



***Barnegat Township  
School District***

**BARNEGAT BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**June 19, 2012  
Tuesday, 6:30 PM**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

## **CALL TO ORDER**

Mrs. Becker: If I could ask everyone to please silence their cell phones. Mrs. Becker called the Barnegat Township Board of Education meeting of June 19, 2012 to order.

## **OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

## **ROLL CALL**

Mr. Adorno	Present
Mr. Cloke	Present
Mr. Mihalik	Present
Mr. Houser	Present
Mrs. Olker	Present
Mr. Caputo	Present
Mrs. Pilovsky	Present
Mrs. Becker	Present

Mrs. Sarno	Absent
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Also Present:	Ms. Karen Wood, Superintendent
	Mr. Dean Allison, Business Administrator/Board Secretary
	Ben Montenegro, Esq., Board Attorney

## **FLAG SALUTE**

Mrs. Becker: Would everyone please rise for the Flag salute?

All: Pledge of Allegiance

## **APPROVAL OF AGENDA AND/OR ADDITIONS**

Mrs. Becker: I would like to call for the approval of the Agenda. Are there any additions or corrections? May I have a motion?

Mr. Caputo: So moved.

Mr. Mihalik: Second

Mr. Houser: I have a question.

Mrs. Becker: Yes?

Mr. Houser: We were going to pull that one policy.

Mrs. Becker: Yes, under Governance, on page 13, motion #3 which is Policy 4125 will be pulled. Is that the only correction?

Mr. Caputo: Motion to amend as read.

Mr. Mihalik: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

## **PUBLIC PRESENTATIONS**

Mrs. Becker: Public Presentation, please.

Ms. Wood: At this time I would like to ask if Mr. Taylor would do his presentation to Mrs. Scrimenti

Mr. Jake Taylor: It is nice to be here on a positive note for a change. We are going to present an award that we think is very important to all of our members, the residents and all of New Jersey. We are very pleased with the educators here in Barnegat with helping us with our programs, our Voice of Democracy and the Patriot's Pen. These are the programs that we try and instill in our younger people, Spirit of Liberty and the Voice of Freedom that we learned about when we were young. It wasn't so long ago that around this time of the year when you had your high school graduation we also got a draft card so thank God that is not here.

We would like to introduce you to the Commander of Veterans of Foreign Wars Post 1092, my friend, Commander John Rivers.

Commander Rivers: Jake said it all as far as the Post is concerned, but we are trying to instill Americanism into the students through the Voice of Democracy and the Patriot's Pen. I would like to present this Certificate of Appreciation to Colleen Scrimenti. I will read it. It says from the Veterans of Foreign Wars Certificate of Appreciation. This is presented to Coleen Scrimenti in recognition and sincere appreciation of outstanding service and assistance which contributed

to the advancement of the Veterans of Foreign Wars programs. The Voice of Democracy and Patriot's Pen dedicated to God and country. Presented by the Barnegat VFW Post 1092 on June 11, 2012.

Mrs. Scrimenti: Thank you.

Mr. Taylor: I would like to thank the Board for all their cooperation also and wish you all luck in the year coming up.

Mrs. Becker: Thank you.

Ms. Wood: Would you all stand with the plaque so that we can get a picture?

Mr. Taylor: We would like a copy too, please.

Ms. Wood: Of course. It is a lovely gesture, thank you so much.

### **DISTRICT HIGHLIGHTS**

Mrs. Becker: Moving on to District Highlights.

Ms. Wood: District Enrollment Numbers as of June 13, 2012

Cecil S. Collins Elementary School	373
Joseph T. Donahue Elementary School	299
Lillian M. Dunfee Elementary School	375
Robert L. Horbelt Elementary School	428
Russell O. Brackman Middle School	769
Barnegat High School	986
<b>District Total</b>	<b>3230</b>

At the Brackman Middle School they reported that on Saturday, May 5th, 2012, sixth grade students from the Russell O. Brackman Middle School Instrumental Music program performed for the All South Jersey Region III Elementary Honors Band at Absegami High School. Students from school districts in New Jersey were selected by a panel of some of the finest music educators in the region. The Brackman Music Department is proud to recognize eight (8) band members who were accepted. The students were sponsored by Mrs. Denise Bense, Sixth Grade Band Director at Brackman.

The students are **Cory Branz**, percussion, **Thomas Krey**, percussion, **Julia Wadnik**, French Horn, **Julianna Scurzo**, Flute, **Judith Hynes**, Flute, **Sarah DeNigris**, Baritone Horn, **CJ Schmiedl**, Baritone Horn, and **Michaela Spain**, Bass Clarinet. The students worked very hard to prepare the music for their concert. All students received a certificate for their achievement. I would love to say that having Barnegat students representing us from Brackman is a reflection of the wonderful music program that we have in our middle school. So congratulations.

Mrs. **Maureen Healey** and Miss **Leah Froberg** were awarded the 2012 Lowe's Toolbox for Education grant in the amount of \$2,700 for the Joseph T. Donahue School. So congratulations to George and his teachers. The funds will be used to establish a bluebird trail on the grounds of the Donahue School. The mission of the project is to connect students with nature and build their scientific literacy through school-based and field experiences.

An RLHS 5<sup>th</sup> grade student, **Ryan Mangeruga**, placed 1st among all fifth grade students in Ocean County who participated in the Ocean County Math League. An RLHS 4<sup>th</sup> grade student, **Kieran Morrissey**, placed 2<sup>nd</sup> among all fourth grade students in Ocean County who participated in the Ocean County Math League.

The Barnegat High School World Language Club (WLC) has organized their 5th successful donation drive and is looking forward to delivering board shorts and backpacks to a rural community in Nicaragua. The World Language Club advisors **Angela Caruso** and **Maria Demasi**, will be working alongside a non-profit organization based in Florida that organizes an annual small scale surf tournament promoting a healthy lifestyle and community building. In addition there was an article in the Sandpaper just recently about Ms. Caruso's and Ms. Demasi's work with the World Language Club and their partnership in Costa Rica.

Barnegat High School ran the 6th annual Helping Hands Fishing Day at Ocean Acres Lake in Manahawkin, NJ which features freshwater fishing and a BBQ for Barnegat High School multiple-disabled students. Fishing club advisor Capt. Brett Taylor, physical education instructor Greg Oravets, special education instructor Melissa Pomphrey, and special education aide Carol Zarillo organized and ran the annual event. Also two BHS Fishing Club graduating seniors - **PJ Pansini** and **Dakota Schrantz** - helped out and were able to put many of the twelve multiple-disabled students on fish including some nice pickerel, largemouth bass, and panfish. It was a great day and everyone enjoyed the time spent on the water. "It is a very special event and we enjoy seeing the smile that a fish can put on a child's face.

One of our students, who were featured on the WOBM Student of the Week, won a \$1000 scholarship. **Amanda Glowacki** was selected in a random drawing as the recipient of the WOBM/Gateway Toyota Student of the Week scholarship. She will be receiving \$1000 in the next few weeks. Kevin Williams will make the presentation to her at Gateway Toyota in Toms River. Congratulations to Amanda.

Congratulations to **Mrs. Colleen Scrimenti**, K-12 ILA Supervisor, for receiving a certificate of appreciation from the Veterans of Foreign Wars in appreciation for her assistance in the advancement of their programs: *Voice of Democracy* and *Patriot's Pen*. I echo the sentiment of the presenters this evening. I thank her for her dedication and I am also grateful that we are elevating our students' knowledge in the district towards understanding the freedoms that we have in this country.

The New Jersey Department of Education posted their Transportation Efficiency Ratings for 2012 on June 4<sup>th</sup>. We are proud to announce that our efficiency ratings went up from 2.30 to 2.57. We still stand as the 4<sup>th</sup> most efficient Transportation Department in Ocean County but we moved up from 14 to **10 in the entire state**. We can now say that our department ranks in the

Top 10 Most Efficient Transportation Departments in the State of New Jersey. This rating is based on our DRTRS reports and is done by the DOE; it is published once a year. A special thank you goes to Mr. Cox for all of his hard work as well as the Committees of the Board who make sure we are doing the best we can with our efficiencies in transportation.

<u>SCHOOL DISTRICT RANKING</u>	<u>RATING</u>
1. Hanover Park Regional	4.89
2. Franklin Township	4.15
3. Upper Deerfield	3.59
4. Lacey	3.45
5. Pinelands Regional	3.25
6. Bridgeton City	3.20
7. East Rutherford	2.76
8. Bordentown	2.66
9. Manchester	2.61
10. <b>Barnegat</b>	<b>2.57</b>

**SUPERINTENDENT’S MOTIONS/INFORMATION**

Report on all acts of Harassment, Intimidation, and Bullying in accordance with the provisions of N.J.S.A. 18A:17-46.

Mrs. Wood: Under Superintendent’s motions and information I am required twice a year to report on all acts of Harassment, Intimidation and Bullying in accordance with the provisions of N.J.S.A. 18A:17-46. The report includes cumulative numbers for the entire school year so the number of cases that were investigated in the district was 109. At the high school there were 34 that we regarded as HIBs or acts of intimidation and bullying and 34 that were not for a total of 66. At Brackman we investigated 15 that we felt were acts of HIB and 6 that were not for a total of 21. At the Donahue School there were 7 investigated and we felt that all were HIB issues. At the Dunfee School there were 8 that were determined as HIBs and one that was no for a total of 9. At the Horbelt School all six that were investigation were determined to be acts of HIBs and none that were not. At the Collins School there was one issue this year that we did regard as a HIB. We have met recently with our Coordinator and with some other people in the county to see what is next for HIB because as many of you know there are questions on the mandate. However, I think that after coming back from that meeting I am very pleased to say that I think the Barnegat Schools are ahead of the curve on some of the programs we are offering as well as developing some skills on determining whether or not acts are actually acts of HIB. As things change with the state we will keep you informed.

**PRESIDENT’S REMARKS/INFORMATION**

Mrs. Becker: Thank you. For my comments I would like to thank everybody for another year of service, all the Administration, faculty and best of luck to the eighth grade students moving to the high school. Best of luck as well to our high school graduates as they move on. We will be taking a month hiatus for the month of July, but you will see a lot of construction and projects

kicking off when our buildings are vacant so it is very positive for the district. We are looking forward to a happy summer and we will meet for a late meeting in August.

## **PUBLIC SESSION**

Mrs. Becker: Moving on to Public Session.

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minutes period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated. Do I have a motion to open Public Comment?

Mr. Caputo: So moved.

Mrs. Pilovsky: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

Mrs. Becker: Would anyone like to address the Board? Seeing none, may I have a motion to close?

Mrs. Olker: So moved.

Mr. Mihalik: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

## **EXECUTIVE SESSION RESOLUTION**

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on June 19, 2012 for the purpose of discussing confidential Board training.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): Board training.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

Mrs. Becker: At this time I would like to ask for a motion to go into Executive Session.

Mrs. Pilovsky: So moved

Mr. Caputo: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

Mrs. Becker: We have several personnel matters to discuss and we may a little while, hopefully not too long.

## **CALL TO ORDER**

Mrs. Becker: I would like to call this meeting back to order.



## **ROLL CALL**

Mr. Adorno	Present
Mr. Cloke	Present
Mr. Mihalik	Present
Mr. Houser	Present
Mrs. Olker	Present
Mr. Caputo	Present
Mrs. Pilovsky	Present
Mrs. Becker	Present

## **APPROVAL OF MINUTES**

Mrs. Becker: Approval of the Minutes, do I have a motion to approve?

Mr. Caputo: So moved

Mrs. Pilovsky: Second

Mr. Adorno	Yes
Mr. Cloke	Yes on 2; abstain on 1
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Abstain
Mrs. Becker	Yes

1. Motion to approve the Executive Session Minutes from the regular meeting of May 15, 2012.
2. Motion to approve the Regular Minutes from the regular meeting of May 15, 2012.

## **FINANCE COMMITTEE – MOTIONS:**

Mrs. Becker: Moving to Finance, may I have a motion to approve #1-#38.

Mr. Caputo: So moved

Mr. Mihalik: Second

Mrs. Becker: Any questions or comments?

Mr. Adorno	Yes
Mr. Cloke	Abstain on #2 and #28; yes to the rest

Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Abstain on Invoice #124956; yes to the rest
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

1. Motion to approve June bills list in the amount of \$991,448.20.
2. Motion to approve May payroll in the amount of \$2,709,912.64.
3. Motion to approve hand checks written for May in the amount of \$299,489.35.
4. Motion to approve the Monthly Report of the Treasurer (A-149) for April, 2012.
5. Motion to approve the Monthly Report of the Secretary (A-148) for April, 2012.
6. Motion to approve the Monthly Report of the Treasurer (A-149) for May, 2012.
7. Motion to approve the Monthly Report of the Secretary (A-1480 for May, 2012).
8. Motion to approve Transfer Report for the month of May, 2012.
9. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>DURATION</u>
L.B.*	BHS	5/16/12 – 5/23/12
C. E.*	BHS	5/21/12 – 5/15/12
G.L.*	BHS	5/17/12 – 5/23/12 extended to 6/12/12
R.F.	BHS	5/15/12 – 6/4/12
J.L.*	BHS	5/24/12 – 6/14/12
D.L.*	BHS	5/31/12 – 6/6/12
K.P.	BHS	3/26/12 – 4/6/12 extended to 5/1/12; extended to 5/15/12; extended to 6/12/12
G.B.	ROBMS	5/29/12 – 6/12/12
M. M.*	BHS	6/6/12 – 6/12/12

\*Administrative Suspension

10. Motion to approve the following workshops:

<u>NAME</u>	<u>SCHOOL</u>	<u>WORKSHOP TITLE</u>	<u>DATE</u>	<u>LOCATION</u>	<u>FEE</u>	<u>MILEAGE</u>	<u>TOLLS/PKG.</u>	<u>TOTAL</u>
M. Dudics	BHS	AP Summer Institute – Chemistry	8/13-16/12	OCC	\$850.00	\$0	\$0	\$850.00
K. Wood	Supt.	Required School Leader Training in School Law, Ethics and Governance	7/26/12 & 8/2/12	Stockton	\$350.00	\$17.26	\$3.00	\$370.26
L. Fisher	CSCS	MARE	8/15/12	Rutgers	\$150.00	\$7.44	\$0	\$157.44

11. Motion to approve the following Out-of-District placements:

<u>NAME</u>	<u>PLACEMENT</u>	<u>TUITION</u>	<u>TRANSPORTATION</u>
M.T.	Collier School	Prorated for 2012 = \$3,977.40 (approx. 15 days @ \$265.16 per diem). SY 2012-2013 – 180 days @ \$265.16 per day = \$47,728.80 plus ESY at \$3,450). Total - \$55,156.20.	Prorated transportation for 2012 = \$3,099.60 (approx. 15 days @ \$206.64 per diem). SY 2012-2013 210 days @ \$206.64 = \$43,394.40/ Total - \$46,494.00.

12. Motion to approve Advance, Inc. at \$42.00 per hour for IEP driven, home component, Discrete Trial Therapist and \$100.00 per hour for Behavior Consultant not to exceed \$23,000.

13. Motion to approve Dr. Laura Kenneally, Board Certified Behavior Analyst, to provide services, consultations, education and support for teachers, students and parents. The contract is for at least nine hours per week at \$54,000 per year. These services support our in-district programs thereby minimizing out-of-district placement.

14. Motion to approve Pat Simms, Occupational Therapist for A.E., at an hourly rate of \$80.00 for the 2012-2013 school year.

15. Motion to approve bedside service contracts for hospitalized students for the 2012-2013 school year as follows:

- Professional Education Services at \$37.00 per hour
- Education, Inc. at \$49.00 per hour
- New Hope Foundation at \$300.00 weekly
- Hampton Behavioral Health at \$37.00 per hour

16. Motion to approve Carole Comfort, LDT-C at a rate of \$350.00 per day not to exceed \$33,000 for 2012-2013 school year.

17. Motion to approve participation in the Ocean County Challenger Sports League for the 2012-2013 school year. Registration fee is \$500 and \$4,500 for three seasons for three coaches for a total of \$5,000.
18. Motion to appoint Holman & Frenia, P.C. as the Auditing firm for the 2012-2013 school year; fee for audit not to exceed \$25,700. The fees for additional reviews, as needed, will range from \$90 - \$200 per hour.
19. Motion to appoint Montenegro, Thompson, Montenegro & Genz as Board Attorney for the 2012-2013 at a fee of \$135.00 per hour.
20. Motion to appoint the Spiezle Group as the Architect of Record for the 2012-2013 school year. Fees for architects range from \$175 - \$125 per hour; other project members' fees range from \$75.00 - \$115.00 per hour.
21. Motion to appoint DeCotiis, FitzPatrick & Cole as the bond counsel firm for the 2012-2013 school year at a fee of \$3,500 for bond referendum; \$4,500 for permanent bond sale; other services as per schedule.
22. Motion to appoint Remington & Vernick Engineers as the Engineering firm for the 2012-2013 school year; rates according to the schedule of hourly rates ranging from \$125 - \$60 per hour.
23. Motion to appoint Dr. Andrew Nelson as the School Physician for the 2012-2012 school year at a fee of \$24,000.
24. Motion to appoint Brown & Brown as the Health Insurance Broker for the 2012-2013 school year with a fee of \$20,000.
25. Motion to appoint Adam J. Steuerman, Esq. from the firm of Sinn, Fitzsimmons, Cantoli, Bogan & West as Conflict Attorney for the 2012-2013 school year with a fee of \$135 per hour and support staff services at \$50.00 per hour.
26. Motion to graciously accept the Lowe's Toolbox Grant in the amount of \$2,700 which was prepared and submitted by Mrs. Maureen Healey and Miss Leah Froberg of the Joseph T. Donahue School. The Bluebird Trail Project that will be on Joseph T. Donahue School grounds will connect students with nature and build their scientific literacy through school-based and field experiences.
27. Motion to approve renewal of Bond for Patricia A. Christopher for term June 30, 2012 to June 30, 2013 in the amount of \$835.00.
28. Motion to approve renewal of Bond for Dean Allison for term June 30, 2012 to June 30, 2013 in the amount of \$764.00.

29. Motion to approve renewal of Bond for Karen Wood for term July 21, 2012 to July 21, 2013 in the amount of \$840.00.

30. Motion to accept the bid for a 2013 Type C multi-passenger school bus with wheelchair lift (chassis of cut away design will not be accepted) to Wolfington Body Company, Inc., 1315 Route 38, Mt. Holly, NJ at a cost of \$93,985.

Other Bidder: New York Bus Sales, 7765 Lakeport Rd., Chittenango, NY  
\$94,554.00

31. Motion to approve two Parental Transportation Contracts dated July 1, 2012 – June 30, 2013:

H.I. – Children’s Center of Monmouth County, Neptune, NJ at a cost of \$16,500  
I.W. – Harbor School, Eatontown, NJ at a cost of \$16,500

32. Motion to renew the current prescription plan through the Brown & Brown Benefit Advisors prescription Trust, with Benecard as administrator, with an increase of 5% effective July 1, 2012 for the SY 2012-2013.

33. Motion to approve the following Resolution for membership in the New Jersey State Interscholastic Athletic Association for the 2012-2013 school year.

#### RESOLUTION

The Board of Education of the Barnegat School District, County of Ocean, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A. 18A:11-3, et seq.) herewith enrolls Barnegat High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This Resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. Pursuant to N.J.S. A. 19A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.

A photocopy of the minutes signifying the adoption of this membership resolution is attached.

Administrative Responsibility – The Association must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in Bylaws, Article V. Toward that end, the Principal in each member school has the affirmative obligation to report to the NJSIAA any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the

Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school.

34. Motion to approve updated Girtain Sign invoice for upgrade of the BHS marquee to a two-sided electronic panel for an incremental cost of \$23,575.00.

35. Motion to approve the following premiums for the third year of a three-year contract with SAIF:

Commercial Package	\$141,454.00
School Leaders Prof. Liab.	\$ 22,384.00
Workers Comp.	\$222,492.00
Umbrella/XS	\$ 7,034.00
Work Comp. Suppl.	\$ 24,191.00
Bonds	\$ 2,439.00
Student Accident	<u>\$ 74,369.00</u>
TOTAL Estimated Prem.	\$494,363.00

36. Motion to approve continuation in the State Education Health Benefit Plan for July 1, 2012 – June 30, 2013.

37. Motion to approve the following Resolution:

WHEREAS, NJSA 18A: 7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the Barnegat Board of Education wishes to deposit anticipated current year surplus into a MAINTENANCE Reserve account at year end, and

WHEREAS, the Barnegat Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Barnegat Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

38. Motion to approve the following Resolution:

WHEREAS, NJSA 18A: 7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the Barnegat Board of Education wishes to deposit anticipated current year surplus into a CAPITAL Reserve account at year end, and

WHEREAS, the Barnegat Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Barnegat Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**GOVERNANCE COMMITTEE – MOTIONS:**

Mrs. Becker: Governance Committee Motions, #1-#6, reminding everyone that under #6, Policy #4125 was removed. May I have a motion?

Mr. Caputo: So moved.

Mr. Mihalik: Second

Mrs. Becker: Any questions or discussion?

Mr. Adorno	Yes
Mr. Cloke	Abstain on #4
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

1. Motion to adopt current BOE policies, by-laws, and regulations as they now exist for the 2012-2013 school year with any amendments made throughout the year as deemed necessary.
2. Motion to adopt Roberts' Rules of Order for all parliamentary procedures for the 2012-2013 school year.
3. Motion to review and adopt the Code of Ethics as approved by the New Jersey School Boards Association for the 2012-2013 school year.
4. Motion to approve Josh Toddings as the Affirmative Action Officer for the 2012-2013 school year.
5. Approve job descriptions for four positions – attached.
6. Motion to approve the first reading and/or adoption of the following Policies:

	<b>Policy #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
1	3216	Teaching Staff	Dress and Grooming	Revised	Recommended

		Members			
2	3230	Teaching Staff Member	Outside Activities	Revised	Recommended
3	REMOVED				
4	5465	Pupils	Early Graduation	Revised	Recommended
5	5511	Pupils	Dress and Grooming	Revised	Recommended

**EDUCATION COMMITTEE – MOTIONS:**

Mrs. Becker: Education Committee Motions, #1-6, do I have a motion?

Mr. Caputo: So moved.

Mrs. Olker: Second

Mrs. Becker: Any questions or comments?

- Mr. Adorno            Yes
- Mr. Cloke            Yes
- Mr. Mihalik          Yes
- Mr. Houser           Yes
- Mrs. Olker            Yes
- Mr. Caputo           Yes
- Mrs. Pilovsky        Yes
- Mrs. Becker          Yes

1. Motion to approve the following Barnegat Township Schools’ Curricular Guides for 2012-2013 SY:

<i>Subject Area</i>	<i>Grade Span/Courses</i>
Mathematics	K-5, 6-8, 9-12, HSPA, Calculus (CP and H)
Language Arts Literacy	K-12
Social Studies	K-12
Science	K-8
ESL	K-12
World Language	9-12 (Curriculum Maps)
Visual and Performing Arts	9-12

2. Motion to adopt *¡Así se dice!* as the middle school Spanish textbook (©2012-Glencoe).
3. Motion to adopt Social Studies textbooks:

Grades K-3, 5	Houghton Mifflin Harcourt Publishing Company ©2012
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Grades 6-8 U.S. and World Textbooks	Holt McDougal ©2012
Grades 9-12 U.S. I, U.S. II and World History Textbooks	Holt McDougal ©2012

4. Motion to approve the following teachers for Summer Reading Enrichment Program at Joseph T. Donahue School:

Abby Shubsda  
Kim Gorecki  
Sue Mayo  
Carrie Calaguire  
Sue Sellarole (substitute)

5. Jessica Peoples to complete 300 hours Internship II in School Counseling. The internship will take place from September 2012 to December 2012. A screening interview was conducted by Anthony Scotto on May 8, 2012.
6. Cara Cacioppo, graduate of Barnegat High School, currently attending Boston University, majoring in Biology and Psychology would like to observe/volunteer in our Preschool Disabled program starting in the middle of May through September and observe/volunteer in our extended school year program. Cara was interviewed on May 16, 2012 by Susan Rogers.

**PERSONNEL COMMITTEE – MOTIONS:**

Mrs. Becker: Personnel Committee Motions, #1-#14, do I have a motion?

Mr. Caputo: So moved

Mrs. Pilovsky: Second

Mrs. Becker: Any questions or discussion?

Mr. Adorno	Yes
Mr. Cloke	Abstain
Mr. Mihalik	Yes
Mr. Houser	Abstain on #13; Yes to the rest
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

1. Approve the following personnel for the 2012-2013 SY (salary pending conclusion of negotiated contract)

- a. David Wittenberg – JTDS – Physical Ed Teacher (B) (hiring process)  
Certification - Physical Ed Certification  
Salary/Step - /Step 1BA  
Effective: 9/4/12 – 6/30/13  
Justification: filling needs of the district  
Acct #11-120-100-101-01 Ext 11363
- b. Thomas Teator – ROBMS – Math Teacher (B) (hiring process) \*\*  
Certification - Elementary K – 8; Standard  
Salary/Step /Step 2BA  
Effective – 9/4/12 – 6/30/13  
Justification – filling the needs of the district  
Acct#11-130-100-101-01 Ext 11366
- c. Stephanie Szczepan – District Wide – School Psychologist (B) (hiring process)  
Certification – School Psychologist  
Step/Salary /Step 1 MA + 30  
Effective – 9/4/12 – 6/30/13  
Justification – filling Rob Armbrust retirement  
Acct#11-000-219-104-01 Ext 11227
- d. Ashley Parker – District Wide – Speech Teacher (B) (hiring process)  
Certification – Speech Language Pathologist  
Step/Salary /Step 1  
Effective – 9/4/12 – 6/30/13  
Justification – filling the needs of the district  
Acct#11-000-216-100-01 Ext 11222
- e. Laura Buchanan – CSCS – Early Intervention Teacher (B) (hiring process)  
Certifications – Elementary School Teacher; Standard  
Teacher of Handicapped; Standard  
Salary/Step - /Step 1BA + 15  
Effective Date – 9/4/12 – 6/30/13  
Justification – filling the needs of the district  
Acct#11-120-100-101-01 Ext 11363
- f. Cecelia LaPoint – B&G – Secretary (B) (hiring process) \*\*  
Salary/Step - /Step 2  
Effective – 7/1/12 – 6/30/12  
Justification – filling Susan Stein retirement  
Acct#11-100-262-105-01 Ext 11950
- g. Vilma Yllanes – B&G – Custodian (B) (hiring process) \*\*  
Salary/Step - /Step 1  
Effective – 7/1/12 – 6/30/13  
Justification – filling Bob Padavano retirement

Acct#11-000-262-100-01-0022

2. Approve hiring the following personnel to fill maternity leaves for 12-/13 S/Y – (Salary pending conclusion of negotiated contract)
  - a. Heather Cox – BHS Computer Teacher (B) (hiring process)  
Certification – Teacher of Art; Standard  
Step/Salary - /Step 1  
Effective – 9/4/12 – 6/30/13  
Justification – filling Shannon Smith maternity leave  
Acct#11-140-100-101-01 Ext 11369
  - b. Morgan Callo – BHS - English Teacher (B) (hiring process)  
Certification – Teacher of English; COEWAS  
Step/Salary - /Step 1  
Effective – 9/4/12 – 1/31/13  
Justification – filling Lindsay Hoyt maternity leave  
Acct#11-140-100-101-01 Ext 11369
  - c. Diane Paulson – BHS – English Teacher – (B) (hiring process)  
Certification – Teacher of English; COWEAS  
Step/Salary - /Step 1  
Effective – 9/4/12 – 6/30/13  
Justification – filling Jamie Sudia maternity leave  
Acct #11-140-100-101-01 Ext 11369
3. Approve rehiring the following employees for the 2012-2013 school year as per their individual contract (4)
  - a. William Cox – Transportation Coordinator
  - b. Richard Morrill – Facilities Coordinator
  - c. Robert Osborn – Grounds Coordinator
  - d. Jonathan Jones – Technology Coordinator
4. Notification of Retirement:
  - a. Laura Arluna – (1/15/2000) LMDS, Media/Technology Teacher, effective 6/30/12
5. Approve the following Special Education Extended School Year Personnel for Summer, 2012 (2) (Rate pending conclusion of negotiated contract)
  1. Leah Froberg – Special Education Teacher – OT Rate
  2. Stephanie Szczepan – School Psychologist – 5 days as needed @ OT rate

6. Approve hiring the following employees as Psychological Examiners as needed for the 12/13 SY
  1. Adrienne Thacker
  2. Lynn Bennert
  3. Stacy Russ
  4. Stephanie Szczepan
  
7. Approve hiring the following coaches for the Barnegat High School for the 2012-2013 school year.(pending conclusion of negotiated contract, not to exceed budgeted amt) (B)
  1. Donna Durning – ROBMS Assistant Cheerleading Coach
  2. Donna Durning – ROBMS Assistant Cheerleading Competition
  3. Dan Gundersen – Fall Challenger League
  4. Denise Bense – Assistant Marching Band Coach
  
8. Approve hiring Brenda Cook for teacher professional development training (technology) not to exceed 2 weeks summer 2012 – (OT rate pending conclusion of negotiated contract)
  
9. Approve the following substitute personnel for the 2012-2013 school year
  1. James Freeman – Substitute Mail Courier
  2. Dellamarie Larkin – Substitute Support
  3. Keyla Vargas – Substitute Custodian
  4. Joseph Papernik – Substitute Teacher
  5. Richard Docherty – Substitute Custodian
  6. Erik Smithman – Applying for sub cert
  7. Christine Muniz – Substitute Support
  
10. Approve hiring Erik Smithman as volunteer coach for the 2012-2013 school year
  
11. Approve the Assistant Drama Position at the Barnegat High School for the 2012-2013 S/Y (not to exceed budgeted amount for student activities)
  
12. Approve hiring the following after school activities personnel at the CSCS for the 2012-2013 school year. (pending conclusion of negotiated contract, not to exceed budgeted amount) (B) (14)

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>
1. Michelle Mastronardi	Teacher Coordinator	TBD
2. Lauren Rieder	Academic Assistance	TBD
3. Melissa Daus	Academic Bowl Advisor	TBD
4. Leigh Sharpless	Leaders in Training	TBD
5. Karen Johnson	Intramurals/Collins Crew	TBD
6. Kristina Reed	Read-A-Loud	TBD
7. Kurt Stofko	Student Council Advisor(s)	TBD

8. Larissa Taff	Computer Club Advisor(s)	TBD
9. Melissa Daus	Detention Monitor (s) as needed	TBD
10. Lauren Rieder	Ask 3, 4 Prep Teacher(s)	TBD
11. Jennifer Meyer	Ask 5 Prep Teacher (s)	TBD
12. Lisa Fisher		
13. Kurt Stofko	Safety Patrol Advisor (s)	TBD
14. Jennifer Froehlich	Ocean County Math League Advisor	TBD

13. Approve hiring the following after school activities personnel at the JTDS for the 2012-2013 school year. (pending conclusion of negotiated contract, not to exceed budgeted amount) (B) (22)

<b>Employee</b>	<b>Position</b>	<b>Stipend</b>
1. Mary Grace Herring	Teacher Coordinator	TBD
2. Marilyn Dino	Academic Assistance	TBD
3. Sarah Flynn	Academic Bowl Advisor	TBD
4. Sarah Flynn	Leaders in Training	TBD
5. David Whittenberg	Intramurals/Collins Crew	TBD
6. Sue Sellarole	Read-A-Loud	TBD
7. Mary Grace Herring	Student Council Advisor(s)	TBD
8. Dawn Dougherty	Computer Club Advisor(s)	TBD
9. Nora Green 10. Leah Froberg 11. Maureen Healey 12. Marilyn Dino 13. Mary Grace Herring 14. David Wittenberg	Detention Monitor (s) as needed	TBD
15. Kristie Parsley 16. Beth Rapolla 17. Jennifer Appice	Ask 3, 4 Prep Teacher(s)	TBD
18. Marilyn Dino	Ask 5 Prep Teacher (s)	TBD
19. Mary Grace Herring	Safety Patrol Advisor (s)	TBD
20. Sarah Flynn	Ocean County Math League Advisor	TBD
21. Megan Vanderpyl 22. Nora Green	Drama Club Advisors	TBD

14. Approve hiring the following after school activities personnel at the BHS for the 2012-2013 school year. (pending conclusion of negotiated contract, not to exceed budgeted amount. (B) (33)

<b>Employee</b>	<b>Position</b>	<b>Stipend</b>
1. Kerry DeBari	Drama Director	TBD
2. Alex Majewski	Environmental Club	TBD
3. Brett Taylor	Fishing Club Advisor	TBD
4. Carolyn Skodi	Freshman Club Advisor	TBD
5. Lesley Thomson	History Club Advisor	TBD
6. OPEN	Interact Club Advisor	TBD
7. Lauren Cleary	Junior Class Advisor	TBD

8. Sue Beaudoin	Literary Magazine Advisor	TBD
9. James Markey	Math League Advisor	TBD
10. Lynn Burke	National Honor Society	TBD
11. OPEN	Peer Mediator	TBD
12. Jess Casamento	Rumble in Jungle	TBD
13. Heather Hawley	Senior Class Advisor	TBD
14. Katie Melanson	Sophomore Class Advisor	TBD
15. Janet Park	Student Activity Account Custodian	TBD
16. OPEN	Student Council Advisor	TBD
17. OPEN	Tech/Crew/Stage Crew	TBD
18. Anthony Orecchio	Tri-M Honor Society – Thespian Honor	TBD
19. Kerry DeBari	Society	(split)
20. Linda Schuler	Art Club	TBD
21. Maria DeMasi	World Language Club	TBD
22. Kerry DeBari	Costume/ Choreographer	TBD
23. Natalie Altonjy	Chorus	TBD
24. Anthony Orecchio	Pit Band	TBD
25. Natalie Altonjy	Vocal Director	TBD
26. OPEN	Set Design	TBD
27. Mike Hemenway	PROS	TBD
28. Chris Aviles	VHS Summer Coordinator	TBD
29. Chris Aviles	VHS SY Coordinator	TBD
30. Kristen Blasi	Winter Guard	TBD
31. Brett Taylor	Detention	TBD
32. Erik Mazur		
33. Heather Hawley		

**PERSONNEL COMMITTEE – INFORMATION:**

1. Notification of medical leave
  - a. Christine Sabatino, B&G Custodian  
6/12/12 – 7/4/12  
7/5/12 – tentative return to work
  
2. Notification of maternity leave
  - a. Paige LaDuca – RLHS – Special Ed Teacher  
9/3/12 – 12/14/12  
12/15/12 – tentative return to work
  
  - b. Tiffany Eberle – BHS – Vice Principal  
9/4/12 – 2/22/13  
3/1/13 – tentative return to work
  
3. Notification of revised maternity leave

- a. Kimberly McMahon – ROBMS – Math Teacher  
9/3/12 – 6/30/13  
9/1/13 – return to work
- b. Colleen Shive – Accounting Specialist  
8/13/12 – 8/31/13  
9/1/13 – return to work

4. Notification of resignation

- a. Stacey Hoffman (9/1/06) – BHS – Special Ed Teacher – effective 6/30/12

**BUILDING & GROUNDS, FACILITIES USE AND TRANSPORTATION COMMITTEE – MOTION:**

Mrs. Becker: May I have a motion?

Mr. Adorno: So moved

Mrs. Pilovsky: Second

Mrs. Becker: Any questions or discussion?

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

- 1. Motion to approve the mandatory bus evacuation drills list for the 2011-2012 school year.

**OLD BUSINESS**

Mrs. Becker: Is there any Old Business? Seeing none we will move to New Business.

**NEW BUSINESS**

Mrs. Becker: We will have five new motions.

Mr. Cloke: I would like to pass a motion that we have three patrolmen at our games and the high school graduation.

Mrs. Becker: Mr. Cloke is recommending three patrolmen at football games and at the high school graduation. Do we have a second?

Mr. Adorno: If I could say something for the record. In the athletic budget there is a specific amount that the Athletic Director can use at these events. Whenever it exceeds the amount he has in that budget he has to put in a request to the Board. Whatever is built in there are the current time we would not know but there has been a standard but it maybe something we need to address for next month. That might be something we need further discussion with J.G. that it is in his budget for the police department.

Mrs. Pilovsky: That would be under Buildings and Grounds and Athletics.

Mrs. Becker: So, we will table that; or withdraw the motion since there is no second.

Under New Business, motion #1 to approve the hiring of physical education teacher, Jonathan Pandolfo, Step 1 and replacing Mr. Papernik's retirement. Do I have a motion?

Mr. Caputo: So moved

Mrs. Pilovsky: Second

Mrs. Becker: Any questions or discussion?

Mr. Adorno	Yes
Mr. Cloke	Abstain
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

### **New Business Motion #1**

Jonathan Pandolfo – ROBMS – Physical Ed Teacher (B) (hiring process)  
Certification -  
Salary/Step - /Step 1  
Effective: 9/4/12 – 6/30/13  
Justification – replacing Mr. Papernik retirement  
Acct#

Mrs. Becker: New Business #2 to hire Andrew Lockner as a Science Enrichment Teacher, Step 3, due to transfer of Jenna Walsh to third grade. Do I have a motion?

Frank Caputo: So moved.



Denise Pilovsky: Second

Mrs. Becker: Any questions?

Mr. Adorno: Step #3 is there a salary?

Mrs. Becker: They are all in here as Step #1. Can we review the justification on them?

Ms. Wood: Andrew Lockner has previous teaching experience whereas Jonathan Pandolfo does not. That is why we have a Step #3 recommendation on Mr. Lockner. I remind the Board that all of these are pending negotiations. I will say that Mr. Lockner has more than six years teaching experience and we did not see the six years so the recommendation is for Step #3.

Mr. Adorno: Thank you.

Mr. Adorno	Yes
Mr. Cloke	Abstain
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

### **New Business Motion #2**

Andrew Lockner– LMDS – Science Enrichment Teacher (B) (hiring process)  
Certification –  
Salary/Step - /Step 3  
Effective – 9/4/12 – 6/30/13  
Justification – due to Jenna Walsh transfer to 3<sup>rd</sup> grade  
Acct#11-120-100-101-01 Ext 11363

Mrs. Becker: Motion #3 is to approve the hiring of a school secretary at Collins School, Ann Waters with a salary at Step #2 filling Carolyn Fay's retirement. Do I have a motion?

Mrs. Pilovsky: Can you clarify because the paperwork says Step #1.

Mrs. Becker: Clarify the Step #2 recommendation please.

Ms. Wood: Ms. Waters has over ten years experience in clerical so she has been recommended for Step #2 for her assignment here.

Mrs. Becker: Any other questions?

Mr. Caputo: So moved.

Mrs. Mihalik: Second

Mr. Adorno	Yes
Mr. Cloke	Abstain
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

**New Business Motion #3**

Ann Waters - CSCS – School Secretary (B) (hiring process)  
Salary/Step - /Step 2  
Effective – 7/1/12 – 6/30/13  
Justification – filling Carolyn Fay retirement  
Acct#11-000-240-105-01 Ext 11272

**New Business Motion #4**

Mrs. Becker: New Business Motion #4 is the final approval with the county’s endorsement of Dean Allison’s contract as previously presented with no changes. May I have a motion?

Mr. Caputo: So moved

Mrs. Olker: Second

Mrs. Becker: Any questions or discussions?

Mr. Adorno	Yes
Mr. Cloke	No
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

**New Business Motion #5**

Mrs. Becker: New Business Motion #5 is the approval of an out-of-district placement for M.A. May I have a motion?

Mr. Caputo: So moved

Mrs. Olker: Second

Mr. Adorno	Yes
Mr. Cloke	Yes
Mr. Mihalik	Yes
Mr. Houser	Yes
Mrs. Olker	Yes
Mr. Caputo	Yes
Mrs. Pilovsky	Yes
Mrs. Becker	Yes

### **ADJOURNMENT**

Mrs. Becker: May I have a motion to adjourn?

Mr. Caputo: So moved

Mrs. Olker: Second

Mrs. Becker: All in favor?

All: Aye

Mrs. Becker: Meeting adjourned at 9:11 p.m.

Respectfully submitted,

Dean Allison  
Business Administrator/Board Secretary