programs help unite the community and prepare the students to become all around good citizens. The VFW Post thanks all involved. Mr. Taylor continued his time speaking on behalf of himself as a resident of Barnegat. Mr. Taylor inquired of Mrs. LaGuardia if there is a probable 6% tax increase in the next three years.

Mrs. LaGuardia responded that this is an estimated increase.

Mr. Taylor inquired if this percentage is to keep things running at status quo or if this percentage incorporates anticipated increases such as student enrollment.

Mrs. LaGuardia responded that the 6% is comprised of a 2% annual allowable increase per year. The 2% is actually 1% of the entire budget and that is the allowable increase for the budget in straight numbers.

Mr. Taylor stated he does not believe a 6% tax increase is good news for the taxpayers. He requested that district review this to see if this increase can be reduced.

Mr. Sarno responded that the percentage is probable because it is allowable under law however; the district is not currently looking into future year budgets. The possible 6% increase is not what the district intends to do, it is just what is allowable.

Mr. Taylor responded that the taxes in Barnegat are the second highest in the county and, he requests the School District carefully review all budget increases.

Mr. Sarno requested a motion to close Public Session. The motion was moved by Mr. Geddes and seconded by Mrs. Pereira.

All were in favor

XIII. REORGANIZATION MOTIONS

Mr. Sarno requested a motion to approve Reorganization motion number one. The motion was moved by Mr. Sherman and seconded by Mr. Geddes.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Harashinski, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to designate the Board President, Board Vice President, School Business Administrator and Treasurer of School Monies as the officials authorized to sign general fund checks for the 2017 school year, said checks to include signatures of not less than three of the above.

Mr. Sarno requested a motion to approve Reorganization motion number twp. The motion was moved by Mrs. Pereira and seconded by Mr. Sherman.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Harashinski, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

2. Motion to approve the Asbury Park Press as the official newspaper for the 2017 school year.

Mr. Sarno requested a motion to approve Reorganization motion number three. The motion was moved by Mr. Brown and seconded by Mr. Geddes.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Harashinski, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

3. Motion to adopt Roberts Rules of Order for all Parliamentary Procedures for the 2017 school year.

Mr. Sarno requested a motion to approve Reorganization motion number four. The motion was moved by Mr. Brown and seconded by Mr. Toth.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Harashinski, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

4. Motion to review and adopt the Code of Ethics as approved by the New Jersey School Boards Association (NJSBA) for the 2017 school year as follows:

CODE OF ETHICS

Barnegat Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

XIV. EXECUTIVE SESSION RESOLUTION

Mr. Sarno requested a motion to enter into Executive Session to discuss matters of student, personnel and litigation matters. The motion was moved by Mr. Sherman and seconded by Mrs. Kropf.

All were in favor.

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on January 3, 2017 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XV. EXECUTIVE DISCUSSION

1. Matters of Contract.

XVI. CALL TO ORDER

The meeting was called backed to order at 9:14 p.m.

XVII. ROLL CALL

Mr. Brown:	Present
Mr. Geddes	Present
Mrs. Harashinski	Present
Mrs. Kropf:	Present
Mrs. Pereira:	Present
Mr. Sherman:	Present
Mr. Toth	Present
Mr. Watts:	Present
Mr. Sarno:	Present

XVIII. NEW BUSINESS

Mr. Sarno requested a motion to approve New Business motion number one. The motion was moved by Mr. Brown and seconded by Mrs. Kropf.

Mr. Brown, Yes; Mr. Geddes, Abstain; Mrs. Harashinski, Abstain; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve B&G Proposal No. 1641P to provide civil engineering services for the Barnegat High School Concession Building in the amount of \$25,200.00 as per contract terms and conditions.

XIX. ADJOURNMENT

Mr. Sarno requested a motion to adjourn the meeting at 9:15 p.m. The motion was moved by Mrs. Pereira and seconded by Mrs. Kropf.

The next scheduled Barnegat Township Board of Education meeting will be held on **January 24, 2017**. The meeting will be held at **6:30 PM** at the Barnegat High School.

Respectfully Submitted,

Lourdes LaGuardia
Business Administrator/Board Secretary

**Frequently Used Acronyms by the
Barnegat Township School District**

AYP – Adequate Yearly Progress
BHS – Barnegat High School
Bengal Cubs ELC – Bengal Cubs Early Learning Center
B&G – Buildings and Grounds
CAFR – Comprehensive Annual Financial Report
CC – Common Core
CE – Certificate of Eligibility
CEAS – Certificate of Eligibility with Advanced Standing
CSCS – Cecil S. Collins Elementary School
DIP – District Improvement Plan
ELA – English Language Arts
GAAP – Generally Accepted Accounting Principles
HIB – Harassment, Intimidation and Bullying
IDEA – Individuals with Disabilities Education Act
IEP – Individualized Education Plan (for Special Education students)
JTDS – Joseph T. Donahue Elementary School
LMDS – Lillian M. Dunfee Elementary School
MOA – Memorandum of Agreement
NCLB – No Child Left Behind
NJ SMART - NJ Standards Measurement and Resource for Teaching
NJAC – New Jersey Administrative Code
NJDOE – New Jersey Department of Education
NJSA – New Jersey Statutes Annotated
NJSBA – New Jersey School Boards Association
NSBA – National School Boards Association
PARCC – Partnership for Assessment of Readiness for College and Careers
PCR – Payroll Control Roster
PGP – Professional Growth Plan
QSAC – Quality Single Accountability Continuum
RFP – Request for Proposal
RFQ – Request for Qualifications
RLHS – Robert L. Horbelt Elementary School
ROBMS – Russell O. Brackman Middle School
SGO – Student Growth Objective
SGP – Student Growth Percentile
SPG – Strategic Plan Goal

*Newly added

BARNEGAT BOARD OF EDUCATION

Gary Brown

Robert Geddes

Christine Harashinski

Linda Kropf

Maria Pereira

Scott Sarno

Peter Toth

David Sherman

Andrew Watts