



# *Barnegat Township School District*

## **BARNEGAT BOARD OF EDUCATION REGULAR MEETING MINUTES**

**January 20, 2015  
Tuesday, 6:30 PM – Regular Meeting**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

Mr. Brown:	Present
Mrs. Kropf:	Present
Mrs. Murphy:	Present
Mrs. Paulhus:	Present
Mrs. Pereira:	Present
Mr. Sheiken:	Present
Mr. Sherman:	Absent
Mr. Geddes	Present
Mr. Sarno:	Present

Also present: Ms. Karen Wood, Superintendent  
Mrs. Lourdes LaGuardia, Business Administrator/Board Secretary  
Ben Montenegro, Esq., Board Attorney

**IV. FLAG SALUTE**

All: Pledge of Allegiance

**V. APPROVAL OF AGENDA AND/OR ADDITIONS**

Mr. Sarno: Requested a motion to approve the agenda and/or additions with one addition to add a litigation update to the agenda under Number Nineteen Executive Discussion.

The motion was moved by Mrs. Murphy and seconded by Mrs. Pereira.

Roll call:

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Paulhus, Yes; Mrs. Pereira, Yes; Mr. Sheiken, Yes; Mr. Geddes, Yes; Mr. Sarno, Yes

**VI. APPROVAL OF MINUTES AND/OR ADDITIONS**

Mr. Sarno requested a motion to approve the minutes and/or additions. The motion was moved by Mrs. Paulhus and seconded by Mr. Brown.

Roll Call:

Mr. Brown, Abstained on one and two, yes on three and four; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Paulhus, Yes; Mrs. Pereira, Abstained on one and two, yes to everything else; Mr. Sheiken, Yes; Mr. Geddes, Abstained on one and two, yes to three and four; Mr. Sarno, Yes

1. Motion to approve the Regular Minutes from the Regular Meeting of December 16, 2014.
2. Motion to approve the Executive Session Minutes from the Regular meeting of December 16, 2014.
3. Motion to approve the Regular Minutes for the Reorganization Meeting of January 6, 2015.
4. Motion to approve the Executive Session Minutes from the Reorganization Meeting of January 6, 2015.

**VII. STUDENT REPRESENTATIVE (SPG#1, #4 & #5)**

The Student Rep was not present.

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Kyle Buaya**

**VIII. DISTRICT HIGHLIGHTS (SPG #1, #4 & #5)**

- District Enrollment Numbers as of January 14, 2015.

Cecil S. Collins Elementary School	423
Joseph T. Donahue Elementary School	264
Lillian M. Dunfee Elementary School	367
Robert L. Horbelt Elementary School	444
Russell O. Brackman Middle School	738
Barnegat High School	984
<b>District Total</b>	<b>3220</b>

**IX. BARNEGAT BRAG - Strategic Planning Update – Karen M. Wood,  
Superintendent**

The NJSBA recommends a report be given on the Strategic Planning Action Plan which is the purpose of the presentation. Mrs. Wood presented the Administrators individual highlights on a per school basis. Dunfee School highlights included writing samples, reading challenge, great attendance awards, after school assistance, and PARC Prep Assessment. Collins School highlights included a focus on reducing class size, a volunteer program through the PTA, and PARC Prep. Horbelt School highlights included items surrounding education and student achievement. Donohue highlights included a School Climate Committee, technology, and a PLC amongst the staff. Technology highlights were presented for the entire District. Highlights included BYOD (Bring Your Own Device), laptops, tablets, and Google Apps for Education. Brackman School highlights included climate and culture. Barnegat High School highlights included improving student achievements measured by the 2015 PARC Assessments, increase in the use of and access to educational technology, and culture and climate. Athletic highlights include Coaches Council, Athlete of the Week Program, and the Three Sport Athlete Recognition Program. Athletic areas that need to be focused on are additional coaching staff as needed and continued evaluation of program needs. Special Education highlights included implementation of the Integrated Pre-K program, implementation of new programs based on current and future students, class size, IEP requirements resulting in the addition of unbudgeted staff, and the possible need for increases in programs based upon enrollment. Curriculum Instruction highlights for K-12 included expanding Lego Robotics, implementation of a math program for at risk math students, differences in data capturing, technology, Google Apps, climate and culture, and community partnerships. Curriculum constrains included time, financial resources, schedules, personnel, and communication, infrastructure, federal requirements, state mandates, and legislative changes. The above initiatives were placed into categories of immediate or ongoing. There was an almost equal distribution of the initiatives between the categories. Moving forward the District will need to monitor and adjust accordingly.

Mrs. Wood discussed Strategic Planning Posters that were created by the students and placed around the District. The public was asked to vote on the posters prior to leaving.

Mrs. Wood thanked the community and the Board for their support.

**INFORMATION**

**Five Year Strategic Plan for the District (2014-2019)**

Goal #1 – Student Achievement – Ensure all students achieve their highest potential.

Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and

- explore alternate means of utilizing existing technology in its environment.
- Goal #3 – Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

**National Council on Aging:**

Mrs. Wood explained the National Council on Aging Program. Seniors who are employees of the National Council on Aging, which pays the seniors for their work, would be placed within the schools without a cost to the District.

**Barnabas Health Grant:**

Barnabas Health Institute for Prevention Grant was gifted to the District. The District will receive prevention services for a five year period. The Grant is valued about a half a million dollars.

**Professional Development:**

Mrs. Wood spoke to questions that were sent via e-mail regarding Finance Motion Number 12. The motion is for a professional development speaker to come into the District in March. The professional development would be open to District Administrators of which there are sixteen. Mrs. Wood spoke to the need for the speaker and offsetting costs through the invitation of administrators from other Districts at a cost. The Board asked if there has been a commitment from other administrators. Mrs. Wood responded by stating that she required Board approval prior to inviting other Districts.

1. National Council on Aging
2. Barnabas Health Grant
  
3. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

All districts are required to report all EVVRS incidents occurring between September 1 and December 31, 2014 (Report Period 1) to:

- The NJDOE no later than January 30, 2015; and
- The Board of Education/Governing Authority between January 1 and June 30, 2015.

Therefore, please accept the confirmation of submission for the Report Period 1 summary and the 2014-2015 Report Period 1 report as required above – see attached.

## XI. COMMITTEE REPORTS

- a. Finance Committee – Robert Geddes
- b. Governance Committee – Linda Kropf
- c. Education Committee – Maria Pereira
- d. Personnel – Scott Sarno

### **Finance Committee**

a. Robert Geddes, Chair of the Finance Committee presented the Finance Committee Report. The 2007 bonds are at a point in their cycle where they are coming up for refinancing. Refinancing will save the District in terms of interest. Timely refinancing is important in order to receive the best possible rate. The District is currently engaged in the QSAC audit. QSAC stands for Quality Single Accountability Continuum. The purpose of the audit is to look at monitoring renounced state laws and programs, and to evaluate our school District in five key components. The Finance Committee also discussed a Chef to School Program. The program invites local Chefs into our schools, allowing them to prepare a meal under our state restrictions, food prep process, and cost containment in support of the National Movement on Healthy Eating.

### **Governance Committee**

b. Linda Kropf, Chair of the Governance Committee, presented the Governance Report. The Committee discussed issues in regard to public concerns concerning the Bengal Cubs Early Learning Center. The Committee will make the following recommendations to the Board:

- An outreach to similar local business's to discuss both positive and negative issues.
- Recommended that the Superintendent reach out to the local business's to have representatives attend a mutually convenient roundtable.
- Move forward to increase in-house District.

The Committee also reviewed the policy on field trips. Additional information will be accumulated before making a decision. The Committee will recommend to the Board items to enhance the current policy.

Both policy reviews will be carried forward to the February 2015 Governance Committee Meeting.

### **Education Committee**

c. Mrs. Pereira, Chair of the Education Committee, shared information on the PSAT's which are offered to juniors and sophomores at District cost. The Committee also discussed four new course offerings in the High School, based on budget and student interest. The courses are Astronomy, Advanced Placement Environmental Science, Advanced Placement Human Geography, and Advanced Placement Spanish Language and Culture.

**Community Relations:**

The Community Relations Committee has not met yet. Mr. Brown, the Committee Chair, spoke to the implementation of utilizing Nixel to inform the public of Board Meetings. Mr. Brown attended the Scholarship Breakfast and spoke to further promoting the scholarship program through Chambers of Commerce.

Mr. Sarno encouraged sponsorship of scholarships

**Personnel Committee**

d. Mr. Sarno, Chair of the Personnel Committee, reported on hiring of new personnel, specifically the hiring of Mr. Aviles successor's which will help ensure continuity of the classroom. Mr. Sarno continued to briefly explain the hiring process to the public.

**Committee Placements**

Mrs. Murphy articulated her unease concerning Mr. Sarno's Board Presidency. She spoke to her passion and qualifications as an educator and asked for clarification on why she was not placed on the Education Committee after years of being the Committee Chair. She also asked for the reason why other incumbent Board members were removed from their positions on other Committees.

Mr. Sarno responded stating he had not heard from any Board member that they were unhappy about the Committees they were placed on. Mr. Sarno offered to speak privately with Mrs. Murphy regarding her concerns.

Mr. Sheiken expressed his concerns regarding Mr. Sarno's Presidency. He spoke to his qualifications as an educator and also asked why he was removed from all regular meeting committees.

Mr. Sarno replied that the Committee placements were not personal in nature and offered to speak with Mr. Sheiken in private.

**XII. PRESIDENT'S REMARKS/INFORMATION**

Mr. Sarno thanked the Board Members, Administration, and staff for their hard work in arranging and attending the Committee Meetings in a short period of time. Mr. Sarno commended the Administration and staff for helping the new Board members get up to speed.

**XIII. PUBLIC SESSION**

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual

unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Mr. Sarno: Requested a motion to open to public session.

The motion was moved by Mrs. Pereira and seconded by Mr. Brown. All members were in favor.

Mr. Montenegro: Let the record reflect that Mrs. Murphy left before Presidential remarks so she is not part of the vote.

Diane McGee: Spoke regarding issues her son has experienced on his bus. She asked the board for a long term bussing solution for her child.

Mr. Montenegro: In Public Session the public has a right to comment on anything they wish as it relates to the school District. For purposes of the Board's discussion and review as it relates to personnel should not be done at a public meeting at the Board level as a Rice notice needs to be given first.

Mrs. Wood: Asked Mrs. McGee to please leave her contact information so that they can speak outside of the Board Meeting.

Christine Harashinski: Thanked Mrs. Wood and Mr. Scotto for postponing the grading policy. Spoke to the high school History Club and the cancellation of the trip to Ellis Island. She expressed her concerns that the enforcement was only implemented towards the history club after the swearing in of a Board member. Mrs. Harashinski would like to know if all other trips are following the same requirement of being chaperoned at all times. She went on to show how Policy 2340 for field trips section 4A does not apply to the high school students and has not been enforced. Mrs. Harashinski believes field trips for clubs may fall under Policy 5850. She requested the Board to wave any new restrictions imposed on high school trips. It was also noted that trip attendance is not required. A parent has the right to not give permission for their child to attend.

Mr. Sarno: Stated that he does not believe the timeline surrounding the Board member is accurate. The trip was not cancelled due to the policy. The Governance Committee did discuss the policy. Mr. Sarno noted that the trip is on the evenings agenda for approval. The intention is to get the policy in-line with our District at this time. Mrs. Wood was given authority to continue with the trips as they were already scheduled and as they have been done in the past. The Board did not have intentions of any trips being cancelled.



Mrs. Wood: Stated the cancellation of the trip did not have anything to do directly with the change in the policy. The trip was cancelled due to other reasons. The Governance Committee did review the policy language specifically pertinent to Mrs. Harashinski's concerns. Policy changes are read twice prior to adoption. Mrs. Wood addressed the concern regarding other trips not being pulled.

Dona Tanzola: Representing Green Thumb Preschool with her colleagues. Expressed concern for the effects the BCEL C is going to have on the private sector. Questions were raised in regard to the BCEL C being a self-funding program. Ms. Tanzolo further noted that the private sector has qualifications that they must go through that school does not have to meet. Ms. Tanzola also asked if revenue for the program will need to be increased due to the possible hiring of new staff listed on the evening's agenda.

Mr. Sarno: There is formula used to determine when the program becomes self-funding. Mrs. Wood will be reaching out to the local day cares for discussion purposes.

Mrs. Wood: Responded to the hiring of BCEL C staff listed on the evening's agenda. It has become necessary to hire new staff as enrollment is up. A decision of the Committee was that District would sit down with the local day cares and determine how to bring both sides against the middle.

Nicole Pilovsky: Former President of the History Club. Spoke to the positive impact the History Club trips had on her. Made note that the parent gives permission for a child to go on a trip, attendance is not mandatory. Ms. Pilovsky also discussed her positive experience regarding the safety and wellbeing of children on class trips.

Mr. Sarno: Responded that he believes it is never a bad thing when the Board tries to address every safety concern possible to keep students in a safe environment.

Frank Pisenti: Thanked Mrs. Murphy and Mrs. Sheiken for bringing Committee transparency to the public. Asked Mr. Sarno if they public would receive a response to why members were removed from Committees in next month minutes.

Mr. Sarno: Referred to his earlier comment that he would speak to Mrs. Murphy and Mr. Sheiken privately.

Ken Bank: Commended Mrs. Thompson for her status as the VFW National Teacher. Stated for the record that all though the Board did not specifically cancel the trip the Board, or the one Board member, created the conditions that made it extremely difficult, if not impossible, for Ms. Thompson to carry out this trip. Mr. Bank reinforced the idea that the policy has not been enforced in regard to high school trips. Mr. Bank would have preferred if the Board member took their concerns to the teacher as opposed to Administration.

Board Member: The code of ethics requires that a Board member is to go to Administration with any issues that need to be addressed, not to the teacher.

Mr. Bank: Asked if the same rule applies when a Board Member is acting as a parent.

Board Member: When concerns are specific to a child as a parent the parent may speak with the teacher directly. If a concern is about policy it would go to Administration.

Mr. Sarno: The Board acts on the information provided by the Superintendent. The trip was not cancelled as a result of any Board issue, Board discussion, Policy questions, or anything along those lines.

Jake Taylor: Purpose for speaking is to invite Mrs. Wood and a representative from the School Board to the Township Meeting on Feb 2<sup>nd</sup> where the Patriotic Awards will be presented to the students. Mr. Taylor spoke to his feelings on removing Board members from Committee's. The Board is a representation of the students of Barnegat and needs to work in the student's best interest, setting politics aside. Mr. Taylor also reminded the public about Ms. Thompson's nomination for teacher of the year. Mrs. Thompson was named teacher of the year nationally.

Jill Sidote: Spoke as the Program Coordinator for the BCELC. Clarified that the individuals listed on the evening's agenda to be hired for the BCELC are being hired mostly as substitutes. The other position on the agenda is a replacement position. Ms. Sidote presented the enrollment numbers and where the students were placed prior to enrollment. Ms. Sidote also clarified that day care placement is a parental choice in which many factors are weighed. She further discussed how other business's come to be within a community.

Chris Murphy: Discussed his thoughts on how it is not in the Districts best interest to remove standing Committee members who can share their knowledge with new Board Members. Mr. Murphy asked who currently sits on the education Committee.

Mr. Sarno responded with the names of the Committee Members.

Mrs. Pereira: Spoke to her qualifications.

Mr. Sarno: Spoke to his qualifications.

Mr. Murphy: Asked for clarification on why the Committee is not comprised entirely of educators.

Mr. Sarno: Responded that everything the Board does deals with the education of our students.

Mrs. Pilovsky: Informed the audience that in her role as prior Board President she placed Board members on requested Committees. Mrs. Pilovsky asked why a two year member of the Finance Committee was not made Chair of the Committee. Requested the Board President place the people most qualified to sit on a Committee on that Committee. Mrs. Pilovsky asked questions on the Finance section of the agenda.

Steve Cotton: Asked Mr. Sarno if he would reevaluate the Committee placements after this meeting.

Mr. Sarno: Responded that he would hear the members concerns and go from there.

Geri DiGennaro: Asked the Education Committee members if they will be approving an SAT Prep course along with the other new course offerings. She expressed her disappointment in the election process and the new Boards decisions to date.

Mrs. Pereira: Responded that she will speak with Mr. Scotto regarding SAT Prep courses.

Mrs. Wood: Provided an explanation as to why certain courses were recommended to the Education Committee because the course offering guide has not been revised in some time. Upon reevaluating the guide courses that would assist students in getting into college were reviewed. SAT Prep Courses have not been ruled out and are still under discussion.

Cindy Grobelny: Asked how much it will cost the District for students to take the AP test if the three AP courses that are being recommended are implemented. District payment of AP exams was previously Board approved. Ms. Grobelny discussed her experience in which her son's college of choice would not give credit for the AP course. She asked if the District will be paying for AP exams again this year.

Mr. Sarno: Responded that the courses are still pending budget availability.

Mrs. Wood: Responded that she will recommend that the Board does pay for AP testing. The Board needs to approve the recommendation.

Mrs. Grobelny: Asked for affirmation that the Board is going to consider adding three AP classes which will effect next year's budget. Also asked if payment of SAT fees will be considered by the District as she believes SAT scores are weighted more heavily by colleges than AP classes.

Mrs. Wood: Responded that she cannot speak to individual college requirements. Mrs. Wood asked Mr. Scotto if he would speak to Mrs. Grobelny's concern.

Mr. Scotto: Stated that each administrator is responsible to develop the budget with all the necessary things that would be required for implementation. An AP course, whether

or not it is accepted by a college, is the highest level of rigor that a student can have on their transcript. A course will only be run after Board approval and then student interest, therefore a course approved by the Board may not actually be run. The cost of the AP exams has been considered. Tonight's approval is needed in order to offer classes to the students. Tonight's approval is not a commitment of funds.

Ms. Grobelny: Asked Mr. Scotto asked what new courses will be offered to non AP students.

Mr. Scotto: Stated Astronomy will be offered at the CP level. He also stated there is currently an array of CP courses available to high school students.

Mr. Sarno: Other course considerations are under discussion.

Jo-Eva Paul-Applegate: Spoke to the cost burden of AP tests verses the importance of the tests. Ms. Paul-Applegate asked if there is a policy allowing students to take a printed PARC test, or opt out of the test, rather than take the on-line PARC Test. Ms. Paul-Applegate further stated she would prefer he son to participate in classes other than Achievement Strategies.

Mrs. Wood. Spoke to PARC graduation requirements and informed the public about information regarding the PARC Test which is posted on the website. She further discussed how the District has prepared students for the PARC Test.

Ms. Johns: There is a paper version of the test which is only utilized for students with extenuating circumstances. The state is still defining what will be considered an accommodation as opposed to accessibility.

Kelly Marcotte: Asked if there is a cost to the District for student participation in a virtual high school class.

Mr. Scotto: The District has a contract for 25 seats in a virtual school. The District has not exceeded the number of seats. Mr. Scotto gave a brief overview of virtual high school courses.

Kelly Marcotte: Spoke to the astronomy class offered through the virtual high school and how offering an astronomy course in District could alleviate some virtual high school costs. Spoke to her daughter's interest in the new course offerings. She does not believe the courses offerings should be declined based solely on the cost of a test.

Mr. Sarno: Agreed that the education benefit often outweighs the financial impact.

Mr. Sarno: Requested a motion to close public session.

The motion was moved by Mrs. Murphy and seconded by Mrs. Pereira. All members were in favor.

**XIV. FINANCE COMMITTEE – MOTIONS: (SPG #3)**

Mr. Sarno: Requested a motion for Finance number fourteen numbers one through twelve.

The motion was moved by Mr. Brown and seconded by Mr. Geddes.

Mr. Brown, Abstained on one and two, yes on three and abstain on PO No. 15-1967, abstain on four, abstain on five, abstain on six, yes on seven, yes on nine, yes on ten, yes on all, no on twelve because of cost, yes on eight; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Paulhus, Yes; Mrs. Pereira, Abstained on one and two, yes to three and abstain on PO 15-2004, abstain four, five, and six, yes seven, eight, nine, ten, eleven, and no to twelve; Mr. Sheiken, Yes; Mr. Geddes, Abstained on one and two, abstain on PO 15-1936 yes to all others on three, abstain on four, five, six, yes to seven, eight, nine, ten, eleven, no on twelve for cost; Mr. Sarno, Yes on one through eleven, no on twelve.

Motion twelve does not pass.

1. Motion to approve December 15, 2014 bi-monthly total payroll expense in the amount of \$1,646,767.31.
2. Motion to approve December 23, 2014 bi-monthly total payroll expense in the amount of \$1,407,453.63.
3. Motion to approve the January 2015 bills list in the amount of \$1,216,435.49

Fund 10	\$ 1,034,080.21
Fund 20	\$ 83,294.87
Fund 60	\$ 97,547.81
Fund 62	\$ 731.62
Fund 63	<u>\$ 780.98</u>
TOTAL	\$ 1,216,435.49

4. Motion to approve the Monthly Report of the Treasurer (A-149) for December, 2014.
5. Motion to approve the Monthly report of the Secretary (A-148) for December, 2014.
6. Motion to approve Transfer Report for the month of December 2014.

7. Motion to approve the following 2014/2015 Out-of-District placements:

NAME	PLACEMENT	TUITION	Aide	ESY Tuition/Aide	OT/PT Speech	TOTAL
P.1	Education Academy	\$29,625.00 prorated		\$5,927.00 ESY		\$35,552.00
O.2	Ocean Township Homeless Placement	\$5,061.65 Prorated				\$5,061.65

8. Motion to approve the following Homebound Instruction students:

STUDENT	SCHOOL	DURATION	Approx. Cost
S.1 ***	BHS	12/23/14 – 01/08/15	\$ 333.00
R.2.***	BHS	12/23/14 – 01/08/15	\$ 333.00
G.3 ***	BHS	12/10/14 – 12/16/14	\$ 259.00
M.4 *	BHS	01/05/15 – 02/04/15	\$ 814.00
M.5. ***	BHS	12/19/14 – 01/06/15	\$ 370.00
W.6 * *	BHS	01/05/15 – 02/02/15	\$1,036.00
W.7 * *	RLHS	12/12/14 – 01/12/15	\$ 999.00
G.8 ***	BHS	12/10/14 – 12/16/14	\$ 370.00
F.9 * *	BHS	12/03/14 – 01/14/15	\$888.00
C. 10 ***	BHS	12/12/14 – 12/18/14	\$370.00
S.11 *	BHS	12/15/14 – 01/15/14	\$573.50
P.12 *	ROBMS	01/09/15 – 02/02/15	\$592.00
C.13 *** *	BHS	01/08/15 – 01/21/15	\$666.00
G.14 *	BHS	01/04/15 – 01/30/15	\$296.00

- \* IEP
- \*\* Medical
- \*\*\* Discipline

9. Motion to approve Tuition Contract Agreement between Lakewood School District (sending district) and Barnegat Township School District (receiving district) for education services for a first grade student for the 2014-2015 SY in the amount of \$13,407.00 payable to the Barnegat Township School District (DYFS Placement).
10. Motion to approve the Joint Transportation Agreement between Manchester Township Board of Education (Host District) and the Barnegat Township Board of Education (Joiner District) to transport students to the Ocean County Vocational school in Jackson, N.J. for the 2014-15 school year at no cost to the district.
11. Motion to accept Compass Energy Gas Services LLC as negotiated by ACES bid results for natural gas supply service contract. Service to begin March, 2015 through November 2016.

12. Resolved the Board of Education has identified the need for administrative training and support to further grow student achievement and academic success

Further to approve in-service training as follows:

To approve in-service training session speaker for school administrators to be held on March 31, 2015 at BHS in the amount of \$4800.00 plus travel/lodging expenses as per government per diems and travel rates with the cost to be offset through attendance revenue.

**XV. EDUCATION COMMITTEE – MOTIONS: (SPG #1 & #4)**

Mr. Sarno: Requested a motion for Education Motions numbers one through eight.

The motion was moved by Mrs. Pereira and seconded by Mr. Brown.

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Paulhus, Yes; Mrs. Pereira, Yes; Mr. Sheiken, Yes; Mr. Geddes, Yes; Mr. Sarno, Yes

1. Motion to approve the following BHS New Course Offerings:

- AP Human Geography
- AP Environmental Science
- AP Spanish Language and Culture
- Astronomy  
(Contingent on the 2015-2016 Annual School Budget.)

2. Motion to approve the donation of SMART Board and Projector from Advance Learning Center:

- Epson Power Light 470 Projector (SN: QVSF260073L)
- Setting Plate (SN: ELPMB28)
- SMART Board (SN: SB680-M2-D25571)

3. Motion to accept World Book Encyclopedia Set ©2013 from Ocean County Library, donated to the Robert L. Horbelt School.

4. Motion to approve half days (for high school students only) – Monday, January 26<sup>th</sup> through Thursday, January 29<sup>th</sup> for the purpose of students taking mid-terms.

5. Motion to approve the following Workshop Requests:

NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
S. Harrer	JTDS	Strengthen Vision/Visual Skills	1/29/2015	Cherry Hill	\$239.00	\$27.21	\$0.00	\$0.00	\$266.21
T. Martin	RLHS	CCSS/Literacy	2/11/2015	Cherry Hill	\$229.00	\$13.14	\$0.00	\$0.00	\$242.14
J. Lane	RLHS	CCSS/Literacy	2/11/2015	Cherry Hill	\$229.00	\$13.14	\$0.00	\$0.00	\$242.14
T. DuBeck	BHS	Mentor Ed Program	1/14/2015	Edison	\$149.00	\$40.92	\$0.00	\$0.00	\$189.92
L. Carr	BHS	Sp.Ed. & Math Conf.	1/7/2015	Jersey City	\$179.00	\$53.32	\$0.00	\$0.00	\$232.32
K. Makela	LMDS	Common Core Connections	1/21/2015	Monroe	\$125.00	\$32.05	\$0.00	\$0.00	\$157.05
M. Cucinotta	LMDS	Basic Stress Reduction	2/27/2015	Cherry Hill	\$199.00	\$29.88	\$0.00	\$0.00	\$228.88
K. Russo	ROBMS	Responding to Reading/Lit Stand	2/25/2015	Cherry Hill	\$229.00	\$28.00	\$0.00	\$0.00	\$257.00
J. Koratzanis	BHS	Close Reading Strategies	2/25/2015	Cherry Hill	\$229.00	\$26.56	\$0.00	\$0.00	\$255.56
J. Koratzanis	BHS	Rigors/Standards for Writing	2/11/2015	Long Branch	\$239.00	\$26.54	\$0.00	\$0.00	\$265.54
J. Meyer	CSCS	Conf for Kindergarten Teachers	2/23/2015	Atlantic City	\$242.00	\$0.00	\$0.00	\$0.00	\$242.00
J. Papola	CSCS	Conf for Kindergarten Teachers	2/23/2015	Atlantic City	\$242.00	\$25.04	\$5.00	\$0.00	\$272.04
K. Fuoco	RLHS	Conf for Kindergarten Teachers	2/23/2015	Atlantic City	\$242.00	\$25.00	\$8.00	\$0.00	\$275.00
M. Driesse	RLHS	Conf for Kindergarten Teachers	2/23/2015	Atlantic City	\$242.00	\$25.00	\$8.00	\$0.00	\$275.00
L. Thomsom	BHS	Techspo	1/29-30/15	Atlantic City	\$309.00	\$60.76	\$20.00	\$0.00	\$389.76
S. Kiewe	CST	Compliant IEP meetings	3/9/2015	Monroe	\$150.00	\$36.95	\$0.00	\$0.00	\$186.95
J. Marcinkowski	Tech	What You Need to Know/PARCC	1/22/2015	Edison	\$300.00	\$41.11	\$4.50	\$0.00	\$345.61
M. Owens	BHS	ASCD Core Six Conf	2/4/2015	Monroe	\$149.00	\$32.21	\$0.00	\$0.00	\$181.21
B. Mitchell	JTDS	Practices for Paraprofessionals	2/2/2015	Mullica Hill	\$125.00	\$42.83	\$0.00	\$0.00	\$167.83
J. Daskalakis	ROBMS	Practices for Paraprofessionals	2/2/2015	Mullica Hill	\$125.00	\$42.83	\$0.00	\$0.00	\$167.83

6. Motion to approve the following Continuing Education Requests:

Staff Member	Position	School/Course
Jessica McCormack	Teacher/CSCS	Rutgers Univ/Remediation of Learning Disabilities
Nora Green	Teacher/JTDS	Drexel University/School Law and Politics



7. Motion to approve the following Class Trip Requests:

Date of Field Trip	Grade/School	Teacher(s)	Name of Trip	Location	Cost To District	Fundraising	Administrative Approval by:
1/26/15	BD/RLHS	Mrs. Bartolini	Thunderbird Lanes	Manahawkin	\$64.00	No	Mr. Kiewe
1/24/15 Rain Date: 1/31/15	History Club/BHS**	Ms. Thomson	Ellis Island/Liberty State Park	New York/Jersey City	\$0	No	Mr. Nichol
3/27/15	Jazz Band/ROBMS	Mr. Constantine	Southern Regional High School	Manahawkin	\$150.00	No	Mr. Fiorentino
3/26/15	Jazz Band/ROBMS	Mr. Constantine	Medford Memorial Middle School	Medford	\$300.00	No	Mr. Fiorentino
4/17/15 After School	Jazz Band/ROBMS	Mr. Constantine	Mainland High School	Linwood	\$100	No	Mr. Fiorentino
6/5/15	MD Classes/ROBMS	Mrs. Andren, Ms. Bahto, Ms. Sobrinski	Eaglewood Amusement Park	Staffordville	\$0	No	Mr. Kiewe
3/27/15 After School	Jazz Band/BHS	Mr. Orecchio	Southern Regional High School	Manahawkin	\$150	No	Mr. Nichol

- \*\*Superintendent gave committee an update regarding a recent inquiry about student supervision regarding the Ellis Island/Liberty State Park trip.
- Superintendent has contacted the High School principal regarding revisions to permission slip.
- Final trip approval is subject to revised permission slip (noting supervision).

8. Motion to approve the following Student Teacher Placements:

Student Teacher	College/Univ	Type of Placement	Cooperating School	Interview Date	Interviewed by:
Marleen Hartley	Stockton Univ	OT – Level 1	District	12/2/14	Mr. Kiewe
Jessica Keen	Stockton Univ	80 Hours Fieldwork	ROBMS	12/10/14	Mr. Magee
Briana Ott	Rowan Univ	50 Hour Practicum	LMDS	12/22/14	Mrs. Makela
Kevin Kass	OCC	4-Hour Observation	ROBMS	1/9/15	Ms. Dudley

**XVI. EDUCATION COMMITTEE – INFORMATION:**

NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
M. Oravets	LMDS	2015 NJAHPERD Annual Conf.	2/23-24/15	Long Branch	\$100.00	\$29.76	\$9.00	\$0.00	\$138.76
D. Wittenberg	JTDS	Phys Ed Idea Exchange	2/6/2015	Manchester	\$5.00	\$13.47	\$0.00	\$0.00	\$18.47
J. Fonseca	BHS	NJDOE PARCC Online Assessment	1/14/2015	Galloway	\$0.00	\$17.20	\$0.00	\$0.00	\$17.20
M. Johns	BHS	NJDOE PARCC Online Assessment	1/14/2015	Galloway	\$0.00	\$17.20	\$0.00	\$0.00	\$17.20
K. DeBari	BHS	Theatre Day for Teachers	1/16/2015	Montclair	\$135.00	\$0.00	\$0.00	\$0.00	\$135.00
K. Wood	Dist.	Making Social Media Work	1/28/2015	Pennington	\$75.00	\$18.43	\$0.00	\$0.00	\$93.43
A. Scotto	Dist.	NJPSA/FEA Leadership Mtg.	1/22/2015	Monroe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
S. Rogers	BHS	Person Centered Approaches	3/19/2015	Trenton	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
A. Shubsda	JTDS	Ocean Tech Expo	2/20/2015	Bayville	\$50.00	\$8.24	\$0.00	\$0.00	\$58.24
L. Dada	JTDS	Ocean Tech Expo	2/20/2015	Bayville	\$50.00	\$8.24	\$0.00	\$0.00	\$58.24
J. Husko	CSCS	Ocean Tech Expo	2/20/2015	Bayville	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
K. Hadley	CST	Excel II Beyond the Basics	3/20/2015	Atlantic City	\$99.00	\$24.45	\$15.00	\$0.00	\$138.45
S. Seegert	CSCS	Ocean Tech Expo	2/20/2015	Bayville	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00
E. Curtis	BHS	Lang. Theory/Deaf Children	2/7/2015	Piscataway	\$0.00	\$44.14	\$2.00	\$0.00	\$46.14
D. Wittenberg	JTDS	Ocean Tech Expo	2/20/2015	Bayville	\$50.00	\$8.24	\$0.00	\$0.00	\$58.24

**XVII. PERSONNEL COMMITTEE – MOTIONS: (SPG #1 & #4)**

Mr. Sarno: Requested a motion for Personnel Committee Motions items one through twelve.

The motion was moved by Mrs. Murphy and seconded by Mr. Geddes.

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Paulhus, Yes; Mrs. Pereira, Yes; Mr. Sheiken, Yes; Mr. Geddes, Yes; Mr. Sarno, Yes

1. Approve the following personnel for the 2014-2015 school year:

- a. Ellie Tedeschi – Part-time Secretary – B&G  
 Effective: January 21, 2015 – June 30, 2015  
 Salary: \$16,530.00 ~ pro-rated  
 Justification: D. Bolognese transfer to full-time secretary  
 Pending criminal history clearance  
 Acct# 11-000-262-105-01

- b. Allison Stella – English Teacher – BHS  
Effective: January 21, 2014 –June 30, 2015  
Salary: \$45,578.00 ~pro-rated  
Pending criminal history clearance  
Justification: C. Aviles resignation  
Acct# 11-140-100-101-01
  - c. Timothy McMahon – Long Term Substitute Physics Teacher – BHS  
Effective: January 21, 2015 –June 30, 2015  
Salary: \$47,974.00~pro-rated  
Pending criminal history clearance  
Justification: K. Puorro maternity leave  
Acct# 11-140-100-101-002-LTS
  - d. Elise Rubin – Part-time Instructional Aide –CSCS  
Effective: January 21, 2015 –June 30, 2015  
Salary: \$11,362.00~pro-rated  
Pending criminal history clearance  
Justification: IEP mandate due to enrollment  
Acct# 11-216-100-106-01
  - e. Kellie Lucas – Part-time Instructional Aide –CSCS  
Effective: January 21, 2015 –June 30, 2015  
Salary: \$11,362.00 ~ pro-rated  
Justification: IEP mandate due to enrollment  
Acct# 11-216-100-106-01
  - f. Jamie Cameron– Part-time Instructional Aide –CSCS  
Effective: January 21, 2015 –June 30, 2015  
Salary: \$11,362.00 ~ pro-rated  
Pending criminal history clearance  
Justification: Replacing K. Samaritano  
Acct# 11-216-100-106-01
  - g. Nicole DeLorenzi– Long Term Substitute Resource Room Teacher – JTDS  
Effective: January 21, 2015 –June 30, 2015  
Salary: \$45,578.00 ~ pro-rated  
Justification: Enrollment  
Acct# 11-140-100-101-002-LTS
2. Approve the following for Bengal Cubs Early Learning Center Caregivers:
- a. Melinda Riker - \$12/hour
  - b. Christine Funaro - \$10/hour

3. Approve the following for Before/After Care:
  - a. Christina Villanueva - \$12/hour
4. Approve the following substitutes for the 2014-2015 school year:
  - a. Sandra Robertson – Substitute Custodian
  - b. Lydia Marini – Substitute Secretary
  - c. Tara Klements – Substitute Teacher
  - d. Kristine Parsley – Substitute Teacher
  - e. Charles Parker – Substitute Teacher
  - f. Kaitlyn Odgers – Substitute Teacher
  - g. Jacqueline Lewis – Substitute Instructional Aide
  - h. Stephen Tatur – Substitute Security Guard
  - i. Christine Funaro- Before/Afterschool School Aide
  - j. Christina Villanueva- Bengal Cubs Early Learning Center
  - k. Melinda Riker- Before/Afterschool School Aide
  - l. Nicole Ferzetti – Before/Afterschool School Aide
5. Approve the following volunteer coaches for the 2014-2015 school year:
  - a. Douglas Pannone- ROBMS Track & Field
  - b. Amanda Leutbecker – Girls Lacrosse & Girls Basketball
  - c. Charles Parker – BHS Boys Basketball
6. Rescind Laura Portelli @ LMDS as Ocean County Math League Advisor @ BEA OT rate.
7. Approve Kerrin Ruthven @ LMDS as Ocean County Math League Advisor @ BEA OT rate.
8. Accept resignation of Kellie Lucas in position of Playground/Cafeteria Aide @ JTDS effective January 20, 2015.
9. Approve the following resignations:
  - a. Kristen Samaritano – CSCS Instructional Aide  
Effective: Immediately
10. Approve the following medical/personal leaves of absence:
  - a. Vincent DeCandia – Security Guard  
Amended Return: February 1, 2015

- b. Maria Delaporte – LMDS Teacher  
Effective: January 13, 2015  
Tentative Return: January 30, 2015
- c. Adrienne Thacker – ROBMS School Psychologist  
Effective: March 6, 2015  
Tentative Return: September 1, 2015

11. Approve the following maternity leaves:

- a. Heather Yost – BHS Teacher  
Effective: March 9, 2015  
Tentative Return: June 15, 2015
- b. Kimberly Burke – ROBMS Guidance Counselor  
Amended Return: June 1, 2015
- c. Lauren Mennen – JTDS Teacher  
Effective: April 13, 2015  
Tentative Return: June 1, 2015

12. Approve the following retirement:

- a. Vincent DeCandia (9/1/06)- Security Guard  
Effective Date: March 15, 2015

**XVIII. EXECUTIVE SESSION RESOLUTION**

Mr. Sarno: Requested a motion to enter into Executive Session.

The motion was moved by Mr. Sheiken and seconded by Mr. Brown. All members were in favor.

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on January 20, 2015 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

**XIX. EXECUTIVE DISCUSSION**

1. HIB Report
2. Grievance

**XX. CALL TO ORDER**

**XXI. ROLL CALL**

Mr. Brown:	Present
Mrs. Kropf:	Present
Mrs. Murphy:	Present
Mrs. Paulhus:	Present
Mrs. Pereira:	Present
Mr. Sheiken:	Present
Mr. Sherman:	Absent
Mr. Geddes	Present
Mr. Sarno:	Present

**XXII. NEW BUSINESS**

Mr. Sarno: Requested a motion to approve the HIB report.

The motion was moved by Mrs. Murphy and seconded by Mr. Geddes. All members were in favor.

Mr. Sarno: Requested a motion to approve the motion for consent to settlement of pending litigation SAF035472/AIG 550-111984) as proposed by carrier assigned counsel in 1/15/15 correspondence to District. No. financial contribution to settlement by District and full release of all claims against District and its employees.

The motion was moved by Mrs. Paulhus and seconded by Mrs. Murphy All members were in favor.

1. Motion to approve the HIB incidents' report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the superintendent during executive session.
2. Motion to consent to settlement of pending litigation (SAF035472/AIG 550-111984) as proposed by carrier assigned counsel in 1/15/15 correspondence to District. No financial contribution to settlement by District and full release of all claims against District and its employees.

### XXIII. ADJOURNMENT

Mr. Sarno: Requested a motion to adjourn

The motion was moved by Mr. Brown and seconded by Mrs. Murphy. All members were in favor.

The next scheduled Barnegat Township Board of Education meeting will be the regular meeting on **February 17, 2015**. The meeting will be held at **6:30 PM** at the Barnegat High School.

Respectfully Submitted

Lourdes LaGuardia  
Business Administrator/Board Secretary

**Frequently Used Acronyms by the  
Barnegat Township School District**

BHS – Barnegat High School  
Bengal Cubs ELC – Bengal Cubs Early Learning Center\*  
B&G – Buildings and Grounds  
CAFR – Comprehensive Annual Financial Report  
CC – Common Core  
CE – Certificate of Eligibility  
CEAS – Certificate of Eligibility with Advanced Standing  
CSCS – Cecil S. Collins Elementary School  
GAAP – Generally Accepted Accounting Principals  
HIB – Harassment, Intimidation and Bullying  
IDEA – Individuals With Disabilities Education Act  
IEP – Individualized Education Plan (for Special Education students)  
ILA – Integrated Language Arts  
JTDS – Joseph T. Donahue Elementary School  
LMDS – Lillian M. Dunfee Elementary School  
NCLB – No Child Left Behind  
NJ SMART - NJ Standards Measurement and Resource for Teaching  
NJAC – New Jersey Administrative Code  
NJDOE – New Jersey Department of Education  
NJSA – New Jersey Statutes Administration  
NJSBA – New Jersey School Boards Association  
NSBA – National School Boards Association  
PARCC – Partnership for Assessment of Readiness for College and Careers  
PCR – Payroll Control Roster  
PGP – Professional Growth Plan  
QSAC – Quality Single Accountability Continuum  
RFP – Request for Proposal  
RFQ – Request for Qualifications  
RLHS – Robert L. Horbelt Elementary School  
ROBMS – Russell O. Brackman Middle School  
SGO – Student Growth Objective  
SGP – Student Growth Plan  
SPG – Strategic Plan Goal

\*Newly added

**CODE OF ETHICS**

---



---

## Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

# **BARNEGAT BOARD OF EDUCATION**

Scott Sarno, President

Robert Geddes, Vice President

Gary Brown

Linda Kropf

Kim Murphy

Grace Paulhus

Maria Pereira

Arthur Sheiken

David Sherman