



***Barnegat Township
School District***

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING**

**December 20, 2016
Tuesday, 6:30 PM – Regular Meeting**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

MINUTES

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

The meeting was called to order at 6:38 p.m.

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forward to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

Mr. Brown:	Present
Mr. Geddes	Entered at 7:34 p.m.
Mrs. Kropf:	Present
Mrs. Pereira:	Present
Mrs. Sarno:	Present
Mr. Sherman:	Present
Mr. Toth	Present
Mr. Watts:	Absent
Mr. Sarno:	Present

Also present: Karen Wood, Superintendent
Lourdes LaGuardia, Business Administrator/Board Secretary
Jerry Dasti, Board Attorney
Jack Brennen, Student Representative

IV. FLAG SALUTE

All: Pledge of Allegiance

RECOGNITION

Mr. Sarno requested a moment of silence in recognition of Mr. Len Morano Jr., former Barnegat Township Mayor, who passed away on November 24, 2016. Additionally, Mr. Sarno requested a moment of silence in recognition of Mrs. Mary Catherine Kennedy who passed away on December 12, 2016.

V. APPROVAL OF AGENDA AND/OR ADDITIONS

Mrs. Wood requested the following changes be made to the agenda:

- Please add the following motion to Section XIX Personnel Committee Motions: “Motion to approve the following resignation of Erik D’Arcy, effective immediately.”
- Please make the following revision to Section XIX Personnel Committee Motions, i.e., page 15, William Wallace salary from \$15,769.00 to \$13,798.00.
- Please make the following revision to Section XIV Finance Committee Motions, Number 3, page 9: “Motion to approve the December 2016 bills list in the amount of \$1,553,868.79” to “Motion to approve the December 2016 bills list in the amount of \$1,553,868.79.”
- Please make the following revision to Section XIX Personnel Committee Motions Number 12, page 18, stipend to prorated stipend

Mr. Sarno requested a motion to approve the agenda. The motion was moved by Mr. Brown and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

VI. APPROVAL OF MINUTES AND/OR ADDITIONS

Mr. Sarno requested a motion to approve the minutes and/or additions. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman.

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

1. Motion to approve the Regular Session Minutes from the Regular meeting of November 22, 2016.
2. Motion to approve the Special Meeting Minutes from the Special Meeting of November 15, 2016.
3. Motion to approve the Executive Session Minutes from the Regular meeting of November 22, 2016.

VII. STUDENT REPRESENTATIVE (SPG #1, #4, & #5)

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Jack Brennan**

Mr. Brennan reported on events at the Barnegat High School including Spirit Week, Hallway Decorating, Pep Rally, and the Richard Fieramosco Fundraiser Event. Mr. Brennan continued his report dialoging on the status of the winter sports teams including Track and Basketball. Mr. Brennan concluded his report with a senior college application status.

VIII. DISTRICT HIGHLIGHTS (SPG #1, #4, & #5)

1. District Enrollment Numbers as of December 12, 2016.

Cecil S. Collins Elementary School	430
Joseph T. Donahue Elementary School	234
Lillian M. Dunfee Elementary School	368
Robert L. Horbelt Elementary School	418
Russell O. Brackman Middle School	756
Barnegat High School	945
District Total	3151

2. Barnegat High School:

- a. The Cheerleading Team had some great success this past month. Wendy Kenny made the New Jersey Cheerleading & Dance Coaches Association All-State Team. We attended a brunch on December 4th in Princeton, NJ where she was honored. Medium Varsity has placed 1st in every competition we have competed in this season. Next competition is January 7th at Manchester, then a huge competition on January 8th - UCAs Garden State Championship.
- b. History Club - visited the 9/11 Memorial and Museum and Rockefeller Center in New York City.
- c. Student Government assisted with the Toy Run and are helping to coordinate Relay for Life. We will be doing hallway decorating next week. Next week is also spirit week and we will be hosting the pep rally on Friday.
- d. Interact Club:
 - Thanksgiving: food drive and fundraising to feed about 200 people in Barnegat
 - Walk-a-thon: raised \$900 for Richard Fieramosca and his family- did this in conjunction with the Donahue school
 - Holiday shopping: for 85 students in district, rotary donated \$75 for each child.
- e. Fishing Club ran its 8th Annual Fisherman's Flea market and we had close to 500 people in attendance traveling from NY, NJ, DE, and PA to attend and grab deals on fishing tackle and gear. The event brought in close to \$5,000 dollars to the fishing club, and the club donated \$400 of it to the Toy Run. The students of the club did an amazing job with the setup, running, and breakdown of the one-day event.

- f. The Select Choir has had the most performances since we were established. They have been wowing audiences all season long. Our library concert is next Thursday at 7:00 PM. The Barnegat Branch Library will conclude our holiday season performances but will leave everyone with some holiday spirit. Our chorus club will be Christmas Caroling this weekend in downtown Barnegat.
 - g. The Ski & Snowboard Club raised a total of \$5,649.50.
 - h. After paying for all of the expenses our net proceeds were \$4,333.80, 100% of the transportation cost to Smugglers' Notch Vermont is paid for by the club and 50% of the transportation cost to Jack Frost Mountain is covered by the club as well.
3. Russell O. Brackman:
- a. Ms. Worsham, Mrs. MacInnis and their peer leadership group (PROS) organized a food drive and coin drive that will be running through the week prior to Thanksgiving. Food donations will be delivered to the Barnegat Food Pantry and coins collected will be donated to Unicef. They plan to run a similar campaign in the spring.
 - b. On Friday, December 9th the first Bulldogs Meet & Eat lunch group met. There were 19 students that signed up to participate in this group. Students met in room 321 with Mrs. Buccella and her Student Ambassadors for an ice breaker activity and basketball. Next week's theme is "Holiday Music & Crafts". Each week there will be a new theme decided on by the Student Ambassadors. We are working hard at team building and making new connections within our school community.
 - c. Mrs. Buccella attended an in-service at Lacey School District on Student Engagement & Assessment Design. She returned to Brackman with a "Toolbox" of ideas to share with her colleagues. On December 14, the ROBMS staff were invited to participate in "Toolbox for Teachers" professional development during their prep periods. Many staff members attended and were excited to implement some of the ideas immediately with their students! Stay tuned for Phase 2 of our "Toolbox for Teachers" series.
 - d. A group of seventh grade students are organizing a new club to be created at ROBMS called The Debate Club. Collectively, the students have taken the initiative to create a mission statement for the club and have already typed an outline for the club's goals. In addition, a handful of students requested a meeting with Mr. Fiorentino and met with him last week to discuss the next step forward. Ultimately, the students want to create a club where students will meet before and after school to practice the art of debating. Having a Debate Club will improve students' ability to research and organize information, think critically, and speak in public - necessary skills that will enhance their college and career readiness. Staff members who have agreed to assist with the club are: Samantha Arillo, Shirley Holly, and Jill Spain.
 - e. Mrs. Bopp's 7th grade level 1 Spanish and Mrs. Sobrinski's 6th grade MD students buddied up to create our bilingual Frozen themed doors for our Holiday Spirit Door decorating contest at Brackman Middle School.

- f. "It's Up To Us" - A group of students in 7th grade are interested in starting a school-wide club that has a unique focus -- helping to educate their peers about local and global events in a way that benefits and serves the community at large. For example, they wish to hold discussions about topics such as:
- Fracking and how it affects the Pinelands (related idea is viewing the documentary "Gaslands" to see how fracking currently effects other parts of the country).
 - Discussing and Preventing Bullying (one idea for the future is everyone wearing a name tag that has a description of a positive characteristic about themselves to help boost their own self-esteem, as well as to gain knowledge of their classmates that they might not have known).
 - Holding a clothing drive for hats, coats, gloves, and outdoor gear after winter break (when students often receive new items and are ready to part with their old items) -- Donate items to local students/families in need (perhaps working in conjunction with NJHS/ PROS/ STUDENT COUNCIL).
 - Having a day/week recognizing women's rights and highlighting the challenges that young girls around the world often face (for example - in some regions globally, girls and young ladies may not dress in bright colors -- so what would it look like if everyone in the school wearing bright colors was suddenly removed from class for 5 minutes if they were wearing bright colors? How would this impact their education?) -- Adding on to this idea, trying to find a way to use this knowledge/topic fundraise in order to benefit Harbor House or Dotties House (both women and children shelters in Ocean County).

4. Cecil S. Collins:

- a. Mentoring is "Rockin" at Collins! We have an outstanding number of staff volunteers and 99 students involved in the Mentoring Program! Our Holiday Breakfast will be Friday, December 16th. Collins Cares!
- b. We are excited about a new program called "Collins Student Ambassadors." During the year, students from all grades will be selected to welcome new children to our school, assist with plays, and serve as helpers with special projects. They are identified by the official CSCS lanyard they wear during their service, and a letter of recognition as well as a good citizenship magnet are sent home.
- c. The 4th and 5th Grade Bully Prevention Committee members visited all classrooms to spread Thanksgiving Cheer before the holiday weekend. They are getting ready to present their Holiday Caroling on December 21st.
- d. To keep our students safe and informed, this Fall, Mrs. Blaney presented lessons on understanding and dealing with Bullying & Harassment to all grades as well as SAFE - Safety Awareness For Everyone lessons.

- e. Our Child Study Team is very excited for new programs added to our school this year. The In-Class Support Programs were added for grades kindergarten through fifth. Our integrated preschool program and our full day preschool program are now attending specials and lunch in an inclusive setting. The Child Study Team continues to look for opportunities to provide mainstreaming to our classified students at Cecil S. Collins School.

5. Joseph T. Donahue:

- a. JTDS and BHS participated in their annual walk-a-thon to raise money for students of Barnegat that are in need.
- b. JTDS had a great parent turnout for conferences this year.
- c. Mrs. Stashkevetch did a wonderful job organizing our mentor program dessert party for the students.
- d. JTDS concluded several website teacher training webinars to prepare for the new website rollover.
- e. Ms. Wood conducted classroom walkthroughs with Mr. Toddings to evaluate positive and impactful teaching strategies taking place.
- f. Mr. Scotto presented the staff with PARCC data to analyze student areas of strength and weakness.
- g. The JTDS PTA held its annual Christmas extravaganza, "A Magical Elf Christmas Party." We had a great turnout to have pictures taken with Mr. and Mrs. Claus.

6. Lillian M. Dunfee:

- a. Fifth grade students from LMDS and RLHS met on November 18th for the first of a series of four Writer's Cafes to be held throughout the school year. The Writer's Café promotes a love of the writing process, hones students' writing craft, provides an audience and purpose for sharing and fosters connectedness amongst schools in preparation for ROBMS.
- b. Students are well underway in meeting the 3 million minute mark in the Today a Reader, Tomorrow a Leader 3 Million Reading Race Challenge. Thus far, students have read over 826,324 collective minutes! The school-wide goal was raised to 3 million minutes this year as students far exceeded the 2 million minute mark last school year.
- c. Third grade students and the fourth/fifth grade chorus have been busy preparing for the Holiday Show on December 20th. The third grade play is entitled Elflandia and the chorus will be singing a medley of holiday songs. There will be three performances to accommodate all schedules.
- d. A special thank you to Heritage Bay Women's Club for their kind donation of knitted winter hats and scarves. The hats and scarves will keep many Dunfee students warm this winter.
- e. The PTA held their annual Holiday Shoppe on December 14th, 15th, and 16th. Students had the opportunity to purchase inexpensive gifts for their families.

- f. The Mentor/Mentee Kick-off Breakfast was held on November 22nd. A special thank you to the Dunfee staff and former district employee Sam Angona for their kind donations which made this breakfast possible. 109 students and staff are participating in this worthwhile program.
- g. The Student Council has been busy planning a holiday themed school spirit week to take place from December 19th to December 23rd.
- h. Dunfee staff and families have been donating requested items placed on the “Giving Tree” which will provide gifts for students in need this holiday season.

7. Robert L. Horbelt:

- a. During the month of December Mrs. Germano had the Child Assault Prevention team teaching our children to be safe, strong, and free!
- b. Our fabulous P.T.A. hosted a Holiday Boutique for students to purchase gifts for their family, while our 2 elves in the nurse’s office are gathering gifts from our Horbelt Giving Trees for our families in need. Thank you to everyone who has donated! A great big shout out to the Barnegat P.B.A. for their generous donation to help make the holiday season special for so many families. Your generosity is very much appreciated.
- c. Ms. Sawall has been very busy working with our 5th grade chorus for a combined concert with the middle school students at ROBMS in addition to the 3rd graders performance “Once on a Housetop”, which was enjoyed by students, families, and alumni.
- d. As Mrs. Tynan continues to create her masterpiece mural with inspirational quotes from our heroes, Batman, Superman, and Spiderman, the Horbelt staff has once again come together, under the request of Mrs. Bartolini for a family whose home was destroyed in a fire. The overwhelming response of the Horbelt team has been heartwarming- It’s a Horbelt Thing!

IX. BARNEGAT BRAG

Mrs. Wood presented on Reflections and Promise. Mrs. Wood’s presentation centered on looking back at both the schools and the districts accomplishments over the past year and looking forward to what will be occurring in the New Year.

X. SUPERINTENDENT’S INFORMATION AND COMMENTS

1. Proclamation Presentation.

Mrs. Wood congratulated and thanked Lauren Sarno for her service to the Barnegat Board of Education and presented her with the following proclamation:

Mr. Sarno spoke on behalf of the roles Lauren Sarno performed during her six and one half years of service on the Board of Education.

Lauren Sarno did faithfully and conscientiously serve the Barnegat Township School District as a member of the Barnegat Township Board of Education representing Barnegat Township; and

WHEREAS, Lauren Sarno has served as a member of the Board of Education since April 2008; most recently completing a term from January, 2016 to December, 2016 and;

WHEREAS, Lauren Sarno has performed her duties as a member of the Board of Education in the best interest of the students and citizens of the Barnegat Township School District; and

WHEREAS, as a result of her dedication as a member of the Board of Education, Lauren Sarno has earned the highest respect and deepest appreciation of the Barnegat Township School District; its students and community and administration,

NOW THEREFORE, BE IT RESOLVED, as follows:

- 1. The Barnegat Township School District publicly acknowledges the dedication with which Lauren Sarno did faithfully and conscientiously perform her duties as a member of the Board of Education. The Board of Education wishes to commend and thank Lauren Sarno for her years of dedicated service to the school district, its pupils and staff extends these sincere best wishes in her future endeavors.*
- 2. That the resolution shall become a permanent part of the minutes of the Barnegat Township School District Board of Education of Ocean County.*
- 3. That the Board Secretary be directed to cause a copy of this resolution to be appropriately reproduced and delivered to Lauren Sarno dated this 20th day of December 2016.*

2. Five Year Strategic Plan for the District (2014-2019)

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3– Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

XI. COMMITTEE REPORTS

All Committee chairpersons may report pertinent business.

Buildings and Grounds Committee

Mr. Sherman, Committee Chair, reported that the committee discussed installing electric timers on busses, preparation of district fields for spring athletics, lead water testing, and a pending engineering report on the football field drainage issue. Mr. Sherman concluded his report stating a meeting has taken place with the district architect concerning the new concession stand.

Education Committee

Mrs. Pereira, Committee Chair, reported that the committee discussed half day schedules at the high school for the purpose of midterms, partnering discussions with the Army, and Girls Who Code. Mrs. Pereira continued her report discussing the updates provided by Dr. Latwis pertaining to the Special Education Department. Mrs. Pereira concluded her report thanking Dr. Latwis and his staff for their hard work and dedication.

Finance

Mrs. Kropf thanked Mrs. LaGuardia for her prudent financial planning for the district. Mr. Geddes, Committee Chair, reported that the Finance Committee reviewed the monthly bills and reviewed NJ State ratios of budget to student costs in the Ocean County Area presented in the Taxpayers Guide to Education Spending.

Governance Committee

Mrs. Kropf, Governance Committee Chair, thanked the staff involved in presenting the fourteen job descriptions listed for approval on tonight's agenda under section XVIII

Governance Committee. Mrs. Kropf reported that the committee is working towards approving a job description for every position in the district.

Health Safety Technology Committee

Mrs. Sarno, Committee Chair, reported that the committee did not meet this month. Currently the technology department is in the process of researching a Dark Fiber Project.

Shared Services Committee/Community Outreach Committee

Mr. Brown, Committee Chair stated that the Shared Services Committee has not met however, coordination between the Township and the District is occurring particularly in regard to winter storms. Mr. Brown continued his report discussing Community Outreach happenings such as the Brackman Holiday Concert. In addition, Mr. Brown reported the district is looking into installing timers on busses when they are plugged in to reduce energy consumption. In conclusion, Mr. Brown reported that as per state mandates the district drinking water is being tested for lead. The testing so far has shown that the district water is safe.

Personnel Committee,

Mr. Sarno, Committee Chair, recognized retirees, volunteers, and new hires listed under section XIX Personnel.

XII. PRESIDENT'S REMARKS/INFORMATION

Mr. Sarno wished everyone a very Happy Holiday season. Mr. Sarno thanked the administration and staff for their hard work in 2016 and stated he is looking forward to what is coming up in the New Year.

XIII. PUBLIC SESSION

Mr. Sarno requested a motion to enter into public session. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman.

All were in favor

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Lori Padgett spoke to her belief that a full time enrichment or gifted and talented teacher is needed for either for the entire district or specifically for the elementary schools. Ms. Padgett noted this request is in line with the five-year strategic plan, and requested the position be added into the next year's budget.

Mr. Sarno thanked Ms. Padgett for her suggestion.

Mrs. Wood stated she agrees such a position would be great for the district and noted a new position would need to be reviewed with the budget process. The budget for the 2017-2018 school year is at a zero percent increase.

Chip Junker, Bea President, Mr. Junker stated he is working to change the face of the committee, working with the District Administration. The BEA Committee has taken an active role in promoting their best practices. In an effort to increase communication, the BEA Committee sends a newsletter called Short Talk through e-mail and their website.

Mrs. Wood responded that she has shared the November Short Talk with the Board of Education.

Rafael Adorno shared the wonderful impact the teachers have had throughout his children's thirteen years in the district. Mr. Adorno thanked the teachers for their hard work and asked them to keep doing what they are doing. Mr. Adorno concluded his statement praising District Physics Teacher Mr. Geddes and the positive impact he is having on Mr. Adorno's child.

Mr. Sarno responded that he has also been reflecting on his children's time in the School District and agrees with Mr. Adorno's statement. Mr. Sarno thanked Mr. Adorno for his comments.

Mr. Sarno requested a motion to close public session. The motion was moved by Mrs. Pereira and seconded by Mr. Sherman.

All were in favor

XIV. FINANCE COMMITTEE – MOTIONS (SPG #3)

Mr. Sarno requested a motion to approve Finance Committee Motions numbers one through fifteen. The motion was moved by Mr. Brown and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

7. Motion to approve Tuition Contract Agreement between Howell Township School District (receiving district) and the Barnegat Board of Education (sending district) for education services for the 2016-2017 SY in the amount of \$31,777.00 as follows: (Homeless).
 - Pre-K Disabled \$15,638.00
 - Reg Ed. \$16,139.00
8. Motion to approve Tuition Contract Agreement between Berkeley School District (receiving district) and the Barnegat Board of Education (sending district) for education services of a grade 6 student for the 2016-2017 SY in the amount of \$13,184.00. (DCPP).
9. Motion to approve Tuition Contract Agreement between Lakehurst School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade one and grade 3 student for the 2016-2017 SY in the amount of \$28,258.00. (Homeless).
10. Motion to approve Tuition Contract Agreement between New Gretna School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade 1 student for the 2016-2017 SY in the amount of \$13,762.00. (Homeless).
11. Motion to approve Tuition Contract between The Arc Ocean County Chapter Inc. (receiving) and Barnegat Township School District (sending) for educational services of a student from Feb. 2, 2017 through June 8, 2017 in the amount of \$2,800.00.
12. Motion to approve Commission of the Blind Level 1 service contract for an in-house student for visually impaired support for the 2016-2017 school year in the pro-rated amount of \$1,329.37.
13. Motion to approve the transfer of funds from the capital account to the general account in the amount of \$277,000.00 of unused funding from solar project.
14. Motion to accept a donation to the Barnegat High School Fishing Club from Scott and Jaime Kennedy consisting of 300 various size and style fishing lures valued at \$2,490.00.
15. Motion to approve contract for continuation of revenue generating energy response program through EnerNOC.

XV. BUILDINGS & GROUNDS – MOTIONS

Mr. Sarno requested a motion to approve Buildings and Grounds Committee Motions numbers one through three. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

1. Motion to rescind the following motion approved at the November 22, 2016 Board Meeting:
 - Motion to approve the replacement of the aboveground fuel storage tank for the generator at Cecil S. Collins School in the amount of \$9,208.00 to TTI Environmental, Inc.
2. Motion to approve the replacement of the aboveground fuel storage tank for the generator at Cecil S. Collins School in the amount of \$5,082.50 to Venture Tank Co.
3. BE IT RESOLVED, by the Barnegat Township Public Schools to approve the submission of the New Concession Stand Project at Barnegat Township High School to the New Jersey Department of Education, DOE State Project #29-0185-030-17-1000, for review and Department approval of an “other capital” project with no state funding and amendment of the long range facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc., to make the submission to the Department of Education on behalf of the district.

XVI. EDUCATION COMMITTEE – MOTIONS (SPG #1, & #4)

Mr. Sarno requested a motion to approve Education Committee Motions numbers one through five. The motion was moved by Mrs. Sarno and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

1. Motion to approve Motion to approve half days (for high school students only) – Monday, January 23rd through Thursday, January 26th for the purpose of students taking mid-terms.
2. Motion to approve the following Workshop Requests:

For Board of Education Approval

NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
Heather Yost	BHS	Help Students Master the NGSS	1/27/17	Cherry Hill	\$245.00	\$27.16	\$0	\$0	\$272.16
Tracee Dubeck	BHS	Teaching Practices & Instructional Strategies	4/24/17	New Brunswick	\$150.00	\$41.04	\$0	\$0	\$191.04
Megan Conrad	CSCS	NAFME Biennial In Service Conference	4/5, 4/7 & 4/8/17	Atlantic City	\$180.00	\$97.46	\$0	\$0	\$277.46
Karen Wood	District	Techspo 2017	1/26 & 1/27/17	Atlantic City	\$425.00	\$25.11	\$50.00	\$117.86	\$617.97
Lourdes LaGuardia	BOE	Techspo 2017	1/26 & 1/27/17	Atlantic City	\$425.00	\$49.00	\$30.00	\$0	\$504.00
Chelsey McCallum	CSCS	2017 Conf. for NJ Kindergarten Teachers	2/27 & 2/28/17	Atlantic City	\$405.00	\$51.08	\$10.00	\$0	\$466.08
Jennifer Meyer	CSCS	2017 Conf. for NJ Kindergarten Teachers	2/27 & 2/28/17	Atlantic City	\$405.00	\$0	\$0	\$0	\$405.00
Janice Papola	CSCS	2017 Conf. for NJ Kindergarten Teachers	2/27 & 2/28/17	Atlantic City	\$405.00	\$0	\$0	\$0	\$405.00
Mary Oravets	LMDS	2017 NJAHPERD Convention	2/27 & 2/28/17	Long Branch	\$100.00	\$59.52	\$9.00	\$0	\$168.52
Kevin Karp	CURR	Techspo 2017	1/26 & 1/27/17	Atlantic City	\$425.00	\$46.38	\$35.00	\$0	\$506.38
Kelly West	TECH	Techspo 2017	1/26 & 1/27/17	Atlantic City	\$425.00	\$48.98	\$24.00	\$0	\$497.98
Justin Marcinkowski	TECH	Techspo 2017	1/26 & 1/27/17	Atlantic City	\$425.00	\$0	\$20.00	\$0	\$445.00
Joseph Bond	CURR	Techspo 2017	1/26 & 1/27/17	Atlantic City	\$425.00	\$24.94	\$35.00	\$120.00	\$604.94

3. Motion to approve the following Class Trip Requests:

Date of Field Trip	Grade/ School	Teacher(s)	Name of Trip	Location	District Cost	Fundraising	Administrative Approval
1/14-15/17	Thespian Club/BHS	Ms. Bollenbach	NJ Thespian Festival & Competition	Robbinsville	\$0	No	Mr. Nichol
1/24/17	BD Class/RLHS	Mrs. Bartolini	Thunderbird Lanes	Manahawkin	\$90.00	\$0	Mr. Gundersen
2/28/17	BD Class/RLHS	Mrs. Bartolini	Thunderbird Lanes	Manahawkin	\$90.00	\$0	Mr. Gundersen

5/15/17	9-12 SE Students/BHS	Ms. Rogers	Dare To Dream Conference	Stockton University/ Pomona	\$0	\$0	Dr. Latwis
5/24/17	K-12 ESL Students/District	Mrs. Cruse, Mrs. Gonzales	Liberty Science Center	Jersey City	\$1,122.00 (Funded by Title III Immigrant Funds)	\$0	Building Principals

4. Motion to approve the following Student Teacher Placements:

Student Teacher	College/University	Type of Placement	Cooperating School	Interview Date	Interviewed by:
Nicole Fricks	Kean University	Student Teaching	JTDS	12/1/16	Mr. Toddings
Danielle Padovani*	Kean University	Junior Practicum	BHS	5/14/16	Mr. Toddings
Alexandra Hare	Stockton University	Intermediate Fieldwork	LMDS	11/21/16	Mrs. Makela
Kara Bilgrav	Stockton University	Student Teaching	BHS	11/23/16	Mr. Nichol
Jessica Bartley	Stockton University	Student Teaching	BHS	11/23/16	Mr. Nichol
Hayley Maltais	Bloomsburg University	Fieldwork	LMDS	12/6/16	Mrs. Makela

*Student is currently doing Junior Practicum at JTDS.

5. Motion to approve the following Continuing Education Request(s):

Name	Position	Organization	Course Title
Rebecca Kiss	Teacher	Monmouth University	Technology and Students with Disabilities
Ryan Dalon	Teacher	University of Phoenix	Orientation to Administration and Supervision
Grace Buck	Teacher	Learners Edge	Excelling in the Early Childhood Classroom

XVII. EDUCATION COMMITTEE – INFORMATION (SPG #1, & #4)

For Information Purposes Only									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
Joseph Bond	District	NJASML Winter Meeting	2/3/2017	New Providence	\$0	\$37.20	\$5.50	\$0	\$42.70
Jeffrey Fonseca	BHS	Fall Counselor's Day at Rutgers	12/9/16	Camden	\$0	\$0	\$0	\$0	\$0

Karen Wood	District	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$98.33	\$10.00	\$0	\$108.33
Anthony Scotto	District	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$66.71	\$35.00	\$0	\$101.71
Karen Wood	District	Effective Digital Communication	12/16/16	Monroe	\$149.00	\$0	\$0	\$0	\$149.00
Joanne Long	CURR	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$94.00	\$30.00	\$0	\$124.00
Joseph Bond	CURR	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$67.83	\$35.00	\$0	\$102.83
Leigh Sharpless	CSCS	Minecraft Day	3/8/17	Piscataway	\$75.00	\$41.54	\$3.00	\$0	\$119.54
Leigh Sharpless	CSCS	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$102.92	\$17.00	\$0	\$119.92
Patrick Magee	CSCS	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$86.05	\$14.00	\$0	\$100.05
John Fiorentino	ROBMS	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$84.32	\$14.00	\$0	\$98.32
Justin Marcinkowski	TECH	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$51.64	\$8.50	\$0	\$60.14
James Barbieri	CURR	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$66.59	\$35.00	\$0	\$101.59
David Wittenberg	JTDS	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$103.92	\$17.00	\$0	\$120.92
Sarah O'Neill	JTDS	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$103.92	\$17.00	\$0	\$120.92
Barbara Gross	ROBMS	Future Ready Summit	1/11 & 1/12/17	Newark	\$0	\$103.54	\$18.00	\$0	\$121.54

XVIII. GOVERNANCE COMMITTEE – MOTIONS (SPG #1, #3, & #5)

Mr. Sarno requested a motion to approve Governance Committee Motions numbers one and two. The motion was moved by Mrs. Kropf and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

1. Motion to approve the following job descriptions:
 - a. Attendance Officer (BHS)
 - b. Transportation Aide
 - c. Maintenance Worker/HVAC Technician
 - d. Workman’s Compensation/Facilities/State Reporting Specialist
 - e. Confidential Administrative Assistant to the Superintendent
 - f. Confidential Administrative Assistant to the Business Administrator
 - g. Confidential Administrative Assistant to the Director of Curriculum and Instruction
 - h. Curriculum Supervisory Assistant
 - i. Payroll/Benefits Specialist
 - j. Payroll Specialist
 - k. Accounting Specialist

- l. Accounts Payable/Purchasing Specialist
 - m. Accounts Payable/Purchasing Assistant
 - n. Human Resources Coordinator
2. Motion to abolish the following job descriptions:
- a. Clerk/Dispatcher
 - b. Driver/P.M. Clerk Dispatcher

XIX. PERSONNEL COMMITTEE – MOTIONS (SPG #1, & #4)

Mr. Sarno requested a motion to approve Personnel Committee Motions numbers one through twenty. The motion was moved by Mrs. Sarno and seconded by Mrs. Pereira.

Mr. Brown, Yes, 1a is no relation; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Abstain on 1g, Yes to all others; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Sarno, Yes

1. Motion to approve the following new hire for the 2016-2017 school year:
- a. Samantha Brown – Long Term Substitute Special Education Teacher – CSCS
 Certification: CE
 Effective: Contingent upon the maternity leave dates of the employee
 Salary: \$46,989.00 ~ pro-rated / Step 1 BA
 Justification: Maternity leave A. Mohr
 Acct#11-120-100-101-02-LTS
 - b. Danielle Puma – Teacher of Technology – ROBMS
 Certification: Provisional
 Effective: January 2, 2017 – June 30, 2017
 Salary: \$47,889.00 ~pro-rated / Step 2 BA
 Justification: M. Palmieri transfer to BHS (Replacing S. Smith)
 Acct#11-130-100-101-01
 - c. Rae Beck – Long Term Substitute Special Education Teacher – ROBMS
 Certification: Standard
 Effective: Contingent upon the medical leave dates of the employee
 Salary: \$100.00 per day
 Justification: Medical leave K. Dowd
 Acct#11-130-100-101-02-LTS
 - d. Jennifer Amato – Guidance Secretary – BHS
 Effective: January 1, 2017 – June 30, 2017
 Salary: \$28,268.00 ~ pro-rated / Step 1
 Justification: Replacing P. Doty retirement
 Acct#11-000-218-105-01

- e. William Wallace – Part-time Security Officer – District
Effective: December 21, 2016 – June 30, 2017
Salary: \$13,798.00 ~ pro-rated / Step 1
Justification: Replacing M. Sotkovsky retirement
Acct#11-000-266-100-01

- f. JoAnn Hallahan – Principal’s Secretary – ROBMS
Effective: January 4, 2017 – June 30, 2017
Salary: \$28,728.00 ~ pro-rated / Step 3
Justification: Replacing C. Corle retirement
Pending criminal history clearance
Acct#11-000-240-105-01

- g. Shannon Rossi – Teacher of English – BHS
Certification: Standard
Effective: December 21, 2016 – June 30, 2017
Salary: \$52,389.00 ~ pro-rated / Step 4 BA30/MA
Justification: Replacing D. Paulson resignation
Pending criminal history clearance
Acct#11-140-100-101-01

- h. John Russ – Custodian – B & G
Effective: December 21, 2016 – June 30, 2017
Salary: \$25,769.00 ~ pro-rated / Step 1
Justification: Replacing F. Sorgi resignation
Acct#11-000-262-100-01-0022

- i. Heather Bernstein – Part-time Instructional Aide – CSCS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Unbudgeted due to transfer student
Pending criminal history clearance
Acct#11-212-100-106-01

- j. April Rook – Part-time Instructional Aide – JTDS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Unbudgeted due to transfer student
Pending criminal history clearance
Acct#11-212-100-106-01

- k. Mackenzie Kertesz – Part-time Instructional Aide – CSCS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Unbudgeted due to transfer student
Pending criminal history clearance
Acct#11-212-100-106-01
- l. Kaitlyn Wilkie – Part-time Instructional Aide – CSCS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Vacancy unfilled
Pending criminal history clearance
Acct#11-190-100-106-01
- m. Vivian Lombardo – Part-time Instructional Aide – CSCS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Unbudgeted due to transfer student
Pending criminal history clearance
Acct#11-212-100-106-01
- n. Ami Lombardo – Part-time Instructional Aide – CSCS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing S. Brown p
Pending criminal history clearance
Acct#11-212-100-106-01
- o. Grace Login – Part-time Instructional Aide – CSCS
Effective: December 21, 2016 – June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing K. Thelin transfer to full-time
Pending criminal history clearance
Acct#11-212-100-106-01
- p. James Sheppard – Technology Technician 12 month – District
Effective: December 21, 2016 – June 30, 2017
Salary: \$37,655.00 ~ pro-rated / Step 3
Justification: B. Carney resignation
Pending criminal history clearance
Acct#11-000-252-100-01

2. Motion to retroactively approve Catherine Hoops, ROBMS per diem substitute teacher, covering Kathy Cruz's resignation at \$100.00 per day to November 1, 2016.
3. Motion to approve the following staff for SAT Prep Sessions, not to exceed 11.25 hours, at the current BEA hourly rate:
 - Francis Pannullo - Reading Prep
 - Carolyn Skodi – Math Prep
4. Motion to approve JoAnn Hallahan for a Principal's Secretary stipend of \$1,000.00 pro-rated, for the 2016-2017 school year.
5. Motion to approve the following coaches for the 2016-2017 school year:
 - Jessica Columbo – Volunteer Cheer Coach @ BHS
 - Camille Mammolite – Volunteer Girls' Basketball @ BHS & ROBMS
6. Motion to extend James Handschuch as Interim Vice Principal at ROBMS until January 13, 2017 at the daily rate of \$350.00.
7. Motion to approve the following Before and After School Caregivers for the 2016-2017 school year:
 - a. Bailey Wolf – Student Worker - \$8.50 per hour
 - b. Andrew Robles – Student Worker - \$8.50 per hour
8. Motion to approve the resignation of Kenneth MacIver for CSCS Intramurals Activity for the 2016-2017 school year.
9. Motion to approve Linda Brinley-McGlynn for Computer Club Activity at CSCS for the 2016-2017 school year at the hourly rate of \$40.20.
10. Motion to approve Corey Maliff for CSCS Intramurals Activity for the 2016-2017 school year at the hourly rate of \$40.20.
11. Motion to approve the following substitutes for Before School Activities for the 2016-2017 school year:
 - a. Jocelyn Jorgensen
 - b. Kaitlyn Kinney
 - c. Jessica Mahon
12. Motion to approve Valerie Morris Sophomore Class Advisor @ BHS for the 2016-2017 school year at the stipend of \$2,234.00.

13. Motion to approve the following transfers for the 2016-2017 school year:
 - a. Lynn Santiago – Instructional Aide from CSCS to LMDS.
 - b. Michael Palmieri – Teacher of Technology @ ROBMS to Teacher of Technology @ BHS.

14. Motion to approve the following substitutes for the 2016-2017 school year:
 - a. Denise Cioffi – Substitute Teacher
 - b. Robert Gonnella – Substitute Security Guard
 - c. Joshua Traphagen – Substitute Custodian
 - d. Debbie Morante – Substitute Athletic Trainer

15. Motion to approve Jane Williams as a volunteer at LMDS for the 2016-2017 school year.

16. Motion to approve Kevin Smith as Web Manager for the Athletics Department at a stipend of \$500.00 for the 2016-2017 school year.

17. Motion to approve the following medical leave:
 - a. Megan VanderPyl – Teacher – JTDS
Effective: January 2, 2017
Tentative Return: February 13, 2017

 - b. Kim Dowd – Teacher- ROBMS
Effective: January 2, 2017
Return Date Advised: February 6, 2017

18. Motion to approve the following maternity leaves:
 - a. Jaclyn Fitzpatrick – Teacher – CSCS
Effective: February 21, 2017
Tentative Return: September 1, 2017

 - b. Jenna Cipriano – Teacher – LMDS
Effective: February 21, 2017
Tentative Return: September 1, 2017

 - c. Alena Mohr – Teacher – CSCS
Amended Return: May 1, 2017

19. Motion to approve the following retirement:

- a. Billie Ambrose (9/1/75) – Teacher – LMDS
Effective: March 1, 2017

20. Motion to approve the following resignation of Erik D'Arcy, effective immediately.”

XX. EXECUTIVE SESSION RESOLUTION

Mr. Sarno requested a motion to enter into Executive Session to discuss matters of student, personnel and litigation matters. The motion was moved by Mrs. Sarno and seconded by Mrs. Pereira.

All were in favor.

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on December 20, 2016 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XXI. EXECUTIVE DISCUSSION

- 1. HIB Report

XXII. CALL TO ORDER

The meeting was called backed to order at 8:46 p.m.

XXIII. ROLL CALL

Mr. Brown:	Present
Mr. Geddes	Present
Mrs. Kropf:	Present
Mrs. Pereira:	Present
Mrs. Sarno:	Present
Mr. Sherman:	Present
Mr. Toth	Present
Mr. Sarno:	Present

XXIV. NEW BUSINESS

Mr. Sarno requested a motion to approve New Business motion number one. The motion was moved by Mr. Brown and seconded by Mrs. Sarno.

All were in favor.

- 1. Motion to approve the HIB incident’s report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the superintendent during executive session.

XXV. ADJOURNMENT

Mr. Sarno requested a motion to adjourn the meeting at 8:47 p.m. The motion was moved by Mr. Sarno and seconded by Mrs. Pereira.

All were in favor.

The next scheduled Barnegat Township Board of Education meeting will be the re-org meeting on **January 3, 2017**. The meeting will be held at **6:30 PM** at the Barnegat High School.

Respectfully Submitted,

Lourdes LaGuardia,
Business Administrator/Board Secretary

**Frequently Used Acronyms by the
Barnegat Township School District**

AYP – Adequate Yearly Progress
BHS – Barnegat High School
Bengal Cubs ELC – Bengal Cubs Early Learning Center
B&G – Buildings and Grounds
CAFR – Comprehensive Annual Financial Report
CC – Common Core
CE – Certificate of Eligibility
CEAS – Certificate of Eligibility with Advanced Standing
CSCS – Cecil S. Collins Elementary School
DIP – District Improvement Plan
ELA – English Language Arts
GAAP – Generally Accepted Accounting Principles
HIB – Harassment, Intimidation and Bullying
IDEA – Individuals with Disabilities Education Act
IEP – Individualized Education Plan (for Special Education students)
JTDS – Joseph T. Donahue Elementary School
LMDS – Lillian M. Dunfee Elementary School
MOA – Memorandum of Agreement
NCLB – No Child Left Behind
NJ SMART - NJ Standards Measurement and Resource for Teaching
NJAC – New Jersey Administrative Code
NJDOE – New Jersey Department of Education
NJSA – New Jersey Statutes Annotated
NJSBA – New Jersey School Boards Association
NSBA – National School Boards Association
PARCC – Partnership for Assessment of Readiness for College and Careers
PCR – Payroll Control Roster
PGP – Professional Growth Plan
QSAC – Quality Single Accountability Continuum
RFP – Request for Proposal
RFQ – Request for Qualifications
RLHS – Robert L. Horbelt Elementary School
ROBMS – Russell O. Brackman Middle School
SGO – Student Growth Objective
SGP – Student Growth Percentile
SPG – Strategic Plan Goal

*Newly added

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Scott Sarno, President

Robert Geddes, Vice President

Gary Brown

Linda Kropf

Maria Pereira

Lauren Sarno

David Sherman

Peter Toth

Andrew Watts