



***Barnegat Township
School District***

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING MINUTES**

**March 22, 2016
Tuesday, 6:30 PM – Regular Meeting**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

MINUTES

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

The meeting was called to order at 6:42 p.m.

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forward to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

| | |
|---------------|---------|
| Mr. Brown: | Present |
| Mr. Geddes | Present |
| Mrs. Kropf: | Present |
| Mrs. Pereira: | Present |
| Mrs. Sarno: | Present |
| Mr. Sherman: | Present |
| Mr. Watts: | Present |
| Mr. Sarno: | Present |

Also present: Karen Wood, Superintendent
Lourdes LaGuardia, Business Administrator/Board Secretary
Jerry Dasti, Esq., Board Attorney
Martin Buckley, Guest Attorney
John Harashinski, Student Representative

IV. FLAG SALUTE

All: Pledge of Allegiance

ACKNOWLEDGEMENT OF THE PASSING OF BOARD MEMBER DAVID OECHSLE

Mr. Sarno requested a moment of silence in respect of Mr. Oechsle.

V. APPROVAL OF AGENDA AND/OR ADDITIONS

Mrs. Wood requested the below changes be made to the agenda:

- Section IX, Barnegat Brag, page 6: Change “To be announced” to “Music in our Schools” as presented by the Collins School 5th Grade Band.
- Section XVIII, Personnel Committee, page 15, 7b (Lisa Savianeso): Change “Speech Pathologist” to Teacher”; change “CSCS” to “JTDS” change “Effective Date: May 2, 2016” to “Effective Date may 5, 2016”; and change “Tentative Return: September 1, 2016” to “Tentative Return: June 15, 2016.”
- Section VI, Approval of Minutes And/Or Additions, page 2: Remove “Motion to approve the Regular Session Minutes from the Regular meeting of February 23, 2016.”

Mr. Sarno requested a motion to approve the agenda with the above additions and changes. The motion was moved by Mrs. Sarno and seconded by Mr. Geddes.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes;; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

VI. APPROVAL OF MINUTES AND/OR ADDITIONS

Mr. Sarno requested a motion to approve the minutes and/or additions. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes;; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the Executive Session Minutes from the Regular meeting of January 26, 2016 and February 23, 2016.

VII. STUDENT REPRESENTATIVE (SPG #1, #4, & #5)

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **John Harashinski**

Mr. Harashinski reported on events at BHS including Bengal Idol, Spring Sports, Mr. Bengal, the senior class annual auction, and the drama clubs presentation of the Adams Family.

VIII. DISTRICT HIGHLIGHTS (SPG #1, #4, & #5)

1. District Enrollment Numbers as of March 17, 2016.

| | |
|-------------------------------------|-------------|
| Cecil S. Collins Elementary School | 416 |
| Joseph T. Donahue Elementary School | 261 |
| Lillian M. Dunfee Elementary School | 376 |
| Robert L. Horbelt Elementary School | 417 |
| Russell O. Brackman Middle School | 727 |
| Barnegat High School | 974 |
| District Total | 3171 |

2. Barnegat High School:

- a. We had our annual Winter Formal on February 20. Close to 350 students enjoyed an evening of dancing and desserts.
- b. BHS had another successful talent show, everyone had a great time watching each other's talents.
- c. Our first "Bulldogs Becoming Bengals" was an outstanding success. Close to 300 parents, guardians and 8th graders came to BHS where they got an overall snapshot of what BHS has to offer.
- d. One of our favorite nights just occurred, Bengal Idol. A fun time was had by both staff and students.
- e. The BHS Marching Bengal visited ROBMS to display their talents to the 8th grade class.

3. Russell O. Brackman:

- a. BHS counselors came to speak to 8th grade students regarding course selection, sports, and activities. ROBMS hosted the Grade 8 Parent Night at BHS.
- b. Ms. Covell's class had guest speaker, Mr. Glenn Walters, a U.S. Customs Officer. He spoke about the importance of speaking, listening, reading, and writing when you travel. He served in the military, worked as a prison guard in Fort Dix and now works in U.S. Customs at Newark International Airport. His responsibilities include processing people coming off cruise ships in NYC.
- c. The BHS marching band visited Brackman to perform for the 8th students. The demonstration was an inspiration to the Brackman students considering participation in band next year.
- d. The Bulldog City held a movie night. The event raised \$400 that will be used for end of the year activities. The Bulldog City group also had such a great time outside making the climate of our school a better place by cleaning up the campus. They were very proud of following through with their idea and look forward to doing again.

4. Cecil S. Collins:

- a. The Collins School enjoyed a large turnout for Read Across America on March 4th, we also had a successful turn out for our annual Kindergarten registration.
- b. Our Safety Patrol had two fund raisers for our Great Adventure trip. The first was a candy sale and the other was a spring fling. Between the two we raised over \$2,000.
- c. We also had our annual science fair. Over sixty students participated. It was enjoyable, and educational.
- d. Mr. Ray was here entertaining our Preschool students. Everyone had a great time singing and dancing.

5. Joseph T. Donahue:

- a. JTDS PTA Harlem Wizards game was a huge success and everyone had a great time!
- b. K - 2 students had their assembly and were awarded with their Barnegat Cares Awards.
- c. JTDS students raised approximately \$3,100 for their Hoops for Heart event.
- d. Third grade students successfully conducted their infrastructure trial in preparation of the upcoming PARCC assessment.
- e. The JTDS Science Fair had over 50 students create projects for the event and was well attended by students and their families.
- f. Mrs. Mennen and Snell's third grade class won the Attendance Olympics Torch for the month of February with a rate of 98%.
- g. Multiple teachers attended the Kindergarten and First grade symposium and turn-keyed information to the staff.

6. Lillian M. Dunfee:

- a. The Lillian M. Dunfee Elementary School is proud to announce they are heart heroes once again. Our school participated in its third Jump Rope for Heart event on Friday, March 4, 2016. It was a day filled with fun and exciting exercises. We came together as a school and raised an amazing \$1,190.50. Without the participation of our wonderful students and staff, the American Heart Association would not be able to do all of the life-saving research going on all over the nation. Once again, thank you to all participants and sponsors who were able to make our Jump Rope for Heart event such a success. Submitted by LMDS PE teacher Mary Oravets.
- b. During the week of February 8th, 4th and 5th grade Student Council members sponsored a Buy a Heart, Save a Heart fundraiser to benefit Congenital Heart Defect Research. Students collected donations, displayed a heart for each donation, and handed out heart themed pencils and erasers as a special thank you. A \$75.00 dollar donation was sent to the American Heart Association. A special thank you to Dunfee parent Alessandra Chamorro for supplying the hearts.

- c. Student Council members have planned a School Spirit Week beginning the Monday before spring break. All students had the opportunity to vote on activities that would demonstrate the Dunfee Spirit. Students made posters advertising this event and a flyer was sent home outlining the theme for each day.
- d. The Dunfee School is proud to announce that 105 students were treated to a Philadelphia Pretzel party, courtesy of the PTA, for having Perfect Attendance for the second marking period.
- e. Parents had the opportunity to attend the mid-year Awards Ceremonies on February 22nd and 23rd for students in grades 1-5. Students received awards for academics, attendance as well as citizenship.
- f. Miss Spence's second grade class presented a medley of songs from around the world at the March meeting of the Heritage Bay Women's Club. Students did an outstanding job singing as well as incorporating drums and bells in two of their songs. Needless to say, all in attendance raved about the program! Miss Spence's class will also be performing for the entire student body during the Night of the Arts on May 25th.
- g. Students are very close in meeting the 2 Million Minute Reading Race Challenge. A special assembly will take place to celebrate the success of Dunfee students as readers and grade level, whole school, and individual achievements will be recognized.
- h. Students in grades 2-5 completed a series of writing prompts as part of the school's Wonderful Wednesday Writing program. Genres included informational, narrative, persuasive and extended constructive response writing.

7. Robert L. Horbelt:

- a. The Second Grade presented their show Going Buggy. Students sang, and danced, and talked about life from a bug's point of view.
- b. Students reading for the Battle of the Books have collectively reached just over 1,500,000 minutes to date. The question remains: will they reach their end of the year goal?
- c. During Read Across America, Horbelt students in grades K-2 had many visitors who loved reading to the classes. What a wonderful way to celebrate literacy and reading. Thanks to all who visited our school.
- d. Horbelt teachers in Grades 3- 5 are hard at work getting ready for the PARCC. Everyone here is ready!
- e. Congratulations to Mrs. Jennifer Lane – Teacher of the Year at Horbelt.

8. Athletics:

- a. In the pool: Parker Teliszkeski became the first Bengal swimmer in school history to not only compete at the NJSIAA Tournament of champions, he placed with a school record time and finished in 7th place in the state. What a terrific moment for him and our school.

- b. On the mat: both Charles Pederson and Sean Foley made it through districts and competed in the Regional round of the wrestling tournament. Sean Foley finished the season with an amazing record of 27-6, and Charles Pederson finished 21-7.
- c. On the track: Paul Wickwire finished 9th in the 55meter at the NJSIAA Tournament of Champions.
- d. March 1st our boys basketball team travelled to Middle Township for their 1st round NJSAA state tournament game, and our girls basketball team will travel to Overbrook High School for their 1st round NJSIAA tournament game
- e. For a small group 2 school our Bengal athletes continue to rise to the challenges at the highest venues possible.

IX. BARNEGAT BRAG

Music in our Schools as presented by the Collins School 5th Grade Band.

X. SUPERINTENDENT’S INFORMATION AND COMMENTS

1. Five Year Strategic Plan for the District (2014-2019)

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3– Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

XI. COMMITTEE REPORTS

All Committee chairpersons may report pertinent business.

Finance Committee Chair, Robert Geddes reported that the committee discussed monthly financial bills. Additionally, the committee discussed renovations to the ROBMS cafeteria which will take place during spring break.

Linda Kropf, Governance Committee Chair, reported that the committee discussed first and second readings as well as abolishment of policies and regulations which are presented on tonight’s agenda under Governance Section XVII. The committee began the review of revised job descriptions with the first group listed on tonight’s agenda under Governance Section XVII.

Gary Brown, Shared Services Committee Chair, reported that the Shared Services committee discussed coordination of efforts during snow closings. The committee also discussed and came to an agreement that the Township would reimburse the District for the costs related to the opening of an emergency shelter during storm Jonas. In conclusion the committee discussed shared recreation field usage.

Education Committee Chair, Maria Pereira, reported that the Committee discussed the recently held college planning night for Juniors, a sophomore college planning night to be held later in the year, end of the year events including class trips, graduation and prom. The Committee further discussed half day early dismissals during finals which is listed under the Educations Section XX of the agenda for approval.

Mrs. Sarno, Health Safety and Technology Committee Chair, reported that the Committee discussed fire drills and drill evacuations. The committee also discussed internet safety recommending that parents attend Stafford STAC house presentation when next available. Additionally, Mrs. Sarno noted the District is continuing to improve upon district wide connectivity. The committee has recommended a Technology Assessment Report be completed in the near future as the last report was done in 2012. The committee also discussed technology and the PARC standards and requirements, the possible need for additional technology staff. The committee discussed health noting staff is CPR and AAD trained, the District is in compliance with Janet's Law. In conclusion Mrs. Sarno stated the committee discussed the concussion policy, noting the District follows the return to play protocol.

Community Relations Chair, Gary Brown, commended Mrs. Wood for responding to the communities request to update the District website by reviewing the possibility of implementing Web Manager Positions. Mr. Brown reported the committee discussed and is looking into creating a District Facebook page. Mr. Brown continued his report by stating the children who won awards for the essays they wrote for the VFW will have their essays read and broadcast on WBMJ, 91.9. Further, the first edition of On the Bench with John Germano will soon be broadcast. In conclusion the Committee discussed increasing community involvement at attendance at school sporting events. Mrs. Wood added to Mr. Browns report by commending Ms. Thompson on the implementation of Keys living History Program.

Mr. Sarno, Personnel Committee Chair, recognized retirees and new hires listed under section XVIII PERSONNEL. Mr. Sarno further noted the Personnel Committee conversed in regard to the Board's participation and knowledge of the District hiring process.

XII. PRESIDENT'S REMARKS/INFORMATION

Mr. Sarno stated the District passed the 2016-2017 budget with a zero tax increase. Additionally, no cuts to staff or programs were made.

XIII. PUBLIC SESSION

Mr. Sarno requested a motion to enter into public session. The motion was moved by Mrs. Pereira and seconded by Mrs. Sarno.

All were in favor

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Mr. Sarno requested a motion to close public session. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman

All were in favor

XIV. FINANCE COMMITTEE – MOTIONS (SPG #3)

Mr. Sarno requested a motion to approve Finance Committee Motions numbers one through twelve. The motion was moved by Mrs. Kropf and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve Motion to approve February 15, 2016 bi-monthly total payroll expense in the amount of \$1,414,435.96.
2. Motion to approve February 30, 2016 bi-monthly total payroll expense in the amount of \$1,468,795.41.

3. Motion to approve the March 2016 bills list in the amount of \$3,322,841.89.

| | |
|---------|-----------------|
| Fund 10 | \$ 1,798,169.86 |
| Fund 20 | \$ 38,792.48 |
| Fund 40 | \$ 1,384,356.04 |
| Fund 60 | \$ 97,702.17 |
| Fund 61 | \$ 200.00 |
| Fund 62 | \$ 989.48 |
| Fund 63 | \$ 2,631.86 |
| TOTAL | \$ 3,322,841.89 |

4. Motion to approve additional January 2016 bills list in the amount of \$420.00.

5. Motion to approve additional February 2016 bills list in the amount of \$84.00.

6. I, Lourdes LaGuardia, Board Secretary/Business Administrator, certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10(c)3 and therefore present the following for approval:

- Motion to approve the Monthly Report of the Secretary (A-148) for February, 2016.
- Motion to approve the Monthly Report of the Treasurer (A-149) for February, 2016.

7. Motion to approve Transfer Report for the month of February, 2016.

8. Motion to approve the following Homebound Instruction students:

| <u>STUDENT</u> | <u>SCHOOL</u> | <u>DURATION</u> | <u>Approx. Cost</u> |
|----------------|---------------|-------------------|---------------------|
| A.1 *** | ROBMS | 2/18/16 – 2/23/16 | \$296.00 |
| A.2 *** | ROBMS | 2/24/16-3/24/16 | \$1,591.00 |
| B.3 ** | BHS | 1/11/16 – 2/1/16 | \$629.00 |
| B.4 *** | ROBMS | 2/10/16 – 2/23/16 | \$592.00 |
| B.5 *** | ROBMS | 2/24/16 – 6/22/16 | \$5,809.00 |
| C.6. *** * | ROBMS | 3/02/16-3/07/16 | \$370.00 |
| G.7. *** | BHS | 2/23/16 – 3/04/16 | \$666.00 |
| L.8. *** | BHS | 2/01/16 – 3/11/16 | \$2,072.00 |
| M.9. ** * | BHS | 2/03/16 – 4/03/16 | \$2,294.00 |
| M.10. ** * | BHS | 2/23/16 – 5/06/16 | \$3,552.00 |
| U.11 ** | ROBMS | 1/22/16 – 3/30/16 | \$1,498.00 |
| W.12 *** | BHS | 2/23/16 – 3/4/16 | \$666.00 |
| S.13 ** | BHS | 2/22/16 – 3/18/16 | \$740.00 |
| T.14 ** | BHS | 3/02/16 – 5/11/16 | \$1,665.00 |

* IEP

** Medical

*** Discipline

9. Motion to approve the following 2015/2016 Out-of-District placements:

| NAME | PLACEMENT | TUITION | ESY/Aide/Misc. | TOTAL |
|------|---------------|-------------------------|----------------|-------------|
| W.1 | Ocean Academy | \$27,337.80 Prorated | \$26,206.78 | \$53,544.58 |

10. Motion to approve Tuition Contract Agreement between Montgomery School District (sending district) and Barnegat Township School District (receiving district) for education services for grade 7 student for the 2015-2016 SY in the prorated amount of \$2,314.20 payable to the Barnegat Township School District (Homeless Placement).

11. Motion to approve Tuition Contract Agreement between Lakehurst School District (sending district) and Barnegat Township School District (receiving district) for education services for grade K student for the 2015-2016 SY in the prorated amount of \$6,302.70 payable to the Barnegat Township School District (Homeless Placement).

12. Motion to approve Tuition Contract Agreement between Lakehurst School District (sending district) and Barnegat Township School District (receiving district) for education services for grade 2 student for the 2015-2016 SY in the prorated amount of \$6,880.50 payable to the Barnegat Township School District (Homeless Placement).

XV. EDUCATION COMMITTEE – MOTIONS (SPG #1, & #4)

Mr. Sarno requested a motion to approve Education Committee Motions numbers one through seven. The motion was moved by Mrs. Pereira and seconded by Mr. Geddes.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the *Barnegat Township School Media Specialist Plan*.

2. Motion to approve half days for the purpose of students taking final exams:

- Seniors – June 10th, June 13th – 15th
- Underclassmen – June 16th – 17th, June 20th – 21st *
- Make-ups – June 22nd *

*District is following early dismissal or ½ day schedule on those days.

3. Motion to decommission the following ROBMS Library materials:

- *The Encyclopedia of Health*, Chelsea House Publishers, 1989, ISBN#0-7910-0069-9
- *Children’s Britannica*, Encyclopedia Britannica, 1995, ISBN# 0-85229-242-2
- *The World Book Encyclopedia*, World Book, 1996, ISBN# 0-7166-0096-X

- *Taking Sides*, Dushkin Publishing, 1996, ISBN# 1-56134-445-1
- *The New Book of Knowledge*, Grolier Enc. 1998, ISBN#0-7172-0530-4
- *New Standard Encyclopedia*, Ferguson Publishing Co., 1999, ISBN#0-87392-103-8
- *World Book Encyclopedia*, World Book, 2001, ISBN# 0-7166-0101-X
- *Encyclopedia Americana*, Grolier Education, 2002 ISBN# 0-7172-0135-X
- *The New Encyclopedia Britannica*, Encyclopedia Britannica Inc., 2002, ISBN# 0-85229-787-4

4. Motion to approve early dismissal for 6th Grade students only on Thursday, June 2, 2016, for the purpose of Grade 5 Orientation.

5. Motion to approve the following Workshop Requests:

| For Board of Education Approval | | | | | | | | | |
|---------------------------------|----------|---|-------------|---------------|--------------|---------|-------------------|---------|----------|
| NAME | SCHOOL | WORKSHOP | DATE | LOCATION | WORKSHOP FEE | MILEAGE | TOLLS/ PARKING | LODGING | TOTAL |
| Lourdes LaGuardia | District | NJASBO 54 th Annual Conference | 6/8-6/10/16 | Atlantic City | \$150.00 | \$71.79 | \$30.00 | \$0 | \$251.79 |
| Therese Weiner | JTDS | Using Nutrition to Improve Biochemistry | 4/1/16 | Galloway | \$185.00 | \$16.87 | \$1.50 | \$0 | \$203.37 |

6. Motion to approve the following Class Trip Requests:

| Date of Field Trip | Grade/ School | Teacher(s) | Name of Trip | Location | District Cost | Fundraising | Administrative Approval |
|--------------------|--|-----------------------------|--|------------------|---------------|-------------|-------------------------|
| 4/28/16 | BD Class/RLHS | Mrs. Bartolini | Adventure Aquarium | Camden | \$257.45 | No | Mr. Gundersen |
| 5/12/16 | 11 th & 12 th Grade Anatomy & Physiology Classes/BHS | Mr. Majewski, Mrs. DiMova | Body Worlds Pulse/Discovery Museum | New York, NY | \$0 | No | Mr. Nichol |
| 5/18/16 | 11 th & 12 th Grade Spanish Classes | Mrs. Wojciak | Shore Dance Sport/El Familiar Restaurant | Brick | \$0 | No | Mr. Nichol |
| 5/24/16 | Safety patrol | Mrs. Mayo, Ms. Brown | Six Flags Great Adventure | Jackson | \$0 | No | Dr. Saxton |
| 5/12/16 | Jazz Band | Mr. Constantine, Mrs. Bense | Jazz Festival | Medford Memorial | \$300 | No | Mr. Fiorentino |

| Date of Field Trip | Grade/School | Teacher(s) | Name of Trip | Location | District Cost | Fundraising | Administrative Approval |
|--------------------|----------------------------|--|--------------------------|-------------|---------------|-------------|-------------------------|
| | | | | MS, Medford | | | |
| 5/24/16 | Math Students/ROBMS | Mr. Teator | Ocean County Math League | Lakewood | \$90.00 | No | Mr. Fiorentino |
| 5/4/16 | 1 st Grade/RLHS | Ms. Chadwick, Mrs. Driesse, Ms. Morano | Cape May Zoo | Cape May | \$0 | \$0 | Dr. Saxton |
| 5/10/16 | 1 st Grade/RLHS | Mrs. Fish, Mrs. Webber | Cape May Zoo | Cape May | \$0 | \$0 | Dr. Saxton |

7. Motion to approve the following Continuing Education Request(s):

| Name | Position | Organization | Course Title |
|------------------|----------|---------------------------------------|--|
| David Wittenberg | Teacher | University of Scranton | EADM – Practicum in Secondary School |
| Lauren Hawtin | Teacher | Georgian Court University | Supervision of Instruction in the Inclusive School |
| Diane Morano | Teacher | Institute for Multi-Sensory Education | Orton Gillingham Comprehensive Training |
| Paige LaDuca | Teacher | Wilson Language Training Corporation | Wilson Reading System Introductory Training |

XVI. EDUCATION COMMITTEE – INFORMATION (SPG #1, & #4)

| For Information Purposes Only | | | | | | | | | |
|-------------------------------|----------|---|---------|-----------|--------------|---------|---------------|---------|----------|
| NAME | SCHOOL | WORKSHOP | DATE | LOCATION | WORKSHOP FEE | MILEAGE | TOLLS/PARKING | LODGING | TOTAL |
| Dan Gundersen | District | “504 Regulations” by Perry Zirkel | 3/15/16 | Eatontown | \$75.00 | \$0 | \$0 | \$0 | \$75.00 |
| Brian Latwis | District | “504 Regulations” by Perry Zirkel | 3/15/16 | Eatontown | \$75.00 | \$0 | \$0 | \$0 | \$75.00 |
| Carol Zarillo | ROBMS | Managing Frustration & Anxiety for Child./Teens | 3/2/16 | Millburn | \$40.00 | \$50.82 | \$10.00 | \$0 | \$100.82 |
| Lori Scully | JTDS | Nursing Interventions | 3/30/16 | Jackson | \$0 | \$0 | \$0 | \$0 | \$0 |
| Jelsia Scaglione | CST | SEMI Spring 2016 Regional Meeting | 3/18/16 | Freehold | \$0 | \$0 | \$0 | \$0 | \$0 |
| Kimberly Germano | RLHS | PARCC State Training | 3/1/16 | Vineland | \$0 | \$36.27 | \$0 | \$0 | \$36.27 |

For Information Purposes Only

| NAME | SCHOOL | WORKSHOP | DATE | LOCATION | WORKSHOP FEE | MILEAGE | TOLLS/ PARKING | LODGING | TOTAL |
|-------------------|--------|--|---------------|--------------|--------------|---------|-------------------|---------|----------|
| Susan Rogers | BHS | Applied Behavioral Analysis | 5/6 & 5/13/16 | Mount Laurel | \$0 | \$55.80 | \$0 | \$0 | \$55.80 |
| Suzanne Mayo | RLHS | New Grant Opportunity for Schools | 3/14/16 | Toms River | \$0 | \$10.54 | \$3.00 | \$0 | \$13.54 |
| Giovanna DeGrazio | RLHS | New Grant Opportunity for Schools | 3/14/16 | Toms River | \$0 | \$10.54 | \$3.00 | \$0 | \$13.54 |
| Lesley Thomson | BHS | 2016 Teacher's Study Day Event (Nazi Propaganda) | 3/31/16 | South Orange | \$0 | \$51.46 | \$20.00 | \$0 | \$71.46 |
| Mike DeTroia | BHS | NJPSA/FEA Attendance & Residency | 2/8/16 | Monroe | \$75.00 | \$33.23 | \$0 | \$0 | \$108.23 |
| Lesley Thomson | BHS | Medal of Honor | 3/17/16 | TBA | \$0 | \$0 | \$0 | \$0 | \$0 |

XVII. GOVERNANCE COMMITTEE – MOTIONS (SPG #1, #3, & #5)

Mr. Sarno requested a motion to approve Governance Committee Motions numbers one through six. The motion was moved by Mrs. Kropf and seconded by Mr. Geddes.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the second reading of the following policies:

| | Policy # | Section | Title | New/ Revised/ Abolished | Suggested/ Recommended/ Mandated |
|---|----------|----------------|------------------------------------|-------------------------------|--|
| 1 | 2360 | Program | Use of Technology | Revised | Suggested |
| 2 | 5843 | Students | Barnegat Before/After Care Program | Revised | Suggested |
| 3 | 0141.1 | By Laws | Board Member and Term | Abolish | Suggested |
| 4 | 0168** | By Laws | Recording Board Meetings | Revised | Suggested |
| 5 | 1230 | Administration | Superintendent's Duties | Revised | Suggested |
| 6 | 1510 | Administration | Rights of Persons with Handicaps | Revised | Suggested |
| 7 | 1522 | Administration | School Level Planning | Abolish | Suggested |

** Received recommended changes from Strauss Esmay

2. Motion to approve the first reading of the following policies:

| | Policy # | Section | Title | New/ Revised/ Abolished | Suggested/ Recommended/ Mandated |
|----|----------|------------|---|-------------------------------|--|
| 1 | 0167 | By Laws | Public Participation in Board Meeting | Revised | Recommended |
| 2 | 2422 | Program | Health and Physical Education | Revised | Recommended |
| 3 | 2425 | Program | Physical Education | Abolish | Recommended |
| 5 | 5111 | Students | Eligibility of Resident/ Nonresident Students | Revised | Mandated |
| 6 | 5310 | Students | Health Services | Revised | Mandated |
| 7 | 5330.01 | Students | Administration of Medical Marijuana | New | Mandated |
| 10 | 8462 | Operations | Reporting Potentially Missing or Abused Children | Revised | Mandated |
| 11 | 8550 | Operations | Outstanding Food Service Charges | Revised | Recommended |

3. Motion to approve the first reading of the following regulations:

| | Reg # | Section | Title | New/ Revised/ Abolished | Suggested/ Recommended/ Mandated |
|---|---------|------------|--|-------------------------------|--|
| 1 | 2460.1 | Program | Special Education-Location, Identification, and Referral (M) | Revised | Suggested |
| 2 | 2460.8 | Program | Special Education-Free and Appropriate Public Education (M) | Revised | Suggested |
| 3 | 2431.2 | Program | Medical Examination Prior to Participation on a School- Sponsored Interscholastic or Intramural Team or Squad | Revised | Mandated |
| 4 | 5111 | Students | Eligibility of Resident/Nonresident Students | Revised | Mandated |
| 5 | 5310 | Students | Health Services | Revised | Mandated |
| 6 | 5330.01 | Students | Administration of Medical Marijuana | New | Mandated |
| 7 | 8462 | Operations | Reporting Potentially Missing or Abused Children | Revised | Mandated |

4. Motion to approve the ESEA Accountability Action Plan – 2015-2016 Participation Rate.

5. Motion to approve the following job descriptions:
 - a. Athletic Coach
 - b. Athletic Trainer
 - c. School Nurse (certified)
 - d. Guidance Counselor
 - e. Teacher
 - f. Learning Disabilities Teacher-Consultant
 - g. Speech-Language Specialist
 - h. School Social Worker
 - i. School Psychologist

6. Motion to abolish the following job descriptions:
 - a. Job Coach
 - b. Special Education Teacher
 - c. Bilingual Education Teacher
 - d. Early Childhood Education Teacher
 - e. Elementary Education Teacher
 - f. Health and Physical Education Teacher

XVIII. PERSONNEL COMMITTEE – MOTIONS (SPG #1, & #4)

Mr. Sarno requested a motion to approve Personnel Committee Motions numbers one through nine. The motion was moved by Mrs. Sarno and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the following new hires for the 2015-2016 school year:
 - a. Joseph Saar – Long Term Substitute Teacher of Technology – ROBMS
 Certification: CEAS
 Effective: March 23, 2016-June 30, 2016
 Salary: \$45,578.00 ~ pro-rated/Step 1 BA
 Justification: LTS for K. Karp
 Acct# 11-130-100-101-02-LTS

 - b. Steven Ferrara-Part-time Instructional Aide - CSCS
 Effective: March 23, 2016-June 30, 2016
 Salary: \$11,362.00 ~ pro-rated
 Justification: Replacing C. Zarillo transfer
 Acct# 11-212-100-106-01

- c. Laura Kankowski-Part-time Instructional Aide - CSCS
Effective: March 23, 2016-June 30, 2016
Salary: \$11,362.00 ~ pro-rated
Justification: Replacing S. Sura resignation
Acct# 11-212-100-106-01

 - d. Maryanne Pastore – Long Term Substitute Teacher– ROBMS
Certification: Standard
Effective: March 23, 2016-June 30, 2016
Salary: \$45,578.00 ~ pro-rated/Step 1 BA
Justification: Filling maternity leave for L. Gabriel
Acct# 11-130-100-101-02-LTS

 - e. Christine Murphy-Nelson- Part-time Instructional Aide - CSCS
Effective: March 23, 2016-June 30, 2016
Salary: \$11,362.00 ~ pro-rated
Justification: Replacing L. Colonna resignation
Acct# 11-216-100-106-01

 - f. Rebecca Kiss – Long Term Substitute Resource Room Teacher – LMDS
Certification: Standard Certificate
Effective: March 25, 2016-June 30, 2016
Salary: \$45,578.00 ~ pro-rated/ Step 1 BA
Justification: Filling T. Mathis maternity leave/leave extended
Acct# 11-213-100-101-02-LTS

 - g. Nicole Soos – Long Term Substitute Teacher –BHS
Certification: Standard Certificate
Effective: March 24, 2016 –June 30, 2016
Salary: \$100.00 per day
Justification: Filling S. Smith maternity leave
Acct# 11-140-100-101-02-LTS
2. Approve the following coaches for the 2015-2016 school year:
- a. Karla Jennings - BHS Interim Boys Tennis Coach - \$5,030.00/Step 1 (pro-rated)
3. Approve the following ROBMS yearbook advisors for the 2015-2016 school year:
- a. Marie Kozlowski - \$2,569.00
 - b. Stacy Raguckas - \$1,787.00

4. Approve the following substitutes for the 2015-2016 school year:
 - a. Arielle Szczerba – Substitute Teacher
 - b. Christina Furey- Substitute Teacher
 - c. Pamela Herbert- Substitute Bus Driver
 - d. Nicole Smith- Substitute Educational Aide, Playground/Cafeteria Aide, Library Tech & Secretary
 - e. Samantha Rose- Substitute Educational Aide, Playground/Cafeteria Aide, Library Tech & Secretary
 - f. Karley Picone- Substitute Educational Aide & Playground/Cafeteria Aide
 - g. Linda Sweet- Substitute Educational Aide, Playground/Cafeteria Aide, Library Tech & Secretary

5. Approve the following staff as Strengthening Families Session Facilitators for the 2015-2016 school year based on the BEA hourly rate (funded by NCLB – Title I):
 - a. Michele Cucinotta
 - b. Joanne Blaney
 - c. Kim Germano
 - d. Susan Stashkevetch
 - e. Maureen Tyrell (substitute)

6. Approve the following medical leave:
 - a. Patricia Nokes – Transportation Aide – Transportation
Effective: April 11, 2016
Tentative Return Date: June 13, 2016

7. Approve the following maternity leaves:
 - a. Tara Mathis – Teacher- LMDS
Amended Return Date: September 1, 2016
 - b. Lisa Savianeso – Teacher- JTDS
Effective: May 5, 2016
Tentative Return: June 15, 2016

8. Approve the following resignation:
 - a. Stacy Sura – Part-time Instructional Aide – CSCS
Effective: March 21, 2016
 - b. Loren Colonna – Part-time Instructional Aide – CSCS
Effective: March 4, 2016

9. Approve the following retirement:

- a. Deborah DeVecchio (1/2/86) – Bus Driver – Transportation
Effective: July 1, 2016

XIX. EXECUTIVE SESSION RESOLUTION

Mr. Sarno requested a motion to enter into Executive Session to discuss matters of litigation, personnel, and student matters. The motion was moved by Mrs. Sarno and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on March 22, 2016 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XX. EXECUTIVE DISCUSSION

1. HIB Report
2. Legal

XXI. CALL TO ORDER

The meeting was called back to order at 7:59 p.m.

XXII. ROLL CALL

| | |
|---------------|---------|
| Mr. Brown: | Present |
| Mr. Geddes | Present |
| Mrs. Kropf: | Present |
| Mrs. Pereira: | Present |
| Mrs. Sarno: | Present |
| Mr. Sherman: | Present |
| Mr. Watts: | Present |
| Mr. Sarno: | Present |

XXIII. NEW BUSINESS

Mr. Sarno requested a motion to approve New Business Motion number one. The motion was moved by Mr. Brown and seconded by Mrs. Sarno.

All were in favor

1. Motion to approve the HIB incident’s report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the superintendent during executive session.

Mr. Sarno requested a motion to approve New Business Motion number two. The motion was moved by Mrs. Sarno and seconded by Mrs. Pereira.

All were in favor

2. Motion to approve the following resolution:

RESOLUTION NO. - 2016

RESOLUTION OF THE BARNEGAT TOWNSHIP BOARD OF
 EDUCATION AUTHORIZING SETTLEMENT OF A QUIET
 TITLE ACTION INVOLVING LANDS ENCOMPASSING THE
 ELIZABETH V. EDWARDS SCHOOL

WHEREAS, the Barnegat Township Board of Education is the current owner of
 Block 250, Lot 13 also known as 382 North Main Street, Barnegat Township, Ocean County,
 New Jersey; and

WHEREAS, the Barnegat Township Board of Education has utilized the property at all times hereto as a school, to wit: The Elizabeth V. Edwards School; and

WHEREAS, the Barnegat Township Board of Education was desirous of possibly selling the property or conveying title to same and accordingly had a title search of the property to further same; and

WHEREAS, the title search revealed a gap in title of three parcels within the entire lot which were still titled in the original owners; and

WHEREAS, based on the above, the Barnegat Township Board of Education could not convey clear title to a potential buyer of same; and

WHEREAS, the Barnegat Township Board of Education through its attorneys, filed a Complaint to Quiet Title in the Ocean County Superior Court and obtained judgment against all descendants and heirs of the original owners with the exception of four; and

WHEREAS, the Barnegat Township Board of Education wishing to amicably resolve this matter without the necessity of further litigation with the remaining four descendants; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat, County of Ocean, New Jersey, as follows:

1. The Barnegat Township Board of Education herein authorizes the law office of Montenegro, Thompson, Montenegro and Genz, P.C. to enter into the Settlement Agreement with the remaining heirs and descendants of the original title holders for the terms and conditions as set forth in the proposed Settlement Agreement attached hereto; and
2. Counsel for Plaintiff, Barnegat Township Board of Education is hereby authorized to enter into the Settlement Agreements hereto in full resolution of the claims between the parties; and
3. A certified copy of this Resolution shall be forwarded to all litigants and recorded with any deed conveyance as may be required by the County Clerk.

I, Lourdes LaGuardia Secretary to the Barnegat Township Board of Education, County of Ocean, State of New Jersey do hereby certify that the foregoing Resolution was duly adopted by the Board at a public meeting on March 22, 2016.

Mr. Sarno requested a motion to approve New Business Motion number three. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman.

All were in favor

3. Motion to approve the contract terms and conditions for Technology Coordinator for the 2016-2017 school year

Mr. Sarno requested a motion to approve New Business Motion number four. The motion was moved by Mrs. Sarno and seconded by Mr. Brown.

All were in favor

4. Motion to approve the contract terms and conditions for Grounds Coordinator for the 2016-2017 school year.

Mr. Sarno requested a motion to approve New Business Motion number five. The motion was moved by Mrs. Sarno and seconded by Mrs. Pereira.

All were in favor

5. Motion to approve contract terms and conditions for Transportation Coordinator for the 2016-2017 school year.

XXIV. ADJOURNMENT

Mr. Sarno requested a motion to adjourn at 8:05 p.m. The motion was moved by Mrs. Sarno and seconded by Mr. Brown.

All were in favor

The next scheduled Barnegat Township Board of Education meeting will be the regular meeting on **April 26, 2016**. The meeting will be held at **6:30 PM** at the Barnegat High School.

Respectfully Submitted

Lourdes LaGuardia
Business Administrator/Board Secretary

**Frequently Used Acronyms by the
Barnegat Township School District**

AYP – Adequate Yearly Progress
BHS – Barnegat High School
Bengal Cubs ELC – Bengal Cubs Early Learning Center
B&G – Buildings and Grounds
CAFR – Comprehensive Annual Financial Report
CC – Common Core
CE – Certificate of Eligibility
CEAS – Certificate of Eligibility with Advanced Standing
CSCS – Cecil S. Collins Elementary School
DIP – District Improvement Plan
ELA – English Language Arts
GAAP – Generally Accepted Accounting Principles
HIB – Harassment, Intimidation and Bullying
IDEA – Individuals with Disabilities Education Act
IEP – Individualized Education Plan (for Special Education students)
JTDS – Joseph T. Donahue Elementary School
LMDS – Lillian M. Dunfee Elementary School
MOA – Memorandum of Agreement
NCLB – No Child Left Behind
NJ SMART - NJ Standards Measurement and Resource for Teaching
NJAC – New Jersey Administrative Code
NJDOE – New Jersey Department of Education
NJSA – New Jersey Statutes Annotated
NJSBA – New Jersey School Boards Association
NSBA – National School Boards Association
PARCC – Partnership for Assessment of Readiness for College and Careers
PCR – Payroll Control Roster
PGP – Professional Growth Plan
QSAC – Quality Single Accountability Continuum
RFP – Request for Proposal
RFQ – Request for Qualifications
RLHS – Robert L. Horbelt Elementary School
ROBMS – Russell O. Brackman Middle School
SGO – Student Growth Objective
SGP – Student Growth Percentile
SPG – Strategic Plan Goal

*Newly added

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Scott Sarno, President

Robert Geddes, Vice President

Gary Brown

Linda Kropf

David Oechsle

Maria Pereira

Lauren Sarno

David Sherman

Andrew Watts