



***Barnegat Township  
School District***

**BARNEGAT BOARD OF EDUCATION  
REGULAR MEETING**

**September 17, 2013  
Tuesday, 6:30 PM**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

**PUBLIC  
AGENDA**



*Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.*

***Reminder to all: Strategic Planning  
Barnegat High School  
180 Bengal Blvd.  
October 1 – 7:00 pm  
November 12 – 7:00 pm  
December 3 – 7:00 pm***

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

**IV. FLAG SALUTE**

**V. APPROVAL OF AGENDA AND/OR ADDITIONS**

**VI. STUDENT REPRESENTATIVE**

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: Keith Lee

**VII. DISTRICT HIGHLIGHTS**

District Enrollment Numbers as of September 11, 2013

Cecil S. Collins Elementary School	382
Joseph T. Donahue Elementary School	270
Lillian M. Dunfee Elementary School	380
Robert L. Horbelt Elementary School	438
Russell O. Brackman Middle School	752
Barnegat High School	999
<b>District Total</b>	<b>3221</b>

## **VIII. BARNEGAT BRAG**

### **Positive Behavior Support in Schools: Soaring to New Heights- Dunfee Dragon's R.O.A.R.**

Katherine Makela, Principal  
Michele Cucinotta, School Counselor  
Todd Gagnon, Music Teacher  
Kerinn Ruthven, 4<sup>th</sup> Grade Teacher  
Debbie Reardon, Special Education Teacher

## **IX. SUPERINTENDENT'S MOTION/INFORMATION**

1. Motion to approve Maurice Owens as Affirmative Action Officer for the 2013-2014 school year.

## **X. PRESIDENT'S REMARKS/INFORMATION**

## **XI. PUBLIC SESSION**

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

## **XII. APPROVAL OF MINUTES**

1. Motion to approve the Regular Minutes from the regular meeting of August 20, 2013.
2. Motion to approve the Executive Session Minutes from the regular meeting of August 20, 2013.

## **XIII. FINANCE COMMITTEE – MOTIONS:**

1. Motion to approve August 15, 2013 bi-monthly total payroll expense in the amount of \$294,968.62.

2. Motion to approve August 30, 2013 bi-monthly total payroll expense in the amount of \$276,908.86.

3. Motion to approve the September, 2013 bills list in the amount of:

Breakout: Fund 10	\$ 1,476,168.87
Fund 20	\$ 85,835.00
Fund 40	\$ 641,217.50
Fund 60	\$ <u>115.12</u>
TOTAL	\$ 2,203,336.49

4. Motion to approve the Monthly Report of the Treasurer (A-149) for July, 2013.

5. Motion to approve the Monthly Report of the Treasurer (A-149) for August 2013.

6. Motion to approve the Monthly Report of the Secretary (A-148) for July, 2013.

7. Motion to approve the Monthly Report of the Secretary (A-148) for August, 2013.

8. Motion to approve Transfer Report for the months of July and August, 2013.

9. Motion to approve the following 2013/2014 Continued Out-of-District placements:

NAME	PLACEMENT	TUITION
D.M.	Southern Regional High School	\$81,355.00
R.F.	Plainfield Board of Education	\$2,628.10

10. Motion to approve Commission for the Blind Contract for SY 2013-2014:

A.L.	Level 1	\$ 1,750.00
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11. Approve V & C Educational Consultants (V.C.) for the purpose of testing and IEP services. Daily rate: \$309.00, not to exceed \$19,000.00 for SY 13-14.

12. Approve contract for IEP student (E.A.) to attend half day program at the rate of \$18.00 per day for 180 days – Total \$3,240.00. As per contract settlement agreement from the Mediation hearing held on 9/5/13.

13. Motion to approve tuition for the MATES and Performing Arts Academy for the 2013-14 school year. MATES (12) at \$6,000.00 and Performing Arts (7) at \$3,500 for a total of \$9,500.00.
14. Motion to approve CQI Water Treatment to provide state required Water Treatment Program to all school facilities in the annual amount of \$5,440.00 for the 2013 -2014 school year.
15. Motion to approve Jersey Elevator Maintenance contract for ROBMS, RLHS BHS, and JTDS at \$525.85 per month for the 2013 - 2014school year
16. Motion to approve Cummins Power Systems Planned Maintenance Agreement for district generators totaling \$4,000.00 for July 1, 2013 to June 30, 2014.
17. Motion to approve substitute RN nurse services on an as needed basis through Bayada Home Healthcare Inc. at \$53.00 per hour as per contract terms and conditions.  
*\*\* Note Employees have fingerprinting clearance through the NJDOE\*\**
18. Motion to approve the services of Tom Lowe during the 2013-2014 school to provide technical services of lights & sound for BOE Meetings and BHS Auditorium events at the rate of \$25.00 an hour not to exceed \$2500.00 per year
19. Motion to approve the disposal of band equipment: CDRW recorder (TASCAM, CD-RW750) no value/obsolete; and a Numark Mixer no value/obsolete. The items are original to the building and do not have asset tags.
20. Motion to approve the membership fee for the participation in the VHS Collaborative for 30 fall and 30 spring seats during the 2013-2014 school year in the amount of \$6,900.00.
21. Motion to accept IDEA Part B approved 2013-2014 Barnegat School District grant from NJDOE as follows:
 

Basic	\$759,622.00
Preschool:	<u>\$ 33,030.00</u>
Total	\$792,652.00

**XIV. GOVERNANCE COMMITTEE – MOTIONS:**

1. Motion to approve the first reading and/or adoption of the following Policies (Alert 200):

	<b>Policy #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
1	3144.12	Teaching Staff Members	Certification of Tenure Charges – Inefficiency	New	<b>Mandated</b>
2	3144.3	Teaching Staff Member	Suspension Upon Certification of Tenure Charge	New	Recommended
3	3372	Teaching Staff Member	Teaching Staff Member Tenure Acquisition	New	Recommended
4	3373	Teaching Staff Member	Tenure Upon Transfer or Promotion	New	Recommended
5	3374	Teaching Staff Member	Tenure Upon Transfer to an Underperforming School	New	Recommended
6	4124	Support Staff Member	Employment Contract	Revised	Recommended
7	5512	Pupils	Harassment, Intimidation, and Bullying	Revised	<b>Mandated</b>

2. Motion to approve the first reading and/or adoption of the following Regulation (Alert 200):

	<b>Regulation #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
1	5512	Pupils	Harassment, Intimidation and Bullying Investigation Procedure	Revised	<b>Mandated</b>

3. Motion to approve the second reading and/or adoption of the following Policies:

	<b>Policy #</b>	<b>Section</b>	<b>Title</b>		<b>Type</b>
1	5200.01	Pupils	High School Attendance	Revised	District
2	7490	Property	Animals on School Property	Revised	Recommended

**XV. EDUCATION COMMITTEE – MOTIONS:**

1. Motion to approve Student Teacher Placements:

<b>Student's Name</b>	<b>College</b>	<b>School</b>	<b>Interviewed by</b>	<b>Date of Interview</b>
Dana Buscio	Stockton-40 Hrs Fieldwork	LMDS	Mrs. Makela	July 2, 2013

2. Motion to approve Continuing Education request(s):

<b>Name</b>	<b>Position/Location</b>	<b>Course/School</b>
Mary Hrycenko	BHS English Teacher	Curriculum Adaptions/Stockton College

3. Motion to approve Workshop Requests:

<b>Name</b>	<b>School</b>	<b>Workshop</b>	<b>Date</b>	<b>Location</b>	<b>Wksp Fee</b>	<b>Mileage</b>	<b>Tolls/ Pkg</b>	<b>Total</b>
J. Koratzanis	BHS	Teaching At Risk Children	10/8-9/13	Glassboro	\$289.00	\$74.18	\$0.00	\$363.18
J. Koratzanis	BHS	Translating Common Core	10/11/13	Glassboro	\$139.00	\$37.09	\$0.00	\$176.09
S. Rogers	BHS	Training Series in Community Based Inst. For Students w/Disabilities	11/19, 12/17,13, 1/17, 2/17/ 3/24, 4/2, 5/15/14	Trenton	\$77.00	\$246.38	\$0.00	\$323.38

4. Motion to approve the K-5 Science Scope and Sequence

5. Motion to approve the following Class Trip request:

- Dance Team Nationals  
Walt Disney World, Orlando, FL  
January 30, 2014 – February 4, 2014  
Approximate Cost is \$1,038-\$1,163 per student (Cost will be paid by student and various fundraisers).



- National High School Cheerleading Championships  
Walt Disney World, Orlando, FL  
February 5, 2014 – February 10, 2014  
Approximate Cost is \$650 per student (Cost will be paid by student and various fundraisers).

**XVI. EDUCATION COMMITTEE – INFORMATION:**

1. Workshops – information only

Name	School	Workshop	Date	Location	Workshop Fee	Mileage	Tolls/Parking	Total
B. Gross	ROBMS	OCML Planning Mtg	9/27/13	Toms River	\$0.00	\$0.00	\$0.00	\$0.00
B. Gross	ROBMS	Problem Solving Reasoning	10/18/13	Glassboro	\$145.00	\$0.00	\$0.00	\$145.00
A. Scotto	District	NJDOE Commissioner Convoc.	9/19/13	Jackson	\$0.00	\$0.00	\$0.00	\$0.00
S. Kiewe	District	OC SE Roundtable Mtgs	9/17, 10/8, 11/19, 12/10/13, 2/11/3/11, 6/10/14	Various, NJ	\$0.00	\$0.00	\$0.00	\$0.00
C. Brown	Bldgs	GHS HazCom Compliance	9/26/13	Colts Neck	\$0.00	\$26.35	\$2.25	\$28.60
C. Brown	Bldgs	Cenergetics	10/15-16/13	Texas	\$0.00	\$42.78	\$49.00	\$91.78
C. Scrimenti	District	HSPA Training	9/11/13	Jamesburg	\$0.00	\$32.24	\$0.00	\$32.24
D. Sylvia	BHS	HSPA Training	9/11/13	Jamesburg	\$0.00	\$32.24	\$0.00	\$32.24
J. Germano	BHS	OC Dir. Athletics Meetings	10/16, 11/22, 12/13, 1/15/14, 2/28, 3/12/4/11, 5/21, 5/23	Lakehurst	\$0.00	\$0.00	\$0.00	\$0.00
D. Majewski	CSCS	NJ Assoc. of Ed of Young Children	10/18/13	AC	\$0.00	\$48.55	\$6.00	\$54.55

**XVII. PERSONNEL COMMITTEE – MOTIONS:**

1. Rescind the motion approving Charlene Carlson – LTS Kindergarten Teacher from the August 20, 2013 Board meeting
2. Approve contract termination for Lauren Brandt effective November 18, 2013 – (60 days notice) due to change of residency of pupil to whom she was assigned.
3. Approve the following personnel for the 2013-2014 school year.
  - a. Jennifer Kerlin – LMDS – LTS Kindergarten Teacher  
Certification – Elementary School Teacher in Grades K-5; CEAS  
Salary - \$100/per diem  
Effective Date – 9/1/13 – 11/29/13  
Justification – filling KP maternity leave  
Acct #11-110-100-101-01 Ext 11360

- b. Kristie Hardie – ROBMS – LDT-C  
 Certification – Teacher of the Handicapped; Standard  
 Salary - \$57,261/Step 11MA  
 Effective Date – 9/18/13 – 6/30/14  
 Justification – filling Gillian Harris resignation  
 Acct #11-000-219-104-01 Ext 11227
- c. Patrick Magee – ROBMS – Vice Principal  
 Certification – Supervisor; Standard  
                   Principal; Provisional  
 Salary - \$87,256 – pro-rated  
 Effective Date – 9/18/13 – 6/30/14  
 Justification – replacing Matthew LaGrou resignation  
 Acct # 11-000-240-103-01 Ext 11271

\*Patrick Magee is bringing a bank of 25 sick days from his previous district. These days may not be paid out upon retirement or separation of service from the Barnegat Township Schools and may only be used upon permission of the Superintendent.

- 4. Approve the following Instructional Aide Michele Capri from PT to FT for the 2013-2014 sy per IEP
- 5. Approve the following Before/After Care Site Coordinator for 2013-2014 s/y
  - a. Melissa Pomphrey - \$16/hr
  - b. Jennifer Hopping - \$16/hr
- 6. Approve the following Before/After Care Aides for 2013-2014 s/y
  - a. Della Larkin - \$12/hr
  - b. Lisa Dambrowney - \$12/hr
  - c. Tami Pentlicki - \$12/hr
  - d. Regina Sicilia - \$12/hr
  - e. Nicole Martin - \$12/hr
  - f. Joanne Marantino - \$12/hr
- 7. Approve the following transfers for the 2013-2014 s/y
  - a. Karyn Faith Dutch – CSCS Grade 1 Early Intervention to JTDS Grade 3  
 Effective Date: 9/1/13
  - b. Kathy Thelin – CSCS to RLHS Instructional Aide  
 Effective Date: 9/11/13

8. Approve the following volunteer coaches under Policy 9181 for the 2013-2014 school year
  - a. Caitlyn E. Pagkalinawan – BHS & ROBMS cheerleading coach
  - b. Danielle Statmore –BHS & ROBMS cheerleading coach
  - c. Jamie Lynch – BHS & ROBMS cheerleading coach (pending CHR)
  
9. Approve the following stipend positions for the 2013-2014 s/y:
  - a. Alison Taglang – Security Support Staff - \$3,000
  - b. Mary Canfield – Security Support Staff - \$3,000
  - c. Joseph Roguso - Lead Security Officer - \$1,000  
Acct #11-000-266-100-01
  
10. Approve the following substitutes for the 2013-2014 school year
  - a. Andrew Lockner – sub teacher
  - b. Frank Dunfee – sub bus driver
  - c. Alice “Faye” Kunka – sub bus aide
  - d. Marcella Fazio – sub support staff – Central Office
  
11. Approve the following volunteers for the 2013-2014 s/y
  - a. Paul Jablonski –LMDS – under Policy 9180
  - b. Scott Sarno – under Policy 9180
  
12. Approve the following 6<sup>th</sup> period stipends for the 2013-2014 s/y  
\*\*not to exceed \$3,500 per person as per negotiated contract\*\*

1.	Linda Schuler	11.	Michelle Clerico	20.	Melissa Pomphrey
2.	Melissa Infurna	12.	Greg Oravets	21.	Keith Stokes
3.	Brenda Cook	13.	Alex Majewski	22.	Joseph Doviak
4.	Emily Cherry	14.	Alyson Wrisley	23.	Andrew McTaggart
5.	Ryan Houlahan	15.	Sherly Delnero	24.	Lesley Thomson
6.	Lauren Henderson	16.	Rob Davis	25.	Maria DiMasi
7.	James Markey	17.	Dina DiPisa	26.	Derek Bonk
9.	Carolyn Skodi	18.	Thomas Duralek	27.	Kurt Stofko
10.	Ana Woolsoncroft	19.	April Florie	28.	

13. Motion to approve the following part-time (no benefits, not to exceed 25 hours per week) personnel for the 2013-2014 school year:
  - a. Mary Clare Savoia (CSCS) – replacing KM – instructional aide
  - b. Patricia Sirani (JTDS) – replacing KD – 1-1 instructional aide
  - c. Pamela Kovacks (ROBMS) – replacing CW – MD 678 Instructional Aide
  - d. Rebecca Johnson (ROBMS) – replacing LR – MD678 Instructional Aide

- e. Linda Davenport (BHS) – replacing KM – BD Instructional Aide
- f. Joanne Branz (LMDS) – replacing KA – Instructional Aide
- g. Linda Tripani (JTDS) – replacing JP – 1-1 Instructional Aide
- h. Lisa Brown (CSCS) – replacing JB – PSD Instructional Aide
- i. Jennifer Lynn Gale (RLHS) – replacing JR – BD Instructional Aide
- j. Lee Wagner (BHS) – replacing GC – BD Instructional Aide
- k. Susan Barbagagello (CSCS) – replacing PB – Instructional Aide
- l. Tara Meyers (LMDS) – replacing KA – Instructional Aide
- m. Frances Smythe (JTDS) – replacing MB – Instructional Aide
- n. Toni Salvatore (RLHS) – IEP needs – Instructional Aide
- o. Meghan D’Arienzo (CSCS) – PSD IEP needs – Instructional Aide

**XVIII. PERSONNEL COMMITTEE – INFORMATION:**

1. Notification of retirement:

- a. Roslyn Marchese (9/1/88) LMDS Secretary, effective 1/1/14

2. Notification of resignations:

- a. Diana Sickinger – (5/13/03) Playground/Café Aide, effective immediately
- b. Lisa Daley – (12/1/11) Transportation Aide, effective immediately
- c. Denise Downes – (3/1/11) Transportation Aide, effective immediately
- d. Karen McKittrick – (9/1/07) Instructional Aide, effective immediately
- e. Kimberly Dringus – (12/3/12) Instructional Aide, effective immediately
- f. Corrin Woods – (9/1/06) Instructional Aide, effective immediately
- g. Laurel Rutter – (9/1/12) Instructional Aide, effective 9/20/13
- h. Kim Moran – (9/1/07) Instructional Aide, effective immediately
- i. Kirsten Askins (12/3/12) Instructional Aide, effective immediately
- j. Jennifer Payer - (5/11/11) Instructional Aide, effective immediately
- k. Jennifer Breyta – (12/3/12) Instructional Aide, effective immediately
- l. James Romano – (9/1/06) Supplemental Assistant, effective immediately
- m. Generoso Conejos – (9/1/07) Supplemental Assistant, effective immediately
- n. Margaret Bryson – (1/23/12) Instructional Aide, effective immediately

3. Notification of leave of absence:

- a. Jeanine Laverty – Traffic Safety Aide @ LMDS  
Effective – 9/1/13 – 6/30/14  
Return – 9/1/14

## **XIX. EXECUTIVE SESSION RESOLUTION**

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on September 17, 2013 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows: The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

## **XX. EXECUTIVE DISCUSSION**

1. Monthly HIB Report from Superintendent
2. Legal Discussion
3. Use of Facilities
4. Contracts
5. Personnel
6. Edwards School Discussion

## **XXI. CALL TO ORDER**

## **XXII. ROLL CALL**

## **XXIII. NEW BUSINESS**

1. Motion to approve the HIB incidents' report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the superintendent during executive session.

**XXIV. OLD BUSINESS**

**XXV. ADJOURNMENT**

The next date for the Barnegat Township Board of Education meeting is Tuesday, October 15, 2013. The meeting will be held at 6:30 PM.

## **CODE OF ETHICS**

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### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

# **BARNEGAT BOARD OF EDUCATION**

Lauren Sarno, President

Denise Pilovsky, Vice President

Lisa B. Becker

Frank P. Caputo

Joseph Cloke

Kim Murphy

Grace Paulhus

Kelly Sawicki

Arthur Sheiken