Barnegat Township School District

BARNEGAT BOARD OF EDUCATION
REGULAR MEETING

August 17, 2010
Tuesday, 6:30 PM

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

PUBLIC AGENDA

OUR MISSION: The Barnegat Schools, in partnership with our community, nurture and educate our children in accordance with all core curriculum content standards to prepare them for responsible citizenship and success in life.

DISTRICT HIGHLIGHTS

1. District Enrollment Numbers as of August 11, 2010

Cecil S. Collins	319
Joseph T. Donahue	308
Lillian M. Dunfee	392
Robert L. Horbelt	415
Russell O. Brackman	771
Barnegat High School	1025
District Total	**3220**

I. **CALL TO ORDER**

II. **OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and place in the foyer of the Barnegat High School, the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A.10:4-10.

III. **ROLL CALL**

IV. **FLAG SALUTE**

V. **APPROVAL OF AGENDA AND/OR ADDITIONS**

VI. **SUPERINTENDENT'S COMMENTS/CURRICULUM UPDATE**

VII. **SUPERINTENDENT'S MOTIONS**

1. Motion to sign copies of the Uniform Memorandum of Agreement Signature Sheets for 2010-2011

VIII. **SUPERINTENDENT'S INFORMATION**

IX. **PRESIDENT'S REMARKS**

X. PUBLIC SESSION

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at Special Meetings of the board shall be related to the call of the meeting. **In accordance with Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by and announcement of their name, address and group affiliation, if appropriate.** Your anticipated courtesy to the members of the public and the Board is appreciated.

Motion to open the meeting to public comments.

XI. APPROVAL OF MINUTES

A. Motion to approve the Executive Minutes from the Regular meeting of June 15, 2010.

B. Motion to approve the Minutes from the Board Goals Meeting of July 20, 2010.

C. Motion to approve the Regular Minutes from the Regular meeting of July 20, 2010.

D. Motion to approve the Executive Minutes from the Regular meeting of July 20, 2010.

XII. FINANCE COMMITTEE – MOTIONS:

1. Motion to approve August bills in the amount of $659,288.46 and July payroll in the amount of $497,238.96.

2. Motion to approve Treasurer's Report for month ending June 30, 2010.

3. Motion to approve Secretary's Report for the month ending June 30, 2010.

4. Motion to approve hand checks written for July in the amount of $60,994.

5. Motion to approve transfer list for July, 2010.

6. Motion to approve the following workshops:

NAME	TITLE	WORKSHOP	Dates	Location	FEE	MILEAGE	TOLLS/PKG.	TOTAL
S. Nichol	Principal	Principals' Professional Development Workshop	8/12/10	Monmouth University	$300.00	28.83	3.00	331.83
D. Gianni	Payroll	Payroll Law	10/1/10	Atlantic City	$179.00	27.30	30.00	236.30
B. Weiss	Payroll	Payroll Law	10/1/10	Atlantic City	$170.00			179.00

7. Motion to approve participation in the Ocean County Challenger Sports League for the 2010-2011 school year. Registration fee is $500 and $4,500 for three seasons for three coaches for a total of $5,000.

8. Motion to authorize Spiezle Group to proceed with preparation of plans and specifications for solar energy installation in all schools using third-party provider approach. Fees to be reimbursed to the district by successful bidder.

9. Motion to pay remaining portion of DECA stipend in the amount of $2,075.

10. Motion to approve submission of the IDEA FY 2011 Grant Application in the following amounts:

    a. $735,734 – Basic
    b. $ 32,936 – Preschool

11. Motion to renew the loan of a Township vehicle for use by the Security Department of the Barnegat Township School district and to express the appreciation of the Board of Education, the Superintendent and the Security Department for Barnegat Township's generous support of the school district.

12. Motion to approve the withdrawal from the Maintenance Reserve of $156,086 to be used as the local share for the gymnasium lighting retrofit projects pending auditor approval.

XIII. GOVERNANCE COMMITTEE – MOTIONS:

1. Motion to approve the first reading of the following policies:

	Policy #	Section	Title		Type
1.	2340	Program	Field Trips	Suggested	Revised
2.	9180	Community	School Volunteers	Suggested	Revised
3.	9181	Community	Volunteer Athletic Coaches	Suggested	Revised

2. Motion to approve the second reading and adoption of the following policy:

	Policy #	Section	Title		Type
1.	7510	Property	Use of School Facilities	Suggested	Revised

3. Motion to approve participation in the POAC Challenger League Program

XIV. EDUCATION COMMITTEE – MOTIONS:

1. Motion to approve Field Trips

2. Motion to submit NCLB Grant and SINI/Unified Plans Application to the State.

3. Motion to approve Greg Oravets to solicit local businesses for donations for re-landscaping the garden by the tennis court at BHS for MD class program.

4. Motion to participate in Pilot Project Ready/Grade 1 at JTDS.

5. Motion to approve Textbooks/Curriculum/Development.

6. Motion to approve Grading & Homework Policy.

7. Motion to approve BHS Independent Studies
   a. Lab Technician
   b. Genetics

8. Motion to approve Civil Rights Submission.

9. Motion to approve Title IV Performance Report.

10. Motion to approve Tech Plan Survey – must be submitted by beginning of September.

11. Motion to approve Special Olympics Participation:

    a. Participation in the "Young Athlete Program" via the Preschool Disability Program for students aged 3-5 years old. Special Education Teachers will integrate the YAP curriculum within the classroom. Focus is in the areas of physical activity and play, with an emphasis on sports skills. All equipment and curriculum is free. Registration is required upon Board of Education approval.

    b. Participation in the "Get Into Our Game Program" via the K-1-2 and 3-4-5 Multiple Disabilities Program at the Joseph T. Donahue School. The district's physical education teachers will integrate the curriculum into the students' physical education schedule. Focus is on the areas of skill development, physical fitness, social interaction, quality sporting experiences and an active, healthy lifestyle. All equipment is free. Registration is required upon Board of Education approval.

XV. EDUCATION COMMITTEE – INFORMATION:

1. School Social Work Intern, Monmouth University MSW Program - Gina Maguire, 18-20 hours per week under the supervision of Sam Angona.

2. Community Based Instruction:

   The Russell O. Brackman Middle School and Barnegat High School Multiple Disabilities and Behavioral Disabilities Programs will participate in building based projects to develop, enhance and expand their vocational awareness. This will include community outings and recreational activities. All projects are budgeted for and will be self sustaining.

3. Structured Learning Experience

   The District will implement an in-house Structured Learning Experience program thereby minimizing costs under the supervision of Keith Stokes and with the support of staff job coaches who have been trained. All Structured Learning Experience jobs will be non-paid and during school hours for those students 17 years or older. The program will be supported by Educational Collaborations Inc. The focus of the Structured Learning Experience project will be the implementation and development of a Farmer's Market within Barnegat High School. This is budgeted for and will be self sustaining.

4. TAAR/CAR will be part of this year's PDPs for teachers. There will be a new observation format used this year also. The 3-minute walk-thrus will stay in place and documentation will still be done. This documentation will be available to the teacher as well as placed in their personnel folders.

XVI. **PERSONNEL COMMITTEE – MOTIONS:**

1. Approval of new hires:

   a. Katie Greco, English Teacher @ BHS
      Certification: Teacher of English – COEWAS
      Step 1BA - $43,600
      Effective: 9/1/10 thru 6/30/11
      Justification: filling vacancy Cara Walters resignation
      Acct #11-140-100-101-01 Ext 11369

   b. Patricia Kilfeather, Elementary Teacher @ LMDS
      Step 1BA - $43,600
      Effective: 9/1/10 thru 6/30/11
      Justification: filling vacancy due to non-renewal
      Acct #11-120-100-101-01 Ext. 11363

   c. Lauren Cleary, Special Ed English @ BHS
      Certification: Teacher of the Handicap K thru 12
      Certification: Elementary School Teacher K thru 6
      Step 1BA - $43,600
      Effective: 9/1/10 thru 6/30/11
      Justification: filling vacancy from Dayna Lardinelli resignation
      Acct #11-213-100-101-01 Ext 11399

   d. Robert Brown, Physics Teacher @ BHS
      Certification – Teacher of Physics
      Step 1BA - $43,600
      Effective: 9/1/10 thru 6/30/11
      Justification: filling vacancy non-renewal
      Acct#11-140-100-101-01 Ext 11369

   e. Stacey Cirrincione. Elementary Teacher @ CSCS
      Certification: Elementary School Teacher
      Step 1BA - $43,600
      Effective: 9/1/10 thru 6/30/11
      Justification: due to Kindergarten enrollment numbers
      Acct #11-120-100-101-01 Ext 11363

f. Rena DiNeno, Resource Room Teacher @ LMDS
Certification: Teacher of Students w/Disabilities
Certification: Elementary School Teacher K thru 5
Certification: Teacher of English as a Second Language
Certification: Elementary School w/Subject Matter Specialization: Language Arts/Literacy Specialization in Grades 5-8
Step 1BA - $43,600
Effective: 9/1/10 thru 6/30/11
Justification: filling vacancy from non-renewal
Acct #11-201-100-101-01 Ext 11391

g. Kristina Reed, PT Resource Room Teacher @ CSCS
Certification: Teacher of Students w/Disabilities
Certification: Teacher of Preschool thru Grade 3
Certification: Elementary School Teacher – Grade K thru 5
Step 1BA - $43,600 (pro-rated)
Effective: 9/1/10 thru 6/30/11
Justification: filling vacancy from non-renewal
Acct #11-201-100-101-01 Ext 11391

h. Debra Majewski, Preschool Teacher @ CSCS
Certification: Teacher of Preschool thru Grade 3
Certification: Elementary School Teacher – Grade K thru 5
Certification: Teacher of Students w/Disabilities
Step 1BA - $43,600
Effective: 9/1/10 thru 6/30/11
Justification: filling vacancy from non-renewal
Acct #11-201-100-101-01 Ext 11391

i. Elizabeth Katherine Asay, 3rd Grade Teacher @ CSCS
Certification: Elementary School Teacher
Certification: Teacher of Students w/Disabilities
Step 1BA - $43,600
Effective: 9/1/10 thru 6/30/11
Justification: filling Michele Lutzca maternity leave
Acct #11-120-100-101-01 Ext 11363

j. Kristine Hyatt-Parsley, Special Ed Teacher @ JTDS
Certification: Teacher of Students w/Disabilities
Certification: Elementary School Teacher – Grades K thru 5
Step 1BA - $43,600 (pro-rated)
Effective: 9/1/10 thru 12/30/10
Justification: filling Erin Edgar maternity leave
Acct #11-201-100-100-01 Ext 11391

k. Danielle Peregman, 4th Grade Teacher @ LMDS
Certification: Elementary School Teacher – Grades K thru 5
Step 1BA - $43,600 – pro-rated
Effective: 9/1/10 thru 2/11/11
Justification: filling Dana Plaia maternity leave
Acct #11-120-100-101-01 Ext 11363

l. LouAnn Nanashko, Part-Time Registered Nurse (District)
Step 3 - $19,193
Effective: 9/1/10 thru 6/30/11
Acct #11-000-213-100-01 Ext 11216

2. Approval of transfers:

		From:	To:
a.	Megan Myer	Grade 3 @ LMDS	Grade 3 @ JTDS

3. Approval of rehiring Substitute Personnel for the 2010-2011 SY

Substitute Paraprofessional	Substitute Bus Driver	Substitute Bus Aide
1. Bowen, Susan	Hansen, Harold	Pupa, Carrie
2. Costello, Sharon		
3. McKenna, AnnMarie		

4. Approve renewal of substitute teacher certificate for Christopher Cammarata.

5. Approve Bridget Nunn's application for substitute teacher's certification.

6. Approve substitute teacher application for Charles Welsh for student teacher purposes.

7. Approve The Glucagon Emergency Packet.

8. Approve salary adjustment for Sonia Quiroz:

   Step 4/$25,418 to Step 3/$24,757

9. Approve Rich Morrill as the BTSK-12 Energy Specialist – Salary $20,000.

10. Approve Summer Curriculum Stipends Positions for the 2010-2011 SY

Position	**Employee**	**Stipend**
Develop Infused Financial Literacy Units within Consumer Math	R. Blasi	$500
Develop Infused Financial Literacy Units within Business	M. Infurna	$500
Develop Infused Financial Literacy Units within Social Studies	L. Burke	$900
Correlate Concepts Curriculum to Algebra EOC Assessment	A. Woolsoncroft	$400
Revise Science Quarterlies based on 2009NJCCCS/CCCS Grade 1 & Grade 2	S. Fish – 1st K. Beverley – 2nd	$400 ea
Revised Science Quarterlies based on 2009 NJCCCSC/CCCS Grades 3, 4, 5th	L Lintner–1st K Gilsenan- 4th R Santolla - 5	$400 ea
Revised Science Quarterlies based on 2009 NJCCCS/CCCS – Grades 6, 7, 8th	D. Weiner-6th D. Buccella – 7th T. Howanich – 8th	$400 ea
Revise Curriculum & Mapping for Jazz Band	Todd Gagnon	$400
Develop Curriculum & Mapping for AP European History – to 2009 NJCCCS/CCCS	Michael Bruno	$600
Develop Curriculum & Mapping for 20th Century History – to 2009 NJCCS/CCCS	Lesley Thomson	$600
LAL Mapping – Grades 6, 7, 8th – to 2009 NJCCCS/CCCS	D. Hetherington 6th S. Ramsay 6th T. Moore 7th D. Stack 7th K. Prisbell 8th M. Kozlowski 8th	$400 each
LAS/SS – LAL/SS – Resource collaboratively working on infusion	L. Thomson J. Sudia	$650 each
LAL/SS – Resource collaboratively working on infusion – Grades 6 thru 8	N. Prevot DJ Worsham	$650 each
(work w/SS, LAL teacher) – Resource collaboratively working on infusion – 9 thru 12	A. Majewski	$650
(work w/SS, LAL teacher) – Resource collaboratively working on infusion	D. Buccella	$650
BSIP Processing	B. Stanziano	$650
Total		$14,200

Acct # 11-000-219-104-01-12092 Summer Curriculum

11. Motion to approve the following resolution, as per Chapter 2, P.L. 2010, establishing minimum work hours per week to be considered full time and eligible for coverage under the SEHPB.

BARNEGAT TOWNSHIP SCHOOL DISTRICT

Resolution

BE IT RESOLVED THAT in order for an employee of the Barnegat Township Board of Education hired after May 21, 2010 to be eligible for benefit coverage under the SEHBP he/she will be required to work a minimum number of hours per week as determined by resolution of the Barnegat Township Board of Education, said minimum to be set at 26 hours per week;

FURTHER any employee or officer of the Barnegat Township Board of Education who met the minimum work hour requirements prior to May 21, 2010 will be eligible for continued coverage under the SEHBP provided there is no break in the employee's service or reduction in work hours.

Adopted this 17th day of August, 2010.

_____ Attest:_____

Board President Business Administrator/Board Secretary

XVII. **PERSONNEL COMMITTEE – INFORMATION:**

1. Notification of leave of absence:

a. LAB, JTDS, Resource Room Teacher, effective
9/27/10 thru 10/6/10 – Paid – Sick Leave
10/7/10 thru 5/16/11 – Unpaid – NJ Family Leave Act
Tentative return – 5/17/11
Acct #11-213-100-101-01 Ext 11399

b. RU, ROBMS, Guidance Counselor, effective
9/1/10 thru 10/26/10 – Paid – Sick Leave
10/27/10 thru 10/29/10 – Unpaid – Sick Leave
Tentative return – 11/01/10
Acct #11-000-218-104-01 Ext 11224

c. GR, Secretary, effective
8/3/10 thru 9/3/10 – Paid – Sick Leave
Tentative return – 9/7/10
Acct #11-000-221-105-01 Ext 11238

d. PR, Bus Aide, effective
9/7/10 thru 10/1/10 – Paid – Sick Leave
Tentative return – 10/4/10
Acct #11-000-270-160-01 Ext 11322

2. Notifications of transfers @ LMDS:

a. Carrie Calguire – Basic Skills to Grade 3
b. Terry Foley – Grade 1 to Basic Skills
c. Dana Plaia – Grade 4 to Basic Skills

3. Notification of transfers @ JTDS

a. Lauren Ritter – Kindergarten to Grade 2
b. Gina Verderosa – Grade 4 to Grade 5

XVIII. **ATHLETICS COMMITTEE – MOTION:**

Motion to approve a bonfire to be held Thursday, September 9th at BHS – time to be announced (pending approval by the Barnegat Fire Department). Mike Sangiacomo will be in charge of this event.

XIX. **EXECUTIVE SESSION RESOLUTION**

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on Tuesday, August 17, 2010 for the purpose of personnel.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s) personnel/contracts.

The general nature of the subject matter(s) to be discussed is listed in Executive Session, Executive Discussion and Executive Information.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XX. EXECUTIVE DISCUSSION

For discussion of contracts and/or personnel matters.

XXI. ROLL CALL

XXII. OLD BUSINESS

XXIII. NEW BUSINESS

XXIV. ADJOURNMENT

The next scheduled meeting date for the Barnegat Township Board of Education meeting is Tuesday, September 21, 2010. The meeting will be held at 6:30 pm in Barnegat High School.

CODE OF ETHICS
Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are will run.

5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

9. I will support and protect school personnel in proper performance of their duties.

10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Lisa B. Becker, President

Kevin Scully, Vice President

Rafael Adorno Jr.

Joseph Cloke

Robert A. Houser

James Mihalik

Denise Pilovsky

Lauren Sarno

Elaine Taylor