



***Barnegat Township  
School District***

**BARNEGAT BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**December 20, 2011  
Tuesday, 6:30 PM**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

**I. CALL TO ORDER**

Mrs. Pilovsky: I would like to call the December 20, 2011 Board of Education meeting to order. Roll Call, please.

**II. ROLL CALL**

Mr. Adorno	Present
Mr. Cloke	Present
Mr. Mihalik	Present
Mr. Houser	Present
Mrs. Sarno	Present
Mr. Caputo	Present
Mrs. Pilovsky	Present

Mrs. Olker	Absent
Mrs. Becker	Absent

Also Present: Mrs. Karen Wood, Superintendent  
Mr. Dean Allison, Business Administrator/Board Secretary  
Mr. Ben Montenegro, Board Attorney

**III. FLAG SALUTE**

Mrs. Pilovsky: Would everyone stand for the Salute to the Flag?

All: Pledge of Allegiance

**IV. OPEN PUBLIC MEETING ACT**

Mrs. Pilovsky: The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**V. APPROVAL OF AGENDA AND/OR ADDITIONS**

Mrs. Pilovsky: Approval of Agenda and/or Additions – Do I have a motion?

Mr. Caputo: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes

## VI. PUBLIC PRESENTATION

Mrs. Pilovsky: Mr. Fiorentino has a presentation this evening.

Mr. John Fiorentino, District Anti-Bullying Specialist Presentation

Mr. Fiorentino: Good evening. I would like to bring everyone up to speed with regard to the new Anti-bullying Rights Act and what has been going on in the district and I would like to speak first to training. I am happy to say that all school employees and contracted service providers have been trained. Also, we have in-training volunteers who have significant contact and that set in place with packets and everything all set up for those who might come into the district after this point to prepare them as they need to be as per the law. The certified staff employees have received not only their minimum of two hour training, but another two-hours as well specifically with regard to suicide prevention to include the relationship between the risk of suicide and incidents of HIB.

Training provides prevention strategies recognizing characteristics that may include HIB and techniques to discuss with the students in regard to harassment, intimidation and bullying as well as ways to immediate address various bullying situations as they are witnessed including scripts and examples that have been given to teachers to really understand how to make a bigger impact.

To date there have been less and less incidents occurring although there have been a number of incidents I believe most of those were initially teachers not sure as to what to report and what not to report and a lot of those were not actually bullying, by definition, incidents. I think as an example with the cameras as we got those on the buses, the cameras in the schools less incidents are occurring. I think we are seeing a decline in incidents as the students are becoming more and more aware of this law and the implications of it and the statutory responsibility of the teachers as they realize that they have as well, there have been a lot more eyes out there and a lot more attention to the matter and I think it has been going very well.

As per myself, as the anti-bullying coordinator, I have been collaborating with all the anti-bullying specialists on a pretty regular basis along with the Superintendent, Mrs. Wood, and other administrators in the other buildings. We collaborate very often too just to make sure that everyone is on the same page and has the same understanding as to how to address the bullying. I also have been in communication with other school districts and I keep in constant communication with a lot of peers that I have from other districts in order to develop and strengthen ways to prevent, identify and respond to any further HIB incidents.

The anti-bullying specialists at each school have also developed a safety team and have been at work and if they have not met already, they have dates set. They consist of the principal, the teacher at the school, the anti-bullying specialist and a parent of the school. They have been established to help develop, foster and maintain a positive school climate by focusing specifically on issues in regard to harassment, intimidation and bullying.

I am required to meet with all of our anti-bullying specialists twice a year and we have met twice already and we have planned to meet again next month specifically to prepare for parent anti-bullying prevention night and we set a date that we offer to the public to come out which is Monday, January 30 at 6:30 p.m. and further details will be determined. It will be most likely at the high school. We will be providing baby-sitting services for school-aged children, kindergarten and up. Students are also welcome, it is not just for parents, but it is a family-informational night but if the students come with their parents, we would expect them to stay in attendance in the program and with their parents at that time.

We have been doing many things as we always have, but even with things we had in place before in terms of programs going on in the schools, some of their focus and goals have been fine-tuned and geared more towards thing new HIB law. Some of those things between all the schools are Rachel's Challenge, Life-skills groups, violence prevention week, purple ribbon week, red ribbon week, week of respect, bully prevention committees comprised of students, presentations and lessons being facilitated by leadership groups of students such as Leaders in Training, Pros, Caps, Fifth grade friendship groups, peer mediation as well as kindness cards from staff to students and from students to students, anti-bullying murals, posters, slogans are now up all throughout the schools, spirit week has been directed to an anti-bullying campaign as well as to support our local school teams and all of our clubs. Barnegat Cares is a character education program. It is highlighting character traits every month and again with an emphasis specifically directed towards bullying and individual grade lessons on harassment, intimidation and bullying. Of course our ongoing mentoring program, which has been very successful, is something that continues to go on. Assemblies as well as mix-it-up lunches and other activities have been planned and implemented already and there are many more to come. Some of the things I am looking into are applying through the anti-bullying prevention fund that has been set up by the Dept. of Education for possible funds to further expand our programs in the future.

That is an overall view of what has been going on with the training as well as the programs that have been going and hopefully we will get a good turnout for the parent night which is on January 30 at 6:30 p.m. and more details will be forthcoming which will be posted and display that when we can.

Mrs. Pilovsky: Thank you.

## VII. STUDENT REPRESENTATIVE

Mrs. Pilovsky: We have a High School Representative tonight, please welcome: **Serena Badro**

Serena Badro: As the Executive President of Barnegat High School I get to see all the aspects of the school from a different perspective. This year we achieved great accomplishments in the sports spectrum. Winter sports have started and we are steadily accomplishing our many goals. Both boys' and girls' basketball have been doing very well along with the wrestling team. The Bengal Theatre Company's winter show, the Velveteen Rabbit closed on Sunday, December 18, 2011. It was received very well by the public; they enjoyed escaping reality for a moment and entering the world of toys. The Bengals Theatre Company's next show will be the Annual School Musical and this year the production choice is Xanadu. The Student Government has had a successful run since the last time I spoke to you. The toy run ended on December 17, 2011 and was extremely successful. Our goal was to break 1,000 toys and we went far and beyond our goal with 1,400 toys. Tomorrow we will have the congratulatory breakfast for the winner of the iPod Touch that was offered for the person who brought in the most toys and will be having a representative of the Toy Run Foundation coming to present that to the winner tomorrow. It is a great cause and it was wonderful to see how our aid helps the Foundation. I was there on Saturday and it was a wonderful thing to see all the happy faces.

The next project the Student Government will be working on is the Winter Formal Dance that will be held on January 21, 2012 and since Homecoming was such a success we expect nothing less from the formal. We set out to accomplish our goals and we have been accomplishing many of them. Academically speaking we have had a lot of college acceptances and a lot of wonderful things happening for our senior class. Our first student, Dylan Manfredi, was accepted to the University of Pennsylvania, the first Ivy League acceptance to that school and the second one in school history. We have had acceptances to Villanova University, Stephanie Butler was accepted for softball scholarship; we have acceptances to Purdue University, Wake Forest University, Rutgers University and more to come.

There are many wonderful things occurring right now and more will come soon.

Mrs. Pilovsky: Thank you. District Highlights are next.

### **VIII. DISTRICT HIGHLIGHTS**

Mrs. Wood: Thank you, Mrs. Pilovsky. To piggy-back on some of the wonderful news that Serena shared with us, we have some wonderful highlights this month for Barnegat to recognize.

- Nick Geller was recently accepted into the New Jersey Region III Wind Ensemble on tuba. He is playing with the chamber ensemble and the orchestra.
- We are also proud to announce that students at the Dunfee School collected over 2,415 canned goods for the Barnegat Food Pantry. The Thanksgiving food drive was facilitated by our Leaders in Training, who Mr. Fiorentino outlined as one of the clubs who is active in Barnegat Township school district.
- The Student Council, under the direction of club advisor Rena DiNeno, has been busy helping others by conducting a clothing drive to benefit Dottie's House.

- ❑ In addition the students and staff facilitated a successful toy drive at the Dunfee School. So you can see that our students have been busy K-12 with holiday initiatives this school year.
- ❑ The Joseph T. Donahue School Leaders in Training is run by 5<sup>th</sup> grade teacher – Sarah Flynn. They made Christmas cards for Barnegat Nursing Home and they are being delivered next week. The Leaders in Training along with the Student Council decorated the Oncology Unit at SOCH for the holidays. That is a wonderful community outreach for the Barnegat Township Schools.
- ❑ Again at the Joseph T. Donahue School Student Council, Marilyn Dino as the advisor had the students create a poster for candy canes which were sold for \$1 each which will be distributed out to the children. Student Council also did a Toy Drive for the Family in Need.
- ❑ Donovan Fraim, a third-grade student at the Dunfee School, organized his own toy drive for children in need in Ocean County. It was his wish not to get presents this year and instead donate his gift to those less fortunate. I think we can all learn from his initiative, I think that is wonderful. He collected many toys from generous people throughout our community and delivered them to the Children’s Home Society of NJ’s Toms River office on December 16<sup>th</sup>. .
- ❑ Dayna Angelozzi, BHS, was recognized by the State of New Jersey Department of Education as a 2011-2012 Exemplary Secondary Educator. This honor is for the contributions of being an outstanding teacher in a New Jersey public school. Congratulations to Mrs. Angelozzi who is currently on maternity leave.

Mrs. Wood: Again, we have a lot to celebrate here in Barnegat at this time of year. Thank you.

#### **IX. SUPERINTENDENT’S INFORMATION**

Mrs. Wood: I have no additional information under Superintendent’s Information.

#### **X. PRESIDENT’S REMARKS/INFORMATION**

Mrs. Pilovsky: I just wanted to say Happy Holidays to everyone and enjoy and be safe.

#### **XI. PUBLIC SESSION**

Mrs. Pilovsky: Public Session

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minutes period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the

call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Mrs. Pilovsky: Do I have a motion to open Public Session?

Mr. Caputo: So moved

Mrs. Sarno: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes

Mrs. Pilovsky: Anyone?

Mr. Scott Sarno, 7 Herkimer Court: Just a couple of things. I saw a couple of months ago the sign company was out there is there any anticipated date, they were measuring where to put it so I guess they are close that is what I am gathering. I know Bernie is not here, but just wondering.

I wanted to comment on Mr. Fiorentino's presentation. I would like the Board to know the outstanding job I think he has done. I have a son in the middle school and obviously he has had his troubles and I have dealt with Mr. Fiorentino on several occasions over the last few years and he has always been there and always returns calls promptly, any question you have, willing to meet with you and does an outstanding job. When assigned something he gives it his all so I just want to congratulate him on the great job he is doing.

Also, another person in the Brackman School, Mrs. Schiavo, I wanted to let the Board know because I really did not know here until this year. She is my son's math teacher and I was very impressed this past Thanksgiving. I guess this is something she has done in other school districts; she calls around to the families she has just to wish them Happy Holidays and lets them know the progress of the student. It was actually Thanksgiving Day she called and she did call all the parents in the class. In just talking to her I was very impressed. She brought a sense of community and she thought it was important for a teacher to be part of the family with the kids and everybody involved. I thought that was an outstanding thing and I was extremely impressed. I was going to write a letter to the Board but I have been busy. I wanted it to get passed on. I told her I thought it was outstanding that she had that thoughtfulness at that time of year to do something like that.

I want to say Happy Holidays to everyone and be safe and enjoy the time with your families.

Mrs. Pilovsky: Thank you.

Mrs. Wood: I have a brief update regarding the sign. I am sure that Bernie would be proud and happy that you are carrying on even though he is not here tonight. Dr. Saxton has been working with Girtain Signs to try and get this off the ground. Mr. Allison had given some stipulations as far as cost allocations go to Dr. Saxton and Dr. Saxton met with an electrician about a week or so ago from Girtain Signs. I just received an email today reporting that as of this morning the permit has been submitted for the digital sign to the Township. Hopefully, we will hear back quickly that the permit is accepted and we can start work soon thereafter. Although we do not have a date I can tell you we are moving forward in that regard. Just to echo Mr. Sarno's comments, I am very thankful for the job that Mr. Fiorentino has done as well. I think taking on the anti-bullying coordinator position has been challenging at times but I think he has done a very good job on behalf of the district. In taking notes from your presentation I notice we are doing more as a district than we are required to do by the Dept. of Education and I think that is reflective of what I have seen from this community in general; just a lot of hard working people and staff who really care about kids and obviously reflected in Mr. Sarno's comments. So, thank you for bringing that forward Mr. Sarno, I appreciate it.

Mrs. Pilovsky: Anyone else? Seeing none, motion to close.

Mr. Caputo: So moved

Mrs. Sarno: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes

## **XII. APPROVAL OF MINUTES**

Mrs. Pilovsky: Moving on to Approval of Minutes, do I have a motion to approve #1-5?

Mr. Adorno: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Any discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes

Mrs. Sarno                    Yes  
Mr. Caputo                    Yes  
Mrs. Pilovsky                Abstain on 1 and 2; yes on 3-5

1. Motion to approve the Regular Minutes from the special meeting of November 15, 2011.
2. Motion to approve the Executive Session Minutes from the special meeting of November 15, 2011.
3. Motion to approve the Regular Minutes from the regular meeting of November 22, 2011.
4. Motion to approve the first Executive Session Minutes from the regular meeting of November 22, 2011.
5. Motion to approve the second Executive Session Minutes from the regular meeting of November 22, 2011.

### **XIII. FINANCE COMMITTEE – MOTIONS**

Mrs. Pilovsky: Finance Committee motions #1-14. Do I have a motion?

Mrs. Sarno: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno: On #14, withdrawal from the maintenance account, is this the total amount or partial?

Mr. Allison: It is incremental; we have withdrawn \$500,000 and this will bring us up to \$700,000. We still have \$200,000 left.

Mr. Cloke: On #10 is that September 2011 until December 2011?

Mrs. Pilovsky: September to June, 2012

Mr. Cloke: That is for the SRO?

Mrs. Pilovsky: Yes

Mr. Cloke: I want that clear that it is the SRO.

Mrs. Sarno: I have a question on #10 as well. Shouldn't we be voting on that before the school year starts?

Mrs. Pilovsky: That was discussed at the Finance meeting and it is going to be corrected. The Township did not have the agreement sent to us so the new contract will be given to us in August of next year.

Mrs. Sarno: OK, so they will receive payment retro if this passes?

Mrs. Pilovsky: Yes

Mr. Caputo: Question on #13 regarding the addition of Ocean First Bank, we want an addition is that correct?

Mr. Allison: Yes, we are going to Ocean First Bank because TD Bank who we have been with for a number of years as part of consortium has raised their fees a lot. Ocean First offered better interest so I am adding them and I will bring this to Finance later and there will be another motion to actually shift our accounts to the Ocean First Bank.

Mrs. Pilovsky: Adding to that, TD Bank is charging us way too much with zero interest rate and Ocean First Bank came up to us and is giving us not too much interest but at least it is something, better than zero.

Mr. Caputo: Those are things we can negotiate, I am sure that Dean will get our best deal.

Mrs. Pilovsky: Absolutely.

Mr. Caputo: On #14 can I have an explanation, Dean?

Mrs. Pilovsky: We just discussed that.

Mr. Allison: Number 14 – we have a maintenance reserve and we have been using that so we do not have to increase taxes, we have been drawing out of that reserve to pay for the mold remediation at Collins. We used up the initial \$500,000 we took out and we need another \$200,000.

Mr. Caputo: Is the well that deep?

Mrs. Pilovsky: The well is not...

Mr. Allison: It is getting pretty shallow.

Mrs. Pilovsky: Roll call please

Mr. Adorno	Yes
Mr. Cloke	Bills List, PO 120165 abstain, yes to rest
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes on #1-9; no on #10; yes 11-14
Mr. Caputo	Abstain on PO 120061 on bills list; abstain on 4 and 5 and 10; yes to rest
Mrs. Pilovsky	Yes

1. Motion to approve December bills list in the amount of \$1,148,846.88.
2. Motion to approve November payroll in the amount of \$2,616,591.54.
3. Motion to approve hand checks written for November in the amount of \$219,001.98
4. Motion to approve the Monthly Report of the Treasurer (A-149) for October, 2011.
5. Motion to approve the Monthly Report of the Secretary (A-148) for October, 2011.
6. Motion to approve Transfer Report for the month of October, 2011.
7. Motion to approve the following workshops:

NAME	SCHOOL	WORKSHOP TITLE	DATE(S)	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS /PARKING	TOTAL
A. Orecchio	BHS	NJMEA State Convention: Music Lasts a Lifetime	1/23&2/24/12 (3 <sup>rd</sup> day is Sat.)	E. Brunswick	\$150.00	\$115.88	\$0	\$265.88
L. Cruse	ROBMS	TESOL Spring Conf.	5/30&5/31/12	New Brunswick	\$199.00	\$90.21	\$25.00	\$314.21

8. Motion to approve the following Out-of-District placements:

NAME	PLACEMENT	TUITION	TRANSPORTATION
S.P.	Central Regional Middle School (approved 11/21/11) – Needs one-on-one instructional aide	Cost for the aide is \$10,530.	N/A
S.F.	Alternative Suspension Program through Edulnnovations, Toms River, NJ for the remainder of the 2011-12 school year	\$15,000 (cost of the seat per year)	\$20,060 (\$170 per day x approx.. 118 days)
D.P.	Ocean Academy	\$16,382.25 (1/2 day program = approx.. 135 days x \$121.35 per day)	\$14,486.85 – Approx. 135 days x \$107.31 per day

9. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>DURATION</u>
A.M.	ROBMS	9/19/11 to 12/7/11
S.H.	ROBMS	11/14/11 to 12/9/11 (ext.)
G.F.	BHS	11/16/11 to 12/16/11
W.G.	BHS	9/7/11 to 2/1/12 (ext.)
W.R.	BHS	12/5/11 to TBD
T.A.*	BHS	12/13/11 to 12/19/11
E.D.*	BHS	12/16/11 to 12/22/11
J.D.*	BHS	12/14/11 to 12/20/11
M. L.*	BHS	12/16/11 to 12/22/11
L. R.*	BHS	12/16/11 to 12/22/11
L. S.*	BHS	12/15/11 to 12/21/11

\*Administrative Suspension

10. Motion to approve an Inter-local agreement between the Township of Barnegat and the Barnegat Township School District to provide two law enforcement officers assigned to the Barnegat Township School District for the 2011-2012 school year on a full-time basis. The Board of Education shall pay to the Township the total sum of \$58,066.32 for one officer and the Township of Barnegat will cover the cost of the second officer.

11. Motion to accept and appropriate the additional Fund 18 Education Jobs Fund grant in the amount of \$21,904 for school year 2011-2012.

12. Motion to accept a check in the amount of \$1,800 from the Wintrode Family Foundation to fund the annual Family Reading Night which will be held in the Robert L. Horbelt School on January 24, 2012 from 6:30 p.m. until 8:00 p.m. for elementary students in grades K-5 and their parents.

13. Motion to add Ocean First Bank as an authorized depository for the Barnegat Township School District funds.

14. Motion to authorize an emergency withdrawal from Maintenance Reserve funds in the amount of \$200,000 and appropriate same for use in refitting the Cecil S. Collins Elementary School as a result of the mold remediation project.

**XIV. GOVERNANCE COMMITTEE – MOTIONS**

Mrs. Pilovsky: Governance Committee Motions – Motion to approve the second reading and/or adopt the following policies 0154; 0168; 0169; 0172; 1321; 5519; 6424; 6472; 8505; 9181 and Regulation #R5519 do I have a motion?

Mr. Caputo: So moved

Mrs. Sarno: Second

Mrs. Pilovsky: Any discussion?

Mr. Adorno            Yes  
 Mr. Cloke            Yes  
 Mr. Mihalik        Yes  
 Mr. Houser         Yes  
 Mrs. Sarno          Yes  
 Mr. Caputo         Yes  
 Mrs. Pilovsky       Yes

1. Motion to approve the second reading and/or adoption of the following Policies and/or Regulations:

	<b>Policy #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
	0154	Bylaws	Annual Motions and Designations	Revised	Suggested
1	0168	Bylaws	Recording Board Meetings	Revised	Suggested
2	0169	Bylaws	Board Member Use of Electronic Mail/Internet	Revised	Suggested
3	0172	Bylaws	Duties of Treasurer of School Monies	Revised	Suggested
4	1321	Administration	Duties of the Board Secretary	Revised	Suggested
2	5519	Pupils	Dating Violence at School	New	Mandated
5	6424	Finances	Emergency Contracts	Revised	Recommended
6	6472	Finances	Tuition Assistance	New	Recommended
7	8505	Operations	School Nutrition	Revised	Mandated
8	9181	Community	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Revised	Recommended
	<b>Regulation #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
1	R5519	Pupils	Dating Violence at School	NEW	Mandated

Mrs. Pilovsky: Motion to accept Governance Committee Motions 2, 3 and 4.

Mr. Adorno: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Any discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes

2. Motion to rescind Governance Motion #3 from the November 22, 2011 Board of Education Meeting.
3. Motion to approve the following addition to the Procedural Manual for 2011-2012.

**Procedures for Substitute Compensation/Benefits – 2011-2012**

- |   |
|---|
| 1. Any substitute in a replacement position working 60 days or less is entitled to \$100 per diem with no benefits.   |
| 2. Any substitute in a replacement position working more than 60 days but less than a full school year will receive a contract with the first step of the salary guide (pro-rated) and no benefits. |
| 3. Any substitute in a replacement position filling an entire school year will receive a contract and will be entitled to the first step of the salary guide with medical benefits.                 |

\* This procedure is in conjunction with Policy 3125.2 – Employment of Substitute Teachers.

4. Motion to approve the Statement of Assurance for the NJQSAC (New Jersey Quality Single Accountability Continuum) which indicates approval and submission of the Barnegat School District's DPR (District Performance Review).

**XV. EDUCATION COMMITTEE – MOTION:**

Mrs. Pilovsky: Education Committee Motion #1, do I have a motion?

Mrs. Sarno: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes

1. Motion to retroactively approve the Barnegat High School Select Choir in the Village Scene Performance on December 19, 2011 at the Paper Mill Playhouse, Millburn, NJ.

#### **XVI. PERSONNEL COMMITTEE – MOTIONS:**

Mrs. Pilovsky: Personnel Committee motions #1-10, do I have a motion?

Mr. Cloke: So moved

Mrs. Sarno: Second

Mrs. Pilovsky: Discussion?

Mrs. Sarno: I have two questions. There are several under one number, in the past in our agendas it had said what the justification is not just needs of the district, I wanted to know what the actual needs of the district are for these people. For example, #2 it just states fill in for maternity leave or sometimes special needs or filling retiree but just for it to say needs of the district is very vague.

Mrs. Pilovsky: Mrs. Wood will address that.

Mrs. Wood: The first one under a and b, those are basic skills and those are funded by the Title I grant allocation. We have an increasing need in the basic skills population of the students in Barnegat. As you know, the basic skills instruction is mandated so we do have a need for increased basic skills instruction based on the number of students we have in the basic skills program. Letters c, d, e and f are all for special education IEPs. I do apologize that was not on the agenda, you are correct; we do need to indicate that they are for IEP programs. Letter g – we had been advertising for part-time security guards and this was one of the people who is being hired to fill that position.

Mrs. Sarno: Thank you. My other question was..actually you answered the second question already. I did have one other question on #6, for the Drama Club advisor, it does not matter who it is whether a custodian or a nurse, to be a Drama Club advisor shouldn't you have some kind of drama experience?

Mrs. Wood: For the members of the Board, I did include some back-up documentation in the form of a memo for personnel motions #6 and #7. These two motions did not pass on the November 22, 2011 agenda and I am placing them here for approval. The long and short of it is that on the November 21 meeting of the Barnegat Township Board of Education, the Board approved some advisors, for instance the drama club advisor at the Horbelt School as well as an advisor for the computer club at the Dunfee School and that happens to be motion #7. What has happened is that our students are so active in these clubs and programs that there is a need for an additional advisor. Regarding the candidacy of that position, I leave that up to the principal who recommends the person he feels is the best person for that position. It could be based on their experience, it could be based on their availability, could be the way they work best with the other advisor. When a recommendation comes forward from the Principal I ask some questions about it and then I bring it to the Board of Education. The reality is if we do not have additional advisors we do not have enough supervision for these programs and a possible safety situation for the students.

Mrs. Sarno: Speaking of safety that was really one of my other main concerns. I know usually when you give a stipend for a nurse to be there for after school so if she is an advisor for the drama who will be the nurse supervisor we are giving the stipend to because there is a conflict then.

Mrs. Wood: I understand; it is a good point. I think part of it is that Mr. Wedderman is aware and he is our Nursing Coordinator. He is aware of the restrictions that might be placed on the nursing schedule so he is already aware that if this passes tonight he has to make adjustments to the schedule to make sure the students are adequately covered for any kind of emergency situations that may occur over at the Horbelt School or anywhere else that this individual may be covering.

Mrs. Sarno: I just thought we already approved this person for that position before school started?

Mrs. Wood: For Personnel Motion #6?

Mrs. Sarno: For being the nurse at the school, I could be mistaken but I know in past years she has been the person there.

Mrs. Wood: As the after-school nurse? I don't know, do you know when that would have been, August?

Mrs. Sarno: It is done before school starts. I just know she is usually the person. God forbid there was need and she was doing this.

Mrs. Pilovsky: Any other discussion?

Mr. Caputo: Yes. Through the chair to the Superintendent, regarding what you just mentioned on a and b. In our projection, I know you were not with us last year prior to the start of this academic school year, however, don't we have a generalization as to the number of basic skills

instruction students that is projected and if so did we have that many additional students come into the district since September?

Mrs. Wood: Yes and no. Part of what determines basic skills instruction numbers and the students that fall into that category are the number of students who do not pass the NJASK or have to do with the cut off as determined by the district. So our district had a certain number that determines the cut off for our basic skills instruction students but unfortunately we did not receive NJASK results until August. So although we can have an idea of what we may need for the school year we are finding over the last couple of school years that we have gotten an increase in students who are failing that test and when they fail that test we are required to give them basic skills instruction based on their needs.

Mr. Caputo: Can we get a copy of that for the next meeting so we can see what are influx was as opposed to the number of children that have fallen behind.

Mrs. Wood: I think one of the things we will be looking at, I don't want to promise for January, but Mr. Scotto has been working hard already, he has only been working with us for the last two days, and BSI is one thing we spoke about. He is preparing a presentation for the Board that will cover test data. I am not sure if it will be in January or February but it is upcoming. So we will include that request into the presentation, Mr. Caputo, will that be acceptable?

Mr. Caputo: Yes. The IEPs needs are fine. On item #2...

Mrs. Pilovsky: Can I just add something for a second. Mrs. Sarno is the chair of the Education Committee and if you have any questions when it comes to education you can give her a phone call. She will answer any questions.

Mrs. Sarno: I wanted to mention that this month we did not have an education committee meeting because with a new leader coming in we wanted him to get here and be here a few weeks rather than have another meeting without him present. So, we have one in January at which we will deal with a lot of this. I know we did ask last month for a breakdown of HISPA and ASK tests to see where we are going. In all fairness to the Directors of Curriculum I know one thing they say time and time again in committee is that the state cannot seem to make up its mind on how to do the test, the schedule and when we get results. I know there was a mix up this year where we did not even get our results back until a lot later than we normally do. We got them back and they had to redo them, so I know that is why we fell further behind on knowing how many teachers according to the Title I that we were going to be able to use.

Mr. Caputo: Thank you. Then on #2, our speech therapist, did we hire from within or did we go out for that position?

Mrs. Wood: I do not think it is a hire from within because I know speech therapist do not grow on trees; they are very difficult to find. I know Sue Rogers did a lot of digging. We did advertise and I believe we called some people who were candidates from when Jennifer Trombley was hired. Even though she has gone on maternity leave and new to our district so it is not a hire

from within but I know that Sue Rogers had to do some extensive advertising to find Ms. Rubino to come in for speech for us. It is very difficult to find these positions.

Mr. Caputo: OK, lastly on #9, our 4<sup>th</sup> grade teacher being transferred to media, who will fill the 4<sup>th</sup> grade spot?

Mrs. Wood: We talked about this in personnel. We had a teacher on leave from 4<sup>th</sup> grade when that teacher was coming back the decision was made to make that leave position the media technology position which is essentially media specialist or librarian. The reason we kept the replacement teacher in the lead position in the 4<sup>th</sup> grade was to keep the consistency of education for that position. In other words the young lady who was in the fourth grade replacement position had been delivering instruction from the very beginning of the school year. Ms. Makela, Principal of Dunfee School and I felt it was best for the students to keep consistency in education. Therefore, the fourth grade replacement position was maintained by the young lady who came in and did the replacement and when the teacher comes back from leave she will go to media technology to finish out the school year.

Mrs. Sarno: Just to piggy-back a little bit, in the Education Committee that is a big thing we always talk about, consistency. We are finding that we do have so many students who are not doing well on these ASK tests and a lot of us on the Committee are wondering why and we want to look into it. Is it because we have teachers going out on maternity leave and have one teacher start and then somebody else comes back and things are being taught another way right before the ASK test and that lack of consistency might have something to do with the low scoring in some grades. So I thank you for keeping that teacher in the fourth grade for the sake of those children.

Mrs. Pilovsky: Thank you Mrs. Sarno. Anything else Mr. Caputo?

Mr. Caputo: That is it, thank you.

Mr. Adorno: I just want to say something on the record here. It may sound a little combative but I hope we all understand that we have a committee process. You reach out to the committee chairperson and ask your questions with the committee chairperson and you will get some answers. If you are not getting those answers you can seek another alternative to reach out to the administration but just listening to everything that was just said here. Just a quick reminder, please look at the last page of the agenda and understand that some of you are very close to violating 1, 3, 4 and 8 of the Code of Ethics. I suggest you not deal with the day to day operations of the school; you leave that to the administration and not come out with some questions here in public. You have a right to but all I am saying is be very careful where you are treading because you are guys are almost admitting how you are involved in day to day operations that has nothing to do with the Board of Education. I just wanted to say that on record.

Mrs. Sarno: If you are implying that on this end,

Mr. Adorno: I am just stating that in general.

Mr. Caputo: Just to respond to that comment through the chair? You know Mr. Adorno we do have a responsibility as the sitting Board to the taxpayers and residents and community of Barnegat that we make sure we do things in the best interest for all of the children and our community and that the expenditures and operation of the school system is done properly. It is our job to be able to question, whenever we have a question, that we get a thorough answer to the question. Yes, I agree with you going through the Chair is one thing and if we do not have a complete answer or clear answer then we reach further and it is proper protocol through the Superintendent's office right on down.

Mrs. Pilovsky: Nobody is disagreeing, it is a committee, so just follow the proper procedure to a committee chair first with any questions and then so on if you do not get the answer or you need more information then go to the Superintendent. With that do I have a motion? We already have one, so roll call please.

Mr. Allison: We do have the motion and second.

Mrs. Pilovsky: OK, Roll Call please.

Mr. Adorno:	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Abstain on #6; yes to the rest
Mrs. Sarno	Yes on #1-5; abstain on #6; yes to the rest
Mr. Caputo	No on 1 a and b; abstain on #9 and yes to the rest
Mrs. Pilovsky	Yes

1. Approve hiring the following personnel for the 2011-2012 SY

- a. Jamie Hans– PT Basic Skills@ RLHS (G)  
Certification: Elementary School Teacher (Standard)  
Salary/Step: \$31,572/1BA (pro-rated)  
Effective: 1/3/12 – 6/30/12  
Justification: needs of the district
- b. Jenna Pascale – PT Basic Skills @ CSCS (G)  
Certification: Elementary School Teacher (Standard)  
Salary/Step: \$31,572/1BA (pro-rated)  
Effective: 1/3/12 – 6/30/12  
Justification: needs of the district
- c. Susan DelPercio – PT Instructional Aide – JTDS (B)  
Salary/Step: \$11,056/Step 1 (pro-rated)  
Effective: 12/22/11 – 6/30/12  
Justification: needs of the district/resignation

- d. Michael Villiez – PT Instructional Aide – JTDS (B)  
Salary/Step: \$11,056/Step 1 (pro-rated)  
Effective: 12/22/11 – 6/30/12  
Justification: needs of the district/resignation
  - e. Nicholas Herring – PT Instructional Aide – JTDS (B)  
Salary/Step: \$11,056/Step 1 (pro-rated)  
Effective: 12/22/11 – 6/30/12  
Justification: needs of the district/resignation
  - f. Jennifer Hopping – PT Instructional Aide – CSCS – (B)  
Salary/Step - \$11,056/Step 1 (pro-rated)  
Effective : 12/22/11 – 6/30/12  
Justification: needs of the district/resignation
  - g. Donna Young: PT Security Guard for District Wide (B)  
Salary:/Step: \$13.23/hr.  
Effective: 1/3/12 – 6/30/12  
Justification: needs of the district
2. Approve the following personnel to fill Maternity/FMLA leaves for 2011-2012 SY
- a. Ashley Rubino – Speech Therapist @ CSCS (B)  
Certification: Speech Language Pathologist  
Salary/Step: \$44,200 (pro-rated)  
Effective: 1/2/12 – 4/23/12  
Justification: filling Jennifer Trombly maternity leave
3. Approve the following substitute personnel for the 2011-2012 SY (B)
- a. Kristin Altimari – certified substitute
  - b. Jacquelyn Berthelsen – certified substitute
  - c. Morgan Callo – certified substitute
  - d. Lori Carlo – certified substitute
  - e. Anita Palmaro – certified substitute
  - f. David Spayder – certified substitute
  - g. Kelly Walsh – applying for substitute certificate
  - h. Kyle Teliszweski – certified substitute
  - i. Jeanne Soccodato – certified substitute
  - j. Ryan Karp – applying for substitute certificate
  - k. Holly LaFace – substitute mail courier
  - l. Tracey Sundberg – substitute support
  - m. Margaret Bryson – substitute teacher & aide
  - n. Terrence Daly – substitute aide
  - o. Herring, Michael – substitute teacher & coach

4. Approve the following Volunteer Coaches for the 2011-2012 school year:
  - a. Ashley Rubino – Cheerleading
  - b. Andrew Villiez – HS Boys Basketball
  - c. Katie Melanson – HS Girls Basketball
  - d. Ryan Karp – HS Wrestling
  
5. Approve the following High School Coach for the 2011-2012 SY (B)
  - a. Mike Villiez – Asst. HS Basketball Coach - \$4,793/Step 1
  
6. Approve the following ASA positions @ RLHS for the 2011-2012 SY per negotiated agreement (B)
  - a. Allison Dwyer – Drama Club Advisor - \$40.20/hr  
(not to exceed budgeted amount)
  
7. Approve the following ASA position @ LMDS for the 2011-2012 SY per negotiated agreement – due to increase in enrollment (B)
  - a. Danielle Peregman – Computer Club Advisor - \$40.20/hr  
(not to exceed budgeted amount)
  
8. Approve the following ASA position @ JTDS for the 2011-2012 SY per negotiated agreement due to increase in enrollment (B)
  - a. Nora Green – ASK Prep - \$40.20/hr  
(not to exceed budgeted amount)
  
9. Approve the following transfer @ LMDS for the 2011-2012 SY (B)
  - a. Laura Arluna – from 4<sup>th</sup> Grade to Media Technology
  
10. Approve following curriculum stipend positions for the 2011-2012 SY (B)

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
Anthony Orrechio	Tchr for Revision of Guitar Curriculum	\$250
Anthony Orrechio	Tchr for Revision of Symphonic Band Curriculum	\$250
Mike Hemenway	Tchr for Revision of Economics (Financial Literacy) Curriculum	\$250
TBD	Tchr for Revision of Advanced Painting & Drawing Curriculum	\$250

**XVII. PERSONNEL COMMITTEE – INFORMATION:**

1. Notification of Maternity Leave:
  - a. Colleen Shive - Accounting Specialist @ BOE  
2/10/12 – 8/10/12  
8/13/12 – tentative return to work
  - b. Kelsey Puorro – Physics Teacher @ BHS  
2/16/12 – 6/30/12 (revised dates)  
9/1/12 – tentative return to work
  - c. Christine Duffy – Special Ed @ ROBMS  
1/17/12 – 5/18/12  
5/21/12 – tentative return to work
2. Notification of revised medical leave:
  - a. Dina DiPisa – Special Ed Teacher @ BHS  
1/2/12 – tentative return to work
  - b. Patricia Nokes – Transportation Aide  
10/3/11 - 2/3/12  
2/6/12 – tentative return to work
3. Notification of medical leave:
  - a. Erin Larangeira – Custodian – B&G  
12/8/11 – 12/27/11  
12/28/11 – tentative return to work
  - b. Karen Brodwater – Math Teacher @ ROBMS  
2/13/12 – 4/30/12 – Paid  
5/1/12 – 6/30/12 – FMLA  
9/1/12 – return to work
5. Notification of leave without pay:
  - a. RoseAnn Marcy – Playground/Cafeteria Aide @ ROBMS  
1/14/12 – 1/22/12 - unpaid

#### **XVIII. EXECUTIVE SESSION RESOLUTION**

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on November 22, 2011 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

Mrs. Pilovsky: Do I have a motion to move into Executive Session?

Mr. Adorno: So moved

Mrs. Sarno: Second

Mrs. Pilovsky: We will be in Exec about one hour to one hour and one half.

Mr. Allison: All in favor?

All: Aye

**XIX. EXECUTIVE DISCUSSION**

For the purpose of discussing confidential student, personnel, contract and/or litigation matters

**XX. CALL TO ORDER**

Mrs. Pilovsky: We are back in session.

**XXI. ROLL CALL**

May I have a roll call?

Mr. Adorno	Present
Mr. Cloke	Present
Mr. Mihalik	Present
Mr. Houser	Present
Mrs. Sarno	Present

Mr. Caputo Present  
Mrs. Pilovsky Present

**XXII. OLD BUSINESS**

Mrs. Pilovsky: Any Old Business? Seeing none, we will move on to New Business.

**XXIII. NEW BUSINESS**

Mrs. Pilovsky: New Business, please

Mr. Allison: I will read Motion #1 – Motion to authorize the Board Attorney to draft Use of Facilities Agreement with the Ocean Professional Theatre Company for 2012 for Board of Education review and vote at the January 17, 2012 Board of Education meeting.

Mr. Mihalik: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes
Mr. Caputo	No
Mrs. Pilovsky	Yes

Mr. Allison: The second New Business Motion is to authorize payment against PO 120654 for services performed to complete the 2011-12 application for NCLB Title I and Title II federal grant funding.

Mrs. Pilovsky: Do I have a motion?

Mr. Adorno: So moved

Mrs. Sarno: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Sarno	Yes

Mr. Caputo            No  
Mrs. Pilovsky        Yes

Mr. Allison: The next motion is to waive 50% of the facilities use fee for the Mariners Masonic Lodge wrestling fund raiser scheduled for February 18, 2012 as much of the proceeds of the fund raiser are used for the benefit of the students of the district.

Mr. Caputo: So moved

Mrs. Sarno: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno            Yes  
Mr. Cloke             Yes  
Mr. Mihalik          Yes  
Mr. Houser            Yes  
Mrs. Sarno            Yes  
Mr. Caputo            Yes  
Mrs. Pilovsky        Yes

Mr. Allison: The last New Business motion is to waive the normal fee for the Ocean County Arts Center recital scheduled for June 2012 as all A/V support will be provided by an employee of the district as a volunteer with no cost to the district.

Mr. Caputo: So moved

Mrs. Sarno: Second

Mrs. Pilovsky: Discussion?

Mr. Adorno            Yes  
Mr. Cloke             Yes  
Mr. Mihalik          Yes  
Mr. Houser            Yes  
Mrs. Sarno            Yes  
Mr. Caputo            Yes  
Mrs. Pilovsky        Yes

**XXIV. ADJOURNMENT**

Mrs. Pilovsky: Just want to say Happy Holidays to all the Board members, Mr. Lowe enjoy your holiday, this meeting is adjourned.

Mr. Cloke: I want to thank Mrs. Pilovsky for taking over to run the meeting tonight she did a great job.

Mrs. Pilovsky: Thank you. I need a motion to adjourn at 9:28 p.m.

Mr. Caputo: So moved

Mrs. Sarno: Second

Mr. Allison: All in favor?

All: Aye

Respectfully submitted,

Dean Allison  
Business Administrator/Board Secretary

CONFIDENTIAL

## **CODE OF ETHICS**

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### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are will run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

## **BARNEGAT BOARD OF EDUCATION**

Lisa B. Becker, President

Denise Pilovsky, Vice President

Rafael Adorno, Jr.

Frank P. Caputo

Joseph Cloke

Robert A. Houser

James Mihalik

Alice N. Olker

Lauren Sarno