



*Barnegat Township
School District*

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING**

**July 16, 2013
Tuesday, 5:30 PM**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

**PUBLIC
AGENDA**

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

IV. FLAG SALUTE

V. WORKSHOP FOR BOARD MEMBERS

1. Goal Setting
2. Strategic Planning

VI. APPROVAL OF AGENDA AND/OR ADDITIONS

VII. DISTRICT HIGHLIGHTS

- District Enrollment Numbers as of July 9, 2013

Cecil S. Collins Elementary School	388
Joseph T. Donahue Elementary School	289
Lillian M. Dunfee Elementary School	353
Robert L. Horbelt Elementary School	427
Russell O. Brackman Middle School	760
Barnegat High School	1009
District Total	3226

VIII. PUBLIC PRESENTATION

2013 Energy Star® Partner of the Year – Sustained Excellence Award Five Consecutive Years of National Energy Star® Recognition - Cenergistic™ - The Energy Conservation Company – Energy Pacesetter Award – Ross Kelly, Cenergistic

IX. EXECUTIVE SESSION RESOLUTION

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on July 16, 2013 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

X. EXECUTIVE DISCUSSION

1. Donaldson Hearing
2. Legal Update, Matters of Contract and Discussion/Response
3. Technology Technician
4. Administrative Assistant to the Business Administrator/Board Secretary
5. Before/After Care Program Coordinator
6. Monthly HIB Report from Superintendent

XI. CALL TO ORDER

XII. ROLL CALL

XIII. SUPERINTENDENT'S MOTION/INFORMATION

1. Motion to approve submission of Security Drill Statement of Assurance to County affirming that we are in compliance with the requirements of said statement for the 2012-2013 school year.

2. Motion to approve the revised 2013-2014 school calendar. Change in Parent/Teacher Conference dates.

XIV. PRESIDENT'S REMARKS/INFORMATION

XV. NEW BUSINESS

1. Motion to approve the HIB incidents' report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the superintendent during executive session.

XVI. PUBLIC SESSION

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

XVII. APPROVAL OF MINUTES

1. Motion to approve the Regular Minutes from the regular meeting of June 14, 2013.
2. Motion to approve the Executive Session Minutes from the regular meeting of June 14, 2013.

XVIII. FINANCE COMMITTEE – MOTIONS:

1. Motion to approve June 15, 2013 bi-monthly total payroll expense in the amount of \$1,505,901.07
2. Motion to approve June 30, 2013 bi-monthly total payroll expense in the amount of \$1,803,765.27
3. Motion to approve June 2013 Retro payroll expense in the amount of \$490,429.69.
4. Motion to approve the Preliminary Draft end of year Monthly Report of the Secretary (A-148) for June, 2013.

5. Motion to approve Transfer Report for the month of June, 2013.
6. Motion to approve the following (CONTINUED) Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>K.W. Email to Board</u>	<u>DURATION</u>	<u>Approx. Cost</u>
G.F.	BHS		14 hours over summer	\$ 407.00

7. Motion to approve the following 2013/2014 Out-of-District placements:

<u>NAME</u>	<u>PLACEMENT</u>	<u>TUITION</u>	<u>TRANSPORTATION</u>
A.L.	Alpha School	\$48,675.43 (Approx. 180 days x \$270.42 per day)	As per contract rate for SY 2013-2014 (shared w/two students)
H.G.	Wood Services	\$64,605.00	As per contract rate for SY 2013-2014
J.V.	Bancroft School	\$91,700.60 (includes ESY & 1 on 1 Aide)	As per contract rate for SY 2013-2014
A.E.	New Road School	\$44,316.00 \$14,040.00 (Aide) \$ 7,386.00 (ESY) \$ 2,340.00 (Aide ESY)	As per contract rate for SY 2013-2014 (shared w/four students)
S.T.	New Road School	\$44,316.00 \$14,040.00 (Aide) \$ 7,386.00 (ESY) \$ 2,340.00 (Aide ESY)	As per contract rate for SY 2013-2014 (shared w/four students)
M.G.	New Road School	\$44,316.00 \$ 7,386.00 (ESY)	As per contract rate for SY 2013-2014 (shared w/four students)
J.L.	New Road School	\$44,316.00 \$ 7,386.00 (ESY)	As per contract rate for SY 2013-2014 (shared w/four students)

8. Motion to approve the following Commission for the Blind Contracts for SY 2013-2014:

D.R.	Level 3	\$11,750.00
A.T.	Level 1	\$ 1,750.00
A.L.	Level 1	\$ 1,750.00
E.K.	Level 1	\$ 1,750.00
J.V.	Level 1	\$ 1,750.00
I.A.	Level 1	\$ 1,750.00

9. Motion to approve Bayada Nursing Contract for SY 2013-2014 for Special Education Student D.B. at an hourly rate of \$50.00 for RN and \$43.00 for LPN.
10. Motion to approve the annual renewal of the Contour Data IEP Tracker subscription for the 2013/2014 school year in the amount of \$5,995.00.
11. Motion to approve annual 2013/2014 New Jersey School Boards Association (NJSBA) dues for Barnegat Board of Education in the amount of \$20,210.59.
12. Motion to enter into contract with NJSBA for District & Community strategic planning in the amount of \$3,500.
13. Motion to approve annual subscription renewal to Renaissance Learning in the amount of \$7,632.00 for the 2013/2014 school year. (Internet reading/instruction program)
14. Motion to approve annual renewal of Global Connect for district emergency/informational notification services for 2013/2014 school year in amount of \$5,842.80.
15. Motion to approve the annual renewal of Education Logistics. Geocoding Software for Transportation Department in the amount of \$6,100.00 for the 2013/2014 school year.
16. Motion to approve flooring replacement at multiple schools at a cost of \$69,802.01 by Gillepsie Flooring as agreed during board discussion at June 14, 2013 Board of Education meeting.
17. Motion for Barnegat School District to enter into consortium agreement with Plumsted Township School District as the designated applicant agency for NCLB Title III funding for shared implementation of, and utilization of district funds in the amount of \$3,863.
18. Motion for Barnegat School District to enter into an Inter-local agency agreement consortia t with Educational Information and Resource Center (EIRC) to provide products and services to Barnegat School District per N.J.S.A. 40:8A-6 and 18A:6-95.1; further to recognize NWN and Sonitrol/Advantage as approved vendors.
19. Motion to accept Extra-ordinary state aid award for 2012/2013 in amount of \$356,561.
20. Motion to approve the disposal of all “surplus” vehicles as follows: Bus #14, #16, #35 & #S10. Further, to post for sale on GovDeal.com. To be sold as one (1) single package item. The buyer will be responsible for the pick-up of these vehicles and they are being sold AS IS. Any revenues generated from this sale will be used to purchase additional technology items (cameras, DVR, GPS) to be used on buses presently in use and owned by the Barnegat Board of Education.

21. Motion to amend 1st June, 2013 bills list to reflect a total reduction of \$105,265.00

Less	\$ -103,729.00	ESIP Bond Payment
Less	<u>\$ -1,536.00</u>	Tuition Adjustment
FINAL TOTAL	\$ 1,129,514.95	

22. Motion to approve 2nd June, 2013 bills list in the amount of \$779,248.88

Breakout:	Fund 10	\$592,301.68
	Fund 20	\$ 43,740.44
	Fund 30	\$ 12,233.75
	Fund 60	<u>\$130,973.01</u>
	TOTAL	\$779,248.88

23. Motion to approve the July 2013 Bills list in the amount of \$2,128,977.97

Breakout:	Fund 10	\$1,527,452.97
	Fund 40	<u>\$ 601,525.00</u>
	TOTAL	\$2,128,977.97

24. Motion to authorize the Business Administrator to make payments of post-Board meeting final utility bills for July 2013 to be presented at August board meeting.

XIX. GOVERNANCE COMMITTEE – MOTIONS:

1. Motion to approve the first reading of the following policy:

	Policy #	Section	Title		Type
	6150	Finances	Tuition Income	Revised	By District

2. Motion to approve the second reading and adoption of the following policies:

	Policy #	Section	Title		Type
	3232	Teaching Staff Members	Tutoring Services	New	Suggested
	5843	Pupils	Barnegat Aftercare Program	New	District
	7522	Property	School District Provided Technology Devices to Staff Members	New	Suggested
	7523	Property	School District Provided Technology Devices to Pupils	New	Suggested

3. Motion to approve the second reading and adoption of the following regulations:

	Regulation #	Section	Title		Type
	R3232	Teaching Staff Members	Tutoring Services	Revised	Suggested
	R5117	Pupils	Interdistrict Public School Choice	New	Recommended

XX. EDUCATION COMMITTEE – MOTIONS:

1. Motion to approve Student Teacher Placements:

Student's Name	College	School	Interviewed by	Date of Interview
Caitlin Sullivan-Kraus	Stockton	RLHS	Dr. Saxton	June 21, 2013
Amanda Kennedy	Stockton	RLHS	Dr. Saxton	June 21, 2013

2. Motion to approve Continuing Education request(s):

Name	Position/Location	Course/School
Mary Hrycenko	English Teacher/BHS	Devel. Reading Instruction/Stockton
Leah Scali	Grade 1 Teacher/JTDS	Sign Language/Stockton
Fran Sauer	Grade 1 Teacher/JTDS	Sign Language/Stockton
Robert Brown	Math Teacher/BHS	Measuring the Impact of Tech on Learning/The PA State University

3. Motion to approve Workshop Requests:

Name	School	Workshop	Date	Location	Wksp Fee	Mileage	Tolls/Pkg	Total
M. LaGrou	ROBMS	Student Rights/Respon. & Spec Ed Regs & Due Process Procedures	7/25, 8/1/13	Galloway, NJ	\$350.00	\$34.22	\$0.00	\$384.22
S. Rogers	BHS	OSHA Safe Schools	10/28-29/13	Edison, NJ	\$185.00	\$81.43	\$0.00	\$266.43

4. Motion to accept approximately 175 non-fiction books from the Ocean County Library.

5. Motion to approve the following Math Curriculum:

- a. Guides: Grade 6 Mathematics
- b. Grade 6 Accelerated Mathematics
- c. Grade 7 Mathematics
- d. Grade 7 Accelerated Mathematics

- e. Grade 8 Mathematics
- f. Algebra I Maps (Grade 8, CP, and Honors)

6. Motion to apply for the following 2013-2014 NCLB:

Allocations:

- Title I = \$358,604
- Title II-A = \$81,329
- Title III = \$3,863 (Consortium)

XXI. EDUCATION COMMITTEE – INFORMATION:

1. Workshops – information only

Name	School	Workshop	Date	Location	Workshop Fee	Mileage	Tolls/Parking	Total
A. Scotto	District	NJPSA Fall Conference	10/17-18/2013	Long Branch	\$0.00	\$0.00	\$0.00	\$0.00
J. Germano	BHS	2013-2014 Shore Conferences	8/22, 9/19, 10/17, 10/18, 11/14, 12/19, 1/16/14, 1/17, 2/20, 3/13, 3/14, 4/14, 5/15, 6/5, 6/6/14	Various New Jersey locations	\$0.00	\$0.00	\$0.00	\$0.00
A. Scotto	District	SGO Workshop	7/9/13	Neptune	\$0.00	\$0.00	\$0.00	\$0.00

XXII. PERSONNEL COMMITTEE – MOTIONS:

1. Approve secretarial assignments for the 2013-2014 school year

- a. Janet Park – BHS
- b. Carol O’Cone – BHS
- c. Terry Zanzalari – BHS
- d. Maria Capriotti – BHS Guidance
- e. Susan Perugini – BHS Athletics
- f. Sue Cianciamino – CST
- g. Jelsia Scaglione – CST
- h. Karen Cavell – ROBMS
- i. Cindy Corle – ROBMS
- j. Randee Covine – ROBMS
- k. Mary Canfield – Transportation
- l. Alison Taglang – Transportation
- m. Karen Flood – B&G
- n. Debra Wyjas – CSCS
- o. Kathy Hadley – CSCS
- p. Donna Decker – LMDS
- q. Roslyn Marchese – LMDS

- r. Diane Welsch – RLHS
- s. Peggy Zabohonski – RLHS
- t. Debbie Bosko – JTDS
- u. Kelly Blair – JTDS

All secretaries who have been transferred have waived the ten day transfer requirement in the contract.

2. Approve the following transfer for the 2013-2014 School Year.
 - a. Melissa Hayes
from: Special Education (ROBMS)
to: Grades 6-8 Math (ROBMS)

3. Approve the following personnel for the 2013-2014 school year.
 - a. Robert Calabria - Transportation - Mechanic
Salary – \$35,000 (pro-rated)
Effective Date – 7/17/13 – 6/30/14
Justification – replacing CG non-renewal
Acct #11-000-270-160-01-0036 Ext 11324

 - b. Josh Toddings – JTDS Principal
Certification – Principal; COE
Salary – \$96,000 (pro-rated)
Effective Date – 7/17/13 – 6/30/14
Justification – replacing GC resignation
Acct #11-000-240-103-01 Ext 11271

 - c. Karl Molnar – Grades 6-8 Mathematics Teacher
Effective – 9/1/13 – 6/30/14
Salary - \$45,189/Step 1BA
Justification – replacing KM – resignation
Certification – Teacher of Mathematics; Standard
Acct #11-130-100-101-01 Ext 11366

 - d. Lauren Rieder– LMDS Grade 2 Teacher
Certification – Elementary K-5; Standard
Salary – \$45,986/Step 3BA
Effective Date – 9/1/13 – 6/30/14
Justification – replacing LS Retirement
Acct #11-120-100-101-01 Ext 11363

- e. Tina Martin – CSCS Grade 3 Teacher
 Certification – Elementary School; Standard
 Salary – \$45,986/Step 3BA
 Effective Date – 9/1/13 – 6/30/14
 Justification – replacing CH resignation
 Acct #11-120-100-101-01 Ext 11363

- f. Kristina Reed – CSCS – MD Grade 1/2 Teacher
 Certification – Elementary K-5; Standard
 Tchr of Students w/Disabilities; Standard
 Tchr of Preschool thru 3; Standard
 Salary – \$47,062/Step 4BA
 Effective Date – 9/1/13 – 6/30/14
 Justification – replacing LB sabbatical leave – LTS position transfer to be determined at August personnel committee meeting
 Acct #11-120-100-101-01 Ext 11363

- g. Lauren Henderson – BHS – Math Teacher
 Certification – Teacher of Mathematics; Standard
 Salary –\$45,586/Step 2BA
 Effective Date – 9/1/13 – 6/30/14
 Justification – replacing AS resignation
 Acct #11-230-100-101-01 Ext 11403

- 4. Approve the following transportation assistants for summer, 2013 at the rate of \$10/hr
 - a. Thomas Kampo
 - b. Connor Ross

- 5. Approve the following IT assistants for summer, 2013 at the rate of \$9/hr (not to exceed 20 hrs per week)
 - a. Matthew Filippone
 - b. Thomas Pilovsky

- 6. Approve the following substitutes for the 2013-2014 school year.
 - a. Henry Lopez – substitute teacher
 - b. Maria Pereira - substitute teacher
 - c. Shannon Kent – substitute teacher
 - d. Carolyn Fay – substitute secretary
 - e. Susan Stein – substitute secretary
 - f. Jeanna Pascale – substitute teacher
 - g. Charles Fastige – substitute security guard

- h. Jennifer Kerlin – substitute aide
 - i. Melissa Mooney – substitute teacher
 - j. Diana Paulson – substitute teacher
 - k. Heather Cox – substitute teacher
 - l. Eileen L’Heureux – substitute teacher
 - m. MaryAnn Pastore – substitute teacher
 - n. Margaret Rydarowski – substitute teacher
7. Approve hiring the following after school activities personnel at the BHS for the 2013-2014 school year.
- a. Chris Aviles – VHS Summer Position - \$1,614
 - b. Chris Aviles – Site School Year Coordinator - \$3,767
 - c. Nancie Prevot – Mentor Facilitator/PD Chairperson - \$1,500
8. Approve the following after school activities personnel at the ROBMS for the 2013-2014 school year.
- a. Cathy Brown – KAPS Advisor - \$2,904
 - b. Melissa Hayes – NJHS Advisor - \$3,493
 - c. Mary Mitchell – Leaders in Training Advisor - \$2,904
 - d. Bonnie LoPiccolo – PROS Advisor - \$2,904
 - e. Victoria Rizzo – Student Council Advisor - \$2,403
9. Approve the following special education extended school year program personnel for summer, 2013
- Teacher – \$36/hr
- a. Kristina Reed
- Aide – \$18/hr
- a. Patricia Brescia
- Substitute Aide – \$18/hr
- a. Doreen Cotton
 - b. Susan Mayo
 - c. Tracey Sunberg
10. Approve hiring the following LMDS volunteer for the 2013-2014 school year
- a. Laura Sarluca

11. Approve the following volunteer coach for the 2013-2014 school year.
 - a. Gina Verderosa – Cheerleading (6-12)

XXIII. PERSONNEL COMMITTEE – INFORMATION:

1. Notification of resignations
 - a. Joseph Eorio (10/26/06) Computer Tech, effective 7/23/13
 - b. Dawn McCloskey (9/1/12) BHS English Teacher, effective immediately
 - c. Lindsay Burnett (9/1/06) ROBMS MD Teacher, effective immediately
 - d. Dana Danzinger (9/1/08) BHS Math Teacher, effective immediately
 - e. Jennifer Kerlin (9/1/12) LMDS Kindergarten Aide – effective immediately
2. Notification of resignation for extended school year teachers:
 - a. William Junker
 - b. Maureen Healey

XXIV. FACILITIES USE, BUILDING & GROUNDS/ TRANSPORTATION COMMITTEE – MOTION:

1. Motion to accept report on mandatory bus evacuations as per state regulations.

XXV. NEW BUSINESS

XXVI. OLD BUSINESS

XXVII. ADJOURNMENT

The next date for the Barnegat Township Board of Education meeting is Tuesday, August 20, 2013. The meeting will be held at 4:30 PM.

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Lauren Sarno, President

Denise Pilovsky, Vice President

Lisa B. Becker

Frank P. Caputo

Joseph Cloke

Kim Murphy

Grace Paulhus

Kelly Sawicki

Arthur Sheiken