



*Barnegat Township
School District*

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING**

**October 16, 2012
Tuesday, 4:30 PM**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

**PUBLIC
AGENDA**

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

II. OPEN PUBLIC MEETING ACT:

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

IV. FLAG SALUTE

V. EXECUTIVE SESSION RESOLUTION:

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on October 16, 2012 for the purpose of discussing confidential organizational items.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): confidential organizational items.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

VI. EXECUTIVE DISCUSSION:

1. For the purpose of discussing confidential organizational matters.

VII. **CALL TO ORDER**

VIII. **ROLL CALL**

IX. **APPROVAL OF AGENDA AND/OR ADDITIONS**

X. **PUBLIC PRESENTATION:**

1. Mr. Jerry Conaty and Mr. Frank Holman of *Holman-Frenia* will be presenting the audit.

XI. **STUDENT REPRESENTATIVE:**

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Morgan Mitchell.**

XII. **DISTRICT HIGHLIGHTS:**

- ❑ District Enrollment Numbers as of October 5, 2012

Cecil S. Collins Elementary School	369
Joseph T. Donahue Elementary School	290
Lillian M. Dunfee Elementary School	361
Robert L. Horbelt Elementary School	423
Russell O. Brackman Middle School	762
Barnegat High School	1031
District Total	3236

1. Presentation of check by American Legion to Marching Band.
2. All schools participated in Respect Week during the week of October 1 – October 5.
3. The Barnegat Township School District was only one of two Ocean County schools highlighted at Monmouth University for the Superintendents Academy for our work on the revised teacher evaluation system.
4. On September 20, 2012, Mrs. Wood and Mr. Scotto visited the Horizons at Barnegat Senior Community. They answered various questions that had previously been submitted by the community members, had a “meet and greet” session and spoke about volunteering at the schools. The visit was very well received. Mrs. Wood and Mr. Scotto are hoping to be able to speak to the other senior communities in the near future.

XIII. SUPERINTENDENT'S MOTION/RESOLUTION/INFORMATION:

1. The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14.

Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The Superintendent shall report two (2) times each school year, between September 1 and January 1 and between January 1 and June 30 at the public hearing all acts of harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:17-46.

In fulfillment of the provisions of N.J.S.A. 18A:17-46 the following is presented:

A Resolution Presenting the Annual District Report of Violence and Vandalism for SY 2011-2012.

RESOLUTION

Whereas, N.J.S.A. 18A:17-46 requires the Board of Education to conduct two public hearings to report all acts of violence and vandalism which occurred in the school district during the 2011-2012 school year; and

Whereas, the school district, in compliance with P.L.2010, c.122 of the Anti-Bullying Bill of Rights requires that the week beginning with the first Monday in October (October 1-5 in 2012) of each year be designed as a "Week of Respect" in New Jersey; and

Whereas, the school district has designated October 15 through October 19, 2012 as School Violence Awareness Week;

Now, therefore, be it resolved, that the Barnegat Township Board of Education hereby conducted its two annual public hearings to report all acts of violence and vandalism that occurred during the 2011-2012 school year. The annual report was submitted to the State on July 10, 2012, as required.

2. Motion to approve the Partnership Agreement between Monmouth University and the Barnegat Township School District.

XIV. PRESIDENT’S REMARKS/INFORMATION

XV. PUBLIC SESSION:

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minutes period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

XVI. APPROVAL OF MINUTES:

1. Motion to approve the Executive Session Minutes, Sessions 1 and 2, from the regular meeting of September 18, 2012.
2. Motion to approve the Regular Minutes from the regular meeting of September 18, 2012.

XVII. FINANCE COMMITTEE – MOTIONS:

1. Motion to approve September, 2012 bills list in the amount of \$1,313,540.91.
2. Motion to approve September, 2012 payroll in the amount of \$2,527,223.75.
3. Motion to approve hand checks written for September in the amount of \$1,766,421.61.
4. Motion to approve the Monthly Report of the Treasurer (A-149) for August, 2012.
5. Motion to approve the Monthly Report of the Secretary (A-148) for August, 2012.
6. Motion to approve Transfer Report for the month of August, 2012.

7. Motion to approve the following Out-of-District placements:

NAME	PLACEMENT	TUITION	TRANSPORTATION
H. I.	Add a One-on-One Aide	\$23,660 for approx. 182 days	N/A
N. V.	Change from Somerset Hills (residential) to Ocean Academy beginning November 15, 2012	Tuition: \$257.18 per diem at an approximate cost of \$46,292.40 and \$7,715.40 for ESY for a total of \$54,007.80	TBD

8. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>DURATION</u>
S.F.	BHS	9/11/12 to 9/18/12
S.S. (court ordered)	BHS	9/11/12 to 9/18/12
S.F.	ROBMS	9/14/12 to 9/21/12
A.C.	RLHS	9/18/12 to 9/25/12
K.V.*	BHS	9/28/12 to 10/4/12
G.B.	ROBMS	9/27/12 to 10/19/12
P.F.	BHS	10/12/12 to TBD
W.R.*	BHS	10/10/12 to 10/17/12
J.P.*	BHS	10/11/12 to 10/17/12

*Administrative Suspension

9. Motion to accept a \$2,000 grant by Target Corporation for use with Robert L. Horbelt School's chorus. Donation to be utilized by Mr. Stephen Strouse to benefit the children in the music program at the Horbelt School.
10. Motion to approve a Transportation Jointure between the Long Beach Island Consolidated School District and the Barnegat Township School district to provide transportation to the Alpha School in Jackson, NJ at a joiner cost of \$26,500 for the 2012-2013 school year.
11. Motion to approve a Transportation Jointure between the Barnegat Township Board of Education and the Central Regional Board of Education (host) for the 2012-2013 school year for transportation to/from Brick vocation A.M. and P.M. and Lakehurst A.M. at no cost to the district.
12. Motion to approve a Transportation Jointure between the Barnegat Township Board of Education (host) and the Central Regional Board of Education for the 2012-2013 school year for transportation to/from A.M. Waretown/Fire Academy VOTEC; P.M. Waretown VOTEC and P.M. Fire Academy VOTEC at no cost to the district.

13. Motion to approve a Transportation Jointure between the Barnegat Township Board of Education (host) and the Lacey Township Board of Education for the 2012-2013 school year for transportation to/from A.M. Waretown/Fire Academy VOTEC; P.M. Waretown VOTEC and P.M. Fire Academy VOTEC at no cost to the district.
14. Motion to approve a Transportation Jointure between the Barnegat Township Board of Education (host) and the Manchester Township Board of Education for the 2012-2013 school year for transportation to/from A.M. Waretown/Fire Academy VOTEC; P.M. Waretown VOTEC and P.M. Fire Academy VOTEC at no cost to the district.
15. Motion to approve a Transportation Jointure between the Barnegat Township Board of Education (host) and the Pinelands Board of Education for the 2012-2013 school year for transportation to/from A.M. Waretown/Fire Academy VOTEC; P.M. Waretown VOTEC and P.M. Fire Academy VOTEC at no cost to the district.
16. Motion to approve the proposal from Spiezle Architectural Group for Professional Services for a District-Wide Facility Needs Assessment including Long Range Facility Plan, enrollment, programming and health and safety updates. This would encompass the assessment of all six district schools as well as the Board of Education office and Transportation/Buildings and Grounds building at a proposed cost of \$29,850.
17. Motion to withdraw \$25,500 from Maintenance Reserve account for the Brackman Middle School locker room and gym air conditioning system renovations. Money originally allocated for this project was used toward the Brackman paving project which exceeded the original estimated budget.

XVIII. GOVERNANCE COMMITTEE – MOTIONS:

1. Motion to approve the second reading and adoption of the following Policies:

	Policy #	Section	Title		Type
1	0151	Bylaws	Organization Meeting	Revised	Recommended
2	0153	Bylaws	Annual Appointments	Revised	Recommended
3	0167	Bylaws	Public Participation in Board Meetings	Revised	Recommended
4	2363	Program	Pupil Use of Privately-Owned Technology	New	Suggested
5	3282	Teaching Staff Members	Use of Social Networking Sites	New	Suggested
6	4125	Support Staff	Employment of Support Staff Members	Revised	Suggested
7	4282	Support Staff Members	Use of Social Networking Sites	New	Suggested
8	6164	Finances	Advertising on School Buses	New	Suggested

2. Motion to approve the second reading and adoption of the following Regulations:

	Regulation #	Section	Title		Type
1.	2361	Program	Acceptable Use of Computer Networks/Computers and Resources	Revised	Recommended
2.	6470	Finances	Payment of Claims	Revised	Recommended

XIX. EDUCATION COMMITTEE – MOTIONS:

1. Motion to approve Senior Class trip to Disney in Orlando, FL, on April 18, 2013 – April 21, 2013.
2. Approval of Spanish Curriculum for Grades 6-8.

3. Approval of the following student teacher observation:

Student Teacher	Univ/College	Cooperating School	Interviewed by	Interview Date
Morgan Reed	Kean @ OCC	JTDS	G. Chidiac	9/27/12

4. Workshop/Professional Development Requests for October.

NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	TOTAL
J. Germano	BHS	D.A.A.N.J. State Athletic Dir Conv	3/18-21/ 13	Atlantic City	\$350.00	\$0.00	\$0.00	\$350.00
B. Cook	JTDS	Designing Lessons for iPads in L.A. Class	10/25/12	ETTC - Galloway Twsp.	\$178.00	\$17.80	\$1.50	\$197.30
S. Lamela	BHS	PTS Management	11/13-14/12	Stockton College	\$195.00	\$16.84	\$0.00	\$211.84
E. Cherry	BHS	Eastern States Swim Clinic	10/20-21/12	Cherry Hill	\$175.00	\$0.00	\$0.00	\$175.00
S. Rogers	BHS	NJ Wage & Hour Laws/Child Labor Laws	12/11-12/12	Edison	\$180.00	\$81.44	\$0.00	\$261.44

XX. PERSONNEL COMMITTEE – MOTIONS:

1. Approve the following personnel for the 2012-2013 SY:

- a. Michelle Johns – Vice Principal @ BHS (hiring process) (B)
 Salary/Step – \$82,000 (pro-rated)
 Certification – Principal; Standard
 Supervisor; Standard
 Effective Date – 10/17/12 – 6/30/13
 Justification – replacing Keith McShaffrey resignation
 Acct #11-000-240-103-01 Ext 11271

- b. John Fiorentino – Principal @ ROBMS (hiring process) (B)
 Salary/Step – \$98,000 (pro-rated)
 Certification – Principal; Standard
 Effective Date – 10/17/12 – 6/30/13
 Justification – Steve Nichol transfer
 Acct #11-000-240-103-01 Ext 11271

- c. Catherine Pidgeon – Attendance Officer @ ROBMS (hiring process) (B)
 Salary/Step - \$13.50/hr.
 Effective Date – 10/17/12 – 6/30/13
 Justification – filling the needs of the district
 Acct #11-000-211-100-01Ext 11214

- d. Joann DiStefano – Transportation Aide –P/T
Salary/Step - \$11.64/hr.
Effective – 10/17/12 – 6/30/13
Justification – filling the needs of an IEP
Acct #11-000-270-160-01-0034 Ext 11322
 - e. Felicia Massari – Transportation Aide – P/T (B)
Salary/Step - \$11.64/hr.
Effective – 10/17/12 – 6/30/13
Justification – replacing Carolyn Suroweic retirement
Acct #11-000-270-160-01-0034 Ext 11322
 - f. Chester Klutkowski – P/T Security Guard – District (hiring process) (B)
Salary/Step - \$13.50/hr.
Effective – 10/17/12 – 6/30/13
Justification – filling the needs of the district
Acct #11-000-266-100-01 Ext 12047
 - g. Richard Bartha – P/T Security Guard – District (hiring process) (B)
Salary/Step - \$13.50/hr.
Effective – 10/17/12- 6/30/13
Justification – filling the needs of the district
Acct. #11-000-266-100-01 Ext 12047
 - h. Amanda Forziati – P/T Security Guard – District (hiring process) (B)
Salary/Step - \$13.50/hr.
Effective – Pending Emergent Hire – 6/30/13
Justification – filling the needs of the district
Acct #11-000-260-100-01 Ext 12047
2. Approve the following classroom volunteers for the 2012-2013 S/Y:
- a. Tina Kinsella – LMDS
 - b. Lisa Kopp – LMDS
 - c. Maureen Guider - CSCS
3. Approve hiring the following after school activities personnel at the LMDS for the 2012-2013 school year. (Pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
- a. Joseph Muscillo – Academic Bowl Advisor

4. Approve hiring the following after school activities personnel at the BHS for the 2012-2013 school year. (Pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
 - a. Lesley Ann Thomson – Junior Class Advisor

5. Approve hiring the following after school activities personnel at the JTDS for the 2012-2013 school year. (Pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
 - a. Jenelle Kreybig – Detention Monitor
 - b. Karyn Dutch – Detention Monitor
 - c. Karyn Dutch – Read Aloud (2nd & 3rd)
 - d. Sarah Flynn – Read Aloud (4th & 5th)
 - e. Susan Sellarolle – Read Aloud (K & 1st)

6. Approve hiring the following after school activities personnel at the ROBMS for the 2012-2013 school year. (Pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
 - a. Thomas Teator – CTY (SAT Prep) Math Assistance Teacher
 - b. Lauren Ritter – Assistant KAPS Advisor
 - c. Mary Mitchell – ASK 8 Math Assistance Teacher

7. Approve the following after school activities personnel as detention monitors at the CSCS for the 2012-2013 school year. (Pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
 - a. Jennifer Froehlich
 - b. Laura Buchanan
 - c. Jenna Pascale

8. Approve hiring the following after school activities personnel at the RLHS for the 2012-2013 school year. (Pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
 - a. Kim Gorecki – Teacher Coordinator
 - b. Hande Drexler – Academic Bowl Advisor
 - c. Bonnie Harris – Leaders in Training
 - d. Deanna Bartolini – Intramurals *
 - e. Alison Dwyer – Intramurals *
 - f. James Romano – Intramurals *
 - g. Lauren Cleary – Read Aloud
 - h. Sue Mayo – Student Council Advisor
 - i. Arlene Kadlubowski – Computer Club Advisor

- j. Lynn Lintner – ASK 3, 4 Prep Teachers *
- k. Maryellen Driesse – ASK 3,4 Prep Teachers *
- l. Laurel Rutter – ASK 5 Prep Teachers *
- m. Kathy Rice – ASK 5 Prep Teachers *
- n. Beverly McCarthy – Safety Patrol Advisor
- o. Stephen Strouse – Drama Club Advisor *
- p. Alison Dwyer – Drama Club Advisor *
- q. Hande Drexler – Ocean County Math League Advisor

Total stipend is divided among positions where more than 1 teacher is assigned

These items were submitted by Principals of CSCS, JTDS, LMDS in May, 2012 and approved by the Board

- 9. Approve rehiring the following certified substitute teachers for the 2012-2013 SY:
 - a. Peter Dwulet
 - b. Jordan Park
 - c. Donald Freeth

- 10. Approve hiring the following certified substitute teachers for the 2012-2013 S/Y:

<ul style="list-style-type: none"> a. Suzanne Dragovic b. Elizabeth Fernandez c. Christina Gubitosa d. Henry Lopez e. Koren McDaniel f. Kristin Pezzuti g. Anne Laudien h. Phillip Cross 	<ul style="list-style-type: none"> i. Carmen Romero j. Lisa Savianeso k. Stacey Schleicher l. Terence Smith m. Anne Paudien n. Kristi Patelunas o. Nicole Ferzetti p. Shannon Cross
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- 11. Approve hiring the following substitute support staff for the 2012-2013 S/Y:
 - a. Cindy Rivera-Vazquez – P/C Aide/Instructional Aide
 - b. Carmen Romero – Secretary/Library Tech/Instructional Aide
 - c. Marie Alcindor – P/C Aide
 - d. Kristen Covine –Instructional Aide/Library Tech/PC Aide
 - e. Annie McKenna – Instructional Aide/PC Aide
 - f. Michael Rozek – Custodian
 - g. Wendy Bullock Smith – Custodian
 - h. Steve Gerhauser – Security

- 12. Approve the following band chaperone/volunteer for the 2012-2013 S/Y:
 - a. Billy Reuter

XXI. PERSONNEL COMMITTEE – INFORMATION:

1. Notification of resignation:
 - a. Susan Voltaggio (9/1/06) – RLHS – Playground/Café Aide – Effective 10/31/12
 - b. Shannon Cross (5/1/11) – CSCS – Education Aide Effective 10/12/12
 - c. Colleen Shive – (11/16/09) – BO - Acct. Specialist Effective - immediately
2. Notification of retirement:
 - a. Karen Brodwater – ROBMS – Math Teacher Effective 11/1/12
3. Notification of medical leave:
 - a. Deanna Bartolini – RLHS – Teacher 10/22/12 – (4 – 6 weeks)
 - b. John Schofield – JTDS – Music Teacher 11/1/12 – 1/31/13 2/1/13 – tentative return to work
 - c. Kelly Blair – CST Secretary 9/21/12 – 10/21/12 10/22/12 – tentative return to work
4. Notification of maternity leave:
 - a. Jennifer Appice –JTDS – 4th Grade Teacher 12/29/12 – 4/24/13 4/25/13 – tentative return to work

XXII. HEALTH, SAFETY AND TECHNOLOGY COMMITTEE – MOTION:

1. Motion to accept a 2003 Chevrolet Impala with 146,000 miles as a replacement vehicle for the current Township vehicle that is no longer mechanically sound from the Barnegat Township Police Department at no cost to the school district. The vehicle has an estimated value of \$4,000-5,000 and will be used by Security to patrol all the schools in the district. Title to be retained by the Township.

XXIII. EXECUTIVE SESSION RESOLUTION

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on October 16, 2012 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel items, contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XXIV. EXECUTIVE DISCUSSION

1. For the purpose of discussing confidential student, personnel, contractual and/or litigation matters and for discussion of monthly HIB incidents' report, as per Policy 5512 - Harassment, Intimidation and Bullying.

XXV. CALL TO ORDER

XXVI. ROLL CALL

XXVII. OLD BUSINESS

XXVIII. NEW BUSINESS

1. Motion to approve the HIB monthly report as presented by the superintendent.

XXIX. ADJOURNMENT

The next regularly scheduled date for the Barnegat Township Board of Education meeting is November 20, 2012. The meeting will be held at 6:30 pm in Barnegat High School.

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Lisa B. Becker, President

Denise Pilovsky, Vice President

Rafael Adorno, Jr.

Frank P. Caputo

Joseph Cloke

Robert A. Houser

James Mihalik

Alice N. Olker

Lauren Sarno