



***Barnegat Township  
School District***

**BARNEGAT BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**November 17, 2015  
Tuesday, 6:30 PM – Regular Meeting**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

**I. CALL TO ORDER**

The meeting was called to order at 6:35 p.m.

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forward to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

Mr. Brown:	Present
Mr. Geddes	Absent entered 6:54 p.m.
Mrs. Kropf:	Present
Mrs. Murphy:	Present
Mrs. Paulhus:	Absent
Mrs. Pereira:	Present
Mr. Sherman:	Present
Mr. Watts:	Present
Mr. Sarno:	Present

Also present: Karen Wood, Superintendent  
Lourdes LaGuardia, Business Administrator/Board Secretary  
Jerry Dasti, Esq., Board Attorney  
Martin Buckley, Guest Attorney  
John Harashinski, Student Representative

**IV. FLAG SALUTE**

All: Pledge of Allegiance

## V. APPROVAL OF AGENDA AND/OR ADDITIONS

Mrs. Wood requested the following changes/additions be made to the agenda. :

Under Personnel, Section XVIII, number ten, letter a, change school from BHS to ROBMS as follows:

- a. Erin Connors – Teacher – ROBMS  
Effective: February 16, 2016  
Tentative Return: January 2, 2017

Under Personnel, Section XVIII, add Motion number 12 as follows:

- a. Joseph Tagliavia – Assistant Basketball Coach --BHS  
2015-2016 School year  
Stipend: \$4793.00 Step 1

Under Student Representative correct the spelling of John Harashinski's name as follows:

- Please welcome our guest High School Representative: **John Harashinski**

Under Education, Section XV, remove motion no six as follows as there are no continuing education requests brought forth for approval this month:

- Motion to approve the following Continuing Education Request(s):

Under Approval of Minutes and/or additions, Section II, add Martin Buckley, Guest Attorney to the Executive Session Minutes.

Mr. Sarno requested a motion to approve the agenda with the above additions and changes. The motion was moved by Mr. Brown and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

## II. APPROVAL OF MINUTES AND/OR ADDITIONS

Mr. Sarno requested a motion to approve the minutes and/or additions. The motion was moved by Mrs. Murphy and seconded by Mrs. Kropf.

Mr. Brown, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Abstain; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the Regular Session Minutes from the Regular meeting of October 20, 2015.
2. Motion to approve the Executive Session Minutes from the Regular meeting of October 20, 2015.

**III. STUDENT REPRESENTATIVE (SPG #1, #4, & #5)**

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **John Harashinski**

Mr. Harashinski reported on BHS activities including Red Ribbon week and Halloween school spirit. Upcoming High School events include Bengal Theaters Aladdin Production, Alumni Walkathon, and the music departments Annual Winter Concert.

**IV. DISTRICT HIGHLIGHTS (SPG #1, #4, & #5)**

In addition to speaking to the below Highlights Mrs. Wood also thanked the Board of Education for allowing the District to participate in Balanced Leadership Training.

1. District Enrollment Numbers as of November 11, 2015.

Cecil S. Collins Elementary School	413
Joseph T. Donahue Elementary School	260
Lillian M. Dunfee Elementary School	373
Robert L. Horbelt Elementary School	417
Russell O. Brackman Middle School	736
Barneгат High School	981
<b>District Total</b>	<b>3,180</b>

2. Barneгат High School:
  - a. October Homecoming was a blast. More students than ever attended the dance, over 500.
  - b. We brought back Red Ribbon Week. Each day we spent pledging the war on drugs; every day had a new event.
  - c. November 10th was the second visit to CMC by our medical academy. The students were introduced to Radiology and Respiratory Services.

3. Barnegat High School Athletics:

- a. As Fall winds down, we are happy and proud to announce that the Barnegat Bengals have won two B-South Championships in Girls Volleyball and Girls Tennis. In addition, our girls volleyball team has advanced to the 3rd round of the NJSIAA state tournament for group 2. In gymnastics Kylie Picaro made it to the state finals in the vault apparatus. Our marching band has had a tremendous season scoring and breaking school records for their performances this season. In addition they finished 2nd in the state competition. It has been a terrific fall and we are so proud of all of our student athletes' accomplishments.

4. Russell O. Brackman:

- a. Bulldog City is thinking about adding murals to our school - to that end the School Wide Professional Development Committee adopted the phrase "Proud Past...Promising Future" to go along with our school logo. We are having an art contest for staff and students to draw a new logo and the top winners could paint their murals around the school.
- b. Additionally, the Bull Dog Mascot has assumed the name "Biscuit" over the years but that has never been the official name; therefore, the students will be voting on names derived by the Bull Dog City Club.
- c. Brackman's Bulldog City hosted its very first movie night on November 13. The movie premier featured Pixels.
- d. Steered Straight is a prevention/intervention organization committed to reaching students with a message about life choices and the consequences of their actions. An assembly was presented to the 6th and 7th grade on October 7, 2015 and to the 8th grade on November 12, 2015.
- e. Brackman inducted 28 new members into the NJHS.
- f. ROBMS Football team finished their season Undefeated at 7-0.
- g. Cross Country finished strong: 14 students qualified for the meet of champions with 7 additionally invited, the boys came in 7th of 16 teams in the county and Jackson Yacullo came in 14th of 116 runners; the girls came in 10th of 15 teams in the county and Lillian Sarno came in 24th of 107 girls.
- h. ROBMS had its first ever Student vs. Staff Volleyball game hosted by the PTA which was a big success.

5. Cecil S. Collins:

- a. We recognized American Veteran's this month. Each Homeroom teacher created an assignment for the students reflecting appreciation for our Veterans.
- b. We had our annual Halloween parade led by our Mascot, Sonic the Seahawk! Many parents attended and it was an enjoyable time for all.
- c. We participated in red ribbon week this month. Many activities were organized and school spirit was displayed by all.

6. Joseph T. Donahue:

- a. Donahue is serving as a model school for student teachers in collaboration with Kean University
- b. Students presented at last Board of Education meeting to highlight the G&T program.
- c. Attendance rate for the month of October was 96%.
- d. A Nutritional Assembly entitled "Whimsical Foodtastic Fun Tour" was a great event.
- e. Halloween parade had 100% participation by students in their costumes.
- f. This is the first year that Donahue will have a student graduating from the High School. The Donahue PTA will offer a scholarship to a graduating senior which will honor Sue Sellarole for her years of service to JTDS and Barnegat by naming the scholarship after her.

7. Lillian M. Dunfee:

- a. New Student Orientation – New students had the opportunity to meet with Mrs. Makela and school counselor Mrs. Cucinotta to review school expectations, the R.O.A.R. program, and important features of the Dunfee School. Thirty one new students were present during this program which was held during the lunch periods in the media center.
- b. Ambassador Program – A new program has been implemented where new students are assigned a buddy called an ambassador. The student ambassador's role is to help new students adjust to the Dunfee School and learn about our R.O.A.R. program. The ambassador also eats lunch with the students and introduces them to friends at recess. The goal of the program is to help the new student feel welcome and part of the Dunfee School family.
- c. School Violence Awareness Week – As part of school violence awareness week which was held on Monday, October 19th to Friday October 23rd, members of the Bully Prevention Committee facilitated games during the recess periods to demonstrate how students can play and be kind to one another. Kindergarten, first, second, and third grade students played "Red Light Green Light" with Bully Prevention Committee members and Mrs. Cucinotta facilitating. Fourth and fifth grade students played "Splash." All the children displayed good sportsmanship and enjoyed the games.
- d. Red Ribbon Week – National Red Ribbon Week was celebrated from Monday, October 26th, through Friday, October 30th. Our district theme was United We Stand Against Bullying and Drugs. Bully Prevention Committee Members read announcements each day. Students were given ribbons and stickers to wear. Each day had a different theme relating to drug prevention and students were asked to sign a pledge for drug prevention. The week was a success with most students participating in the theme days.

- e. Barnegat C.A.R.E.S. - Two students from each classroom were honored as exhibiting the character trait of “RESPECT.” Award assemblies were held and students were given certificates as well as had their pictures taken to hang on a bulletin board near the office.
- f. Dunfee By Design – Mrs. Hans, first grade teacher, and Mrs. Hawtin, second grade teacher, shared how they successfully implemented Writer’s Workshop into their classrooms at the October Faculty Meeting. Dunfee by Design recognizes teachers using innovative teaching strategies in their classrooms by inviting them to share with their peers.
- g. Roar For Great Attendance - Congratulations to Mrs. Ruddy’s first grade class, who was the first classroom to color in all of the letters on their ROAR FOR GREAT ATTENDANCE poster. When all students are present and on time, a letter on the classroom poster is colored in. The class was treated to an ice cream party for meeting this goal.
- h. Poster Contest Winner - Congratulations to third grade student Emilia Ercolino, who was chosen as the second place winner in the Halloween Coloring Contest sponsored by the Ocean County Department of Community Affairs.

8. Robert L. Horbelt:

- a. For the month of October, Horbelt students participated in the Oceans of Love fundraiser. To raise money for this, students voted for Dr. Saxton’s Halloween costume. Congratulations to the students for raising over \$400.
- b. The Battle of the Books has begun and Horbelt students read over 183,000 minutes for the month of September! Numbers for October are coming in, but I suspect we will be over 300,000 with the final totals.
- c. Students enjoyed a visit from firefighter Gary and our friends in the Barnegat Fire Department. Students learned about fire safety and got to explore the fire truck.
- d. Horbelt students once again enjoyed competing in the Brain Show, sponsored by the PTA. Students answered questions in a game show format and had fun participating in the “hottest educational game show in the country!” Thank you Horbelt PTA for your sponsorship!

**V. BARNEGAT BRAG**

Mary Mitchell and Brooke Grasso will present “STEM at ROBMS.”

The presentation was posted on the District website at [www.barnegatschools.com](http://www.barnegatschools.com).

## **VI. SUPERINTENDENT'S INFORMATION AND COMMENTS**

### **1. Five Year Strategic Plan for the District (2014-2019)**

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3– Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

## **VII. COMMITTEE REPORTS**

- 1. Finance Committee – Robert Geddes
- 2. Education Committee – Maria Pereira
- 3. Governance Committee – Linda Kropf
- 4. Personnel – Scott Sarno

Mrs. Pereira: The Education Committee reported on the Medical Science Program, PARC Scores, and SAT Prep Sessions.

Mrs. Kropf: The Governance Committee reviewed and presented policies for first reading under the Governance Section XVII of this agenda. The committee also discussed changes to the 2015 – 2016 school calendar which is presented for approval as Governance Motion number 3. The Committee will begin the process of reviewing and bringing up to date all job descriptions.

Mr. Sarno: Expressed his gratitude to all volunteer coaches and acknowledge his appreciation to retirees.

Mr. Geddes: The Finance Committee reported on the 2016-2017 budget process, refinancing of District Bonds, and the Affordable Care ACT health coverage reporting requirements.



## **VIII. PRESIDENT'S REMARKS/INFORMATION**

Mr. Sarno: Invited a member of the Barnegat Fire Company to discuss a fire prevention event that was hosted in November.

Mr. Sarno: Acknowledged his appreciation of all veterans and the Veterans Day Events which were hosted within the District. Mr. Sarno further reported on a car show held in respect of autism awareness, and the November School Board Elections.

## **IX. PUBLIC SESSION**

Mr. Sarno requested a motion to enter into public session. The motion was moved by Mrs. Pereira and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Maria Dipisa: A forty two year Barnegat resident and twenty seven year employee of the Barnegat Board of Ed requested the Board work hard to settle a fair contract.

Mr. Sarno requested a motion close public session. The motion was moved by Mr. Brown and seconded by Mrs. Kropf

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

## **X. FINANCE COMMITTEE – MOTIONS (SPG #3)**

Mr. Sarno requested approve Finance Committee Motions numbers one through sixteen. The motion was moved by Mr. Geddes and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve October 15, 2015 bi-monthly total payroll expense in the amount of \$1,494,942.49.
2. Motion to approve October 30, 2015 bi-monthly total payroll expense in the amount of \$1,397,961.70.
3. Motion to approve the November 2015 bills list in the amount of \$1,584,592.35.

Fund 10	\$	1,334,244.43
Fund 20	\$	130,142.34
Fund 60	\$	117,458.11
Fund 62	\$	958.64
Fund 63	\$	1,788.83
<u>TOTAL</u>	\$	1,584,592.35

4. I, Lourdes LaGuardia, Board Secretary/Business Administrator, certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10(c)3 and therefore present the following for approval.
  - Motion to approve the Monthly Report of the Secretary (A-148) for October, 2015.
5. Motion to approve Transfer Report for the month of September, 2015.
6. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>DURATION</u>	<u>Approx. Cost</u>
M.1 **	BHS	10/30/15-11/20/15	\$407.00
L.2. *	ROBMS	10/22/15-11/20/15	\$1,110.00
M.3. ***	ROBMS	10/27/15-11/9/15	\$370.00
L.4. *** *	BHS	10/13/15-10/23/15	\$666.00
M.5 *** *	ROBMS	9/22/15-10/14/15	\$1,111.00
R.6 **	LMDS	10/13/15-10/27/15	\$444.00
S.7 *** *	BHS	10/5/15-10/16/15	\$666.00

- \* IEP
- \*\* Medical
- \*\*\* Discipline

7. Motion to approve the following 2015/2016 Out-of-District placements:

NAME	PLACEMENT	TUITION	ESY/Aide	TOTAL
D.1	Children's Center of Monmouth County	\$43,905.30		\$43,905.30
V.2	Ocean Academy		\$8,073.00 Revised Aide Rate from Previously approved contract	\$8,073.00
R.3	Children's Center Monmouth County	\$50,986.80	\$28,800.00 Aide	\$79,786.60

8. Motion to approve Tuition Contract Agreement between Cape May School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade K student for the 2015-2016 SY in the amount of \$12,607.00. (DCPP).
9. Motion to approve Tuition Contract Agreement between Pinelands School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade 8 student for the 2015-2016 SY in the amount of \$13,886.00. (DCPP).
10. Motion to approve Tuition Contract Agreement between Jackson Township School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade 4 student for the 2015-2016 SY in the amount of \$13,762.00. (DCPP).
11. Motion to approve Tuition Contract Agreement between Newark Public School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade 10 student for the 2015-2016 SY in the amount of \$13,536.00. (DCPP).
12. Motion to approve Tuition Contract Agreement between Lakewood School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade 2 student for the 2015-2016 SY in the amount of \$13,762.00. (DCPP).
13. Motion to approve Tuition Contract Agreement between Buena Regional School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a grade 11 student for the 2015-2016 SY in the amount of \$13,536.00. (DCPP).

14. Motion to approve Tuition Contract Agreement between Barnegat School District (sending district) and the Little Egg Harbor School District (receiving district) for education services of a grade 2 student for the 2015-2016 SY in the amount of \$11,455.07. (Homeless).
15. Motion to approve NWN Corporation for annual Microsoft Desktop and License Renewal year in the amount of \$26,594.00
16. Motion to list obsolete District Stock for sale on GovDeals.com

**XI. EDUCATION COMMITTEE – MOTIONS (SPG #1, & #4)**

Mr. Sarno requested approve Education Committee Motions numbers one through five. The motion was moved by Mrs. Pereira and seconded by Mrs. Kropf.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to decommission the following K-5 Every Day Math materials:

ISBN#	Title	Total Quantity
9780076576340	Everyday Math 2 Journal 1 (P)	75
9780076576357	Everyday Math 3 Journal 1 (P)	44
9780076576364	Everyday Math 4 Journal 1 (P)	64
9780076576371	Everyday Math 5 Journal 1 (P)	53
9780076576395	Everyday Math 1 Journal 2 (P)	71
9780076576401	Everyday Math 2 Journal 2 (P)	76
9780076576418	Everyday Math 3 Journal 2 (P)	105
9780076576425	Everyday Math 4 Journal 2 (P)	63
9780076576432	Everyday Math 5 Journal 2 (P)	55
9780076576593	Everyday Math Home Links	30
9780076576609	Everyday Mathematics – Homelink	12
9780076577279	Everyday Math 1 Journal 1 (P)	67
9780076576500	Everyday Math 4 Reference Bk	20
9780075844426	Journal 2 for Everyday Mathematics	2

2. Motion to accept the following checks from Textbook Warehouse, LLC for the aforementioned decommissioned materials:

Check # 3401	\$ 80.00
Check # 3402	\$ 44.00
Check # 3403	\$ 72.30
Check # 3404	\$ 42.30
Check # 3405	\$100.40
<b>TOTAL:</b>	<b>\$339.00</b>

3. Motion to approve the following Workshop Requests:

For Board of Education Approval									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
F. Sauer	JTDS	1 <sup>st</sup> Gr Teacher Convention	2/23/16	Atlantic City	\$235.00	\$24.86	\$33.00	\$0	\$292.86
L. Scali	JTDS	1 <sup>st</sup> Gr Teacher Convention	2/23/16	Atlantic City	\$235.00	\$0	\$0	\$0	\$235.00
B. Bleakley	JTDS	1 <sup>st</sup> Gr Teacher Convention	2/23/16	Atlantic City	\$235.00	\$0	\$0	\$0	\$235.00
N. Green	JTDS	1 <sup>st</sup> Gr Teacher Convention	2/23/16	Atlantic City	\$235.00	\$0	\$0	\$0	\$235.00
J. Fiorentino	ROBMS	NSTA 2015 Area Conferences	11/12 & 13/15	Philadelphia	\$190.00	\$67.58	\$30.00	\$0	\$287.58
M. Driesse	RLHS	Elem Educator's Symposium	12/4/15	Swedesboro	\$149.00	\$42.78	\$15.00	\$0	\$206.78
S. Mayo	RLHS	Co-Teaching Conference	12/7-8/15	Voorhees	\$399.00	\$26.60	\$0	\$0	\$425.00
G. DeGrazio	RLHS	Co-Teaching Conference	12/7-8/15	Voorhees	\$399.00	\$26.60	\$0	\$0	\$425.00
M. Cammarata	BHS	Co-Teaching Conference	12/7/15	Voorhees	\$249.00	\$27.97	\$0	\$0	\$276.97
A. Florie	BHS	Co-Teaching Conference	12/7/15	Voorhees	\$249.00	\$27.97	\$0	\$0	\$276.97
J.Koratzanis	BHS	Increase Reading Skills of Students Who Struggle	12/4/15	Cherry Hill	\$239.00	\$50.71	\$0	\$0	\$290.91
J.Kortatzanis	BHS	Powerful, Prac Strat for Reaching Underperforming Students	12/8/15	Cherry Hill	\$239.00	\$50.71	\$0	\$0	\$290.91
C. Kessler	CSCS	Activities & Games to Enhance Mastery/Meas, Geo, Data Standards	1/28/16	New Brunswick	\$195.00	\$23.56	\$0	\$0	\$218.56
M. Mitchell	ROBMS	Practical Strategies to Implement Proj-Based Learning	12/15/15	Cherry Hill	\$239.00	\$14.00	\$0	\$0	\$253.00
L. Dada	JTDS	Kindergarten Convention	2/23/16	Atlantic City	\$235.00	\$25.11	\$25.00	\$0	\$285.11
A. Murray	JTDS	Kindergarten Convention	2/23/16	Atlantic City	\$235.00	\$25.11	\$25.00	\$0	\$285.11
A. Shubsda	JTDS	Kindergarten Convention	2/23/16	Atlantic City	\$235.00	\$25.11	\$25.00	\$0	\$285.11
B. Rapolla	JTDS	Activities & Games to Enhance Mastery/Meas, Geo, Data Standards	12/7/15	New Brunswick	\$195.00	\$36.08	\$2.00	\$0	\$233.08
B. Grasso	ROBMS	Practical Strategies to Implement Proj-Based Learning	12/15/15	Cherry Hill	\$239.00	\$14.00	\$0	\$0	\$253.00

4. Motion to approve the following Class Trip Requests:

Date of Field Trip	Grade/School	Teacher(s)	Name of Trip	Location	District Cost	Fundraising	Administrative Approval
6/17/16	Leaders in Training/CSCS	Mrs. Sharpless	State House Tour	Trenton	\$0	No	Mr. Delaporte
1/14/16	Various Grade Levels/BHS	Mr. Majewski, Mr. Bonk	NJ Science Olympiad (Camden County Tournament)	Blackwood	\$225	No	Mr. Nichol
5/17/16	5 <sup>th</sup> Grade/JTDS	Ms. O'Neill, Ms. Savieneso/ Mrs. Dino	Constitution Center	Philadelphia	\$0	No	Mr. Toddings
12/13/15	Select Choir/BHS	Mrs. Altonjy	Borgata Choral Program	Atlantic City	\$0	No	Mr. Nichol
4/20/16	Academic Bowl/JTDS	Mrs. O'Neill	Academic Bowl	Goetz School, Jackson	\$65.0	No	Mr. Toddings
6/17/16	Leaders in Training/JTDS	Ms. O'Neill	State House Tour	Trenton	\$0	No	Mr. Toddings
1/14/16	Jazz Band/ROBMS	Mr. Constantine, Mrs. Bense	Jazz Festival	Ventnor Middle School	\$225.00	No	Mr. Fiorentino
May or June 2016	Environmental Club/BHS	Mr. Majewski	Sedge Island, Island Beach State Park	Berkeley Twp.	\$0	Yes	Mr. Nichol
May or June 2016	12 <sup>th</sup> Grade AP Environmental Science/BHS	Mr. Majewski	Sedge Island, Island Beach State Park	Berkeley Twp.	\$0	Yes	Mr. Nichol
10/14/15, 11/10/15, 12/8/15, 1/12/16, 2/9/16, 3/8/16, 4/12/16	Math League/BHS	Mr. Markey	OC Math League	Toms River High School East	\$0	\$0	Mr. Nichol

(after school)							
Rain Date: 3/15/16							

5. Motion to approve the following Student Teacher Placements:

Student Teacher	College/University	Type of Placement	Cooperating School	Interview Date	Interviewed by:
Carissa Colasanto	Stockton University	40 Clinical Hours/OT	District	10/27/15	Mr. Gunderson
Christine Kaufman	Stockton University	40 Clinical Hours/OT	District	10/14/15	Mr. Gunderson

**XII. EDUCATION COMMITTEE – INFORMATION (SPG #1, & #4)**

For Information Purposes Only									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
K. West	District	Cisco Live Local Ed for Government	12/3/15	Iselin	\$0	\$13.00	\$4.00	\$0	\$17.00
M. Linck	CSCS	Autism, ADHD & Anxiety	12/11/15	Cherry Hill	\$0	\$34.94	\$0	\$0	\$34.94
R. Klaslo	ROBMS	Creativity in Counseling	10/28/15	Toms River	\$0	\$0	\$0	\$0	\$0
E. Biancella	District	OCVTS- Programs, Counselor Orient Matrix Usage, Changes	11/20/15	Waretown	\$0	\$0	\$0	\$0	\$0
M. McBride	BHS	OCVTS Counselor Workshop	11/20/15	Waretown	\$0	\$0	\$0	\$0	\$0
A. Polisano	District	South Jersey Tech Roundtable	12/10/15, 1/27/16, 3/17/16, 4/26/16	Galloway	\$0	\$0	\$0	\$0	\$0
J. Blaney	CSCS	CIACC Education Partnership	10/23/15, 12/4/15, 1/15/16, 2/19/16, 4/15/16	Lanoka Harbor	\$0	\$0	\$0	\$0	\$0
L. Savianeso	JTDS	Elem Educator's Symposium	12/4/15	Swedesboro	\$149.00	\$0	\$0	\$0	\$149.00
M. Dino	JTDS	Elem Educator's Symposium	12/4/15	Swedesboro	\$149.00	\$0	\$0	\$0	\$149.00
S. O'Neill	JTDS	Elem Educator's Symposium	12/4/15	Swedesboro	\$149.00	\$0	\$0	\$0	\$149.00
J. Long	District	NJDOE MS Earth Science	12/17/15	Galloway	\$0	\$19.60	\$0	\$0	\$19.60

J. Long	District	NJDOE HS Biology	12/21/15	Trenton	\$0	\$37.29	\$0	\$0	\$37.29
J. Long	District	NJDOE HS Chemistry	1/4/16	Trenton	\$0	\$37.29	\$0	\$0	\$37.29
J. Long	District	NJDOE MS Life Science	1/6/16	Galloway	\$0	\$19.60	\$0	\$0	\$19.60
J. Long	District	NJDOE MS Physical Sci	1/14/16	Galloway	\$0	\$19.60	\$0	\$0	\$19.60
E.C. Peters	BHS	Atlantic City College Fair	11/10/15	Atlantic City	\$0	\$0	\$0	\$0	\$0
C. Ayers	BHS	Atlantic City College Fair	11/10/15	Atlantic City	\$0	\$0	\$0	\$0	\$0
J. Fonseca	BHS	OCVTS Counselors' Workshop	11/19/15	Waretown	\$0	\$0	\$0	\$0	\$0
J. Fonseca	BHS	HESAA-Trng Institute for School Counselors	10/21/15	Galloway	\$0	\$17.05	\$0	\$0	\$17.05
K. Burke	ROBMS	Counselor's Information Workshop	11/20/15	Waretown	\$0	\$0	\$0	\$0	\$0
C. Ayers	BHS	OCVTS Workshop	11/18/15	Waretown	\$0	\$0	\$0	\$0	\$0
C. Ayers	BHS	Info Workshop for School Counselors	12/4/15	Mahwah	\$0	\$70.68	\$0	\$0	\$70.68
C. Ayers	BHS	HESAA Workshop	11/19/15	Lakewood	\$0	\$0	\$0	\$0	\$0
R. Urso	ROBMS	OCVTS – Counselors' Info Workshop	11/20/15	Waretown	\$0	\$0	\$0	\$0	\$0
N. Danser	ROBMS	Translating MS Earth/Space Sci Model into Local Curr	12/17/15	Hammonton	\$0	\$26.90	\$1.50	\$0	\$28.40
D. Gunderson	District	Progress Monitoring & Reporting on IEP Goals	11/9/15	Mt. Laurel	\$0	\$0	\$0	\$0	\$0
E. Connors	ROBMS	Translating MS Earth/Space Sci Model into Local Curr	12/17/15	Hammonton	\$0	\$26.90	\$1.50	\$0	\$28.40
S. Stashkevetch	JTDS	CAICC Workshops	10/23/15, 12/4/15, 1/15/16, 2/19/16, 4/15/16	Lacey	\$0	\$0	\$0	\$0	\$0
K. Burke	ROBMS	CAICC Workshops	10/23/15, 12/4/15, 1/15/16, 2/19/16, 3/18/16, 4/15/16, 5/20/16	Lacey	\$0	\$0	\$0	\$0	\$0
A. Orecchio	BHS	NJ All-State Band Auditions	1/23/16 (snow date: 1/24/16)	Edison	\$0	\$42.78	\$0	\$0	\$42.78
A. Orecchio	BHS	SJBODA Auditions	12/12/15 (snow date: 12/19/15)	Voorhees	\$0	\$28.83	\$0	\$0	\$28.83



**XIII. GOVERNANCE COMMITTEE – MOTIONS (SPG #1, #3, & #5)**

Mr. Sarno requested approve Governance Committee Motions numbers one through three. The motion was moved by Mrs. Kropf and seconded by Mrs. Murphy.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the first reading, and or/adoption, of the following policies:

	<b>Policy #</b>	<b>Section</b>	<b>Title</b>	<b>Type</b>	<b>Type</b>
1	1240	1000	Evaluation of Superintendent	Revised	Mandated
2	3221	3000	Evaluation of Teachers	Revised	Mandated
3	3222	3000	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised	Mandated
4	3223	3000	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised	Mandated
5	3224	3000	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised	Mandated
6	3431.1/ 4431.1	3000/4000	Family Leave	Revised	Mandated
7	5330	5000	Administration of Medication	Revised	Recommended
8	5331	5000	Management of Life-Threatening Allergies in Schools	Revised	Recommended
10	5516	5000	Use of Electronic Communication and Recording Devices (ECD)	Revised	Mandated
11	9150	9000	School Visitors	Revised	Recommended

2. Motion to approve the first reading, and or/adoption, of the following regulations:

	Reg. #	Section	Title	Type	Type
1	1240	1000	Evaluation of Superintendent	Revised	Mandated
2	3221	3000	Evaluation of Teachers	Revised	Mandated
3	3222	3000	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	Revised	Mandated
4	3223	3000	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals	Revised	Mandated
5	3224	3000	Evaluation of Principals, Vice Principals, and Assistant Principals	Revised	Mandated
6	9150	9000	School Visitors	Revised	Recommended

3. Motion to approve the revised School Calendar for the 2015-2016 School Year.

**XIV. PERSONNEL COMMITTEE – MOTIONS (SPG #1, & #4)**

Mr. Sarno requested approve Personnel Committee Motions numbers one through twelve. The motion was moved by Mrs. Murphy and seconded by Mrs. Kropf.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Approve Thomas Eckert as BHS/ROBMS volunteer basketball coach for the 2015-2016 school year.
2. Approve Jennifer Froehlich @ CSCS as Student Council Advisor for the 2015-2016 school year at the BEA hourly rate.
3. Approve Monica Gonzalez @ BHS as World Language Club Advisor for the 2015-2016 school year at the pro-rated stipend amount of \$1,117.00.

4. Approve Anthony Orecchio @ BHS as Pit Band Director for the 2015-2016 school year at the stipend amount of \$1,117.00.
5. Approve the following BHS teachers for a 6th period stipend at the amount of \$3,500.00 for the 2015-2016 school year:
  - a. Gregory Oravets
  - b. Michael McCullion
6. Approve the following substitutes for the 2015-2016 school year:
  - a. Jamie DiStefano – Substitute Teacher
  - b. Kaitlyn Donahue – Substitute Teacher
  - c. Tracy Molfino – Substitute Teacher
  - d. Chelsey Odgers – Substitute Teacher
  - e. Stephanie Cotton – Substitute Teacher
  - f. Roy Huff – Substitute Teacher
  - g. Jessica Fox – Substitute Custodian
7. Approve the following teachers as Title I Before/After-School Basic Skills Instructors for the 2015-2016 school based on the BEA hourly rate (funded by NCLB-Title I):
  - a. Lori Carr – RLHS
  - b. Maryellen Driesse - RLHS
  - c. Donna Durning – LMDS
  - d. Patricia Kilfeather – LMDS
  - e. Jenna Cipriano - LMDS
8. Approve the following resignations:
  - a. Carla Maria Magnum – Part-Time Instructional Aide – ROBMS  
Effective: November 13, 2015
  - b. Joseph Jakubowski – Director of Special Education  
Effective: November 30, 2015
9. Approve the following medical leaves:
  - a. Patricia Clark-Brescia – Part-time Instructional Aide – CSCS  
Effective: October 15, 2015  
Return: November 9, 2015

- b. Danielle Matusz – Part-time Bus Aide – Transportation  
Amended Return: November 23, 2015
  - c. Gladys Callo – Bus Driver – Transportation  
Amended Effective Date: December 16, 2015  
Amended Tentative Return: January 13, 2016
  - d. Lisa Heitzman – Bus Driver – Transportation  
Effective: December 22, 2015  
Tentative Return: February 1, 2016
  - e. Sonia Quiroz – Custodian – Buildings & Grounds  
Effective: November 3, 2015  
Tentative Return: January 4, 2016
10. Approve the following maternity leaves:
- a. Erin Connors – Teacher – ROBMS  
Effective: February 16, 2016  
Tentative Return: January 2, 2017
  - b. Lauren Gabriel – Teacher – ROBMS  
Effective: April 28, 2016  
Tentative Return: June 13, 2016
11. Approve the following retirements:
- a. John Schofield – Teacher – CSCS  
Effective Date: March 1, 2016
  - b. Marion Humphries – Part-time Security Guard – District  
Effective: January 1, 2016
12. Joseph Tagliavia – Assistant Basketball Coach --BHS  
2015-2016 School year  
Stipend: \$4793.00 Step 1

## **XV. EXECUTIVE SESSION RESOLUTION**

Mr. Sarno requested a Motions to move into Executive Session to discuss matters of litigation, personnel, and legal updates. The motion was moved by Mrs. Pereira and seconded by Mr. Brown

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Murphy, Yes; Mrs. Pereira, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on November 17, 2015 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

## **XVI. EXECUTIVE DISCUSSION**

## **XVII. CALL TO ORDER**

The meeting was called back to order at 7:40 p.m.

## **XVIII. NEW BUSINESS**

**XIX. ADJOURNMENT**

Mr. Sarno requested a motion to adjourn the motion was moved by Mr. Geddes and seconded by Mr. Brown.

All were in favor

The next scheduled Barnegat Township Board of Education meeting will be the regular meeting on **December 15, 2015**. The meeting will be held at **6:30 PM** at the Barnegat High School.

Respectfully Submitted

Lourdes LaGuardia  
Business Administrator/Board Secretary

**Frequently Used Acronyms by the  
Barnegat Township School District**

AYP – Adequate Yearly Progress  
BHS – Barnegat High School  
Bengal Cubs ELC – Bengal Cubs Early Learning Center  
B&G – Buildings and Grounds  
CAFR – Comprehensive Annual Financial Report  
CC – Common Core  
CE – Certificate of Eligibility  
CEAS – Certificate of Eligibility with Advanced Standing  
CSCS – Cecil S. Collins Elementary School  
DIP – District Improvement Plan  
ELA – English Language Arts  
GAAP – Generally Accepted Accounting Principles  
HIB – Harassment, Intimidation and Bullying  
IDEA – Individuals with Disabilities Education Act  
IEP – Individualized Education Plan (for Special Education students)  
JTDS – Joseph T. Donahue Elementary School  
LMDS – Lillian M. Dunfee Elementary School  
MOA – Memorandum of Agreement  
NCLB – No Child Left Behind  
NJ SMART - NJ Standards Measurement and Resource for Teaching  
NJAC – New Jersey Administrative Code  
NJDOE – New Jersey Department of Education  
NJSA – New Jersey Statutes Annotated  
NJSBA – New Jersey School Boards Association  
NSBA – National School Boards Association  
PARCC – Partnership for Assessment of Readiness for College and Careers  
PCR – Payroll Control Roster  
PGP – Professional Growth Plan  
QSAC – Quality Single Accountability Continuum  
RFP – Request for Proposal  
RFQ – Request for Qualifications  
RLHS – Robert L. Horbelt Elementary School  
ROBMS – Russell O. Brackman Middle School  
SGO – Student Growth Objective  
SGP – Student Growth Percentile  
SPG – Strategic Plan Goal

\*Newly added

## **CODE OF ETHICS**

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### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.



# **BARNEGAT BOARD OF EDUCATION**

Scott Sarno, President

Robert Geddes, Vice President

Gary Brown

Linda Kropf

Kim Murphy

Grace Paulhus

Maria Pereira

David Sherman

Andrew Watts