



***Barnegat Township  
School District***

**BARNEGAT BOARD OF EDUCATION  
REGULAR MEETING**

**September 16, 2014  
Tuesday, 5:00 PM – Regular Meeting Minutes**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

**I. CALL TO ORDER**

Mrs. Pilovsky: This meeting is called to order.

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

Mrs. Becker:	Absent
Mr. Cloke:	Present with a smile
Mrs. Murphy:	Present
Mrs. Paulhus:	Present
Mr. Quiroz IV:	Absent
Mr. Sarno:	Absent arrived at 5:03 p.m.
Mrs. Sawicki:	Present
Mr. Sheiken:	Present
Mrs. Pilovsky:	Present

Also present: Ms. Karen Wood, Superintendent  
Mrs. Lourdes LaGuardia, Business Administrator/Board Secretary  
Ben Montenegro, Esq., Board Attorney  
Kyle Buaya, Student Representative

**IV. FLAG SALUTE**

Mrs. Pilovsky: Please stand for the Flag Salute.

All: Pledge of Allegiance

**V. APPROVAL OF AGENDA AND/OR ADDITIONS**

Mrs. Pilovsky: Do I have a motion to approve the agenda? There is no addition.

Mr. Sheiken: So moved

Mr. Cloke: Second

Mrs. LaGuardia: All in favor?

All: Aye

Mrs. LaGuardia: Any opposed?

None

**VI. APPROVAL OF MINUTES AND/OR ADDITIONS**

Mrs. Pilovsky: Do we have a motion to approve the minutes of August 26<sup>th</sup> Regular Meeting, Executive Session Minutes, August 26th? Do I have a motion?

Mrs. Murphy: So moved

Mr. Cloke: Second

Mrs. Pilovsky: Any questions?

None

Mr. Cloke:	Yes
Mrs. Murphy:	Yes
Mrs. Paulhus:	Yes
Mrs. Sawicki:	Abstain, was not at meeting
Mr. Sheiken:	Yes
Mrs. Pilovsky:	Yes

1. Motion to approve the Regular Minutes from the regular meeting of August 26, 2014.
2. Motion to approve the Executive Session Minutes from the regular meeting of August 26, 2014.

**VII. STUDENT REPRESENTATIVE (SPG#1, #4 & #5)**

Mrs. Pilovsky: We would like to welcome Kyle Buaya she is our High School representative. Welcome

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Kyle Buaya**

Ms. Buaya: Thank you. (Applause) Hi my name is Kyle Buaya, I am the Executive President here at Barnegat High School. So far this year we had our First Annual 911 Ceremony. At that ceremony we had a guest speaker, Officer Tatur, and many of our Student Government Officers also spoke on behalf of the fallen. This year we are continuing the tradition of Class Wars. Class Wars is a school wide competition between the classes that promotes class unity. At the end of the school year the class with the most points will get a day full of fun. This year Homecoming is only a few short weeks away. Homecoming will start on Thursday with the bonfire, on Friday we will have the Pep Rally and the game, and on Saturday we will host an Alumni Breakfast, and on the night of Saturday we will have a dance.

Board Members: Thank you and welcome

**VIII. DISTRICT HIGHLIGHTS (SPG #1, #4 & #5)**

Mrs. Pilovsky: District Highlights as of September 10<sup>th</sup>:

- ❑ District Enrollment Numbers as of September 10, 2014

Cecil S. Collins Elementary School	415
Joseph T. Donahue Elementary School	265
Lillian M. Dunfee Elementary School	362
Robert L. Horbelt Elementary School	441
Russell O. Brackman Middle School	747
Barnegat High School	996
<b>District Total</b>	<b>3226</b>

**IX. BARNEGAT BRAG –**

Mrs. Pilovsky: Barnegat Brag, Mrs. Wood.

Mrs. Wood: We are so excited this year again, the Barnegat Township Board of Education has been gracious enough to allow the District to highlight some of the best and brightest teachers and curricular initiatives that we have going here in the District. Last year was the first full year that we did Barnegat Brag; we went from September all

the way through June. This year I am excited to do it again. Tonight we have a veteran teacher with us who is been active at Barnegat High School for many years. I am really excited. I put out an e-mail that said "I need somebody for Barnegat Brag". I never want it to be something that not does not present well, or not well thought out, but I knew when Lesley volunteered that would be great because everything she does she does with heart, and she does it in a very efficient manner, and I am really grateful for that. Lesley is going to do the Barnegat Brag for this evening, and I believe Kyle is actually serving dual purposes tonight. Not only is she our representative for the high school she is actually going to record Barnegat Brag; I know you're the inaugural everything tonight Ms. Thomson. The really wonderful thing is (I will make some remarks afterword's) is that we are really trying to bring greater awareness to what we do at the Board level. Mr. Aviles has done a great job with Bengal Buzz. We have expanded that program considerably for this school year. What happens here at the Board Meeting; we have had amazing feedback from the Board Members as well as community members. Not everybody gets to see this, so it is a chance for us to share your presentation, Ms. Thompson, with the rest of the teachers in the District as well as put it on our webpage so people in the community can really see the great things that we are doing in school. Kyle is going to record, and the floor is yours; welcome, pleased to have you.

Lesley Thomson, Teacher, BHS – How the Military Influences a Barnegat High School Classroom

#### **X. SUPERINTENDENT'S MOTION/INFORMATION:**

Mrs. Pilovsky: Karen, Superintendents' Motion/Information.

Mrs. Wood: First I would like to thank Ms. Thompson for presenting to us this evening, I really appreciate it. I know that were some educators at the table and of course in the audience. It's always refreshing to see that there is always a way to reach our students, even if it is a little bit out of the box. I think that it's a great way to start of the school year and I'm really pleased that Lesley came forward and shared some of this with us. Some of us at the table have elementary students, and some of us have older students, but when you start to teach with project based learning or with items that are really reaching students I think that it becomes something that can be systemic K -12. I think that these types of things are really important; I know that we are doing it at Barnegat High School and I think some of our elementary and middle school students are starting to get less afraid with the approaches that we have talked about, specifically from you Leslie, and from Chris as well. Thank you for coming forward tonight, I really appreciate it, it was very well done. (Applause)

I know that Kyle talked about the 911 Remembrance Ceremony last week and I would like to echo some of the things that she stated. We had our first Remembrance Ceremony last week at Barnegat High School's Football Stadium. We had about half of Barnegat High School's student population and we had all of the Donahue School there. The

Donahue School students led us in the Pledge of Allegiance. Our Barnegat High School Students, as always, conducted themselves phenomenally well. They were articulate, they were professional, and I really think that this Ceremony reflected an appropriate level of remembrance for our students and for our community. I shared at back to school night last night, for Barnegat High School, that there was something on the news last week that some college students don't know enough about 911. One of the things that we talked about is that we never want that to happen here in Barnegat because every student should know about our nation's history and 911 is certainly one of those things that we need to acknowledge.

I wanted to just do a quick update on the Bengal Cubs Early Center. For those of you who are not familiar with the program it is a self-funding program; there is no cost to the taxpayers on it. We received an e-mail, several e-mails, but I wanted to read this one. This is from Ellen Cosentino, remember that these are teachers in our district because they have kids in the program; she sent this to Ms. Sidote and to myself and she said:

I just wanted to write you a quick note to let you know how wonderfully our first week in the program went. The entire experience has been better than I could have hoped for. This is my first time having my daughter in a daycare setting as I have always had private babysitters care for my daughters in my home. I was a little nervous about switching things up this year, however after the first week I couldn't be more pleased with my decision. The staff has been amazing; the classroom is perfect, and all the extras such as daily log sheets, being able to check in on her at any point, information for parents etc. have been above and beyond. I appreciate all of your hard work in setting up this program; you have done an amazing job. If you every need anything let me know. Alexandra can't wait to come back next week.

I just thought from the mouths of one of our educators I thought it was really nice. The teachers have stopped me at our in-services and stated that they really feel like the program is off to a great start. I spoke with Eric Englund today from the Sandpaper and we are trying to arrange a date for the Opening Ceremony so that we can all celebrate a Grand Opening. I would like to do it in conjunction with the press so that we can get some positive press, because I am very proud of that new program in the District.

I mentioned a little bit before that Bengal Buzz is expanding this year. I have been trying to send the clips as Mr. Aviles sends them to everybody I send them to the Board of Ed. Hopefully the Board saw the one from last week, I thought it was absolutely amazing, thank you Mr. Aviles for that. Chris is also working with our Economic Development Commission to try to get some of the word about what we do here at Barnegat High School out into the community. Not only his Be About It project, which has to do with entrepreneurs, but some of the other great things that we are doing up here at Barnegat High School.

The last thing that I have for information is that Mr. Scotto and I will be speaking with Mrs. Saropoulos who is the owner of Lefty's in trying to bring learning labs to Barnegat

this year. We are trying to put together some parent information sessions that would occur in some of our community areas like restaurants. Working again on that strategic vision of community partnerships, but also trying to get the word out about Common Core, and the PARC, and the things that have changed with the Department of Ed, because I don't think parents understand how different education is now in 2014 as it was a few years ago, five years ago, ten years ago so we are trying to get that out into the community. I think it's a great partnership to do community learning labs and really try to inform parents and community members of what's happening in the school district; just another way to try to reach out. Those were the remarks that I had. I think we are off to a great start; very successful opening for the beginning of the school year.

Mrs. Pilovsky: Thank you

### **INFORMATION**

#### **Five Year Strategic Plan for the District (2014-2019)**

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3 – Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

#### **XI. PRESIDENT'S REMARKS/INFORMATION**

Mrs. Pilovsky: President's Remarks, I just have two things. On 9/11 I went to the ceremony and it was unbelievable. I was blown away, I was so impressed by the students and the staff. In fact I was an emotional wreck. It was absolutely beautiful, I am very proud of the students and the staff. They did a wonderful, wonderful job so thank you for that.

On July 2014 the Township did not make the payment to our school district. There was supposed to be, we have a schedule in other words. Every year the BA puts out a schedule and she sends an e-mail out to the Township Administrator. As of right now they were supposed to pay us five million nine hundred seventy thousand three hundred and nine dollars rounded out, that's the estimate. As of right now we only have two million dollars, am I correct?

Board Member: Yes

Mrs. Pilovsky: This is a problem. Under the law 54:5-75:76 the Township must pay the school district. That is the twenty percent. The five million dollars is twenty percent that the Township has got to give to the school district. I just want to put that information out, the full Board should be aware of it, the public should be aware of it, and I am hoping, I know Mrs. LaGuardia has sent out e-mails, has been very patient. I have to say thank you for trying, and trying, and trying. Keep on trying for the District, we appreciate that. The Township has to step up, and they have to do the right thing. That's all I have thank you.

## XII. PUBLIC SESSION

Mrs. Pilovsky: Do I have a motion to open to Public Session?

Mr. Cloke: Denise, Denise, I just wanted to ask on Finance Motion number thirteen. Mr. Aviles, how did you get KI to donate \$7000.00 for those fifteen chairs.

Mrs. Pilovsky: Mr. Cloke, can we bring that after, it's after.

Mr. Cloke: You sure, I skipped, I'm sorry.

Mrs. Pilovsky: Do I have a motion to open up to Public Session?

Mrs. Sawicki: So moved

Mr. Sarno: Second

Mrs. LaGuardia: All in favor?

All: Aye

Mrs. LaGuardia: Any opposed?

None

Mrs. LaGuardia:

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by

the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Mrs. Pilovsky: Would anyone like to address the Board? Mr. Taylor

Mr. Taylor: Jake Taylor, 106 Newark Road. I didn't know that Leslie was going to make a presentation tonight. I come here as a member of the VFW Post to express our outlook and our positive affection we have for her because she does so much for us down there. In fact, I already spoke to her and I said the other day I didn't know I would see her tonight. She will bring some of her history students to our Veterans Day Ceremony at the Gazebo on 11/11 and naturally the Post really reaches out to what she does for the Veteran's Programs in this community. Also, we will have this year naturally requesting the school choir to be down there. I also would like to, I had talked to Mr. Barbieri, and sorry if I am not saying it right, and Soccodato, it's Soccodato or something. These guys we had to hire some Americans: I mean some Scotts, and Smiths, and Jones. Anyhow, the cooperation I am getting from both of those gentlemen on the Patriots Pen and the Voice of Democracy Programs which are run by the veterans. We deem them real necessary, and the interest of our students, the history of our military, and the patriotism that we know that they should be installed in them in the school. Myself, and I guess there are some others in here that remember when we went to high school you got your draft card when you graduated; I mean you got to get drafted. Things have changed over the years. I'm glad that Leslie and other people in here are really keeping our students notified and up to date on our military history and on our programs and stuff that the veterans sponsor to instill patriotism among our students and our community.

One other remark, I heard you say something about the monies from the Township to the school. I had attended a Township meeting, and I heard some, you know, there were some despairing remarks made about the school budget there at the meeting by some of the people. I would like to read something in the paper, some true facts, because what was spoken was not facts according to my knowledge. I go to both meetings, and I am active. I try to keep up to date on Township finances. When these people get up and make these statements I think they should be challenged. I am pretty sure that my last check that I have done our cost per student for education is well within our means and well within the state boundaries. I have always been an advocate on per cost, administration cost per student, and checking on that; that's in the boundaries which it should be in. These are important facts of how we spend our tax dollars. I don't know what you do and what is the procedure if the Township don't come up with the freight, I mean, you know, if they don't send the check. What do you do?

Mrs. Pilovsky: Mr. Montenegro

Mr. Montenegro: Ultimately the only way you could go is if they completely refuse to do it would be to go to court to get a court order to compel the turning over of the

funds. I mean it's statutory in terms of the obligation and the timeline within which they are supposed to turn it over.

Mr. Taylor: I would like to see, I'm only one voting member of the Township, but I think the Township should be exposed or make it public that they are dallying with the funds. These funds, these taxes are collected for the school, they are not collected to do somebody's pet political project or something. When they are collected they should be turned over to the school, that is the right way to run the business. Naturally I did not know it and I am pretty active around town; I heard it right here. I wish it would be made public, whether you have to put it in the paper or do something.

Board Member: I kind of want to jump in. I think she just did make it public.

Mrs. Pilovsky: That's why I brought it up.

Mr. Taylor: Well you know, there are ten people here.

Mrs. Sawicki: This is still a limited audience.

Mr. Taylor: It's real important; people in town think everything is hunky dory. Well according to what I hear here it is not hunky dory. I know what I say around town, they will know about it very shortly. I will probably take the floor at the next Township Meeting and tell them what I said here, and insist that they pay my share of the tax dollars that I earmarked for the school, because if it's earmarked for the schools it should go to the schools. Thank you

Board Members: Thank you

Mrs. Pilovsky: Do we have anyone else? Mr. Aviles, how are you? Come on up.

Mr. Aviles: Hi Chris Aviles, I teach English here at Barnegat High School. First, Mr. Taylor if I could speak on behalf of Leslie and her History Club, they always look forward to coming to work with you guys. I know Leslie, it means the world to Leslie to work with you guys. She has a lot of really cool things planned this year that she is going to be reaching out and talking to you. We appreciate everything that you do for our kids in working with them as well, because it really does mean a lot so we appreciate that.

To my friends on the Board I am here today to talk to you just a little bit about Bengal Buzz. Hopefully you have seen the show. As mentioned it's coming to two days a week and things have been going really well. A little update on our former hostess Olivia; if you have not heard about Olivia, who I keep in contact with, we actually took the shows that she did, put them in a portfolio, and when she went to Penn State she applied to the Broadcast Journalism Program, and she literally walked right in. They couldn't have been more thrilled. She was named Homecoming Court at Penn State,

she is rushing a Sorority, and she couldn't be happier. What was also really exciting is she sent me a picture; apparently Fox News found out about what we do, and they invited her to the studio in New York. She got to see what it was like to be an Anchor for the day, and she took a lot of really great pictures and stuff like that. It's nice to see how this little pet project that started out as something that we wanted to do is now having a direct impact on not only the community, I think it's made a positive change, but it also is helping our kids get college and career ready, because that's what she wants to do for a living, she wants to be on air. Additionally, with Bengal Buzz the Seniors left a class gift to us. I know that the cameras and the computers which will make the show better and able for us to do it more in school, because a lot of its done out of school by the kids will be appreciated. I believe that has been ordered and that is coming to us shortly so that is going to be fantastic.

Why I am really here today is the final for the class. It's an independent study so I do it on my prep, I do it on my free time. The final I charged them with was to make a DVD of their Senior Year. They took all the footage from Bengal Buzz that they gathered all year; they worked into the summer, and on August 10<sup>th</sup> they finished up and they produced a DVD. I actually have copies for members of the Board, because I wanted you to see the kind of products that we at Barnegat High School, our students are producing. I have watched the DVD and it really just is fantastic. If you don't mind I would like to share a copy of members of the Board for you guys to keep, so you can see just the impact of you guys allowing us to do this kind of stuff. You can see how it's kind of translating into the 21<sup>st</sup> Century skills that our students are going to need to be successful. As this goes into its second year, and as I have a whole new crew, you know that crew is going to graduate. I have five seniors, I am going to pick up some underclassman along the way, and I think this is going to be a nice tradition at Barnegat for years to come. I just want to give you this gift as a thank you from not only myself but from Olivia, whom this has made a huge difference for, and my students who are currently part of the Bengal Buzz Team. It's really hard to put into words what this program has meant to them. The amount of pride and passion that they have for this; they were texting me before because they just put up tomorrows episode right now. If you want to go and see it you more than welcome; it just hit YouTube. On Wednesday we are going into the cafeteria and we are going to film them take the chicken off the truck, we are going to film them prepare the chicken and give it to the kids because we all know how much everybody loves chicken Wednesday; so we are doing a behind the scenes chicken Wednesday. We are also going to get to feature, one of the things we want to do, we want to feature some of the unsung heroes of the district that don't get enough credit. Our lunch ladies do a fantastic job, so we are excited to get in there and interview them. I just think it's a great program that helps promote all the amazing things we do here at the High School and throughout the District. As kind of the overseer of this, and from the kids, we really do appreciate you guys allowing us to do this and we wanted to give you this gift as a token of that appreciation. Thank you very much.

Board Members: Thank you

Mr. Cloke: You didn't tell me, how did you get the \$7000.00 for those fifteen chairs.

Mrs. Pilovsky: I am going to do it in Finance; you can do it go ahead. Joe, you are supposed to wait.

Mr. Cloke: Sorry

Mr. Aviles: It's kind of a funny story. Like you heard Ms. Thompson say I am a big believer in mastery learning and project and problem based learning. I think it's important to me that we put students in real world situations and have them try to figure it out for themselves, you know what I mean. It's one thing to give a kid a math problem; it's another thing to go tell a kid to find a math problem. Even in an English class, which is what I teach, that's kind of what I do; I have my kids look and try to see things differently. If you haven't been in my classroom, my classroom is a bit special. I have a lot of computers that have been donated to me that I have rebuilt; I have a lot of things that I fixed. I was able to bring the BYOD Program to Barnegat, so my classroom is pretty technologically savvy, and my kids really appreciate that. Something they noticed last year is that the furniture in our classroom does not meet the technology that we have. While they are able to work together and collaborate it's very difficult to even push the desks together to circle up for discussion and stuff like that. When they proposed this to me, and it just happened in one of those in between kind of lesson conversations. They were like "how come you know these desks, we have these?" I said "well, it's what we have and it that's what they are, "well, we don't like it". I said ok, "well, you know, what do you want to do about it". They said "let's figure out a way", I said "ok, so start figuring things out". It was really cool because it was one of those times in my teaching career where I was able to step back and I let kids take the lead here. They started to look up what classrooms of the future looked like, they actually wound up looking up what Google's office's look like and stuff like that. They want to see what a work space looks like when it's built for collaboration, which is going to an important skill for these kids. After they gathered this research, which made me happy to see that they are doing research, they started to talk about ok, well, how can we get it. It was neat because at first you kind of heard well we should have a fundraiser, let's wash cars, let's do this, and let's do that. One of the girls in my class said "wait a minute, these chairs are expensive, and this stuff is not cheap, how many cars are we going to wash before we are able to afford anything?" I could actually show it to you if you give me a few seconds, but what we decided to do was we filmed basically a short movie about why our classroom does not meet our needs and why we need to change it. Graciously we were allowed to use the BEF was very gracious in allowing us to use their charity ID. So what we did is we actually did an online fundraiser similar to Kickstarter, Indiegogo, you know these big time company fundraisers. We raised, on the front end, four or five hundred dollars, which was nice. I was contacted in July by two of the biggest furniture companies in the United States. They said we would love to donate to your classroom, because we believe in what you're doing and we love what your students have made. They wanted to donate

behind the scenes because they didn't want to have to pay the percentage that the company takes. Again, I would have grabbed my chair for you, because they gave me one in June. They are going to donate eighteen chairs to us, and they come out to, you know whatever the math is. They are shipped out on October 3<sup>rd</sup> they should get here shortly after, and my classroom will have these really, really amazing chairs and furniture.

Board Member: They are amazing, I sat in it last night.

Mr. Aviles: On my end what they ask for me to do, since I do a lot of other stuff, I consult for Google, I consult for Pierson, I do a lot of stuff on the side. They asked in return that I would talk about how the furniture has changed my classroom. Having talked to the vice president and those people they said you know if this works out this is something that we might do with the school. This is something we might continue to do with the classroom, so I am hoping that this opportunity with just these chairs is something that I can parlay into something school wide, so we will see how that goes. Long story short we made a really cool fundraiser and people wanted to get involved. If you want to take four minutes I would love to show you the video because it's absolutely hysterical.

Mrs. Pilovsky: Can we schedule this for next month? The only reason why is that we have a couple of evaluations that's going to take a long time.

Mr. Aviles: Sure, no worries.

Mrs. Pilovsky: We have the Board evaluation that we have to do and the CSA evaluation and that is going to take a long time today.

Mr. Aviles: It sounds really important, so whatever you guys want. If you want to have me back next month I can wheel the chairs, bring the kids in, and really give you the whole show. It really was a very special event, and one of my prouder teacher moments just to see that the kids took the reins on this. There was a long time where it looked like we were not going to get anything out of it, but then ultimately like every great American story at the finish line people stepped up. It's really cool and I am excited to see what the classroom looks like in the next month or so.

Mrs. Pilovsky: Thank you very much for taking the time and going above and beyond.

Mr. Cloke: You never stop impressing me, I tell you, never.

Mrs. Pilovsky: Do we have anyone else? Seeing none do I have a motion to close Public Session?

Mr. Cloke: So moved

Mrs. Sawicki: Second

Mrs. LaGuardia: All in favor?

All: Aye

Mrs. LaGuardia: Any opposed?

None

### **XIII. WORKSHOP FOR BOARD MEMBERS**

Mrs. Pilovsky: Do I have a motion to open for the Workshop Board Self Evaluation?  
Charlene is here?

Mr. Cloke: So moved

Mrs. Sawicki: Second

Mrs. LaGuardia: All in favor?

All: Aye

Ms. Charlene Zoerb: Annually NJSBA recommends that the Board do a self-evaluation. We are holding everyone else accountable in our District; superintendents, teachers, principals, and administrators. We need to hold ourselves accountable as well. NJSBA always says it's a terrific opportunity to do a self-evaluation and take a look at how did you perform over the past year and what kind of things may be able to be focus areas for the coming year. What kind of areas is something you can do better in.

#### **1. Board Self Evaluation – Charlene Zoerb, NJSBA representative**

Mrs. Pilovsky: Do I have a motion to close the workshop?

Mr. Cloke: So moved

Mrs. Sawicki: Second

Mrs. LaGuardia: All in favor?

All: Aye

Mrs. LaGuardia: Any opposed?

None

XIV. **FINANCE COMMITTEE – MOTIONS: (SPG #3)**

Mrs. Pilovsky: Finance Committee Motion number fourteen, do I have a motion?

Mrs. Murphy: So moved

Mr. Cloke: Second

Mrs. Pilovsky: One through fourteen, any questions? Seeing none, roll call.

Mr. Cloke: Yes

Mrs. Murphy: Yes

Mrs. Paulhus: Yes

Mr. Sarno: Yes

Mrs. Sawicki: Yes

Mr. Sheiken: Yes

Mrs. Pilovsky: Yes and thank you to Mr. Aviles for the donation he got for the school district.

1. Motion to approve August 15, 2014 bi-monthly total payroll expense in the amount of \$369,359.20.
2. Motion to approve August 30, 2014 bi-monthly total payroll expense in the amount of \$256,116.76.
3. Motion to approve the September 2014 bills list in the amount of \$2,318,896.33.

Fund 10	\$1,718,201.93
Fund 20	\$ 4,450.00
Fund 40	\$ 592,043.13
Fund 60	\$ 3,784.87
Fund 61	\$ 300.00
Fund 62	<u>\$ 116.40</u>
Total	\$2,318,896.33

4. Motion to approve the Monthly Report of the Treasurer (A-149) for August, 2014.
5. Motion to approve the Monthly report of the Secretary (A-148) for August 2014.
  
6. Motion to approve Transfer Report for the month of August 2014.

7. Motion to approve the following 2014/2015 Out-of-District placements:

NAME	PLACEMENT	TUITION	ESY Tuition/Aide	AIDE	TOTAL
M.1	Red Bank Regional	\$13,600.00			\$13,600.00
V.3	Ocean Academy	\$48,920.40		\$31,878.00	\$80,798.40
R.4	Ocean Academy	\$24,460.20			\$24,460.20 Half Day Student

8. Motion to approve the following daily rates for the Bengal Cubs Program:

Age	Daily Rate
Infant	\$68.00
1-2 year old	\$66.00
2-3.5 year old	\$64.00
3.5-5 year old	\$62.00

9. Motion for K.B., a ninth grade student, to receive hospitalized on site educational instruction services between the Princeton Health Care System and the Barnegat School District at a cost of \$37.00 per hour five days per week pursuant to Chapter 192 Public Education.
10. Motion to appoint Dr. Pietrucha as the district neurologist at a rate of \$175.00 per student.
11. Motion to approve tuition for eleven students to attend the MATES Academy and 14 students to attend the Performing Arts Academy for the 2014-2015 school year at a tuition rate of \$500.00 per student for a total invoice of \$12,500.00
12. Motion to approve a transportation jointure between Central Regional School District and Barnegat School District for Vocational School Transportation at no cost to the District.
13. Motion to accept a donation of 15 student chairs to the BHS valued at \$7000.00 from KI Furniture Company. Further to acknowledge Chris Aviles, high school teacher, for pursuing this donation opportunity.
14. Motion to acknowledge receipt of the Barnegat Township School District Consolidated Monitoring Report for federal funds that include Title I, Title II, and IDEA Funds. Further, that the Board approve the Corrective Action Plan to be submitted to the Office of Fiscal Accountability and Compliance as follows:

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	Align all HQT forms and other personnel information to Superintendent's office.	<ul style="list-style-type: none"> <li>File review</li> <li>Transfer personnel files from building to Superintendent's office.</li> </ul>	HR Specialist, Building Administration, Superintendent	January 2015
2	Align all forms and documentation in a secure location (Superintendent's office).	<ul style="list-style-type: none"> <li>Secure location (at BOE office)</li> </ul>	HR specialist	January 2015

**XV. GOVERNANCE COMMITTEE – MOTIONS: (SPG #1, #4 & #5)**

Mrs. Pilovsky: Committee motion number fifteen; Governance one through three, do I have a motion?

Mr. Cloke: So moved

Mrs. Paulhus: Second

Mrs. Pilovsky: Any comments or questions? Seeing none, roll call.

- Mr. Cloke: Yes
- Mrs. Murphy: Yes
- Mrs. Paulhus: Yes
- Mr. Sarno: Yes
- Mrs. Sawicki: Yes
- Mr. Sheiken: Yes
- Mrs. Pilovsky: Yes

1. Motion to approve the first reading of the following Policy:

	Policy #	Section	Title		Type
1	7510	Property	Use of Facilities	Revised	District

2. Motion to approve the **second reading and adoption** of the following Policies:

	Policy #	Section	Title		Type
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1	5111	Pupils	Eligibility of Resident/Nonresident Pupils	Revised	District
2	5620	Pupils	Expulsion	Revised	Recommended

- Motion to accept the Anti-Bullying Bill of Rights Act School Self-Assessment 2014.

	2013		2014	
<b>CECIL S, COLLINS ELEMENTARY (015)</b>	69/75	92%	73/78	94%
<b>JOSEPH T. DONAHUE ELEMENTARY SCHOOL (080)</b>	69/75	92%	73/78	94%
<b>LILLIAN M. DUNFEE ELEMENTARY (010)</b>	69/75	92%	72/78	92%
<b>ROBERT L. HORBELT ELEMENTARY SCHOOL (070)</b>	69/75	92%	72/78	92%
<b>RUSSELL O. BRACKMAN MIDDLE SCHOOL (050)</b>	69/75	92%	72/78	92%
<b>BARNEGAT HIGH SCHOOL (030)</b>	69/75	92%	71/78	91%
<b>District Average</b>		92%		93%

#### XVI. EDUCATION COMMITTEE – MOTIONS: (SPG #1 & #4)

Mrs. Pilovsky: Education motion number sixteen, one through six, do I have a motion?

Mr. Cloke: So moved

Mrs. Murphy: Second

Mrs. Pilovsky: Any questions? Seeing none, roll call.

Mr. Cloke: Yes  
Mrs. Murphy: Yes  
Mrs. Paulhus: Yes  
Mr. Sarno: Yes  
Mrs. Sawicki: Yes  
Mr. Sheiken: Yes  
Mrs. Pilovsky: Yes

- Motion to approve the DARE Program for the 2014-2015 school year.
- Motion to approve the following revised curricular documents:
  - Technology – Grades K-5
  - High School Biology
  - High School Integrated Science

- High School Environmental Science
- High School Chemistry
- Grade 6 Earth Science
- Grade 7 Life Science
- High School Cryptology

3. Motion to approve the following Workshop Requests:

NAME	SCHOOL	WKSP	DATE	LOCATION	WKSP FEE	MILEAGE	TOLLS/ PKNG	LODGING	TOTAL
T. Yhlen	Bldg	Boiler Operation Training	9/19, 9/23, 10/7, 10/21	Lakewood	\$500.00	\$68.24	\$18.00	\$0.00	\$586.24
B. Stanziano	Dist.	Conf. for Admin Assistants	10/21/14	Atlantic City	\$199.00	\$0.00	\$0.00	\$0.00	\$199.00
C. Bach	Dist.	Conf. for Admin Assistants	10/21/14	Atlantic City	\$199.00	\$25.58	\$10.00	\$0.00	\$234.58
C. Brown	Dist.	NJSBG Monthly Mtg	9/8, 10/8, 11/12, 12/10, 1/14/15, 2/11, 3/11, 4/8, 5/13, 6/10	Freehold	\$0.00	\$255.60	\$15.00	\$0.00	\$270.60
E. Connors	ROBMS	Weather Instruments 6-8	10/30/14	Glassboro	\$135.00	\$45.86	\$5.00	\$0.00	\$185.86
K. Molnar	ROBMS	Assessment & CC Math 6-8	11/13/14	Glassboro	\$135.00	\$45.86	\$5.00	\$0.00	\$185.86
J. Floyd	ROBMS	Assessment & CC Math 6-8	11/13/14	Glassboro	\$135.00	\$45.86	\$5.00	\$0.00	\$185.86
M. Hayes	ROBMS	Assessment & CC Math 6-8	11/13/14	Glassboro	\$135.00	\$45.86	\$5.00	\$0.00	\$185.86
J. Markey	BHS	Assessment & CC Math Standard	11/18/14	Glassboro	\$135.00	\$45.38	\$0.00	\$0.00	\$180.38
R. Houghlan	BHS	Assessment & CC Math Standard	11/18/14	Glassboro	\$135.00	\$45.38	\$0.00	\$0.00	\$180.38
E. Cherry	BHS	Assessment & CC Math Standard	11/18/14	Glassboro	\$135.00	\$45.38	\$0.00	\$0.00	\$180.38
D. Rizzo	ROBMS	Assessment & CC Math - Alg	11/18/14	Glassboro	\$135.00	\$45.38	\$5.00	\$0.00	\$185.38
D. Tanner	ROBMS	Science of Biomes 6-8	11/20/14	Glassboro	\$135.00	\$45.86	\$5.00	\$0.00	\$185.86
K. Liston	BHS	Assessment & CC Math Standard	12/9/14	Glassboro	\$135.00	\$45.38	\$5.00	\$0.00	\$185.38
R. Brown	BHS	Starry Night/Solar Eclipse	12/19/14	Glassboro	\$135.00	\$45.38	\$0.00	\$0.00	\$180.38
J. Long	Dist.	Next Gen. Sci. Standards	12/17/14	Glassboro	\$135.00	\$45.50	\$0.00	\$0.00	\$180.50

J. Long	Dist.	Revising the Algebra Curriculum	12/22/14	Glassboro	\$135.00	\$45.50	\$0.00	\$0.00	\$180.50
J. Tagliavia	ROBMS	Formative Assess & CCMS Geo	12/9/14	Glassboro	\$135.00	\$45.86	\$5.00	\$0.00	\$185.86
B. Ambrose	LMDS	Art Educators of NJ Conf	10/6-7/14	Long Branch	\$235.00	\$16.59	\$3.00	\$0.00	\$254.59
M. Johns	BHS	Master Schedule Building	12/4/14	Philadelphia, PA	\$500.00	\$38.00	\$0.00	\$0.00	\$538.00
C. Ayers	BHS	Master Schedule Building	12/4/14	Philadelphia, PA	\$500.00	\$38.00	\$0.00	\$0.00	\$538.00
S. Nichol	BHS	Master Schedule Building	12/4/14	Philadelphia, PA	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
J. Ragusa	Security	Active Shooter Drill	9/25/14	Freehold	\$189.00	\$27.90	\$4.50	\$0.00	\$221.40

4. Motion to approve the following Continuing Education Requests:

Name	Position/Location	Course/School
Ana Woolsoncroft	BHS Math Teacher	Rider University/Teaching and Learning Algebra Reasoning
Ana Woolsoncroft	BHS Math Teacher	Rider University/Research Strategies/Data Analysis and Decision Making
Ana Woolsoncroft	BHS Math Teacher	Rider University/Curriculum Development
Ana Woolsoncroft	BHS Math Teacher	Rider University/Strategies in Curriculum Development, Innovation and Change
Ana Woolsoncroft	BHS Math Teacher	Rider University/Psychology of Exceptionality

5. Motion to approve the following Class Trip Requests:

Date of Field Trip	Grade/School	Teacher(s)	Name of Trip	Location	Cost To District	Fundraising	Administrative Approval by:
4/22/15	Academic Bowl/ROBMS	Mrs. Worsham, Mr. Klaslo, Mrs. Tooker	Academic Bowl	Goetz School, Jackson	\$200	No	Mr. Fiorentino
5/7/15	Grade 1/RLHS	Mrs. Casaletto, Miss Chadwick, Mrs. Fish, Mrs. Webber	Cape May Zoo	Cape May	\$0.00	\$0.00	Dr. Saxton
10/15/14	3/4, 4/5/JTDS	Ms. Weiner, Mrs. Wright	Argo Farms	Lacey Township	\$0.00	\$0.00	Mr. Toddings
12/10/14	Chorus/CSCS	Mrs. Brennan	Heritage Point Clubhouse	Barnegat	\$0.00	\$0.00	Mr. Delaporte

6. Motion to approve the following Student Teacher Placements:

Student Teacher	College/Univ	Type of Placement	Cooperating School	Interview Date	Interviewed by:
Jenna Van Keuren	Kean University	Junior Practicum	JTDS	August 27, 2014	Mr. Toddings
Marian Smith	Kean University	30 Hour Observation	LMDS	September 5, 2014	Mrs. Makela

**XVII. EDUCATION COMMITTEE – INFORMATION:**

NAME	SCHOOL	WKSP	DATE	LOCATION	WKSP FEE	MILEAGE	TOLLS/PKNG	LODGING	TOTAL
A. Orecchio	BHS	South Jersey Band Dir. Mtg	10/8/14	Sewell	\$0.00	\$42.66	\$0.00	\$0.00	\$42.66
A. Orecchio	BHS	South Jersey Band Auditions	12/13/14	Voorhees	\$0.00	\$28.09	\$0.00	\$0.00	\$28.09
A. Orecchio	BHS	South Jersey Band Dir. Mtg	1/16/15	Glassboro	\$0.00	\$41.79	\$0.00	\$0.00	\$41.79
A. Orecchio	BHS	All State Bank Auditions	1/24/15	Edison	\$0.00	\$42.41	\$0.00	\$0.00	\$42.41
A. Orecchio	BHS	South Jersey Band Dir. Mtg	5/24/15	Sewell	\$0.00	\$42.66	\$0.00	\$0.00	\$42.66
S. Kiewe	Dist.	S.E. Directors Roundtable	9/16, 10/?, 11/25, 12/10, 1/13/15, 2/10, 3/?, 4/14, 5/?, 6/9	Various NJ	\$0.00	TBD	\$0.00	\$0.00	TBD
L. LaGuardia	Dist.	NJASBO/Compensation	10/8/14	Robbinsville	\$20.00	\$26.66	\$0.00	\$0.00	\$46.66
L. LaGuardia	Dist.	NJASBO/Trends in Negotiations	10/14/14	Robbinsville	\$20.00	\$26.66	\$0.00	\$0.00	\$46.66
M. Knudsen	Bd.	NJASBO/Compensation	10/8/14	Robbinsville	\$20.00	\$26.66	\$0.00	\$0.00	\$46.66
J. Scaglione	Dist.	NJ Smart Training	9/19/14	Lacey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
M. Johns	BHS	HSPA Training	9/19/14	Mt. Laurel	\$0.00	\$28.00	\$0.00	\$0.00	\$28.00
H. Rochette	Bd	NJASBO/Pensions	9/23/14	Mt. Laurel	\$20.00	\$30.38	\$0.00	\$0.00	\$50.38
M. Johns	BHS	Alt. Assessments APA	9/15/14	West Windsor	\$0.00	\$30.86	\$0.00	\$0.00	\$30.86
B. Cook	BHS	Intro to Prezi	10/8/14	Galloway	\$106.00	\$17.67	\$1.50	\$0.00	\$125.17
J. Barbieri	Dist.	Chromebooks and Common Core	11/3/14	Monroe	\$149.00	\$0.00	\$0.00	\$0.00	\$149.00

**XVIII. PERSONNEL COMMITTEE – MOTIONS: (SPG #1 & #4)**

Mrs. Pilovsky: Personnel motion number eighteen, one through fifteen, do I have a motion?

Mrs. Paulhus So moved

Mr. Cloke: Second

Mrs. Pilovsky: Any questions? Seeing none, roll call.

Mr. Cloke: Yes  
Mrs. Murphy: Yes  
Mrs. Paulhus: Yes  
Mr. Sarno: Yes  
Mrs. Sawicki: Yes  
Mr. Sheiken: Yes  
Mrs. Pilovsky: Abstain on No. three, yes to everything else.

1. Approve the following personnel for the 2014-2015 school year:
  - a. Jeanne Soccodato – Special Education Grades 1&2 – CSCS  
Certification: Standard  
Effective: September 1, 2014-June 30, 2015  
Salary: \$47,974.00 - Step 1 BA30/MA  
Justification: L. Brown resignation  
Acct# 11-120-100-101-01
  - b. Diane Morano – Early Intervention Grade 1– RLHS  
Certification: CEAS  
Effective: September 1, 2014-June 30, 2015  
Salary: \$47,974.00 - Step 1 BA30/MA  
Justification: L. Caseletto maternity leave  
Acct# 11-120-100-101-02-LTS
  - c. Elizabeth Cron –Part-time Instructional Aide - ROBMS  
Pending criminal history clearance  
Effective: September 17, 2014- June 30, 2015  
Salary: \$11,362.00 – Step 1  
Justification: New position for budgeted MD class  
Acct#11-212-100-106-01
  - d. Amber O’Neal –Part-time Instructional Aide - ROBMS  
Pending criminal history clearance  
Effective: September 17, 2014- June 30, 2015  
Salary: \$11,362.00 – Step 1  
Justification: New enrollments to meet IEP needs  
Acct#11-212-100-106-01
  - e. Rachel Puorro–Part-time Instructional Aide - ROBMS  
Pending criminal history clearance  
Effective: September 17, 2014- June 30, 2015  
Salary: \$11,362.00 – Step 1

Justification: New enrollments to meet IEP needs  
Acct#11-212-100-106-01

- f. Jenna Anderson –Part-time Instructional Aide - CSCS  
Pending criminal history clearance  
Effective: September 17, 2014- June 30, 2015  
Salary: \$11,362.00 – Step 1  
Justification: New enrollments to meet IEP needs  
Acct#11-213-100-106-01
- g. Jillian Quinn –Part-time Instructional Aide - CSCS  
Pending criminal history clearance  
Effective: September 17, 2014- June 30, 2015  
Salary: \$11,362.00 – Step 1  
Justification: Resignation of J. Bargiel  
Acct#11-213-100-106-01
- h. Carmen Romero –Part-time Instructional Aide - RLHS  
Pending criminal history clearance  
Effective: September 17, 2014- June 30, 2015  
Salary: \$11,362.00 – Step 1  
Justification: Resignation of Tara Meyers  
Acct# 11-105-100-101-36
- i. Shannon Daly –Grade 1 Teacher - CSCS  
Pending criminal history clearance  
Certification: CEAS (applied for)  
Effective: September 17, 2014- June 30, 2015  
Salary: \$47,974.00 ~ pro-rated / Step 1 BA30/MA  
Justification: Replacing J. Meyer who transferred to kindergarten  
Acct#11-120-100-101-01
- j. Christine Kessler –Grade 4 Teacher - CSCS  
Pending criminal history clearance  
Certification: Standard  
Effective: September 17, 2014- June 30, 2015  
Salary: \$49,298.00 ~ pro-rated / Step 4 BA30/MA  
Justification: New position due to high enrollment grade 4 (not budgeted)  
Acct#11-120-100-101-01

2. Approve the following substitutes for the 2014-2015 school year:

- a. Patricia Haslam – Substitute Teacher
- b. James T. Rivers – Substitute Teacher

- c. Kevin J. Peters – Coach and Substitute Teacher (pending CHR)
  - d. Ryan Jeffrey Norris– Substitute Teacher
  - e. Bridget Wallin – Substitute Teacher
  - f. Charles Welsch – Substitute Teacher
  - g. Nicole Samuels – Substitute Teacher
  - h. Walter Ponce – Substitute Custodian
  - i. Keith Hoffman - Substitute Custodian
  - j. James Leta - Substitute Custodian
  - k. John Jelinski - Substitute Custodian
  - l. Ryan Byrne – Substitute Custodian
  - m. Guiliana Marchioni - Substitute Custodian
3. Approve the following caregiver for the Bengal Cubs Early Learning Center for the 2014-2015 school year (not exceed 25 hours per week):
    - a. Krystal Pilovsky - \$9.00 per hour
  4. Approve the following volunteers for the 2014-2015 school year:
    - a. Tina Kinsella – RLHS
    - b. Paul Jablonski – LMDS
  5. Approve the following KAPS Advisor @ ROBMS for the 2014-2015 school year:
    - a. Cathy Brown - \$2,904.00 stipend
  6. Approve Kevin Peters as volunteer high school soccer coach for 2014-2015 school year.
  7. Approve Doug Pannone as volunteer middle school football coach for the 2014-2015 school year.
  8. Approve the resignation of Deborah Fogarty as Playground Café/Aide effective immediately.
  9. Approve the following afterschool activities staff @ ROBMS for the 2014-2015 school year:
    - a. After School Assistance Moderator ILA – Diane Stack, \$1,228.00 stipend
    - b. NJ Ask ILA Assistance Teacher – Lauren Rollis, \$1,228.00 stipend

10. Approve the following Before & Aftercare Program staff for the 2014-2015 school year:
  - a. Kellie Lucas – Aide @ \$12.00 per hour
  - b. Elizabeth Mitchell – Aide @ \$12.00 per hour
11. Rescind Victoria Rizzo as ROBMS Vocal Ensemble Advisor for 2014-2015 school year @ a stipend of \$ 1,675.00.
12. Approve Denise Bense as ROBMS Vocal Ensemble Advisor for 2014-2015 school year @ a stipend of \$ 1,675.00.
13. Approve Robert Klaslo as ROBMS Academic Bowl Advisor, Grade 8 for 2014-2015 school year @ a stipend of \$893.00.
14. Approve Joseph Tagliavia as Volunteer Assistant Coach Middle School Boys Soccer.
15. Motion to suspend with pay and with benefits staff member #5301 pursuant to NJSA 18A:6-7.1.

**XIX. PERSONNEL COMMITTEE – INFORMATION:**

1. Approve the following resignations:
  - a. Tara Meyers (10/8/13) – P/T Instructional Aide  
Effective: Immediately
  - b. Jennifer Patterson (9/1/07) - Teacher  
Effective: October 27, 2014
2. Approve the following medical leaves:
  - a. Vincent De Candia – Part-time Security Guard  
Amended Tentative Return: October 1, 2014
3. Approve the following maternity leaves:
  - a. Mindie Sobrinski – Teacher – ROBMS  
Effective: November 10, 2014  
Tentative Return: January 5, 2014

**XX. EXECUTIVE SESSION RESOLUTION**

Mrs. Pilovsky: Executive Session, do I have a motion to move into Executive Session?

Mr. Cloke: So moved

Mr. Sarno: Second

Mrs. LaGuardia: All in favor?

All: Aye

Mrs. LaGuardia: Any opposed?

None

Mrs. Pilovsky: We have a lot do so we will be in there for a while.

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on September 16, 2014 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:  
The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

**XXI. EXECUTIVE DISCUSSION**

- 1. CSA Evaluation

2. HIB Report
3. Legal Update
4. Edwards Update

**XXII. CALL TO ORDER**

**XXIII. ROLL CALL**

Mrs. Pilovsky: Motion to reopen the Board Session please.

Mrs. Murphy: So moved

Mr. Sarno: Second

Mrs. LaGuardia: All in favor?

All: Aye

Mrs. LaGuardia: Any opposed?

None

**XXIV. NEW BUSINESS**

Mrs. Pilovsky: May I have a motion to approve the District Goals for 2014?

Mrs. Sawicki: So moved

Mrs. Becker: Second

Mr. Cloke:	Yes
Mrs. Murphy:	Yes
Mrs. Paulhus:	Yes
Mr. Sarno:	Yes
Mrs. Sawicki:	Yes
Mr. Sheiken:	Yes
Mrs. Pilovsky:	Yes

Mrs. Pilovsky: Motion number two. May I have motion to approve the Board of Education Goals for 2014?

Mr. Cloke: So moved

Mr. Sarno: Second

Mrs. Pilovsky: Roll call please.

Mr. Cloke:	Yes
Mrs. Murphy:	Yes
Mrs. Paulhus:	Yes
Mr. Sarno:	Yes
Mrs. Sawicki:	Yes
Mr. Sheiken:	Yes
Mrs. Pilovsky:	Yes

1. Motion to approve the District Goals for 2014.
2. Motion to approve Board of Education Goals for 2014.

#### District Goals

1. Student Achievement

Goal: Ensure all students achieve their highest potential.

2. Technology

Goal: The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff and explore alternative means of utilizing existing technology in its environment.

3. Finance

Goal: Develop and create fiscal solutions to fuel world class educational programs

4. School Culture and Climate

Goal: Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students

5. Community Partnerships

Goal: Establish and maintain a healthy relationship between school district and community

6. Successfully pass QSAC

2. Motion to approve the Board of Education Goals for 2014

Board Goals 2014

1. Complete both the CSA and Board Self Evaluation by September 4, 2014
2. Continue open communication among Board of Education Members, the Superintendent, and the public
3. Continue finance transparency and communication/articulation.

**XXV. ADJOURNMENT**

Mrs. Pilovsky: Do I have a motion to adjourn?

Mrs. Sawicki: So moved

Mr. Cloke: Second

Mrs. LaGuardia: All in favor?

All Aye

The next scheduled Barnegat Township Board of Education meeting will be **October 21, 2014**. The meeting will be held at **5:00 PM** at the Barnegat High School.

Respectfully Submitted,

Lourdes LaGuardia  
Business Administrator/Board Secretary



## **CODE OF ETHICS**

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### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

# **BARNEGAT BOARD OF EDUCATION**

Denise Pilovsky, President

Arthur Sheiken, Vice President

Lisa B. Becker

Joseph Cloke

Kim Murphy

Grace Paulhus

Armando J. Quiroz, IV

Scott Sarno

Kelly Sawicki

STATE OF NEW JERSEY  
DEPARTMENT OF EDUCATION  
PO BOX 500  
TRENTON, NJ 08625-0500

BARNEGAT TOWNSHIP SCHOOL DISTRICT  
550 BARNEGAT BOULEVARD  
BARNEGAT, NJ 08005  
PHONE: (609) 698-5800



*New Jersey K-12 Education*

CONSOLIDATED MONITORING REPORT  
AUGUST 2014

**District:** Barnegat Township School District  
**County:** Ocean  
**Dates On-Site:** October 19 and 20, 2013  
**Case #:** CM-047-13

**FUNDING SOURCES**

Program	Funding Award
Title I, Part A	\$ 358,604
Title II, Part A	81,329
IDEA Basic	720,191
IDEA Preschool	31,227
Total Funds	<u>\$ 1,191,351</u>

**BARNEGAT TOWNSHIP SCHOOL DISTRICT  
CONSOLIDATED MONITORING REPORT  
AUGUST 2014**

**BACKGROUND**

The Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Act (IDEA) and other federal laws require local education agencies (LEAs) to provide programs and services to their districts based on the requirements specified in each of the authorizing statutes (ESEA, IDEA, Race to the Top and Carl D. Perkins). The laws further require that state education agencies such as the New Jersey Department of Education (NJDOE) monitor the implementation of federal programs by sub recipients and determine whether the funds are being used by the district for their intended purpose and achieving the overall objectives of the funding initiatives.

**INTRODUCTION**

The NJDOE visited the Barnegat Township School District to monitor the district's use of federal funds and the related program plans, where applicable, to determine whether the district's programs are meeting the intended purposes and objectives, as specified in the current year applications and authorizing statutes, and to determine whether the funds were spent in accordance with the program requirements, federal and state laws, and applicable regulations. The on-site visit included staff interviews and documentation reviews related to the requirements of the following programs: Title I, Part A (Title I); Title II, Part A (Title II); and IDEA Basic and Preschool for the period July 1, 2012 through October 20, 2013.

The scope of work performed included the review of documentation including grant applications, program plans and needs assessments, grant awards, annual audits, board minutes, payroll records, accounting records, purchase orders, and current district policies and procedures. The monitoring team members reviewed the supporting documentation for a sample of expenditures and conducted internal control reviews, as well as conducted interviews with program administrators and other district personnel as required. Additionally, the IDEA grant review included a review of student records, classroom visitations and interviews with instructional staff to verify implementation of Individualized Education Programs (IEP), a review of student class and related service schedules, and interviews of child study team members and speech-language specialists.

**EXPENDITURES REVIEWED**

The grants that were reviewed included Title I, Title II, and IDEA Basic and Preschool for the period July 1, 2012 through October 20, 2013. A sampling of purchase orders was taken from the entire population and later identified as to the grant that was charged.

**BARNEGAT TOWNSHIP SCHOOL DISTRICT  
CONSOLIDATED MONITORING REPORT  
AUGUST 2014**

**GENERAL DISTRICT OVERVIEW OF USE OF TITLE I, TITLE II AND IDEA FUNDS**

**Title I**

The district operates targeted assistance programs at its Title I funded schools: Lillian M. Dunfee and Robert Horbelt L. Elementary Schools. The district has identified Closing the Achievement Gap for all students as its priority problem.

**Title II**

Title II funds were used for class size reduction and professional development.

**IDEA (Special Education)**

The district used IDEA Basic and Preschool funds to reduce district tuition costs for students receiving special educational services in other public school districts and approved private schools for students with disabilities.

**DETAILED FINDINGS AND RECOMMENDATIONS**

**Title I**

**Finding 1:** The district's use of Title I funds for the following expenditure in a non-Title I school supplanted state/local funds: Apple Inc. PO# 14-4708. Title I funds may only benefit students in Title I funded schools.

**Citation:** ESEA §1120A (b) (1): *Federal Funds to Supplement, Not Supplant, Non - Federal Funds.*

**Required Action:** The district must reverse the charge for this unallowable activity and allocate state/local funds, rather than Title I funds, to support the expenditure. The district must provide documentation of the adjusting journal entry to the NJDOE for review.

**Finding 2:** The notification letters sent to the parents/guardians of identified Title I students did not include clearly defined entrance and exit criteria. The parents/guardians of identified Title I students must be informed of the multiple educationally related criteria, as well as benchmark assessment scores used to identify their child/children for Title I services.

**Citation:** ESEA §1115(B): *Targeted Assistance Programs (Eligible Children from Eligible Population).*

**Required Action:** The district must include in its parental notification letters clearly defined entrance and exit criteria. The district must provide a copy of its revised parental notification letter to the NJDOE for review.

**BARNEGAT TOWNSHIP SCHOOL DISTRICT  
CONSOLIDATED MONITORING REPORT  
AUGUST 2014**

**Finding 3:** The district could not provide evidence of when its Title I written parental involvement policy was distributed. Per the legislative requirement, parents/guardians of Title I students have a right to be involved in the development of the written parental involvement policy, as well as being informed of ways they can further engage themselves in the academic performance and achievement of their children.

**Citation:** ESEA §1118(b): *Parental Involvement (School Parental Involvement Policy)*.

**Required Action:** For FY 2014-2015, the district must ensure its Title I schools distribute their written parental involvement policy to parents/guardians of the Title I students no later than mid-October. The district must send a copy of the revised policy along with a description of the mechanism to distribute the policy to the NJDOE for review.

**Finding 4:** The district could not provide documentation that its Title I schools convened their annual Title I parent meeting. The parents/guardians of identified Title I students are entitled to be informed about the school's participation in the Title I program, legislative requirements, and ways in which they can be involved in helping their child/children succeed academically.

**Citation:** ESEA §1118(c)(1): *Parental Involvement (Policy Involvement)*.

**Required Action:** For FY 2014-2015, the district's Title I schools must convene their annual Title I parent meeting for the parents/guardians of identified Title I students no later than mid-October. The district must send documentation (e.g., invitational letter/flyer, agenda, meeting minutes, and sign in sheets) of the meeting to the NJDOE for review.

**Finding 5:** The district could not provide documentation of consulting with nonpublic schools that enroll resident students. The district must make a good faith effort to consult with nonpublic school officials to ensure eligible students from its attendance areas receive Title I services. Such consultation includes a discussion of the following: poverty data collected, student identification, and services for eligible students, parents and teachers.

**Citation:** ESEA §1120(b): *Participation of Children Enrolled in Private Schools*.

**Required Action:** For FY 2014-2015, the district must formalize its nonpublic consultation process. The district must retain signed/certified receipts of correspondence to nonpublic schools, copies of Affirmation of Consultation forms signed by all consulted parties, and refusal forms. The district must also submit copies of meeting agenda, minutes, and sign in sheets to the NJDOE for review.

**Title II**

**Finding 6:** A comparison of the approved FY 2012-2013 Title II budget and the district's accounting records revealed transfers which: 1) exceeded the 10% threshold for submitting an

**BARNEGAT TOWNSHIP SCHOOL DISTRICT  
CONSOLIDATED MONITORING REPORT  
AUGUST 2014**

amendment application and 2) moved funds from approved line items to other approved/unapproved line items.

**Citation:** ESEA-NCLB *New Jersey Consolidated Formula Sub-grant Reference Manual, Section II, Consolidated Application Process, Amendments*; and N.J.A.C. 6A:23-2.1: *Prescribed system of double-entry bookkeeping and GAAP accounting.*

**Required Action:** The district must monitor and track expenditures by function and object code to ensure funds are spent in accordance with approved budgets. Amendment applications must be submitted timely, if required, to ensure compliance with departmental regulations/guidelines.

**Recommendation 1:** The completed appropriate New Jersey Highly Qualified Teacher Approved Forms: [www.state.nj.us/education/profdev/nclb](http://www.state.nj.us/education/profdev/nclb) should be included in every teacher's personnel file along with a copy of any supporting documentation(s) such as; teaching certificate(s), Praxis scores, transcripts, and/or National Board Certification.

**Recommendation 2:** Highly qualified forms and documentation should be kept in the personnel file in a secure location, at the district Board of Education Office.

**IDEA (Special Education)**

A review of the IDEA grant program activities yielded no findings.

**Administrative**

**Finding 7:** On several occasions, the district failed to issue a purchase order prior to services being rendered (confirming orders). District policy and state regulations require that a properly executed purchase order be issued prior to services being rendered.

**Citation:** 34 CFR §80.20: *Standards for financial management systems*; and N.J.S.A. 18A:18A 2(v): *Public School Contracts Law.*

**Required Action:** The district must implement a process to ensure that purchase orders are issued prior to receiving goods and services from vendors.

The NJDOE thanks you for your time and cooperation during the monitoring visit and looks forward to a successful resolution of all findings and implementation of all recommendations contained in this report.

If you have any questions, please contact Lori Ramella via phone at (609) 984-0937 or via email at [lori.ramella@doe.state.nj.us](mailto:lori.ramella@doe.state.nj.us).

State of New Jersey  
Department of Education  
Office of Fiscal Accountability and Compliance

PROCEDURES FOR LEA/AGENCY RESPONSE  
CORRECTIVE ACTION PLAN AND APPEAL PROCESS

Resolution:

Pursuant to N.J.A.C. 6A:23A-22.7, within 30 days of receipt of the report, the board of education must discuss the findings of the report at a public meeting of the board. Within 30 days of the public meeting, the board must adopt a resolution certifying that the findings were discussed in a public board meeting and approving a corrective action plan to address issues raised in the undisputed findings and/or appeal of any findings in dispute. Within 10 days of adoption of the resolution by the board, such resolution together with the approved corrective action plan and/or appeal must be submitted to the Office of Fiscal Accountability and Compliance. The findings of the Office of Fiscal Accountability and Compliance's report and the board of education's corrective action plan must be posted on the district's website.

Corrective Action Plan:

The corrective action plan is to be used when the LEA/Agency is in agreement with any of the findings. To contest a finding the appeal process must be used. After the appeal is settled a corrective action plan must be filed for any finding upheld during the appeal process.

The corrective action plan must be prepared by completing the attached form. The LEA/Agency must submit the following information:

- Recommendation number
- Corrective action (approved by the board)
- Method of implementation
- Person responsible for implementation
- Completion date of implementation

If the corrective action plan is acceptable, a letter will be sent to the LEA/Agency indicating that it has been accepted.

If the corrective action plan is not acceptable, a letter will be sent to the LEA/Agency indicating whether further clarification is required or further action is necessary.

Appeal Process:

The appeal process is used to contest findings.

Within 10 days of the board's adoption of the resolution approving an appeal of the findings of the report, a written request by the LEA/Agency to review the "aggrieved" findings, recommendations or questioned costs must be submitted to the director, Office of Fiscal Accountability and Compliance. The notice of appeal must indicate the findings to be appealed.

The appeal itself may be written or a hearing may be scheduled so that the LEA/Agency can present its case. In either instance, documentation must be presented supporting the appeal. The director, Office of Fiscal Accountability and Compliance will issue a written decision.

If the decision is unsatisfactory to the LEA/Agency, the LEA/Agency may, within 10 calendar days, file a notice of appeal to the Chief of Staff.

If the final determination made by the Chief of Staff, is still unsatisfactory to the LEA/Agency, the LEA/Agency may access the formal appeal process described in N.J.A.C. 6A:3-1.3.

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Attachment

File

NEW JERSEY DEPARTMENT OF EDUCATION  
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE  
CORRECTIVE ACTION PLAN

SCHOOL DISTRICT NAME Barnegat COUNTY Ocean

TYPE OF EXAMINATION: Consolidating Monitoring Report

DATE OF BOARD MEETING: September 16, 2014

CONTACT PERSON Mrs. Karen M. Wood

TELEPHONE NUMBER 609-698-5800 x5116 FAX NUMBER 609-660-5974

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	Align all HQT forms and other personnel information to Superintendent's office.	<ul style="list-style-type: none"> <li>File review</li> <li>Transfer personnel files from building to Superintendent's office.</li> </ul>	HR Specialist, Building Administration, Superintendent	January 2015
2	Align all forms and documentation in a secure location (Superintendent's office).	<ul style="list-style-type: none"> <li>Secure location (at BOE office)</li> </ul>	HR specialist	January 2015

Karen M. Wood Date 10/6/14 Date 10/6/14  
 Chief School Administrator Board Secretary/Business Administrator