



***Barnegat Township
School District***

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING**

**August 23, 2016
Tuesday, 6:30 PM – Regular Meeting**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

AGENDA

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forward to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

IV. FLAG SALUTE

V. APPROVAL OF AGENDA AND/OR ADDITIONS

VI. APPROVAL OF MINUTES AND/OR ADDITIONS

1. Motion to approve the Regular Session Minutes from the Regular meeting of _____, 2016.
2. Motion to approve the Executive Session Minutes from the Regular meeting of _____, 2016.

VII. DISTRICT HIGHLIGHTS (SPG #1, #4, & #5)

1. District Enrollment Numbers as of August 17, 2016.

Cecil S. Collins Elementary School	421
Joseph T. Donahue Elementary School	230
Lillian M. Dunfee Elementary School	372
Robert L. Horbelt Elementary School	425
Russell O. Brackman Middle School	757
Barnegat High School	977
District Total	3182

VIII. SUPERINTENDENT'S INFORMATION AND COMMENTS

1. Five Year Strategic Plan for the District (2014-2019)

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3– Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

IX. COMMITTEE REPORTS

All Committee chairpersons may report pertinent business.

X. PRESIDENT'S REMARKS/INFORMATION

XI. PUBLIC SESSION

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

XII. FINANCE COMMITTEE – MOTIONS (SPG #3)

1. Motion to approve July 15, 2016 bi-monthly total payroll expense in the amount of \$267,338.91.
2. Motion to approve July 30, 2016 bi-monthly total payroll expense in the amount of \$349,473.20

3. Motion to approve the August 2016 bills list in the amount of \$ 485,517.75

Fund 10	\$	483,897.00
Fund 60	\$	348.99
Fund 61	\$	600.00
Fund 63	\$	671.76
TOTAL	\$	<u>485,517.75</u>

4. I, Lourdes LaGuardia, Board Secretary/Business Administrator, certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10(c)3 and therefore present the following for approval:

- Motion to approve the Monthly Report of the Secretary (A-148) for July, 2016.
- Motion to approve the Monthly Report of the Treasurer (A-149) for July, 2016

5. Motion to approve Transfer Report for the month of July, 2016.

6. Motion to approve the following 2016/2017 Out-of-District placements:

NAME	PLACEMENT	TUITION	ESY/Aide/Misc.	TOTAL
D.1	Ocean Academy	\$47,941.20	\$7,990.20 ESY	\$55,931.40
B.2.	Ocean Academy	\$47,941.20	\$7,990.20 ESY	\$55,931.40
W.3	Ocean Academy	\$47,941.20	\$7,990.20 ESY	\$55,931.40
P.4.	Central Regional	\$57,739.00	\$4,549.00 ESY \$4,500.00 ESY Aide \$25,626.00 Aide \$4,420.00 Speech/OT/PT \$4,500.00	\$96,834.00
W.5	Harbor School	\$52,770.60	\$8,795.10 ESY \$31,280.40 Aide \$5,213.40 ESY Aide	\$98,059.50
R.6.	Harbor School	\$52,770.60	\$8,795.10 ESY \$31,280.40 Aide \$5,213.40 ESY Aide	\$98,059.50

7. Motion to acknowledge eligibility of Commission of the Blind education services to be provided to eight students for the 2016-2017 school year based upon EIP individual levels of service (three students at level three and five students at level one) in the total amount of \$47,300.00. Commissions of the Blind Rates were previously approved at the May 23, 2016 Board of Education meeting.
8. Motion to approve software license subscriptions for Reading A to Z Raz Kids Science A to Z, Writing A to Z, Vocabulary A to Z for the 2016 – 2017 school year in the amount of \$30,794.50.
9. Motion to establish a Navy National Defense Cadet Corps Program at the Barnegat High School for students over 14 years of age commencing in the 2017-2018 school year as per agreement terms and conditions.

XIII. EDUCATION COMMITTEE – MOTIONS (SPG #1, & #4)

1. Motion to adopt Science Fusion (Middle School Science Series)
 - Houghton Mifflin Harcourt
 - © 2017
 - * Grades 6 implementation for the 16/17 SY
2. Motion to approve the Partnership between Barnegat Township School District and the DART Prevention Coalition for the purposes of educating the community-at-large regarding substance abuse prevention. Partnership inclusive of funding for*:
 - BHS (\$750 stipend; \$250 supplies)
 - ROBMS (\$750 stipend; \$250 supplies)
 - *Subject to adjustment pending available funding.
3. Motion to approve the following Workshop Requests:

For Board of Education Approval									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
Karen Wood	District/BOE	NJSBA 2016 Annual Workshop	10/25-10/27/16	Atlantic City	\$1,400	\$892.80	\$300	\$582 (for Wood, Scotto & Latwis)	\$3174.80
Anthony Scotto									
Lourdes LaGuardia									
Brian Latwis									

Scott Sarno								
Robert Geddes								
Gary Brown								
Linda Kropf								
Maria Pereira								
Lauren Sarno								
David Sherman								
Peter Toth								
Andy Watts								

4. Motion to approve the following “off-site” 16-17 SY learning experiences:

Date of Field Trip	Grade/School	Teacher(s)	Name of Trip	Location	District Cost	Fundraising	Admin Approval
9/13/16, 9/27/16, 10/4/16, 10/11/16, 10/18/16, 10/25/16, 11/1/16, 11/15/16, 11/22/16, 11/29/16, 12/6/16, 12/13/16, 12/20/16, 1/10/17, 1/17/17, 1/24/17, 1/31/17, 2/7/17, 2/14/17, 2/21/17, 2/28/17, 3/7/17, 3/14/17, 3/21/17, 3/28/17, 4/4/17, 4/18/17, 4/25/17, 5/2/17, 5/9/17, 5/16/17, 5/23/17, 5/30/17, 6/6/17	Community-Based Instruction//BHS	Ms. Rogers/ Mrs. Pomphrey	Shop-Rite	Waretown	\$0	\$0	Mr. Nichol

5. Motion to approve the follow Class Trip Request:

9/27/16	Oceanography Club/BHS	Mrs. Yost	Wetlands Institute	Stone Harbor	\$0	\$0	Mr. Nichol
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6. Motion to approve the following Continuing Education Request(s):

Name	Position	Organization	Course Title
Marsden Owens	Vice Principal	Walden University	1. Leadership for Today’s Schools 2. Foundations: Administrator Leadership for Teaching and Learning
Kelsey Puorro	Physics Teacher/BHS	Centenary University	1. Action Research Based Thesis Proposal
Patrick Sullivan	Facilities Supervisor	Ocean County Vocational School of Adult Education	1. Apprentice HVAC-R 1

XIV. EDUCATION COMMITTEE – INFORMATION (SPG #1, & #4)

For Information Purposes Only									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
James Barbieri	District	Student Artmaking	10/20/16	Union	\$0	\$30.69	\$0	\$0	\$30.69
Justin Marcinkowski	District	HP Innovation Tour 2016	9/28/16	Teaneck	\$0	\$57.72	\$4.50	\$0	\$62.22
Anthony Scotto	District	Regional Mentor Update Sessions	8/16/16	Oradell	\$120	\$0	\$0	\$0	\$120.00

XV. PERSONNEL COMMITTEE – MOTIONS (SPG #1, & #4)

1. Motion to approve the following new hire for the 2016-2017 school year:
 - a. Victoria Rose – Long Term Substitute Teacher of Grade 1 - CSCS
 Certification: CEAS
 Effective: September 1, 2016- December 23, 2016
 Salary: \$46,989.00 ~ pro-rated / Step 1 BA
 Justification: M. Rolwood maternity leave
 Pending criminal history clearance
 Acct# 11-120-100-101-02-LTS
 - b. Catherine Marchlewski – Long Term Substitute Special Education Teacher - CSCS
 Certification: Standard
 Effective: September 1, 2016- December 23, 2016
 Salary: \$46,989.00 ~ pro-rated / Step 1 BA
 Justification: A. Mohr maternity leave
 Pending criminal history clearance
 Acct# 11-212-100-101-02-LTS
 - c. Benjamin Fazio – Maintenance/HVAC Tech – B&G
 Effective: August 24, 2016-June 30-2017
 Salary: \$52,000.00 ~ pro-rated
 Justification: E. Giannobile replacement
 Acct# 11-000-261-100-01

2. Motion to approve the approve James Handschuch as Interim Vice Principal at ROBMS from August 23, 2016 to December 31, 2016, or sooner as agreed by both parties, at \$350.00 per diem.
3. Motion to approve Jill Sidote as Before and After Care Coordinator at the rate of \$20.00 per hour.
4. Motion to approve Beth Gottesman for Grades 6-8 Technology Curriculum Review (not to exceed 12 hours at the current BEA negotiated rate).
5. Motion to approve the following transfers for the 2016-2017 SY:
 - a. Michael Palmieri (ROBMS) from Teacher of Mathematics to Teacher of Technology
 - b. Robert Klaslo ROBMS Social Worker to BHS Social Worker
 - c. Elizabeth Tapper BHS School Psychologist to ROBMS School Psychologist
6. Motion to approve the following staff at BHS for 6th period stipends at the rate of \$3,500.00 for the 2016-2017 school year:
 - a. Katie Torres
 - b. Angela Caruso
 - c. Alex Majewski
 - d. Heather Yost
 - e. Dessislava Dimova
 - f. Brett Taylor
 - g. Tom Duralek
 - h. Debra Kreudl
 - i. Emily Cherry
 - j. James Markey
 - k. Lauren Reick
 - m. Brian Fitzpatrick
 - n. Dina Arguello
 - o. Kevin Smith
 - p. Zach Brebner
 - q. Karla Jennings
 - r. Melissa Infurna
 - s. Brenda Gaydula-Cook
 - t. Derek Bonk
 - u. Shannon Smith
 - v. Alexander Aschenbach
 - w. Linda Schuler (for both a 6th period at \$3,500.00 and 7th period at \$4,500.00)

7. Motion to approve Laura Kankowski as the Before and Aftercare Program Assistant at a rate of \$16.00 per hour (not to exceed 25 hours per week).
8. Motion to approve the following staff for Bengal Cubs Early Learning Center Caregivers for the 2016-2017 SY (not to exceed 25 hours per week):
 - a. Lindsay Silenzio @ rate of \$9.00 per hour
 - b. Lisette Gonzalez @ rate of \$10.50 per hour
 - c. Christina Franzoso @ rate of \$9.00 per hour
 - d. Marissa Bernstein @ rate of \$10.00 per hour
 - e. Cynthia Winters @ rate of \$10.50 per hour
9. Motion to approve the following staff for Before and Aftercare Program Aides @ a rate of \$12.00 per hour for the 2016-2017 SY (not to exceed 25 hours per week):
 - a. Darlene Nolan
 - b. Carla Catania
 - c. Elizabeth Mitchell
 - d. Ursula Wojtowicz-Stiles
 - e. Tarrah Albruzzese
10. Motion to approve the following part-time instructional aides to full-time instructional aides to remain on their current step for the 2016-2017 SY:
 - a. Susan Barbagallo
 - b. Jennifer Gale
 - c. Mary Yurowski
 - d. Douglas Willms
 - e. Abbey Wrisley
 - f. Taryn Cobb
 - g. Tarrah Albruzzese
 - h. Patricia Clark-Brescia
 - i. Brittini Marie Van Ostenbridge
 - j. Linda Davenport
 - k. Tricia Gallaudet
 - l. Tricia Egbert
 - m. Kellie Lucas
11. Motion to approve the resignation of Matthew Thalasinios as ROBMS Field Hockey Coach for the 2016-2017 SY.

12. Motion to approve the following coaches for the 2016-2017 SY:
 - a. Andrew Petruzzi – Volunteer BHS Football Coach
 - b. Terry Stuart – ROBMS Field Hockey Coach / Step 1 @ the BEA negotiated rate.

13. Motion to approve the following staff for LMDS Before/Afterschool Activities for the 2016-2017 SY @ the BEA negotiated rate.
 - a. Rachel Winograd – Computer Club Advisory
 - b. Brittany Spence – PARCC Prep Grade 3
 - c. Kim Cote – PARCC Prep Grade 4
 - d. Alexandra Liguori – PARCC Prep Grade 5
 - e. Daniel McGrath – Drama Club Advisor
 - f. Rebecca Kiss – Substitute Advisor
 - g. Alexandra Liguori - Substitute Advisor
 - h. Jenna Cipriano – Substitute Advisor
 - i. Elisabeth Adams - Substitute Advisor
 - j. Patricia Kilfeather - Substitute Advisor
 - k. Kim Cote - Substitute Advisor

14. Motion to approve Eleanor Cosentino, Case Manager, for summer work at the contracted daily rate not to exceed 15 days.

15. Motion to approve the following substitutes for the 2016-2017 SY:
 - a. William Carson – Substitute Teacher
 - b. William Mitchell – Substitute Bus Driver
 - c. Nicole Smith – Substitute Educational Aide, Playground/Cafeteria Aide, Library Tech & Secretary
 - d. Lois Schafter – Substitute Bus Driver

16. Motion to approve the following resignation:
 - a. Frances Smythe – Part-time Instructional Aide – JTDS
Effective: Immediately

 - b. Laura Kankowski – Part-time Instructional Aide – CSCS
Effective: Immediately
(Pending approval of Before/Aftercare Program Assistant for 2016-2017 SY)

c. Meghan McGovern – Part-time Instructional Aide – JTDS
Effective: Immediately

d. Sheryl DelNero – Teacher – BHS
Effective: October 9, 2016

e. Jamie Cameron – Part-time Instructional Aide – JTDS
Effective: Immediately

f. Linda Reitman – Part-time Instructional Aide – JTDS
Effective: Immediately

17. Approve the following medical leaves:

a. Beverly Shaw – Bus Driver
Effective: August 19, 2016
Tentative Return: October 17, 2016

b. Sonia Quiroz – Custodian – B&G
Effective: August 9, 2016
Tentative Return: October 4, 2016

c. Marybeth McCarty – Teacher – ROBMS
Effective: November 14, 2016
Tentative Return: February 11, 2017

18. Approve the following maternity leave:

a. Kerri Ramsay – Teacher – RLHS
Effective: October 24, 2016
Tentative Return: March 13, 2017

XVI. EXECUTIVE SESSION RESOLUTION

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on August 23, 2016 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XVII. EXECUTIVE DISCUSSION

XVIII. CALL TO ORDER

XIX. ROLL CALL

XX. NEW BUSINESS

XXI. ADJOURNMENT

The next scheduled Barnegat Township Board of Education meeting will be the regular meeting on September 27, 2016. The meeting will be held at 6:30 PM at the Barnegat High School.

**Frequently Used Acronyms by the
Barnegat Township School District**

AYP – Adequate Yearly Progress
BHS – Barnegat High School
Bengal Cubs ELC – Bengal Cubs Early Learning Center
B&G – Buildings and Grounds
CAFR – Comprehensive Annual Financial Report
CC – Common Core
CE – Certificate of Eligibility
CEAS – Certificate of Eligibility with Advanced Standing
CSCS – Cecil S. Collins Elementary School
DIP – District Improvement Plan
ELA – English Language Arts
GAAP – Generally Accepted Accounting Principles
HIB – Harassment, Intimidation and Bullying
IDEA – Individuals with Disabilities Education Act
IEP – Individualized Education Plan (for Special Education students)
JTDS – Joseph T. Donahue Elementary School
LMDS – Lillian M. Dunfee Elementary School
MOA – Memorandum of Agreement
NCLB – No Child Left Behind
NJ SMART - NJ Standards Measurement and Resource for Teaching
NJAC – New Jersey Administrative Code
NJDOE – New Jersey Department of Education
NJSA – New Jersey Statutes Annotated
NJSBA – New Jersey School Boards Association
NSBA – National School Boards Association
PARCC – Partnership for Assessment of Readiness for College and Careers
PCR – Payroll Control Roster
PGP – Professional Growth Plan
QSAC – Quality Single Accountability Continuum
RFP – Request for Proposal
RFQ – Request for Qualifications
RLHS – Robert L. Horbelt Elementary School
ROBMS – Russell O. Brackman Middle School
SGO – Student Growth Objective
SGP – Student Growth Percentile
SPG – Strategic Plan Goal

*Newly added

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Scott Sarno, President

Robert Geddes, Vice President

Gary Brown

Linda Kropf

Maria Pereira

Lauren Sarno

David Sherman

Peter Toth

Andrew Watts