



*Barnegat Township  
School District*

**BARNEGAT BOARD OF EDUCATION  
REGULAR MEETING**

**November 27, 2012  
Tuesday, 6:30 PM**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

**PUBLIC  
AGENDA**



*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

**IV. FLAG SALUTE**

**V. APPROVAL OF AGENDA AND/OR ADDITIONS**

**VI. PUBLIC PRESENTATION:**

1. Mr. Anthony Scotto, Director of Curriculum and Instruction, presentation on the 2012 Assessment Scores.

**VII. STUDENT REPRESENTATIVE**

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Morgan Mitchell**.

**VIII. DISTRICT HIGHLIGHTS**

- District Enrollment Numbers as of November 16, 2012

Cecil S. Collins Elementary School	379
Joseph T. Donahue Elementary School	287
Lillian M. Dunfee Elementary School	364
Robert L. Horbelt Elementary School	427
Russell O. Brackman Middle School	761
Barnegat High School	1029
<b>District Total</b>	<b>3247</b>

1. Congratulations to Bob Osborn and his Grounds Crew for being chosen the “Best Grass Field” in a recent online Asbury Park Press poll. They outscored neighboring Southern Regional, Jackson Liberty, Wall and Ocean. The Grounds Crew is to be commended for the unending work to keep Barnegat grounds – the BEST!
2. The Barnegat School District would like to take this opportunity to thank the following BHS students for their participation in the “Barnegat Bay Blitz” that was held on October 18, 2012. The “Blitz” is a NJ Department of Environmental Protection sponsored event which has volunteers from the surrounding community help clean up the Barnegat Bay coastal area. The students were:

William Leamon	Brandon Spain	James Pearce	Cullen Howard
Cole DeAngelo	Justin Kovacs	Zack Walters	Dan Yurowski
Travis Downs	Jake Strout	Billy LeCain	

With the help of two members of the DEP and DEP coordinator Lauren Kelso, they picked up lots of litter (plastic bottles, cans, plastic bags, etc.) at multiple locations adjacent to the Barnegat Bay and Edwin B. Forsythe Marine Refuge. Well Done!

3. The Barnegat Bay Blitz was a huge success for the students and staff at the Joseph T. Donahue Elementary School. They were able to collect 15 bags of trash from the school campus. Some of the items collected were: plastic bags, cardboard, Styrofoam, bottles, and cans. They also cleaned any organic debris that accumulated on the storm drains of the property. The students had fun and learned a lesson about how non-point source pollution in the Barnegat Bay Watershed effects the Barnegat Bay and the organisms that live there.
4. On Saturday, November 10, members of Student Government, PROS, and Mr. Hemenway participated in the clean-up/relief efforts from Hurricane Sandy in devastated Beach Haven West. Several of BHS staff members lived in this area. They met at approximately 10:00 am, were given their assignments, and ventured out to their areas. The staff and students were shocked to see the devastation. Throughout the day they went to 3 different homes and helped clean and remove belongings. Our students received support from the community and from people all over the country. They met members of an electric company from Washington and members of the Louisiana State Police who took time to talk to our students. They ate lunch that was provided for them at the community center, and again they were able to see the goodwill of people, as ALL of the food was donated to the relief workers. They ended around 3:30 pm, after putting in a full day of work. The Barnegat Township School District is proud of Mr. Hemenway and the following students:

Morgan Mitchell	Samantha Morris	Justin Weiss
Keith Lee	Samantha DeCapua	Kyle Buaya
Anthony Smith	Anna Prestera	Courtney Miller

5. The Barnegat School District assisted Bayside Chapel by transporting donated food Supplies from the Chapel to Egg Harbor Township. We are happy to be able to help in the distribution of food supplies to families displaced by Hurricane Sandy.
6. The Barnegat Township School District and the entire Barnegat community would like to take this opportunity to thank all of those who so graciously contributed their time and efforts to help those displaced by Hurricane Sandy. We would especially like to thank the staff who tirelessly worked at Brackman during the storm and in the days immediately following. Thank you so much for all that you did.
7. There are two BHS students that we would like to note for their efforts: Rob Rawley and Greg Stevens, whose assistance during the storm is greatly appreciated. They worked untiringly for more than 30 hours and with good humor to help the displaced community find safety and a reason to smile during the most trying of times. The entire Barnegat community wishes to extend their thanks.
8. Barnegat Township School District has initiated a “Barnegat Cupboard” for those who would like to donate goods and monetary assistance to those displaced by Hurricane Sandy. Please contact: Nick Giovanni – (732) 575-6265 for more information on how you can help. Thank you

**IX. SUPERINTENDENT’S MOTION/INFORMATION:**

1. Motion to revise the 2012-2013 school calendar because of Hurricane Sandy.

**X. PRESIDENT’S REMARKS/INFORMATION**

**XI. PUBLIC SESSION**

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minutes period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

**XII. APPROVAL OF MINUTES**

1. Motion to approve the Executive Session Minutes, Session 1 and Session 2, from the regular meeting of October 16, 2012.

2. Motion to approve the Regular Minutes from the regular meeting of October 16, 2012.

**XIII. FINANCE COMMITTEE – MOTIONS:**

1. Motion to approve October, 2012 bills list in the amount of \$1,302,397.35.
2. Motion to approve October, 2012 payroll in the amount of \$2,645,674.65.
3. Motion to approve hand checks written for October in the amount of \$730,960.68.
4. Motion to approve the Monthly Report of the Treasurer (A-149) for September, 2012.
5. Motion to approve the Monthly Report of the Secretary (A-148) for September, 2012.
6. Motion to approve Transfer Report for the month of September, 2012.
7. Motion to approve the following Out-of-District placements:

NAME	PLACEMENT	TUITION	TRANSPORTATION
D.B.	Already Approved	Already Approved	From Children’s’ Specialized Hospital in Mountainside, NJ to First Children School in Fanwood, NJ at a monthly cost of \$1,485.12
N.V.	Ocean Academy (new placement)	\$54,007.80	TBD

8. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>K.W. Email to Board</u>	<u>DURATION</u>
R.M.*	BHS	10/17/12	10/24/12 – 10/30/12
G. B.	ROBMS	N/A	9/27/12 – 11/30/12
D.M.	CSCS	N/A	11/6/12 – 11/20/12
T.J.*	BHS	11/08/12	11/13/12 – 11/19/12
D.M.*	BHS	11/8/12	11/12/12 – 11/16/12
T.L.	BHS	N/A	10/30/12 – 11/24/12
B.H.*	BHS	11/12/12	11/16/12 – 11/26/12
G.M.	BHS	N/A	11/12/12 – 11/30/12
S.R.*	BHS	11/12/12	11/16/12 – 11/26/12
K.T.*	BHS	11/12/12	11/16/12 – 11/26/12
J.D.*	BHS	11/14/12	11/15/12 – 11/29/12
T.W.*	BHS	11/14/12	11/15/12 – 11/28/12

\*Administrative Suspension

9. Motion to amend a motion passed at the September 18, 2012 Board of Education meeting to approve ESIP Change Order from JCI to replace **one** mixing valve on the hot water heater to register the temperature correctly and provide proper temperature of the water at the Dunfee School at a cost of \$9,630 which is covered by the allowance included in the base contract. No additional funds from the previously approved contract amount are required.

AMENDED MOTION:

Motion to approve a revised change order request to replace **two** existing domestic hot water mixing valves with two new 1.25 inch mixing valves as selected by Barnickel Engineering at the Dunfee School at a cost of \$16,399 which is covered by the allowance included in the base contract. No additional funds from the previously approved contract amount are required.

10. Motion to approve amended change order for Johnson Baran for the ROBMS paving project that was approved on September 18, 2012 in the amount of \$3,600 to include additional striping and traffic signage at a cost of \$1,603.96 for a total change order of \$5,203.96. The total cost of the project is \$133,980.96.
11. Motion to approve Form M-1, Required Maintenance Budget Annual Worksheet and the Comprehensive Maintenance Plan for submission to the Department of Education subject to future enhancements that may arise from ESIP, Solar and other in-process building upgrade projects currently under study by the Board of Education.
12. Motion to appropriate the balance of funds needed to pay for the Barnegat High School's double-sided sign from the residual Community Education account in the amount of \$23,575. Results in no taxpayer funding of the cost of this marquee sign.
13. Motion to approve Memorandum of Understanding between Barnegat Township School District and O.C.E.A.N., Inc. Head Start. The intent of this Agreement is to provide the least restrictive environment for Head Start preschool children (age 3 – 5) who have been found eligible for Special Education and Related Services. There is no cost for this Agreement.
14. Motion to approve Out-of-District fees in the amount of \$35,310 for D.B. to attend Gloucester County Special Services School District (this was as per a DYFS placement).
15. Motion to accept the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2012, the audit findings of Holman & Frenia, P.C., and to approve the Corrective Action Plan for the recommendation detailed in the audit presentation and as detailed on the Audit Synopsis distributed to the public.
16. Motion to approve one part-time aide position at Barnegat High School who is necessary for an increased number of identified students.

17. Motion to approve S.R., a Barnegat High School student to out of district placement at Ocean Academy as a result of a change to the IEP at no cost to the district.
18. Motion to approve two full-time aide positions for students with changes to their IEPs.

**XIV. GOVERNANCE COMMITTEE – MOTIONS:**

1. Motion to approve the second reading and adoption of the following policies:

	<b>Policy #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
1	2363	Program	Pupil Use of Privately-Owned Technology	New	Suggested
2	4125	Support Staff	Employment of Support Staff Members	Revised	Suggested

**XV. EDUCATION COMMITTEE – MOTIONS:**

1. Motion to approve the following Student Teacher Placements

	<b>Student Name</b>	<b>Placement</b>	<b>College</b>	<b>School</b>	<b>Interview Date</b>	<b>Interviewer</b>
a.	Michael Fusciello	30 Hour Obser	OCC	ROBMS	10/25/12	Mr. Toddings
b.	Olivia McGlynn	30 Hour Obser	OCC	CSCS	11/9/12	Mrs. Scrimenti
c.	Cassandra Quinn	30 Hour Obser	OCC	BHS	10/16/12	Mr. Nichol
d.	Kevin Joisher	30 Hour Obser	OCC	BHS	10/16/12	Mr. Nichol
e.	Lauren DeBiase	30 Hour Obser	OCC	BHS	10/16/12	Mr. Nichol
f.	Dana Gramo	30 Hour Obser	OCC	RLHS	11/12/12	Dr. Saxton
g.	Patrick Menzel	30 Hour Obser	OCC	LMDS	11/8/12	Mrs. Delaporte
h.	Steven Ferrara	30 Hour Obser	OCC	ROBMS	10/24/12	Mr. Fiorentino
i.	Jennifer Pearson	4 Hour Obser	OCC	JTDS	11/8/12	Mr. Chidiac
j.	MaryEllen Pannone	4 Hour Obser	Stockton	JTDS	11/8/12	Mr. Chidiac

2. Motion to amend the BHS school calendar to include half days for exams and HSPA. The dates would be as follows:

- Mid-terms      January 22, 23, 24, 25
- HSPA            March 5, 6, 7
- Final Exams    TBA





- e. Robin Sullivan – BHS – PT Instructional Aide (hiring process) (NB)  
Salary/Step - \$11,056/Step 1 (pro-rated)  
Effective – 12/3/12 – 6/30/13  
Justification – IEP related  
Acct #11-204-100-106-01m Ext 11392
  
- f. Jennifer Breyta – CSCS PT Instructional Aide (hiring process) (B)  
Salary/Step - \$11,056/Step 1 (pro-rated)  
Effective – 12/3/12 – 6/30/12  
Justification – replacing NM (from part time to full time)  
Acct – 11-204-100-106-01 Ext 11392
  
- g. Jill Wambach – JTDS PT Instructional Aide (hiring process) (B)  
Salary/Step - \$11,056/Step 1 (pro-rated)  
Effective – 12/3/12 – 6/30/13  
Justification – IEP related  
Acct #11-204-100-106-01 Ext 11392
  
- h. Kimberly Dringus – JTDS – FT Instructional Aide – (hiring process) (B)  
Salary/Step - \$15,478/Step 1 (pro-rated)  
Effective – Emergent Date – 6/30/12  
Justification – replacing CT  
Acct #11-204-100-106-01 Ext 11392
  
- i. Nicole Martin – CSCS- FT Instruction Aide – (hiring process) (NB)  
Salary/Step - \$15,478/Step 1 (pro-rated)  
Effective – 12/3/12 – 6/30/13  
Justification – IEP placement change  
Acct #11-204-100-106-01 Ext 11392
  
- j. Jennifer Hopping – CSCS – FT Instructional Aide – (hiring process) (NB)  
Salary/Step - \$15,478/Step 1 (pro-rated)  
Effective – 12/3/12 – 6/30/13  
Justification – IEP related  
Acct #11-204-100-106-01 Ext 11392
  
- k. Elizabeth Mitchell – JTDS – FT Instructional Aide (hiring process) (B)  
Salary/Step - \$17,972/Step 6 (pro-rated)  
Effective – 12/3/12 – 6/30/13  
Justification – replacing LP  
Acct – 11-204-100-106-01 Ext 11392

2. Approve hiring the following personnel to fill maternity leave for 2012-2013 S/Y (Salary pending conclusion of negotiated contract.)
  - a. James Lehmann – BHS – Biology Teacher (hiring process) (B)  
 Certificate – Teacher of Biological Science; Standard  
 Salary/Step - \$44,200/Step 1 (pro-rated)  
 Effective – Emergent Date – 6/30/12  
 Justification – filling EC maternity leave  
 Acct #11-140-100-101-01 Ext 11369
  - b. Eileen L’Heureux – JTDS – Special Ed Teacher (hiring process) (B)  
 Certificate - Teacher of Students w/Disabilities; Provisional  
 Salary/Step - \$44,200 (pro-rated)  
 Effective – 1/2/13 – 4/24/13  
 Justification – filling JA maternity leave  
 Acct #11-204-100-101-01 Ext 11391
  
3. Approve hiring the following personnel to fill medical leave for 2012-2013 S/Y
  - a. Amanda Lakits – CSCS – Music Teacher (hiring process) (B)  
 Certification – Teacher of Music; CEAS  
 Salary/Step - \$100/per diem  
 Effective – Emergent Date – 1/31/13  
 Justification – filling JS medical leave  
 Acct #11-120-100-101-01 Ext 11363
  
4. Approve the following classroom volunteers for the 2012-2013 S/Y
 

a. Nancy Reed	e. Patricia Stranier
b. Rose Jackson	f. Adele Leder
c. Irene Schiller	g. Roger Toole
d. Marisa Beltramini	h. Marilyn Toole
  
5. Approve hiring the following after school activities personnel at the CSCS for the 2012-2013 school year. (pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
  - a. Laura Buchanan – NJ ASK 3, 4,
  - b. Jenna Pascale – NJ ASK 5
  - c. Lauren Rider – Academic Assistance
  - d. Maggie Aftanis – Academic Assistance

6. Approve hiring the following after school activities personnel at the JTDS for the 2012-2013 school year. (pending conclusion of negotiated contract, not to exceed budgeted amount (B)
  - a. Gina Verderosa – Academic Assistance
7. Approve hiring the following after school activities personnel at the BHS for the 2012-2013 school year. (pending conclusion of negotiated contract, not to exceed budgeted amount) (B)
  - a. Susan Beudoin – Library Monitor
  - b. Lauren Henderson – Library Monitor
  - c. Susan Lamela – Library Monitor
  - d. Derek Bonk – Library Monitor
  - e. Maria DeMasi – Library Monitor
  - f. Brendan Keffner – Assistant Drama Director
8. Approve hiring the following substitute teachers for the 2012-2013 S/Y
  - a. Diane Collins – certified
  - b. Shannon Kent – certified
  - c. Greg Hyslop – certified
  - d. Janine Lowe - certified
  - e. Ryan Houlahan – applying for cert
  - f. Ashley Rubino – applying for cert
9. Approve hiring the following substitute support staff for the 2012-2013 S/Y
  - a. Michael Rozek – Custodian
  - b. Glenn Slater – Custodian
  - c. Joseph Genovese, Jr. - Custodian
  - d. Marie Alcindor – Secretary & Instructional Aide
10. Approve hiring the following volunteer coaches at the BHS for the 2012-2013 S/Y
  - a. Peter Jennings – wrestling
  - b. Heather McKenna – Dance
  - c. Ashley Rubino – cheerleading

\*\*All Volunteer Coaches are CHR cleared\*\*

**XVII. PERSONNEL COMMITTEE – INFORMATION:**

1. Notification of resignation
  - a. James Bennett (2/17/10) – Security Officer –  
Effective 12/1/12
2. Notification of maternity leave
  - a. Tina Petersen – Guidance Counselor @ BHS  
Effective – 3/20/13 – 6/30/13  
Tentative Return – 9/1/13
3. Notification of extended maternity leave
  - a. Paige LaDuca –RLHS – Resource Room Teacher  
Revised Return Date – 1/2/13
4. Notification of medical leave
  - a. Maria DiPisa – ROBMS – Aide  
Effective – 11/12/12 – 1/25/13  
Tentative Return – 1/28/13

**XVIII. EXECUTIVE SESSION RESOLUTION**

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on November 27, 2012 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

**XIX. EXECUTIVE DISCUSSION**

1. Pupil disciplinary hearing
2. HIB report
3. Pupil transportation contract

**XX. CALL TO ORDER**

**XXI. ROLL CALL**

**XXII. OLD BUSINESS**

**XXIII. NEW BUSINESS**

**XXIV. ADJOURNMENT**

The next regularly scheduled date for the Barnegat Township Board of Education meeting is December 18, 2012. The meeting will be held at 6:30 pm in Barnegat High School.

## **CODE OF ETHICS**

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### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

# **BARNEGAT BOARD OF EDUCATION**

Lisa B. Becker, President

Denise Pilovsky, Vice President

Rafael Adorno, Jr.

Frank P. Caputo

Joseph Cloke

Robert A. Houser

James Mihalik

Alice N. Olker

Lauren Sarno