



***Barnegat Township
School District***

**BARNEGAT BOARD OF EDUCATION
REGULAR MEETING MINUTES**

**September 27, 2016
Tuesday, 6:30 PM – Regular Meeting**

Barnegat High School
180 Bengal Blvd.
Barnegat, NJ 08005

MINUTES

Our collective mission is to nurture and educate our children in accordance with all curriculum standards to prepare them for responsible citizenship and success in life.

I. CALL TO ORDER

The meeting was called to order at 6:35 p.m.

II. OPEN PUBLIC MEETING ACT

The notice of this meeting has been forward to the Asbury Park Press, and placed in the foyer of the Barnegat High School, in the Barnegat Township Municipal Building and has been filed with the Barnegat Township Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

III. ROLL CALL

Mr. Brown:	Absent arrived at 7:00 p.m.
Mr. Geddes	Present
Mrs. Kropf:	Present
Mrs. Pereira:	Present
Mrs. Sarno:	Present
Mr. Sherman:	Present
Mr. Toth:	Present
Mr. Watts:	Present
Mr. Sarno:	Present

Also present: Karen Wood, Superintendent
Robbin Barina, Administrative Assistant to Lourdes LaGuardia,
Business Administrator/Board Secretary
Martin Buckley, Board Attorney
Jack Brennen, Student Representative

IV. FLAG SALUTE

All: Pledge of Allegiance

V. APPROVAL OF AGENDA AND/OR ADDITIONS

Mrs. Wood requested the following changes be made to the agenda:

- Personnel Committee Motions, page 14 number 4, please amend Motion to approve the following substitutes, Annette Tubito – Substitute Teacher, to Motion to approve the following substitutes, Annette Tubito – Substitute Secretary.

- Personnel Committee Motions, page 13 number 1 letter h please amend Motion to approve the following new hire for the 2016-2017 school year Michele Hirsch – Part-time Instructional Aide – CSCS to Motion to approve the following new hire for the 2016-2017 school year Michele Hirsch –Part-time Instructional Aide - LMDS
- Personnel Committee Motions, page 13 number 1 letter e please amend Motion to approve the following new hire for the 2016-2017 school year Deanna Appese – Part-time Instructional Aide – CSCS to Deanna Appese –Part-time Instructional Aide - ROBMS

Mr. Sarno requested a motion to approve the agenda and addendum. The motion was moved by Mrs. Kropf and seconded by Mrs. Pereira.

All were in favor

VI. APPROVAL OF MINUTES AND/OR ADDITIONS

Mr. Sarno requested a motion to approve the minutes and/or additions. The motion was moved by Mrs. Sarno and seconded by Mr. Sherman.

1. Motion to approve the Regular Session Minutes from the Regular meeting of August 23, 2016.
2. Motion to approve the Executive Session Minutes from the Regular meeting of August 23, 2016.

All were in favor

VII. STUDENT REPRESENTATIVE (SPG #1, #4, & #5)

The district has initiated participation of students as student representatives at Board meetings to offer insight into district and student community highlights, activities and issues.

Please welcome our guest High School Representative: **Jack Brennan**

Mr. Brennan reported on events at the Barnegat High School including the start of the 2016-2017 school year, the 911 Memorial Ceremony, the first Home Football Game and Blackout Student Section. Mr. Brennan continued his report speaking to upcoming events at BHS which include the Homecoming Bonfire, Homecoming Football Game, Homecoming Dance, and Spirit Week.

VIII. DISTRICT HIGHLIGHTS (SPG #1, #4, & #5)

Mrs. Wood stated that all six schools had outstanding openings and back to school nights have been well attended.

1. District Enrollment Numbers as of September 21, 2016.

Cecil S. Collins Elementary School	435
Joseph T. Donahue Elementary School	222
Lillian M. Dunfee Elementary School	379
Robert L. Horbelt Elementary School	418
Russell O. Brackman Middle School	755
Barnegat High School	941
District Total	3150

IX. BARNEGAT BRAG

Mrs. Wood advised that the Barnegat Brag presented this evening will be recorded and posted on the District Website and Facebook Page. Mrs. Wood introduced Mr. Anthony Scotto who presented the Barnegat Brag:

- 2016 Professional Development Institute presented by Mr. Anthony Scotto.

X. SUPERINTENDENT'S INFORMATION AND COMMENTS

Mrs. Wood: Requested Mr. Watts discuss Athletics during the Committee Reports. Mrs. Wood also thanked Mr. Scotto and staff who presented the Barnegat Brag. In addition, Mrs. Wood spoke to her own personal beliefs pertaining to the value of professional development.

1. Five Year Strategic Plan for the District (2014-2019)

- Goal #1 – Student Achievement – Ensure all students achieve their highest potential.
- Goal #2 – Technology – The Barnegat School District will align its technology development with top current technology in a fiscally responsible manner to maximize student achievement, build skill capacity in students and staff, and explore alternate means of utilizing existing technology in its environment.
- Goal #3– Finance – Develop and create fiscal solutions to fuel world class educational programs.
- Goal #4 – School Climate and Culture – Foster a comfortable environment that enhances intrinsic motivation that recognizes the diverse needs of all students.
- Goal #5 – Community Partnerships – Establish and maintain a healthy relationship between the school district and the community.

XI. COMMITTEE REPORTS

All Committee chairpersons may report pertinent business.

Athletics Committee:

Mr. Watts, Committee Chair, reported the committee approved the Cheerleaders and Dance Teams trip to Nationals scheduled for February 2017. The winter 2016-2017 athletic schedules and athletic director meeting dates have been approved. Mr. Watts continued to discuss the approval of JV Boys Basketball Christmas tournament and the Marching Bands trip to Boston. Mr. Watts concluded his report by congratulating Principal Steve Nichol for his approval as Ocean County Principal Representative to the Shore Conference Executive Board.

Mr. Sarno noted that the approved trips come at no cost to the District. Funds are received through fundraising, donations, and parent payments.

Governance Committee:

Mrs. Kropf, Committee Chair, reported the committee reviewed several District job descriptions which are presented for approval on tonight's agenda under section **XVIII GOVERNANCE**. Mrs. Kropf gave a note of thanks to all staff who participated in the formation of the job descriptions. Mrs. Kropf continued her report stating that the committee and the Superintendent reviewed multiple policies and regulations which are listed for approval under section **XVIII GOVERNANCE**. In conclusion Mrs. Kropf noted the committee reviewed the EVVRS (Electronic Violence and Vandalism Report) which is also listed for approval under section **XVIII GOVERNANCE**.

Finance Committee

Mr. Geddes, Committee Chair, reported that the committee reviewed the monthly bills. As well as discussed and accepted a Grant from the USDA (US Department of Agriculture). The grant will be put towards an oven at the Dunfee School. In addition, a donation of \$500.00 from WAWA was accepted to be applied towards the Guidance Department Mentor/Mentee program. In conclusion Mr. Geddes stated that the committee discussed the District Budget.

Education Committee:

Mrs. Pereira, Committee Chair, reported that the committee discussed the JumpStart to Algebra program and the staff orientation which were held over the summer. In addition, the committee reviewed revised curricular documents for grades K-5 math, grades 6-8 technology, and grades 6-12 social studies. Mrs. Pereira continued her report thanking the Manahawkin Elks for a \$500.00 donation to be used towards Makerspace at the Dunfee school. In conclusion Mrs. Pereira noted that PARC grades were totaled and mailed home.

HST Committee:

Mrs. Sarno, Committee Chair, reported that approximately one half of the District computers were replaced over the summer. The Committee is scheduled to meet in October.

Shared Services/Community Relations Committee:

Mr. Brown reported that the Community Relations committee discussed the Paint the Town Orange and Black event. The event was a coordination between the School District and the Township and corresponded with the first varsity home football game. Mr. Brown concluded his reported stating that TLC Sign and Banner donated a free car wrap to be given to a BHS Senior. Mr. Germano and Mr. Nichol are working on determining how the car wrap winner will be chosen.

Personnel Committee,

Mr. Sarno, Committee Chair, recognized retirees and new hires listed under section XIX Personnel

XII. PRESIDENT’S REMARKS/INFORMATION

Mr. Sarno thanked the staff and administration for the smooth opening of the 2016-2017 school year. Mr. Sarno continued discussing Back to School Nights, the High School Football Game, the 911 Memorial Ceremony, and the ROTC Program. The Navy ROTC program will be introduced to the District in the 2017-2018 school year.

XIII. PUBLIC SESSION

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the Board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the member of the public and the Board is appreciated.

Mr. Sarno requested a motion to enter into public session. The motion was moved by Mrs. Pereira and seconded by Mrs. Sarno.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

Jake Taylor: Representing Barnegat Veterans of Foreign Wars (VFW) Post 10092 stated the VFW would like to purchase a mounted American Flag and plaque to be displayed in the High School Cafeteria. Mr. Taylor continued speaking on his own behalf giving credit to the District for the introduction of the Navy ROTC Program and the 911 Ceremony. In conclusion Mr. Taylor inquired as to the reason for the new position listed under Personnel Section XIX # 1 letter g.

Mr. Sarno responded the need for the new position is related to an I.E.P. Law requires that the District follow what is required within an I.E.P.

Mrs. Wood explained what an I.E.P (Individualized Education Plan) is and also stated that the District is always working towards providing the most fiscally responsible solution when meeting the needs of students.

Kristen Chieco: Inquired if there have been any changes to the District Lice Policy.

Mrs. Wood responded that she will have the Governance and HST Committee's review the matter in conjunction with Straus Esmay.

Sarah O'Neill: Thanked the administration for the back to school opener and how she believes it was the best opener hosted to date.

Mr. Sarno requested a motion to close public session. The motion was moved by Mrs. Sarno and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

XIV. FINANCE COMMITTEE – MOTIONS (SPG #3)

Mr. Sarno requested a motion to approve Finance Committee Motions numbers one through fifteen. The motion was moved by Mr. Sherman and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve Motion to approve August 15, 2016 bi-monthly total payroll expense in the amount of \$397,330.54.
2. Motion to approve August 30, 2016 bi-monthly total payroll expense in the amount of \$294,941.07

3. Motion to approve the September 2016 bills list in the amount of \$ 3,248,794.60

Fund 10	\$ 2,452,272.00
Fund 20	\$ 297,054.21
Fund 40	\$ 494,615.63
Fund 60	\$ 1,886.84
Fund 62	\$ 1,310.10
Fund 63	\$ <u>1,655.82</u>
TOTAL	\$ 3,248,794.60

4. I, Lourdes LaGuardia, Board Secretary/Business Administrator, certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10(c)3 and therefore present the following for approval:

- Motion to approve the Monthly Report of the Secretary (A-148) for August, 2016.
- Motion to approve the Monthly Report of the Treasurer (A-149) for August, 2016

5. Motion to approve Transfer Report for the month of August, 2016.

6. Motion to accept NSLP Equipment Assistance Grant from the US Department of Agriculture to be used at the Lillian M, Dunfee School for the purchase of food service program equipment as described in the agreement not to exceed the amount of \$7,435.00.

7. Motion to accept a donation from Wawa in the amount of \$500.00 to the Russell O. Brackman Middle School Guidance Department for the Mentee/Mentor breakfast to be held on October 4, 2016.

8. Motion to approve the following Homebound Instruction students:

<u>STUDENT</u>	<u>SCHOOL</u>	<u>DURATION</u>	<u>Approx. Cost</u>
G.1 **	BHS	9/6/16 – 11/30/16	\$814.00
R.2. ***	BHS	9/15/16 – 9/27/16	\$666.00

* IEP

** Medical

*** Discipline

9. Motion to approve the following 2016/2017 Out-of-District placements:

NAME	PLACEMENT	TUITION	ESY/Aide/Misc.	TOTAL
G.1.	Regional Day School	\$65,500.00	\$38,000.00 Aide	\$104,500.00
L.2.	Alpha School	\$55,449.00	\$ 9,241.50 ESY	\$64,690.45
N.3.	Atlantic City Special Services	\$40,140.00	\$41,940.00 Aide \$5,580.00 OOD fee	\$87,660.00
I.4.	YALE	\$48,195.00	N/A	\$48,195.00
V.5.	Ocean Academy	\$23,970.60	\$18,426.60 Aide \$7,990.20 ESY \$ 4,380.60 ESY Aide	\$54,768.00

10. Motion to accept the revised Bengal Cubs Rates for the 2016-2017 school year previously approved at the July 26, 2016 Board of Education Meeting as follows:

BENGAL CUBS EARLY LEARNING CENTER RATES 2016-2017									
	AGE	5 FULL DAYS	5 HALF DAYS	4 FULL DAYS	4 HALF DAYS	3 FULL DAYS	3 HALF DAYS	2 FULL DAYS	2 HALF DAYS
	INFANT RM G	\$780	\$390	\$660	\$330	\$540	\$270	\$476	\$238
	PRETOD RM E	\$680	\$340	\$570	\$285	\$460	\$230	\$396	\$198
	TODDLER RM C	\$620	\$310	\$520	\$260	\$420	\$210	\$366	\$183
Proposed new rates	PRESCHOOL RM F	\$580	\$290	\$480	\$240	\$380	\$190	\$326	\$163
	PRE K RM D	\$550	\$275	\$430	\$215	\$310	\$155	\$206	\$103

11. Motion to approve Tuition Contract Agreement between Toms River School District (sending district) and the Barnegat Board of Education (receiving district) for education services of a middle school student for the 2016-2017 SY in the amount of \$50,416.90 as follows: (BD).

- Tuition \$23,753.00
- Aide \$26,663.90

12. Motion to approve Bayada Nursing services to provide an LPN or RN for medically required transportation nursing services to a student who suffers from seizures at the following rates for the 2016-2017 school year:

- LPN: \$42.00 Per Hour
- RN: \$51.00 Per Hour

13. Motion to approve Speech Pathologist, Sarah Baart, to provide teacher and aides with instruction on use of an Eye Gaze Device, (the device is utilized as a communication method for a special education student) at the rate of \$75.00 per hour not to exceed 12 hours.

14. Motion to enter into a Joint Transportation Agreement with Lacey Township Board of Education (Host District) to provide transportation of Barnegat School District (Joiner District) students to Toms River Vocational School for the 2016-2017 school year.

15. Motion to approve the following resolution:

Resolved the New Road Schools is not required to charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture.

XV. ATHLETICS COMMITTEE – MOTIONS

Mr. Sarno requested a motion to approve Athletics Committee Motions numbers one through six. The motion was moved by Mr. Sherman and seconded by Mrs. Pereira.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve Cheerleading trip to Nationals
2. Motion to approve Dance Team trip to Nationals
3. Motion to approve Winter Athletic Schedules
4. Motion to approve items #4, 5, 6, 7, 8 – Athletic Director meeting dates
5. Motion to approve JV Boys Basketball Christmas Tournament
6. Motion to approve Marching Band trip to Boston

XVI. EDUCATION COMMITTEE – MOTIONS (SPG #1, & #4)

Mr. Sarno requested a motion to approve Education Committee Motions numbers one through six. The motion was moved by Mrs. Pereira and seconded by Mrs. Sarno.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to decommission the following Earth Science (6th grade) textbooks:
 - Title: Earth Science (Glencoe, ©2005)
 - ISBN: 0-07-861700-6
 - Count: 245

2. Motion to approve the following curricular documents:
 - K-5 Mathematics
 - 6-8 Technology
 - 6-12 Social Studies

3. Motion to approve the following Workshop Requests:

For Board of Education Approval									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
Kevin Karp	District	Google Boot Camp	10/11 & 10/12/16	Monroe	\$350	\$62.37	\$0	\$0	\$412.37
Joseph Bond	District	Achieving Fast Results for Struggling Readers	10/25/16	Eatontown	\$245	\$0	\$0	\$0	\$245.00
Nilufer Dominguez	CSCS	Autism NJ Conference	10/28/16	Atlantic City	\$275	\$0	\$0	\$0	\$275.00
Jennifer De Leeuw	CSCS	Autism NJ Conference	10/27 & 10/28/16	Atlantic City	\$400	\$0	\$0	\$0	\$400.00
Debra Majewski	CSCS	Autism NJ Conference	10/27 & 10/28/16	Atlantic City	\$400	\$48.73	\$26	\$0	\$474.73
Megan D'Arienzo	CSCS	Autism NJ Conference	10/28/16	Atlantic City	\$275	\$0	\$0	\$0	\$275.00
Michele Ruddy	LMDS	Achieving Fast Results for Struggling Readers	10/25/16	Eatontown	\$245	\$16.62	\$2.00	\$0	\$263.62
Patricia Kilfeather	LMDS	Close Reading Strategies	11/1/16	Long Branch	\$245	\$0	\$0	\$0	\$245.00
Patrick Sullivan	B&G	NJSBGA Monthly Meetings	10/12,11/9 12/14,1/11 2/8,3/8 4/12,5/10 6/14/17	Freehold	\$0	\$123.32	\$27	\$0	\$150.32
Various BOE Members	BOE Office	NSASBO Workshop	Various	Mt. Laurel or Robbinsville	See				\$1,545.10

4. Motion to approve the following Class Trip Requests:

Date of Field Trip	Grade/School	Teacher(s)	Name of Trip	Location	District Cost	Fundraising	Administrative Approval
6/8/17	8th/ROBMS	Various	8 th Grade Class Trip to Great Adventure	Jackson	\$0	\$0	Mr. Fiorentino
5/25/17	Various/ROBMS	Mrs. Worsham/ Mrs. Hetherington	Academic Bowl	Goetz School, Jackson	\$250.00	\$0	Mr. Fiorentino

5. Motion to approve the following Continuing Education Request(s):

Name	Position	Organization	Course Title
Rebecca Kiss	Teacher/LMDS	Monmouth University	1. Research Issues and Trends in Special Education
Lauren Hawtin	Teacher/LMDS	Georgian Court University	1. Methods of Research Leaders of Inclusive School 2. Organizational Leadership Theory in Inclusive Schools
Jillian Quinn	Teacher/LMDS	Rowan University	1. Implementing Positive Behavior Supports
Mary Cammarata	Teacher/BHS	Stockton University	1. Educational Research

6. Motion to accept \$500 check from Manahawkin Elks Lodge #2340 for the purchase of Maker Space materials at LMDS.

XVII. EDUCATION COMMITTEE – INFORMATION (SPG #1, & #4)

For Information Purposes Only									
NAME	SCHOOL	WORKSHOP	DATE	LOCATION	WORKSHOP FEE	MILEAGE	TOLLS/ PARKING	LODGING	TOTAL
Kristen Howe	CSCS	APA Workshop	9/16/16	Mt. Laurel	\$0	\$0	\$0	\$0	\$0
Brian Latwis	District	Effective IEP Development	9/26 & 12/15/16	Trenton	\$0	\$34.78	\$0	\$0	\$34.78
Debra Majewski	CSCS	Developing an Inclusive Preschool Classroom	11/3/16	Trenton	\$0	\$34.78	\$0	\$0	\$34.78
Patricia Sauer	LMDS	Effective IEP Development	9/29 & 12/15/16	Trenton	\$0	\$67.56	\$0	\$0	\$67.56
Dan Gunderson	District	Developing an Inclusive Preschool Classroom	11/3/16	Trenton	\$0	\$34.78	\$0	\$0	\$34.78
Tara Gianni	ROBMS	Energizing PE 1-2-3	10/19/16	Atlantic City	\$25	\$25.17	\$0	\$0	\$50.17
Sue Rogers	BHS	Understanding Dual Diagnosis &	10/14 & 10/21/16	Mt. Laurel	\$0	\$54.69	\$0	\$0	\$54.69

		Developing Competency							
Jelsia Scaglione	CST	Identifying & Serving Children & Youth Experiencing Homelessness	10/21/16	Princeton	\$0	\$38.68	\$0	\$0	\$38.68
Dan Gunderson	CST	Identifying & Serving Children & Youth Experiencing Homelessness	10/21/16	Princeton	\$0	\$0	\$0	\$0	\$0
Kristen Howe	CSCS	Effective IEP Development	9/29 & 12/15/16	Trenton	\$0	\$69.56	\$0	\$0	\$69.56
Shannon Behre	ROBMS	Effective IEP Development	9/29 & 12/15/16	Trenton	\$0	\$69.56	\$0	\$0	\$69.56
Joanne Long	District	NJAMSL Fall Meeting	10/14/16	Freehold	\$0	\$14.26	\$0	\$0	\$14.26
Sue Lamela	BHS	Heroin/Opiate Curr. Prosecutor's Office	9/16/16	Toms River	\$0	\$0	\$0	\$0	\$0
Joseph Bond	District	NJAMSL Fall Meeting	10/14/16	Freehold	\$0	\$0	\$0	\$0	\$0
Patricia Sauer	LMDS	Depression & Anxiety Management	10/18/16	Eatontown	\$0	\$28.85	\$5.50	\$0	\$34.35
James Barbieri	District	Explorations into Diversity, Identity & Inclusion	10/20/16	Union	\$0	\$29.76	\$0	\$0	\$29.76

XVIII. GOVERNANCE COMMITTEE – MOTIONS (SPG #1, #3, & #5)

Mr. Sarno requested a motion to approve Governance Committee Motions numbers one through six. The motion was moved by Mrs. Sarno and seconded by Mr. Toth.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the second reading of the following policies:

	Policy #	Section	Title	New/ Revised/ Abolished	Suggested/ Recommended/ Mandated
1	1140	Administration	Affirmative Action Program	Revised	Mandated
2	1220	Administration	Employment of Chief School Administrator	Revised	Mandated
3	1310	Administration	Employment of School Business Administrator/Board Secretary	Revised	Recommended
4	1523	Administration	Comprehensive Equity Plan	Revised	Mandated

	Policy #	Section	Title	New/ Revised/ Abolished	Suggested/ Recommended/ Mandated
5	1530	Administration	Equal Employment Opportunities	Revised	Mandated
6	1550	Administration	Affirmative Action Program for Employment and Contract Practices	Revised	Mandated
7	2200	Program	Curriculum Content	Revised	Mandated
8	2260	Program	Affirmative Action Program for School and Classroom Practices	Revised	Mandated
9	2411	Program	Guidance Counseling	Revised	Mandated
10	2423	Program	Bilingual and ESL Education	Revised	Mandated
11	2610	Program	Educational Program Evaluation	Revised	Mandated
12	2622	Program	Student Assessment	Revised	Mandated
13	3111	Teaching Staff Members	Creating Positions	Revised	Recommended
14	3124	Teaching Staff Members	Employment Contract	Revised	Recommended
15	3125	Teaching Staff Members	Employment of Teaching Staff Members	Revised	Mandated
16	3126	Teaching Staff Members	District Mentoring Program	Revised	Recommended
17	3125.2	Teaching Staff Members	Employment of Substitute Teachers	Revised	Recommended
18	3141	Teaching Staff Members	Resignation	Revised	Recommended
19	3144	Teaching Staff Members	Certification of Tenure Charges	Revised	Recommended
20	3159	Teaching Staff Members	Teaching Staff Member/School District Reporting Responsibilities	Revised	Recommended
21	3231	Teaching Staff Members	Teaching Staff Member/School District Reporting Responsibilities	Revised	Recommended
22	3240	Teaching Staff Members	Professional Development for Teachers and School Leaders	Revised	Mandated
23	3244	Teaching Staff Members	In-Service Training	Abolished	Mandated
24	4159	Support Staff	Support Staff Member/School District Reporting Responsibilities	Revised	Recommended
25	5305	Students	Health Services Personnel	Revised	Recommended
26	5339	Students	Screening for Dyslexia	Revised	Mandated

	Policy #	Section	Title	New/ Revised/ Abolished	Suggested/ Recommended/ Mandated
27	5350	Students	Student Suicide Prevention	Revised	Recommended
28	5460	Students	High School Graduation	Revised	Mandated
29	5514	Students	Student Use of Vehicles on School Grounds	Revised	Recommended
30	5750	Students	Equal Educational Opportunity	Revised	Mandated
31	5755	Students	Equity in Educational Programs and Services	Revised	Mandated
32	7481	Property	Unmanned Aircraft Systems (UAS also known as Drones)	New	Recommended
33	8441	Operations	Care of Injured and Ill Persons	Revised	Mandated
34	8454	Operations	Management of Pediculosis	New	Recommended
35	8630	Operations	Bus Driver/Bus Aide Responsibility	Revised	Mandated
36	9541	Community	Student Teachers/Interns	Revised	Recommended

2. Motion to approve the second reading of the following regulations:

	Reg #	Section	Title	New/ Revised/ Abolished	Suggested/ Recommended/ Mandated
1	1530	Administration	Equal Employment Opportunity Complaint Procedure	Revised	Mandated
2	2200	Program	Curriculum Content	Revised	Mandated
3	2411	Program	Guidance Counseling	Revised	Mandated
4	2414	Program	Programs and Services for Students in High Poverty and in High Need School Districts	Revised	Mandated
5	2423	Program	Bilingual and ESL Education	Revised	Mandated
6	3126	Teaching Staff Members	District Mentoring Program	Revised	Recommended
7	3144	Teaching Staff Members	Certification of Tenure Charges	Revised	Recommended
8	3240	Teaching Staff Members	Professional Development for Teachers and School Leaders	Revised	Recommended
9	3244	Teaching Staff Members	In-Service Training	Abolished	Mandated

	Reg #	Section	Title	New/ Revised/ Abolished	Suggested/ Recommended/ Mandated
10	5330	Students	Administration of Medication	Revised	Mandated
11	5350	Students	Student Suicide	Revised	Recommended
12	5514	Students	Student Use of Vehicles	Abolished	Recommended
13	8441	Operations	Care of Injured and Ill Persons	Revised	Mandated
14	8630	Operations	Emergency School Bus Procedures	Revised	Mandated

3. Motion to approve the end of year EVVRS report for 2015-2016.
4. Motion to approve HIB School Self Assessments.
5. Motion to abolish the following job description:
 - Part-time Bus Driver
6. Motion to approve the following job descriptions:
 - Bus Driver
 - Buildings & Grounds Warehouse Secretary
 - Security Guard
 - Mechanic
 - Attendance Officer (BHS)
 - Attendance Officer (ROBMS)

XIX. PERSONNEL COMMITTEE – MOTIONS (SPG #1, & #4)

Mr. Sarno requested a motion to approve Personnel Committee Motions numbers one through twenty. The motion was moved by Mrs. Pereira and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

1. Motion to approve the following new hire for the 2016-2017 school year:
 - a. Kathleen Thelin – Full-time Instructional Aide- CSCS
Effective: September 28, 2016-June 30-2017
Salary: \$21,120.00 ~ pro-rated/Step 11
Justification: T. Gallaudet resignation
Acct# 11-212-100-106-01

- b. Christine Murphy- Nelson –Part-time Instructional Aide - CSCS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: G. Puorro resignation
Acct# 11-216-100-106-01

- c. Jean Montanez –Part-time Instructional Aide - ROBMS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: P. Kovacs resignation
Pending Para Pro and criminal history clearance
Acct# 11-212-100-106-01

- d. Kelly Joseph –Part-time Instructional Aide - ROBMS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing transfer of J. Wrisley to 1:1 for tuition student
Pending criminal history clearance
Acct# 11-209-100-106-01

- e. Deanna Appese –Part-time Instructional Aide - ROBMS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing L. Kankowski resignation
Pending Para Pro and criminal history clearance
Acct# 11-212-100-106-01

- f. Andrea Umstead –Part-time Instructional Aide - CSCS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing J. Cameron resignation
Pending criminal history clearance
Acct# 11-216-100-106-01

- g. Jennifer Redpath –Part-time Instructional Aide - LMDS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Unbudgeted to meet the needs of an IEP
Pending Para Pro
Acct# 11-213-100-106-01

- h. Michele Hirsch –Part-time Instructional Aide - LMDS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing M. Gregory resignation
Pending criminal history clearance
Acct# 11-213-100-106-01
 - i. Samantha Brown –Part-time Instructional Aide - CSCS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing K. Thelin transfer to full-time
Pending criminal history clearance
Acct# 11-216-100-106-01
 - j. Tracey Molfino –Part-time Instructional Aide - CSCS
Effective: September 28, 2016- June 30, 2017
Salary: \$11,593.00 ~ pro-rated / Step 1
Justification: Replacing T. Caruso resignation
Pending criminal history clearance
Acct# 11-216-100-106-01
 - k. Dorothy Lynch –Traffic Safety Aide - LMDS
Effective: September 28, 2016- June 30, 2017
Salary: \$2,202.00 ~ pro-rated / Step 1
Justification: Replacing K. Picone resignation
Acct# 11-000-262-107-01-0028
 - l. Mario Gamarra –Full-time Custodian – B&G
Effective: September 28, 2016- June 30, 2017
Salary: \$25,767.00 ~ pro-rated / Step 1
Justification: Replacing R. Bethanis resignation
Acct# 11-000-262-100-01-0022
 - m. Lauren D’Zio–Guidance Supervisor – District
Effective: September 28, 2016- June 30, 2017
Salary: \$87,500.00 ~ pro-rated/Step 4
Justification: Replacing E. Biancella resignation
Pending CHR clearance
Acct# 11-000-218-104-01
2. Motion to approve the Melissa Pomphrey at BHS for 6th period stipends at the rate of \$3,500.00 for the 2016-2017 SY.

3. Motion to rescind the following staff at BHS for 6th period stipends for the 2016 - 2017 SY:
 - a. James Markey (effective 9/16/16)
 - b. Dina Arguello
 - c. Zach Brebner

4. Motion to approve the following substitutes for the 2016-2017 SY:
 - Vivian Garazar – Substitute Teacher
 - Melissa Laureigh – Substitute Teacher
 - Dawn White – Substitute Educational Aide, Playground/Cafeteria, Library Tech Secretary
 - Annette Tubito – Substitute Secretary
 - Shannon Kent – Substitute Teacher
 - Vivian Lombardo – Substitute Teacher
 - Mary Lou Davoli – Substitute Transportation Aide
 - Corey Maliff – Substitute Teacher
 - Michael DeTroia – Substitute Teacher
 - Beth Morici – Substitute Teacher
 - Michelle Lombardi – Substitute Teacher

5. Motion to approve Donna Busico, ROBMS Teacher, to teach Strategic Reading Intervention @ ROBMS to fulfill the needs of student's IEP at the current BEA hourly rate of \$36.00 for the 2016-2017 SY.

6. Motion to approve the following teachers for Strategic Reading Intervention @ CSCS at the BEA hourly rate of \$36.00 per hour:
 - a. Laura Anderson
 - b. Jocelyn Jorgensen
 - c. Brittany Coates

7. Motion to approve the following transfers for the 2016-2017 school year:
 - a. Mary Yurowski, Full-time Instructional Aide from BHS to ROBMS
 - b. Joyce Houser, LPN, from ROBMS to BHS

8. Motion to approve E.C. Peters as BHS Assistant Wrestling Coach for the 2016-2017 SY at the stipend amount of \$4,793.00/ Step 1

9. Motion to rescind Katie Torres as the BHS Girls' JV Basketball Coach for the 2016-2017 SY.

10. Motion to adjust the start date of Michelle Lombardi, LTS Teacher @ CSCS, covering maternity leave of Jennifer Froelich, due to Ms. Froehlich's leave requiring an earlier start date, medically approved, of September 6, 2016.
11. Motion to rescind Robert Klaslo as the ROBMS Academic Bowl Advisor for the 2016-2017 SY.
12. Motion to approve Jeff Floyd as the ROBMS Academic Bowl Advisor at the amount of \$893.00 for the 2016-2017 SY.
13. Motion to approve the following salary adjustments for the following caregivers @ The Bengal Cubs Early Learning Center for the 2016-2017 SY:
 - a. Jodi Turi – \$11.50 per hour
 - b. Jillian Grobelny - \$11.00 per hour
 - c. Melissa Jesuele - \$10.50 per hour
 - d. Kelly Knudsen - \$10.00 per hour
 - e. Jessica Smythe - \$10.00 per hour
14. Motion to approve Jennifer Reynolds as an Early Center Caregiver at the rate of \$10.50 per hour for the 2016-2017 SY.
15. Motion to approve Jean Collier as a volunteer for the 2016-2017 SY.
16. Motion to approve the following Afterschool Activity staff members for the 2016 - 2017 SY:
 - a. Jaime Piper – Library Monitor (as needed) - \$36.00 per hour
 - b. Erin Koovits – History Club Advisor – \$1,117.00 stipend
 - c. Susan Beaudoin – Literary Magazine Advisor - \$1,117.00 stipend
17. Approve the following resignations:
 - a. Gina Puorro – Part-time Instructional Aide – CSCS
Effective: Immediately
 - b. Pamela Kovacs – Part-time Instructional Aide –ROBMS
Effective: Immediately
 - c. Melissa Gregory – Part-time Instructional Aide – LMDS
Effective: Immediately
 - d. Tiffany Caruso – Part-time Instructional Aide –CSCS
Effective: Immediately

- e. Tricia Gallaudet – Part-time Instructional Aide – JTDS
Effective: Immediately
- f. Sean Funari – Custodian – B&G
Effective: September 28, 2016
- g. Ryan Bethanis – Custodian – B&G
Effective: September 19, 2016
- h. Mary Lou Davoli – Custodian – B&G
Effective: October 4, 2016
- i. Kathy Cruz – Spanish Teacher – ROBMS
Effective: October 31, 2016
- j. Karley Picone – Traffic Safety Aide – LMDS
Effective: September 21, 2016
- k. Michael DeTroia – Attendance Officer – BHS
Effective: Immediately
- l. Diane Stuart-Gibson – Part-time Instructional – CSCS
Effective: Immediately

18. Approve the following medical leaves:

- a. Peggy Doty – Guidance Secretary – BHS
Amended Return: December 24, 2016
- b. Kelly Yonchak-Sanchez – Bus Driver - Transportation
Effective: September 6, 2016
Tentative Return: September 21, 2016
- c. Kathleen DeVita – Instructional Aide – CSCS
Effective: September 20, 2016
Tentative Return: December 1, 2016
- d. Paul Accomando – Custodian – B&G
Effective: August 17, 2016
Tentative Return: September 12, 2016
- e. Patricia Russo – Transportation Aide - Transportation
Effective: September 6, 2016
Tentative Return: September 21, 2016

- f. Catherine Brown – Teacher - ROBMS
Effective: September 1, 2016
Tentative Return: October 31, 2016

19. Approve the following maternity leaves:

- a. Jennifer Froelich – Teacher – RLHS
Amended Effective: September 6, 2016
- b. Colleen Wrubel – Teacher – LMDS
Amended Effective: October 31, 2016
- c. Jamie Hans – Teacher – LMDS
Amended Effective: December 5, 2016
Tentative Return: April 3, 2017

20. Motion to approve the following retirement:

- a. Peggy Doty (3/25/91) – Guidance Secretary – BHS
Effective: January 1, 2017

XX. EXECUTIVE SESSION RESOLUTION

Mr. Sarno requested a motion to enter into Executive Session at 7:40 p.m. . The motion was moved by Mrs. Kropf and seconded by Mr. Brown.

Mr. Brown, Yes; Mr. Geddes, Yes; Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

Request a resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on September 27, 2016 for the purpose of discussing confidential student information, personnel items, contracts and/or litigation.

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

WHEREAS, this public body is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s): student information, personnel/contracts, and/or litigation.

The general nature of the subject matter(s) to be discussed is listed under Executive Discussion.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

XXI. EXECUTIVE DISCUSSION

1. HIB Report
2. Student Hearing
3. Long Term Suspension
4. Personnel Matters
5. Class Trip Approval

XXII. CALL TO ORDER

The meeting was called back to order at 8:50 p.m.

XXIII. ROLL CALL

Mr. Brown:	Present
Mr. Geddes	Present
Mrs. Kropf:	Present
Mrs. Pereira:	Present
Mrs. Sarno:	Present
Mr. Sherman:	Present
Mr. Toth:	Present
Mr. Watts:	Present
Mr. Sarno:	Present

XXIV. NEW BUSINESS

Mr. Sarno requested a motion to approve New Business motion number one. The motion was moved by Mrs. Sarno and seconded by Mrs. Kropf.

All were in favor

1. Motion to approve the HIB incident's report, as per Policy 5512, Harassment, Intimidation and Bullying, as presented by the Superintendent during executive session.

Mr. Sarno requested a motion to approve New Business motion number two. The motion was moved by Mr. Sherman and seconded by Mrs. Kropf.

Mr. Brown, Yes; Mr. Geddes, Yes Mrs. Kropf, Yes; Mrs. Pereira, Yes; Mrs. Sarno, Yes; Mr. Sherman, Yes; Mr. Toth, Yes; Mr. Watts, Yes; Mr. Sarno, Yes

2. Motion to accept the donation of an American Flag and Plaque from the Barnegat VFW to be placed in the Barnegat High School Cafeteria.

Mr. Sarno requested a motion to approve New Business motion number three. The motion was moved by Mr. Sherman and seconded by Mr. Brown.

All were in favor

3. Motion to approve the long term suspension of J.H., effective September 28th until further notice, pending outcome of specialized testing and evaluation of appropriate educational placement.

Mr. Sarno requested a motion to approve New Business motion number four. The motion was moved by Mrs. Pereira and seconded by Mrs. Sarno.

All were in favor

4. Motion to amend the October Regular Board of Education meeting from Tuesday Oct. 25th to Monday Oct. 24th.

Mr. Sarno requested a motion to approve New Business motion number five. The motion was moved by Mrs. Pereira and seconded by Mr. Sherman.

All were in favor

5. Motion to approve the following class trips:

Date of Field Trip	Grade/School	Teacher(s)	Name of Trip	Location	District Cost	Fundraising	Admin Approval
10/18/16	9-12/BHS	J. Markey	Math League	Toms River	0	0	S. Nichol
10/20/16	9-12/BHS History Club	E. Koovits	Eastern State Pen.	Philadelphia, PA	0	0	S. Nichol

XXV. ADJOURNMENT

Mr. Sarno requested a motion to adjourn at 9:00 p.m. the motion was moved by Mrs. Pereira and seconded by Mrs. Kropf.

The next scheduled Barnegat Township Board of Education meeting will be the regular meeting on **October 24, 2016**. The meeting will be held at **6:30 PM** at the Barnegat High School.

Respectfully Submitted,

Lourdes LaGuardia
Business Administrator/Board Secretary

**Frequently Used Acronyms by the
Barnegat Township School District**

AYP – Adequate Yearly Progress
BHS – Barnegat High School
Bengal Cubs ELC – Bengal Cubs Early Learning Center
B&G – Buildings and Grounds
CAFR – Comprehensive Annual Financial Report
CC – Common Core
CE – Certificate of Eligibility
CEAS – Certificate of Eligibility with Advanced Standing
CSCS – Cecil S. Collins Elementary School
DIP – District Improvement Plan
ELA – English Language Arts
GAAP – Generally Accepted Accounting Principles
HIB – Harassment, Intimidation and Bullying
IDEA – Individuals with Disabilities Education Act
IEP – Individualized Education Plan (for Special Education students)
JTDS – Joseph T. Donahue Elementary School
LMDS – Lillian M. Dunfee Elementary School
MOA – Memorandum of Agreement
NCLB – No Child Left Behind
NJ SMART - NJ Standards Measurement and Resource for Teaching
NJAC – New Jersey Administrative Code
NJDOE – New Jersey Department of Education
NJSA – New Jersey Statutes Annotated
NJSBA – New Jersey School Boards Association
NSBA – National School Boards Association
PARCC – Partnership for Assessment of Readiness for College and Careers
PCR – Payroll Control Roster
PGP – Professional Growth Plan
QSAC – Quality Single Accountability Continuum
RFP – Request for Proposal
RFQ – Request for Qualifications
RLHS – Robert L. Horbelt Elementary School
ROBMS – Russell O. Brackman Middle School
SGO – Student Growth Objective
SGP – Student Growth Percentile
SPG – Strategic Plan Goal

*Newly added

CODE OF ETHICS

Board of Education

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BARNEGAT BOARD OF EDUCATION

Scott Sarno, President

Robert Geddes, Vice President

Gary Brown

Linda Kropf

Maria Pereira

Lauren Sarno

David Sherman

Peter Toth

Andrew Watts