



***Barnegat Township
School District***

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING**

**March 19, 2013
Tuesday, 6:30 PM**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

**PUBLIC
AGENDA**

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

IV. FLAG SALUTE

V. APPROVAL OF AGENDA AND/OR ADDITIONS

VI. STUDENT REPRESENTATIVE

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Morgan Mitchell**.

VII. DISTRICT HIGHLIGHTS

- District Enrollment Numbers as of March 13, 2013

Cecil S. Collins Elementary School	379
Joseph T. Donahue Elementary School	291
Lillian M. Dunfee Elementary School	364
Robert L. Horbelt Elementary School	425
Russell O. Brackman Middle School	763
Barnegat High School	1015
District Total	3237

- Congratulations to **Shane Manfredi** who placed first in the Americanism Essay Contest sponsored by the Manahawkin Elks. Shane competed with 24 other semi-finalists! Six finalists were selected and Shane was the top finisher in his Division! Shane, we are proud of you.

- ❑ In response to the devastation wrought by Hurricane Sandy on the communities along the New Jersey coastline, two local Jersey Shore performing artists joined forces with our middle school chorus on a relief project that is “shore” to warm your heart and soul.

Patrick "ShoreShot" Whelan, Erich Wald a producer, recording artist, and choral director at the Brackman Middle School and the **ROBMS chorus** spoke on behalf of all storm-affected NJ neighbors when they recorded “Sho Love”, a song which calls for all those who hear it to show love to Hurricane Sandy victims.

All proceeds generated by online/digital sales of “Sho Love” will be donated by ShoreShot Music LLC to the Holy Family St. Vincent de Paul Society in Union Beach where it will be used to provide direct aid to families who suffered devastation as a result of Hurricane Sandy. To purchase your copy of “Sho Love” check the Barnegat Website for the appropriate information.

- ❑ The Lillian M. Dunfee School has been selected as a “Showcase School” by the NJ State Department’s Positive Behavior Support in Schools program. The Dunfee School’s R.O.A.R. initiative, which stands for “Be **R**espectful, **O**ptimistic, **A**wesome **A**chievers and **R**esponsible” will be featured at the upcoming Spring Coach Network Event held on May 22, 2013. The R.O.A.R. program fosters school connectedness by building consistent behavior expectations for students across all school settings, thus maximizing instructional time. Each student and staff member feels valued and understands they are an integral part of the Dunfee School family. The positive climate that has been created allows our students to achieve academic success in a safe school setting. Please stop by to see the R.O.A.R. initiative in action!
- ❑ Here’s some great news from the Brackman School Music Department. On Sunday, March 3rd 2013, three of our band students performed in the All South Jersey Region III Junior High Honors Band in front of a packed house at Egg Harbor Township Middle School.

The students have practiced very hard since the beginning of the school year to win a seat in what is considered a very prestigious ensemble.

Congratulations to **Grace Rochette**, Bass Clarinet; **Adam Farber**, French Horn; **Shane LeCompte**, Clarinet.

The auditions were held at the end of January at Southern Regional Middle School. Our students brought back great scores, and acceptance in the ensemble was well deserved.

- ❑ On Friday, March 8th 2013, the Brackman Jazz Ensemble performed at the annual Southern Regional High School Jazz Festival. It was a great time and a wonderful experience.

The Ensemble received a rating of “Silver”, as well as best Trumpets and best Rhythm Section. Seventh Grade student **Samuel Gottesman** received an award for outstanding soloist.

IX. SUPERINTENDENT’S MOTION/INFORMATION

X. PRESIDENT’S REMARKS/INFORMATION

XI. PUBLIC SESSION

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minutes period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

XII. APPROVAL OF MINUTES

1. Motion to approve the Regular Minutes from the regular meeting of February 19, 2013.
2. Motion to approve the Executive Session Minutes from the regular meeting of February 19, 2013.
3. Motion to approve the Regular Minutes for the Special meeting of March 4, 2013.
4. Motion to approve the Executive Session Minutes from the Special meeting of March 4, 2013.

XIII. FINANCE COMMITTEE – MOTIONS:

1. Motion to approve February 15, 2013 bi-monthly total payroll expense in the amount of \$1,381,981.42.
2. Motion to approve February 28, 2013 bi-monthly total payroll expense in the amount of \$1,468,727.96

3. Motion to approve the Monthly Report of the Treasurer (A-149) for February, 2013.
4. Motion to approve the Monthly Report of the Secretary (A-148) for February, 2013.
5. Motion to approve Transfer Report for the month of February, 2013.
6. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>K.W. Email to Board</u>	<u>DURATION</u>	<u>Approx. Cost</u>
J.W.*	BHS	1/25/13	2/1/13 – 2/28/13 (extended)	\$592.00 (extension cost)
R.M.	BHS	N/A	2/14/13 – 3/1/13	\$370.00
T.R.*	ROBMS		3/1/13 – 3/7/13	\$370.00
J.S.	ROBMS	N/A	2/25/13 – 3/20/13	\$333.00
C.S.	ROBMS	N/A	2/28/13 – 3/15/13	\$222.00
A.F.*	BHS	2/26/13	3/4/13 – 3/8/13	\$370.00
Q.C.*	BHS		3/1/13 – 3/7/13	\$370.00
R.M.*	BHS		3/1/13 – 3/7/13	\$222.00
N.S.*	BHS	2/26/13	3/4/14 – 3/8/13	\$ 74.00
R.C.*	BHS		3/1/13 – 3/7/13	\$296.00
T.L.	BHS	N/A	2/25/13 – 3/25/13 (extended)	\$740.00 (extension cost)
C.L.	BHS	N/A	2/17/13 – 4/15/13	\$888.00
G.F.	BHS	N/A	3/11/13 – 5/31/13 (new note due in 30 days)	\$1,628.00
J.G.*	BHS		3/14/13 – 3/20/13	\$444.00

*Administrative Suspension

7. Motion to accept a \$500.00 donation from Mary Darmody to be used in conjunction with the music program at the Robert L. Horbelt School.
8. Motion to approve a Change Order to increase the contract total with Johnson Controls by \$6,875.00. This addition is for the design and engineering services required to complete Phase 1 of the engineering for the emergency generator at the high school as requested by the district for power source to computer servers and kitchen area.
9. Motion to accept 2013-14 budget as presented to the County for approval.

Maintenance Rsv Withdrawal	\$ <u>114,622</u>	
	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 47,743,685*	\$ 26,418,198
Total Special Revenue Fund	911,762	
Total Debt Service Fund	<u>2,840,542</u>	<u>2,326,455</u>
TOTALS	\$ 51,495,989	\$28,744,653

*Addition of charter tuition - \$9,632

10. Motion to approve March, 2013 bills list in the amount of \$870,809.06.

Breakout:	Fund 10	\$700,354.46
	Fund 20	\$ 69,487.05
	Fund 30	\$ 5,832.74
	Fund 60	<u>\$ 95,134.81</u>
	TOTAL	\$870,809.06

XIV. GOVERNANCE COMMITTEE – MOTIONS:

1. Motion to approve the first reading of the following policies:

	Policy #	Section	Title		Type
1	1110	Administration	Chain of Command	Revised	By District
2	9181	Community	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Revised	Recommended

2. Motion to approve the second reading and adoption of the following Policy:

	Policy #	Section	Title		Type
1	7510	Property	Use of School Facilities	Revised	By District

XV. EDUCATION COMMITTEE – MOTIONS:

1. Motion to approve the following student teacher placement(s):

Student Teacher	Type of Placement	Date	Location/Subject Interview	Interview Date	Interviewer
Ryan Albanese	30-Hr Obser	March 20-May 30	BHS/Physics	2/13	Mr. Nichol
Amanda Genovese	30-Hr Obser	March 20-May 30	BHS/English	2/13	Mr. Nichol
Stephanie Cardoso	30-Hr Obser	March 20-May 30	RLHS/Elem	2/12	Dr. Saxton
Christina Moccia	30-Hr Obser	March 20-May 30	CSCS/Elem	2/19	Mr. Delaporte

2. Motion to approve workshop requests as listed below:

<u>Name</u>	<u>School</u>	<u>Workshop</u>	<u>Date</u>	<u>Location</u>	<u>Workshop Fee</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Total</u>
B. Quick	BHS	Good Ideas in Tch PreCalc	3/22/13	Piscataway	\$165.00	\$44.33	\$4.50	\$213.83
F. Sauer	JTDS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$45.29	\$4.00	\$188.29
J. Pascale	CSCS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$39.09	\$0.00	\$178.09
M. Healey	JTDS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$45.29	\$4.00	\$188.29
N. Green	JTDS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$44.64	\$4.00	\$187.64
L. Scali	JTDS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$45.29	\$4.00	\$188.29
B. Bleakley	JTDS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$45.29	\$4.00	\$188.29
L. Henderson	BHS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$44.35	\$0.00	\$183.36
A. Florie	BHS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$44.36	\$0.00	\$183.36
S. Mayo	RLHS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$45.14	\$4.00	\$188.14
E. Worsham	ROBMS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$21.15	\$0.00	\$160.15
J. Spain	ROBMS	Translating CC to Classroom Prac	4/26/13	Glassboro	\$139.00	\$21.15	\$0.00	\$160.15
L. Cruse	ROBMS	NJ TESOL Conf	5/29-30, 13	New Brunswick	\$259.00	\$41.05	\$11.00	\$311.05
G. Chidiac	JTDS	Case Study/Danielson Models	5/29-30/13	AC	\$298.00	\$0.00	\$0.00	\$298.00
R. Czyz	District	Develop Learning Objectives	4/8/13	Monroe Twsp	\$149.00	\$31.72	\$0.00	\$180.72
C. Scrimenti	District	Develop Learning Objectives	4/8/13	Monroe Twsp	\$149.00	\$32.00	\$0.00	\$181.00
W. Cox	Trans	STS Conf	4/15-16/13	AC	\$325.00	\$0.00	\$0.00	\$325.00

3. Motion to approve Continuing Education request(s):

<u>Name</u>	<u>Position/Location</u>	<u>Course</u>
Susan Beaudoin	BHS-English Teacher	Readings in Literature

4. Motion to approve the following field trips:

- Barnegat High School History Club: Trip to Boston, MA on May 31 – June 2. There is no cost to the District. The cost per student is \$450.

- Barnegat High School Choir: Trip to Philadelphia, PA on April 7, 2013. BHS Choir will sing National Anthem at the Phillies game. There is no cost to the District. Students will incur transportation costs TBD.

5. Motion to approve Progress Target Action Plans for LMDS, RLHS, and ROBMS.

XVI. EDUCATION COMMITTEE – INFORMATION:

Name	School	Workshop	Date	Location	Workshop Fee	Mileage	Tolls/Parking	Total
C. Scrimenti	District	OC English Supv	1/23/13	Toms River	\$0.00	\$0.00	\$0.00	\$0.00
C. Scrimenti	District	OC English Supv	2/27/13	Toms River	\$0.00	\$0.00	\$0.00	\$0.00
J. Scaglione	CSCS	Spring SEMI Regional Mtg	3/13/13	Princeton	\$0.00	\$36.10	\$0.00	\$36.10
M. Cucinotta	LMDS	NJ ASK Coor Trng	3/22/13	Egg Harbor Twsp	\$0.00	\$0.00	\$0.00	\$0.00
J. Blaney	CSCS	NJ ASK Coor Trng	3/22/13	Egg Harbor Twsp	\$0.00	\$34.73	\$0.00	\$34.73
M. Kazanowsky	ROBMS	Translating CC Practice	4/26/13	Glassboro	\$139.00	\$0.00	\$0.00	\$139.00
E. Mazur	BHS	NJ ASK Coor Trng	3/22/13	Egg Harbor Twsp	\$0.00	\$0.00	\$0.00	\$0.00
K. Burke	ROBMS	NJ ASK Coor Trng	3/22/13	Egg Harbor Twsp	\$0.00	\$21.59	\$3.00	\$24.59
K. Molnar	ROBMS	Teach Math to the Igeneration	6/11/13	Glassboro	\$125.00	\$22.50	\$0.00	\$147.50
K. Molnar	ROBMS	Implementing CC Series	6/10/13	Glassboro	\$125.00	\$22.50	\$0.00	\$147.50
A. Scotto	District	NJASCD	3/7/13	Monroe	\$149.00	\$0.00	\$0.00	\$149.00
A. Scotto	District	NJPSA Annual Conf	3/15/13	Monroe	\$0.00	\$0.00	\$0.00	\$0.00
M. McBride	BHS	Good Ideas	4/19/13	Lakewood	\$0.00	\$0.00	\$0.00	\$0.00
K. Ducker	JTDS	NJ ASK Coor Trng	3/22/13	Egg Harbor Twsp	\$0.00	\$0.00	\$0.00	\$0.00
M. Infurna	BHS	Bus Ed Conf	4/12/13	Totowa	\$65.00	\$57.04	\$9.00	\$131.04
V. Rizzo	ROBMS	Translating CC Prac	4/26/13	Glassboro	\$139.00	\$0.00	\$0.00	\$139.00
P. Boldt	CST	NJASSSW/Social Worker	4/22/13	Monroe	\$0.00	\$0.00	\$0.00	\$0.00
K. Germano	RLHS	NJ ASK Coor Trng	3/22/13	Egg Harbor Twsp	\$0.00	\$0.00	\$0.00	\$0.00
M. Brown	Trans	STS Conf	4/15/13	AC	\$125.00	\$0.00	\$0.00	\$0.00

XVII. PERSONNEL COMMITTEE – MOTIONS:

1. Approve the following personnel for the 2012-2013 school year
 - a. Krystal Navas – LTS – Science Enrichment @ CSCS/JTDS (B)
Certification – Elementary School w/Subject Matter Specialization:
Science in Grades 5-8; CEAS
Elementary School Teacher in Grades K-5; CEAS
Elementary School Teacher w/Mathematics Specialization:
In Grades 5-8; CEAS
Salary/Step - \$100/per diem
Effective – 3/20/13 – 6/3/13 (pending criminal history background check)
Justification – filling LS maternity leave
Acct #11-120-100-101-01 Ext 11363
 - b. Jeanne Soccodato – LTS Grade 3 @ CSCS (B)
Certification - Elementary School Teacher
Teacher of the Handicapped
Salary/Step - \$100/per diem
Effective – 4/29/13 – 6/30/13
Justification – fill ML maternity leave
Acct #11-120-100-01-01 Ext 11363
 - c. Rescind the approval of Amanda Fertig, LTS – Guidance Counselor @
JTDS (B)
2. Approve the following summer camp director for the 2013-2014 school year
 - a. Jared Burke \$3500 (gets paid according to enrollment)
3. Approve the following coaches for the 2012-2013 school year
 - a. Karla Jennings – Asst. HS Track & Field - \$4,037/Step 1
 - b. Tom Teator – Asst. MS Softball - \$1,978/Step 1
 - c. Jennifer Breyta – Volunteer HS & MS Softball Coach
 - d. Jill Sidote – Volunteer HS Softball Coach
4. Approve the following substitutes for the 2012-2013 school year
 - a. Marge Dunham – Substitute Teacher
 - b. Michael SanGiacomo – Substitute Custodian
 - c. Rosemarie Kessinger – Substitute Aide
 - d. Linda Rietmann – Substitute Teacher
 - e. Michael D. Gogarty – Substitute Bus Driver

5. Approve the following staff for Kindergarten Registration 2013

<u>Teacher</u>	<u>Secretary</u>	<u>Nurse</u>	<u>CST</u>
<u>CSCS – April 8th 5:30 – 7:30 PM</u>			
Robin Felice	Debra Wyjas	Ali Dwyer	Lynn Bennert
Janice Papola			
<u>JTDS – April 10th 5:30 - 7:30 PM</u>			
Lisa Dada	Debbie Bosko	Lori Scully	Gillian Harris
Abby Shubsda			
<u>LMDS – April 11th 5:30 – 7:30 PM</u>			
Meredith Koehler	Donna Decker	Maureen Tyrrell	Stacey Russ
Cheryl LaFerrara			
<u>RLHS – April 9th – 5:30 – 7:30 PM</u>			
Jennifer Lane	Diane Welsch	Ali Dwyer	Stacey Russ
Kim Gorecki	Kathy Hadley (Alt)		
Tina Martin (Alt)			

XVIII. PERSONNEL COMMITTEE – INFORMATION:

1. Notification of retirements
 - a. Kenneth Eayre – (9/1/72) – Custodian
Effective – 6/30/13
 - b. Karen Campbell - (9/1/90) 3rd Grade Teacher @ JTDS
Effective – 7/1/2013
 - c. Mary LaBruna – (9/1/89) – District Supervisor of Math & Science
Effective – 7/1/13
 - d. Richard Morrill – (3/1/76) – B&G Facilities Supervisor
Effective – 7/1/13
 - e. Valerie Cericola – (9/1/88) – LDT-C @ BHS
Effective – 5/1/13

2. Notification of resignation
 - a. Melanie Prestino – Playground Café Aide
Effective - immediately

3. Notification of medical leave of absence
 - a. Tara Gianni – PE/Health Teacher @ ROBMS
Effective – 3/18/13 – 4/5/13
Return to work – 4/8/13
 - b. Siobhan Sullivan – Education Aide @ JTDS
Effective – 4/3/13 – 6/30/13
Return to work – 9/1/13
 - c. Janet Becker- Education Aide @ JTDS
Effective – 3/14/13 – 6/6/13
Tentative return – 6/7/13

4. Notification of revised maternity leave

- a. Michelle Lutcza – 3rd Grade Teacher @ CSCS
4/29/13 – 6/30/14
Return to work – 9/1/14

XIX. ATHLETICS COMMITTEE – MOTION:

1. Motion to approve start date of August 12, 2013 fall season (all sports) and begin heat acclimation (as per NJSIAA requirements) at no charge to the district.

XX. EXECUTIVE SESSION RESOLUTION

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on March 19, 2013 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XXI. EXECUTIVE DISCUSSION

1. HIB
2. Legal Update

XXII. CALL TO ORDER

XXIII. ROLL CALL

XXIV. OLD BUSINESS

XXV. NEW BUSINESS

1. Motion to approve the HIB incidents' report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the superintendent during executive session.

XXVI. ADJOURNMENT

The date for the Special Barnegat Township Board of Education Public Budget Hearing is March 21, 2013. The meeting will be held at 6:30 PM.

The next date for the Barnegat Township Board of Education meeting is April 16, 2013. The meeting will be held at 6:30 PM.

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Alice N. Olker, President

Lauren P. Sarno, Vice President

Lisa B. Becker

Frank P. Caputo

Joseph Cloke

James Mihalik

Kim Murphy

Grace Paulhus

Denise Pilovsky