



***Barnegat Township  
School District***

**BARNEGAT BOARD OF EDUCATION  
SPECIAL MEETING**

**November 26, 2007  
Monday, 5:30 PM**

Lillian M. Dunfee School  
120 Barnegat Blvd. North  
Barnegat, NJ 08005

**PUBLIC AGENDA  
SPECIAL MEETING**

*OUR MISSION: The Barnegat Schools, in partnership with our community, nurture and educate our children in accordance with all core curriculum content standards to prepare them for responsible citizenship and success in life.*

### **DISTRICT HIGHLIGHTS**

#### **1. HORBELT SCHOOL HONORED FOR GENEROSITY**

Students from the Robert L. Horbelt School raised over \$600.00 to give to charity during the month of October. The donation of \$633.00 benefitted Ocean of Love for Children with Cancer, and was part of a radio-thon sponsored by radio station 105.7 The Hawk. We thank those who participated in such a worthy cause.

#### **2. COLLINS SCHOOL WINS “EAT RIGHT, MOVE MORE” CAMPAIGN**

The Cecil S. Collins School has been selected by the New York Jets and the NJ Department of Agriculture as winner of the “Eat Right, Move More” program. The program narrowed down over 60 applicants to determine the six winners that will further participate in the wellness program. We are proud of the Collins school for promotion of healthy eating and physical activity.

#### **3. VETERANS HONORED AT DUNFEE SCHOOL CEREMONY**

Students at the Lillian M. Dunfee School honored Veterans Day by holding a school-wide ceremony on November 12, 2007. Students sang patriotic songs, read the presidential Veteran’s Day proclamation, and read original poetry and writings about their respect for veterans and the sacrifices they made for our country.

### **PRESENTATIONS/AWARDS**

#### **1. STAR AWARDS AND OUTSTANDING STUDENT AWARDS**

The success of the district is dependent upon a TEAM (Together Everyone Achieves More) effort- each and every staff member, parent, student and citizen contributes to our success and to the success of our students. In order to instill that team spirit in our students, we created the Superintendent's Star Award. It was designed to provide positive reinforcement for all students whose efforts reflect teamwork. Students who contribute to the TEAM are recognized by their teachers and other staff members by having their names filled out on cards.

Each month, one student in grades Kindergarten – 5th is randomly selected from all the cards submitted in the district to receive a bike, donated by Causeway Ford in Manahawkin, NJ in conjunction with the Barnegat Hobby and Bike Shop. Additionally, the Barnegat Board of Education would like to recognize one Barnegat High School student and one Russell O. Brackman Middle School student each month who exemplified teamwork by giving them each a gift certificate. We hope to create a spirit that will flow from the classroom to the school, to the district and to the community as a whole. These three students Jessica Thomas, Shayna O’Boyle and Robert Quinones – have demonstrated excellence in their studies as well as goodwill toward others during the month of October 2007.

2. **THEODORE RAY PERFORMS WITH ALL STATE JAZZ ENSEMBLE**

Theodore Ray, or Ted Ray as most know him, performed November 8 with the New Jersey All State Jazz Ensemble at Trump Plaza Hotel in Atlantic City. This is the highest musical achievement that a high school student can reach in the field of jazz. In addition, Ted was only one of three high school trombone players in the entire state to be selected for this prestigious ensemble. We congratulate Ted on his wonderful achievement.

3. **BHS STUDENTS SELECTED AS NEW JERSEY RISING SCHOLAR**

Austin Floyd, a senior at Barnegat High School, has worked diligently throughout his school career to accomplish his dream – to attend a 4-year university after graduation. After working with BHS College and Career Counselor Ellen Kelpsh, Austin participated in the NJ Rising Scholars Program College fair. At the fair, Austin was offered admission to five colleges and universities, one of those schools offering a full scholarship. We commend Austin for his hard work, and congratulate him for all he has achieved.

4. **BHS STUDENTS RECEIVE PERFECT MATH SCORE ON SAT**

Barnegat High School students Matthew Falk and Jonathan Crespy received phenomenal testing scores in the mathematics category of the SAT standardized test. Both students received a perfect 800 on the math section- accomplishment not often reached by students. We commend them on their efforts and congratulate them on this remarkable achievement.

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press and The Beacon, placed in the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

**IV. FLAG SALUTE**

**V. PRESENTATIONS/AWARDS**

**VI. STUDENT REPRESENTATIVE**

The district has initiated participation of students as student representatives at Board Meetings to offer insight into district and student community highlights, activities and issues. Please welcome our guests:

High School Representative: Jonathan Crespy

The Board of Education would like to welcome Jonathan's parents: Mr. & Mrs. Crespy

**VII. EXECUTIVE SESSION RESOLUTION**

Request resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on Monday, November 26, 2007 for the purpose of personnel & legal issues/concerns

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances, Relationships/morale.

**WHEREAS**, this public body is of the opinion that such circumstances exist,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s) personnel & legal issues/concerns

The general nature of the subject matter(s) to be discussed is listed in Executive Session, Executive Discussion and Executive Information.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

#### **VIII. EXECUTIVE SESSION**

- A. MRSA Process
- B. Morale

#### **IX. CALL TO ORDER ROLL CALL**

#### **X. APPROVAL OF AGENDA AND/OR ADDITIONS**

#### **XI. PUBLIC SESSION**

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at Special Meetings of the board shall be related to the call of the meeting. In accordance with Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by and announcement of their name, address and group affiliation, if appropriate. Your anticipated courtesy to the members of the public and the Board is appreciated. Motion to open the meeting to public comments.

#### **XII. APPROVAL OF MINUTES**

1. Motion to approve the Executive Session Minutes of the Regular Session Meeting of October 29, 2007.
2. Motion to approve the Regular Session Minutes of the Regular Session Meeting of October 29, 2007.

#### **XIII. CORRESPONDENCE**

Thank you letters to Dr. McMahon and Brian Falkowski for there “fantastic” band bus. The band greatly appreciates everything they did to make the bus possible.



**XIV. BOARD GOVERNANCE COMMITTEE – POLICY MOTIONS**

1. Motion to approve the second reading of the following policies:

#	Section	Title	Type
8601	Operation	Pupil Supervision After School Dismissal	Mandatory Policy
5512.01	Pupils	Harassment, Intimidation & Bullying	Policy
8461	Operations	Reporting Violence, Vandalism, Alcohol & Other Drug abuse	Mandatory Policy
5330	Pupil	Administration of Medication	Mandatory Policy

*The policies listed above are second readings and all State mandated policies under the referenced sections. The policy revision above is revised mandates; the others are mandated from the state.*

2. Motion to approve the first reading of the following policies:

#	Section	Title	Type
8335	Operations	Family Educational Rights and Privacy Act	Mandatory Policy
5530	Pupils	Substance Abuse	Policy

*The policies listed above are for first reading and are State mandated under there referenced sections.*



**XV. FINANCE COMMITTEE MOTIONS:**

1. MOTION TO APPROVE NOVEMBER BILLS IN THE AMOUNT OF \$ 1,432, 056.43, OCTOBER PAYROLL IN THE AMOUNT OF \$ 2,629,369.35 (CAFETERIA BILLS IN THE AMOUNT OF \$ 130,206.08 ARE INCLUDED IN THE NOVEMBER BILLS AMOUNT).
2. MOTION TO APPROVE THE MONTHLY REPORT OF THE TREASURER (A-149) FOR SEPTEMBER, 2007.
3. MOTION TO APPROVE APPROPRIATION TRANSFERS AND RATIFY NOVEMBER HAND CHECKS IN THE AMOUNT OF \$ 167,691.62.
4. MOTION TO APPROVE THE BOARD SECRETARY’S MONTHLY CERTIFICATION: LINE ITEM STATUS FOR SEPTEMBER.
5. MOTION TO APPROVE THE BOARD OF EDUCATION’S MONTHLY CERTIFICATION: BUDGETARY MAJOR ACCOUNT/FUND STATUS FOR SEPTEMBER.
6. MOTION TO APPROVE THE FOLLOWING OOD PLACEMENTS, PAY TUITION AND PROVIDE TRANSPORTATION AS NOTED FOR THE 2007-2008 SCHOOL YEAR.

Barnegat

STUDENT	PLACEMENT	TUITION
CS	MOESC Enrichment Program	\$17,000
RR	CPC Behavioral Healthcare	\$61,380

7. MOTION TO APPROVE THE FOLLOWING HOMEBOUND INSTRUCTION REQUESTS:

CR at Collins from 10/8/07 – 12/3/07  
 DJ at BHS from 10/22/07 until further notice  
 AB at BHS from 9/14/07 until further notice  
 CS at Brackman from 10/15/07 until further notice (pending CST evaluation)  
 JY at Brackman from 11/19/07 until further notice (pending CST evaluation)



***Barnegat Township  
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***FINANCE SECTION***

**8. MOTION TO APPROVE A JOINT TRANSPORTATION AGREEMENT WITH THE SOUTH PLAINFIELD BOARD OF EDUCATION**

A motion to approve a joint transportation agreement with the South Plainfield Board of Education at an annual cost of \$28,904.40 for a route to the Children's Center of Monmouth County, whereas the South Plainfield Board of Education is the Joiner District Board of Education and the Barnegat Board of Education is the Host District Board of Education for the 2007-2008 school year.

**9. MOTION TO APPROVE AMENDED CONTRACT FOR D'AMBROSIO COMMUNICATIONS**

A motion to approve an amended contract with D'Ambrosio Communications in the amount of \$1,000 a month for eight months (total of 80 hours) from November 1, 2007 – June 30, 2008, which is a reduction from \$3000.00 per month. This changes parlay's with the Communications Personnel motion last month.





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**FINANCE SECTION**

**14. MOTION TO APPROVE ATTENDANCE AT THE FOLLOWING WORKSHOPS**

<b>NAME</b>	<b>WORKSHOP</b>	<b>DATE</b>	<b>Location</b>	<b>Workshop</b>	<b>Mileage</b>	<b>TOLLS OR PARKING</b>	<b>Total</b>
RD	Practical Strategies	12/18/2007	Cherry Hill	\$199.00	\$46.37		\$ 245.37
GO	Practical Strategies	12/18/2007	Cherry Hill	\$199.00			\$ 199.00
RD	Sexuality on Internet	4/18/2007	Waretown	\$100.00	\$3.88		\$ 103.88
DA	Teach at the Beach	5/16/2008	Pomona	\$75.00	\$33.75		\$ 110.15
SH	Reading Strategies	11/29/2007	Piscataway	\$100.00	\$34.01		\$ 134.01
BR	NCLB	12/7/2007	Atlantic City	\$120.00	\$46.70	\$6.70	\$ 173.40
AO	Music Auditions	12/8/2007	Voorhees		\$56.55		\$ 56.55
ND	Prompts on Writing	12/17/2007	Cherry Hill	\$199.00	\$24.25		\$ 223.25
CW	Prompts on Writing	12/17/2007	Cherry Hill	\$199.00	\$24.25		\$ 223.25
BR	Lean How to Order test	12/13/2007	Trenton		\$49.71		\$49.71
JP	NJ Kindergarten Teacher	2/12/2008	Atlantic City	\$199.00	\$43.65	\$18.00	\$ 260.55
KM	OC Tech Prep Mtgs	Various	Various		\$107.97		\$ 107.97
EH	Merchant of Venice	10/2&10/2007	Trenton		\$72.45		\$ 72.45
TS	SRA LAL Training	10/29/2007	Sewell		\$29.16		\$ 29.16
ML	Assessment Literacy	10/12/2007	Cherry Hill		\$47.00		\$ 47.00
ML	AMTNJ Conference	10/25&26/07	Somerset		\$131.92		\$ 131.92
TS	NJ HSPA Intervention	10/26/2007	Edison		\$32.90		\$ 32.90
JD	SRA LAL Training	10/29/2007	Sewell		\$29.16		\$ 29.16
PS	Master Scheduling	1/16&17/2008	Philadelphia	\$450.00	\$59.36	\$3.00	\$ 512.36
KP	Master Scheduling	1/16&17/2008	Philadelphia	\$450.00	\$59.36	\$30.00	\$ 512.36
MM	Conf. NJ 3/4 Gr. Teacher	1/25/2008	Atlantic City	\$199.00	\$40.32	\$1.70	\$ 241.02
AS	NJASP	12/14/2007	Jamesburg		\$54.32		\$54.32
AZ	NJASP	12/14/2007	Jamesburg		\$32.25		\$32.25
RA	NJASP	12/14/2007	Jamesburg		\$31.53		\$31.53



**XVI. EDUCATION COMMITTEE - INFORMATION**

- A. Dr. Saxton is announcing the creation of an Environmental Club. This club has attracted approximately 20 students and has a volunteer advisor, Kelsey Kirkpatrick.
- B. Congratulations! I am very pleased to let you know that your schools have been selected as the winners of this year's New York Jets Program "*Eat Right, Move More*". We had 64 schools that applied for this program, and it was quite a difficult task to select the winners. A committee of NJ Department of Agriculture staff, along with an outside consultant made the selections, looking at which schools submitted complete packets by the required postmark date, which scored highest on the questionnaire, which had the most healthy menus and snack selections, and which schools demonstrated that they are making great efforts to promote nutrition and physical activity for their students.

The following six schools were selected:

Rittenberg Middle School in Egg Harbor City

Northfield Community School in Northfield

Hunterdon Central Regional High School in Flemington

Port Reading #9 Elementary School in Woodbridge

***Cecil S. Collins Elementary School in Barnegat Township***

Halsted Middle School in Newton

As we had indicated in the application packet, of the six winners, one was randomly picked to be the school which would be able to send some representatives and be recognized at a Jets home game. The school that was randomly picked is Hunterdon Central Regional High School. The home game that this will take place is on Sunday, December 9, 2007.

You will be contacted further with the details of participation in this program, and will receive an official letter in the mail.

Janet Renk, Coordinator of School Nutrition Programs  
NJ Department of Agriculture  
Division of Food and Nutrition

- C. When Charlie Brown complains about the overwhelming materialism that he sees amongst everyone during the Christmas season, Lucy suggests that he become director of the school Christmas pageant. Charlie Brown accepts, but it proves to be a frustrating struggle. When an attempt to restore the proper spirit with a



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***EDUCATION SECTION***

forlorn little fir tree fails, he needs Linus' help to learn what the real meaning of Christmas is. This show will be performed at Barnegat High School on December 14 and 15 at 7:00 PM in the school auditorium and on December 16 at 2:00 PM also in the auditorium. Please stop by and support our high school students in this endeavor.

- D. Everyone was delighted to once again have our students participate in the Southern Regional Holiday Program.
- E. The purpose of the New Jersey Qualify Single Accountability Continuum (NJQSA) system is to evaluate and monitor all public school districts in the State. NJQSAC is designed to be a single, comprehensive accountability system that consolidates and incorporates the monitoring requirements of applicable State and Federal programs.

NJQSAC is also intended to complement, and serve in part to implement, Federal requirements. Under NJQSAC, public school districts are evaluated in five key component areas of school district effectiveness—instructions and program, personnel, fiscal management, operations and governance – to determine the extent to which public school districts are providing a thorough and efficient education. The standards and criteria by which school districts are evaluated will assess actual achievement, progress toward proficiency, local capacity to operate without State intervention, and the need for support and assistance provided by the State.

The Barnegat School District is scheduled for NJQSAC during the 2008-09 school year. Documentation for this evaluation and monitoring process has already commenced and will continue through November, 2008.

**XVII. EDUCATION – MOTIONS**

Motion to Approve Submission of the Local Professional Development Plan (LPDC) (SY 2008-2009) for County Review

Motion to approve submission (due date December 7, 2007) of the Local Professional Development Plan (LPDC) for school year 2008-2009 for the County Professional Development Board's (CPDB) review.



**XVIII. PERSONNEL COMMITTEE- INFORMATION**

- A. NOTIFICATION OF RETIREMENT – FULL-TIME INSTRUCTIONAL AIDE  
– SY 2007-2008
- B. NOTIFICATION OF CHANGE IN RETIREMENT DATE – LIBRARY  
TECHNICIAN – RLHS – SY 2007-2008
- C. NOTIFICATION OF RESIGNATION – GUIDANCE COUNSELOR – BHS –  
SY 2007-2008
- D. NOTIFICATION OF RESIGNATION – PART-TIME CUSTODIAN – SY 2007-  
2008
- E. NOTIFICATION OF RESIGNATION – COACH – ROBMS – SY 2007-2008
- F. NOTIFICATION OF EXTENSION OF MEDICAL LEAVE OF ABSENCE –  
FIFTH GRADE TEACHER – LMDS – SY 2007-2008
- G. NOTIFICATION OF LEAVE OF ABSENCE – TRANSPORTATION DRIVER  
– CSCS – SY 2007-2008



**XIX. PERSONNEL COMMITTEE – MOTIONS**

1. APPROVE HIRING SUBSTITUTE SUPPORT STAFF – SY 2007-2008
2. APPROVE HIRING CERTIFIED SUBSTITUTE STAFF (7) – SY 2007-2008
3. APPROVE HIRING GUIDANCE COUNSELOR – BHS – SY 2007-2008
4. APPROVE HIRING COMPUTER TEACHER – BHS – SY 2007-2008
5. APPROVE HIRING AFTER SCHOOL ACTIVITIES PERSONNEL – LMDS – SY 2007-2008
6. APPROVE HIRING ASSISTANT GIRLS BASKETBALL COACH – ROBMS – SY 2007-2008
7. APPROVE HIRING COACH – COACH – BHS – SY 2007-2008



***Barnegat Township  
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***FACILITY  
USE/TRANSPORTATION SECTION***

- XX.** MOTION TO APPROVE THE USE OF THE RUSSELL O. BRACKMAN SCHOOL BY THE UNITED FAITH CHURCH, EVERY SUNDAY MORNING, BEGINNING DECEMBER 2, 2007 FROM 10:00AM – 1:00PM.
1. MOTION TO APPROVE THE USEAGE OF THE RUSSELL O. BRACKMAN MIDDLE SCHOOL BY THE UNITED FAITH CHURCH, EVERY SUNDAY FROM 10:00 AM TO 1:00 PM, BEGINNING ON DECEMBER 2, 2007. THE CHURCH WILL HAVE THE USE OF THE AUDITORIUM AND TWO CLASSROOMS AT A COST OF \$225.00 PER WEEK.



***Barnegat Township  
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***SAFETY/TECHNOLOGY  
SECTION***

**XXI. SAFETY/TECHNOLOGY COMMITTEE –MOTION (S)**

**1. MOTION TO APPROVE THE UPDATED “UNIFORM STATE MEMORANDUM OF AGREEMENT”**

This Memorandum of agreement is a requirement of the State (N.J.A.C. 6A:16-6.1 and 6A:16-6.2(b)14 to ensure cooperation between school staff and law enforcement authorities.



*Barnegat Township  
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***ADJOURNMENT***

**XXII. NEW BUSINESS**

**XXIII. OLD BUSINESS**

**XXIV. SUPERINTENDENT'S COMMENTS**

**XXV. ADJOURNMENT**

The next Barnegat Township Board of Education Regular Meeting will be held on January 23, 2008 at the Robert L. Horbelt School.





*Barnegat Township  
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***NOTE SECTION***



*Barnegat Township  
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***NOTE SECTION***



*Barnegat Township  
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## ***ETHICS SECTION***

### **CODE OF ETHICS**

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#### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulation of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are will run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.



*Barnegat Township  
School District*

***BOARD MEMBERS***

***Linda J. Mitchell  
President***

***Kimberly Lally  
Vice President***

***Dereck E. Davis***

***Richard R. Dorow***

***Sally Germano***

***Robert A. Houser***

***Thomas Kostka***

***Ralph Splendorio***

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