

*Barnegat Township  
School District*

**BARNEGAT BOARD OF EDUCATION  
SPECIAL MEETING  
March 31, 2009  
Tuesday, 6:30 PM**

Barnegat High School  
180 Bengal Blvd.  
Barnegat, NJ 08005

**PUBLIC  
AGENDA**



*OUR MISSION: The Barnegat Schools, in partnership with our community, nurture and educate our children in accordance with all core curriculum content standards to prepare them for responsible citizenship and success in life.*

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETING ACT**

The notice of this meeting has been forwarded to the Asbury Park Press, and placed in the foyer of the Barnegat High School, the Municipal Building and filed with the Municipal Clerk, in conjunction with the Open Public Meeting Act N.J.S.A. 10:4-10.

**III. ROLL CALL**

**IV. FLAG SALUTE**

**V. APPROVAL OF AGENDA AND/OR ADDITIONS**

**VI. PRESIDENT'S REMARKS**

**VII. PUBLIC HEARING**

2009-2010 BUDGET POWER POINT PRESENTATION

**VIII. PUBLIC SESSION**

The Barnegat Township Board of Education appreciates and welcomes public comment, advice and suggestions especially when it is intended to assist/help the Board of Education. Please feel free to speak to the board during the public session. Comments and discussion will be limited to one five (5) minute period per individual unless requested by the chairperson to continue on a point of clarification. Public comment at Special Meetings of the board shall be related to the call of the meeting. **In accordance with Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by and announcement of their name, address and group affiliation, if appropriate.** Your anticipated courtesy to the members of the public and the Board is appreciated.

Motion to open the meeting to public comments.

**IX. APPROVAL OF MINUTES:**

1. Motion to approve the Executive Session Minutes of the Regular Meeting of February 10, 2009.

**X. FINANCE COMMITTEE MOTIONS:**

1. MOTION TO APPROVE THE SCHOOL DISTRICT BUDGET FOR THE FY 2009-2010.

A Motion to approve the School District Budget for the FY 2009-2010 School Year for submission to the voters as follows:

|                            | <b>BUDGET</b> | <b>LOCAL TAX LEVY</b> |
|----------------------------|---------------|-----------------------|
| Total General Fund         | 46,753,360    | 24,229,720            |
| Total Special Revenue Fund | 1,076,826     | -----                 |
| Total Debt Service Fund    | 2,868,234     | 2,162,004             |
| Totals                     | 50,698,420    | 26,391,724            |

2. MOTION TO CERTIFY THE BUDGET PUBLIC QUESTION FOR THE APRIL 21, 2009 SCHOOL ELECTION

BE IT RESOLVED, that there should be raised for General Funds \$24,229,720 for the ensuing School Year (2009-2010).

3. MOTION TO APPROVE APRIL BILLS IN THE AMOUNT OF \$ 1,247,579.23; MARCH PAYROLL IN THE AMOUNT OF \$2,500,053.22.
4. MOTION TO APPROVE HANDCHECKS WRITTEN FOR MARCH IN THE AMOUNT OF \$17, 021.95.
5. MOTION TO APPROVE THE FOLLOWING HOMEBOUND INSTRUCTION STUDENTS:

| <u>STUDENT</u> | <u>SCHOOL</u>          | <u>DURATION</u>                |
|----------------|------------------------|--------------------------------|
| DB             | Horbelt School         | 2/9/09 until further notice    |
| KD             | DYFS Placement         | 28 days @ \$35 per day         |
| PS             | Donahue School         | 2/18/09 until 4/1/09           |
| AC             | Barnegat High School   | 3/5/09 – 3/26/09               |
| IV             | Brackman Middle School | 3/16/09 – until further notice |
| NC             | Barnegat High School   | 2/27/09 – end of year          |
| AR             | Horbelt School         | 3/11/09 – 2 months             |
| PD             | Brackman Middle School | 1/23/09 extended to 4/5/09     |

## 6. Motion to approve the following workshops:

| NAME              | SCHOOL | WORKSHOP TITLE             | DATE             | LOCATION     | WORKSHOP FEE | MILEAGE  | TOLLS /PARKING | TOTAL    |
|-------------------|--------|----------------------------|------------------|--------------|--------------|----------|----------------|----------|
| Karen McKeon      | BHS    | Supv. Agents of Change     | 4/27, 5/4 & 5/11 | Monroe Twp.  | \$175.00     | \$196.41 | --             | \$371.41 |
| Fran Sauer        | CSCS   | Reading & Writing Conf.    | 4/3/09           | Somerset     | \$195.00     | \$69.30  | \$3.00         | \$267.30 |
| Colleen Scrimenti | BHS    | Reading & Writing Conf.    | 4/3/09           | Somerset     | \$195.00     | \$69.30  | \$3.00         | \$267.30 |
| Debra Kreudl      | BHS    | Struggling Student         | 4/2/09           | Monroe Twp.  | --           | \$67.00  | --             | \$ 67.00 |
| Karen McKeon      | BHS    | HS Graduation Campaign     | 5/29/09          | Camden       | --           | \$57.43  | --             | \$ 57.43 |
| Karen McKeon      | BHS    | NJDOE NCLB Meeting         | 4/2/09           | West Windsor | --           | \$52.73  | --             | \$ 52.73 |
| Erin Connors      | HS     | Genetically Modified Crops | 5/14 & 5/15      | North Branch | \$25.00      | \$180.57 | --             | \$222.57 |

## 7. Motion to approve the following Out-of-District Placements:

| STUDENT | PLACEMENT                        | TUITION  | TRANSPORTATION |
|---------|----------------------------------|--|----------------|
| ZB      | Children's Home, Mount Holly, NJ | \$50,459.40 = 180 days x \$280.33 per day (prorated approx. 62 days x \$280.33 = \$17,380.46 | Residential    |

## 8. Motion to approve payment for administration of HSPA test to homebound student (NC) – 7 hours and 45 minutes for \$286.75 to Dawn Cavell.

## 9. Motion to submit the Title I SINI Reward Grant application to receive \$8,865.00 for the Russell O. Brackman Middle School.

## 10. Motion to approve the following Resolution:

RESOLUTION to appropriate up to \$300,000 of the accrued interest received from Barnegat Township School District funds on deposit with the Schools Development Authority for emergent prior year expenses to be paid in 2008-2009; and to reserve up to \$500,000 of those same funds for additional budgeted fund balance for the 2009-2010 budget.

11. Motion to approve the lowest quote by Weathervane Service, Inc., 62 Lower Main Street, Matawan, NJ 07747 to provide, install, set-up, charge and test complete new walk-in refrigeration package for both freezer and cooler to replace existing systems which are approximately 30 years old and running on obsolete refrigerant types at the Lillian M. Dunfee School at a cost of \$17,477.25.
12. Motion to approve the lowest quote by Peterson Service Company, Inc., 234 Route 70, Medford, NJ 08055 to provide replacement of Media Center compressor as per specifications at a cost of \$3,948, for the Robert L. Horbelt School.
13. Motion to approve the lowest quote by Automated Building Controls, Inc., 3320 Route 66, Neptune, NJ 07753 to replace five condenser fan motors and leave two on site for spare as per specifications. Proposal includes 7 condenser fan motors, all necessary mounting and rigging material, all necessary labor to install five at a cost of \$13,000 for the Barnegat High School.
14. Motion to approve the lowest quote by Automated Building Controls, Inc., 3320 Route 66, Neptune, NJ 07753 to furnish and install all necessary material and labor as per invoice G9065 for the boys and girls gym units. Proposal will include (4) compressors; (2) compressor retrofit kits; (5) drier cores; (1) 1 5/8 suction shell; (2) 7/8 ball valves; (2) 1 5/8 ball valves; (4) compressor contractors with auxiliaries; (10) fuses; all copper fittings and pipe; all necessary recovery and removal of existing R22, brazing, evacuation, nitrogen and charge with new R22; all necessary labor for a cost of \$20,475.00 at the Russell O. Brackman School.
15. Motion to approve the gym/cafeteria lighting upgrade project at all six schools; the submission to the Department of Education for ROD grant consideration; and Spiezle Architectural Group to submit the project to the Department of Education on behalf of the Barnegat School District. Submission for grant to DOE by April 17, 2009 deadline.

## **XI. PERSONNEL COMMITTEE INFORMATION**

### **A. NOTIFICATION OF RESIGNATION – NON-CERTIFIED STAFF (3) – SY 2008-2009**

*Ryan Vilardi, Part-time Custodian, has verbally resigned effective March 5, 2009.*

*Stephen Alvare, Security Guard, has submitted his letter of resignation effective March 19, 2009.*

*Terri Morelli, Part-time Instructional Aide, has submitted her letter of resignation effective May 1, 2009.*

**B. NOTIFICATION OF MEDICAL LEAVE OF ABSENCE – NON-CERTIFIED STAFF – SY 2008-2009**

*DS, Full-time Custodian, has submitted notification of a medical leave of absence effective March 20, 2009. A tentative return-to-work date will follow.*

**C. NOTIFICATION OF EXTENSION OF MEDICAL LEAVE OF ABSENCE – NON-CERTIFIED STAFF – SY 2008-2009**

*JH, Curriculum Secretary, has submitted notification of an extension to her medical leave of absence return-to-work date of March 2, 2009 to March 10, 2009.*

**D. NOTIFICATION OF EXTENSION OF LEAVES OF ABSENCE (2) – CERTIFIED STAFF – S008-2009**

*CW, ILA Teacher at Barnegat High School, has submitted notification of an extension to her leave of absence for maternity purposes return-to-work date of September 1, 2009 to September 1, 2010.*

*VR, ILA Teacher at the Brackman School, has submitted notification of an extension to her leave of absence for maternity purposes return-to-work date of March 28, 2009 to June 1, 2009.*

**XII. PERSONNEL - MOTIONS**

**1. APPROVE HIRING SUBSTITUTE STAFF (11) – SY 2008-2009**

*Motion to approve hiring the following as Substitute Staff for the 2008-2009 school year:*

*Certified Staff*

- 1. James, Denise – Applying for Substitute Certificate - LPN*
- 2. Dorman, Andrew – Substitute Certificate*
- 3. Herring, Michael – Substitute Certificate*
- 4. Wend, William – Substitute Certificate*
- 5. Ciaramella, Karen – Certified Substitute*
- 6. McCoy, Pia – Certified Substitute*

*Support Staff*

- 7. Ciaramella, Karen – Secretary, Library Tech, Instructional Aide & Playground/CaféAide*
- 8. Duarte, Samantha – Secretary & Playground/Café Aide*
- 9. Gerhauser, Stephen – Security Officer*
- 10. Menichetti, Kimberly – Instructional Aide & Playground/Café Aide*

*11. Pannone, Mary Ellen - Library Tech, Instructional Aide & Playground/Café Aide*

2. APPROVE SALARY CORRECTION – ELEMENTARY BEHAVIORAL DISABILITIES TEACHER – RLHS – SY 2008-2009

*Motion to approve the salary correction for Debra Majewski from \$42,000 Step 1/BA (pro-rated) to 42,710 Step 1/BA+15 (pro-rated).*

3. APPROVE TITLE CHANGE – COORDINATOR OF SCIENCE/TECHNOLOGY TO SCIENCE/TECHNOLOGY SUPERVISOR – SY 2008-2009

*Motion to approve the title change of Megan Vile from Coordinator of Science/Technology to Supervisor of Science/Technology without an increase in salary, for the 2008-2009 school year. Mrs. Vile has been issued a New Jersey Supervisor Certification.*

4. APPROVE NON-CERTIFIED STAFF TRANSFER – SY 2008-2009

*Motion to approve the following voluntary non-certified staff transfers for the 2008-2009 school year:*

*Karen McKittrick, Full-time Instructional Aide from JTDS to RLHS due to assignment transfer.*

5. APPROVE HIRING KINDERGARTEN REGISTRATION/TESTING PERSONNEL – SY 2008-2009

*Motion to approve hiring the following as Kindergarten Registration/Testing Personnel for the 2008-2009 school year:*

*Kindergarten Teachers (3). Stipend: Overtime Contracted Rate - \$36/hr (2 ½ hrs. total each):*

- 1. Beth Cartegna*
- 2. Janice Papola*
- 3. Cheryl LaFerrara*

*Secretary. Stipend: Overtime Contracted Rate - \$18hr (2 ½ hrs. total):*

- 4. Donna Decker*

6. APPROVE HIRING REBEL COUNSELOR/TEACHER – SY 2008-2009

*Motion to approve hiring Katherine Melanson as Rebel Counselor/Teacher for the 2008-2009 school year. Stipend: \$500.*



### **XIII. EDUCATION COMMITTEE MOTIONS:**

#### **1. MOTION TO APPROVE SUBMISSION OF IMMIGRATION STUDENT COUNT REPORT TO NJDOE**

*The State requires the reporting of immigrant students attending public elementary and secondary schools within the district. The numbers within this report identify students who are 3 to 21; were not born in any State, Puerto Rico or the U.S. Virgin Islands; and have not been attending one or more schools in any one or more States for more than three full academic years (those immigrant students enrolled after July 1, 2006) to include the country of origin. Report Submission is due by April 15, 2009.*

### **XIV. EXECUTIVE SESSION RESOLUTION**

Request resolution for Executive Session at this point in the meeting of the Barnegat Township Board of Education on Tuesday, March 31, 2009 for the purpose of personnel/contracts.

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances and

**WHEREAS**, this public body is of the opinion that such circumstances exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Barnegat in the County of Ocean and State of New Jersey, as follows:

The public shall be excluded from discussion on the actions upon the hereinafter specified subject matter(s) personnel/contracts.

The general nature of the subject matter(s) to be discussed is listed in Executive Session, Executive Discussion and Executive Information.

It is anticipated at this time that the subject matters will be made public, if and when, confidentiality is no longer needed. Action may be taken.

This resolution shall become effective immediately.

### **XV. EXECUTIVE DISCUSSION**

### **XVI. ROLL CALL**

### **XVII. OLD BUSINESS**

### **XVIII. NEW BUSINESS**

### **XIX. SUPERINTENDENT'S COMMENTS**

**XX. ADJOURNMENT**

*The next scheduled Barnegat Township Board of Education meeting is Tuesday, April 28, 2009.*

*The next scheduled Public Representation Committee meeting is TBD.*

## **CODE OF ETHICS**

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### **Board of Education**

A school board member shall abide by the following Code of Ethics for School Board Members:

1. I will uphold and enforce all laws, state board rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. I will make decisions in terms of educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are will run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

# **BARNEGAT BOARD OF EDUCATION**

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